

Notice is hereby given that an ordinary meeting of the Horowhenua District Council will be held on:

**Date:** Wednesday 8 May 2024  
**Time:** 1:00 pm  
**Meeting Room:** Council Chambers  
**Venue:** 126-148 Oxford St  
Levin

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## **Council**

# **OPEN AGENDA**

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### **MEMBERSHIP**

**Mayor**  
**Deputy Mayor**  
**Councillors**

His Worship The Mayor Bernie Wanden  
Councillor David Allan  
Councillor Mike Barker  
Councillor Rogan Boyle  
Councillor Ross Brannigan  
Councillor Clint Grimstone  
Councillor Nina Hori Te Pa  
Councillor Sam Jennings  
Councillor Paul Olsen  
Councillor Jonathan Procter  
Councillor Justin Tamihana  
Councillor Piri-Hira Tukapua  
Councillor Alan Young

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**Full Agendas are available on Council's website**  
**[www.horowhenua.govt.nz](http://www.horowhenua.govt.nz)**

**Full Agendas are also available to be collected from:**  
**Horowhenua District Council Service Centre, 126 Oxford Street, Levin**  
**Te Awahou Nieuwe Stroom, Foxton,**  
**Shannon Service Centre/Library, Plimmer Terrace, Shannon**  
**and Te Takeretanga o Kura-hau-pō, Bath Street, Levin**

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the Chief Executive Officer or the Chairperson.



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## Karakia

Whakataka te hau ki te uru	Cease the winds from the west
Whakataka te hau ki te tonga	Cease the winds from the south
Kia mākinakina ki uta	Let the breeze blow over the land
Kia mātaratara ki tai	Let the breeze blow over the ocean
E hī ake ana te atakura	Let the red-tipped dawn come with a sharpened air.
He tio, he huka, he hau hū	A touch of frost, a promise of a glorious day.
Tihei mauri ora!	

### 1 Apologies

An apology from Councillor Jonathan Procter has been received.

### 2 Public Participation

Notification of a request to speak is required by 12 noon on the day before the meeting by phoning 06 366 0999 or emailing [public.participation@horowhenua.govt.nz](mailto:public.participation@horowhenua.govt.nz).

### 3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

### 4 Declarations of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

### 5 Confirmation of Minutes

#### Recommendations

That the meeting minutes of Council, 20 March 2024 be accepted as a true and correct record.

That the In-committee meeting minutes of Council, 20 March 2024 be accepted as a true and correct record.

That the meeting minutes of the Extraordinary Council meeting, 17 April 2024 be accepted as a true and correct record.



## 6.1 Mayoral Report - May 2024

File No.: 24/236

### 1. Purpose

- 1.1 The purpose of this report is for His Worship the Mayor to report to Council on community events and Council-related meetings attended during March and April 2024, and provide an update on items of interest.

### 2. Recommendation

- 2.1 That Report Mayoral Report - May 2024 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That Council authorises the Mayor, Crs Tamihana and Grimstone to attend the Local Government New Zealand Conference to be held in Wellington 21-23 August 2024.
- 2.4 That Council nominates Crs Tamihana and Grimstone as the alternates to exercise Council's voting rights, should the presiding delegate not be in attendance at the 2024 Annual General Meeting of Local Government New Zealand.

### 3. March and April 2024 - Meetings, Functions and Events Attended

- 3.1 The following meetings, functions and events were attended by Mayor Bernie, during the months of March and April 2024.

March 2024
Catch up with Mayor Bernie - Te Awahou Nieuwe Stroom
Mayor Helen Worboys, Manawatū District Council
Climate Action Joint Committee Meeting
Horizons Region - Mayoral Forum
Emergency Management Joint Standing Committee Meeting
Regional Transport Committee Meeting
Council Meeting I
Workshops and Briefings I
Rural and Provincial Sector Meeting
Meeting with Kāpiti Coast District Council CE Darren Edwards and Mayor Janet Holborow
Catch up with Mayor Bernie – Shannon
NZ Rural Sports Awards in Palmerston North
Levin Wastewater Discharge Engagement and Review Panel meeting
LTP Engagement session – Levin Intermediate
Catch up with Mariah – Tuia Programme mentee
Horowhenua Lake Domain Board meeting
Digital Leak Detection Water Meters – first installation in Shannon
Workshops and Briefings II

Future Leaders Day
Regional Leadership Group Meeting
Meeting with Electra CE Geoff Douch and Board Chair Steve Armstrong
Manawatū - Whanganui MPs and Regional Chiefs meeting
Shannon Wastewater Treatment Plant Site Visit with Ngāti Whakare
LTP Consultation - Facebook Live I
Catch up with MP Tim Costly
Meeting with Age Concern
LTP Consultation - Unison Community Choir
LTP Consultation - Facebook Live II
Wellington Regional Leadership Committee
Council Meeting II
Zone 3 Meeting
UCOL Te Pūkenga Graduation
Housing Action Plan Meeting
LTP Consultation - Facebook Live – Waste Management & Minimisation Plan and kerbside recycling
LTP Consultation - Citizens Panel
Foxton Te Awahou Lions Group
Stuff Interview
Community Wellbeing Committee Meeting
Wellington Water Advisory Group Meeting
Workshops and Briefings III
Horowhenua Older Persons Network Meeting
<b>April 2024</b>
Kāinga Ora Meeting
Netherlands Ambassador, Ard Van Der Vorst visit
Horizons Cr. Sam Fergusson meeting
LTP Consultation - Facebook Live III - Sharing costs
The reality of community governance the good bad and the ugly presentation
Workshops and Briefings I
Regional Transport Committee – Regional Land Transport Plan Hearings
Tokomaru Volunteer Fire Brigade Awards function
He Whare Manaaki Tangata – 10 <sup>th</sup> Birthday Celebration
Hurricanes Poua Game at the Levin Domain
Tokomaru Volunteer Fire Brigade Awards
LTP Consultation - Horowhenua District Residents & Ratepayers meeting

Regional Transport Matters - Regional Chiefs' Matters
Build Horowhenua LTP Consultation Event - Development Contributions
LTP Consultation - Citizens Panel
Community Funding and Recognition Committee
Workshops and Briefings II
Evening Cuppa with a Councillor
Combined Sector Meeting in Wellington
Rural and Provincial Sector Meeting
Mayor's Taskforce for Jobs Governance Group Meeting
Regional Transport Committee - Regional Land Transport Plan Deliberations
Extraordinary Council Meeting
Workshops and Briefings III
Tour of Te Wananga o Raukawa
Electra Business & Innovation Awards - launch event
Business After Five Function
Guest Speaker - Ageing Well Coffee Group
Liaison Meeting with Corrections Management
Hon Chris Bishop – function in the Horowhenua
ANZAC Day Services
Big Dutch Day Out
Health, Safety & Wellbeing – Salisbury Street works - site visit
Meeting with Mitchpine
Meeting with representatives of the Foxton Memorial Hall Committee
Manakau District Community Association AGM

#### 4. Local Government New Zealand (LGNZ) Annual Conference and Annual General Meeting (AGM)

The 2024 LGNZ Conference and AGM is being held in Wellington from 21-23 August.

As Horowhenua District Council is a member of LGNZ, it is entitled to representation at the Annual General Meeting (AGM) which is held in conjunction with the conference.

Horowhenua District Council is entitled to three votes at the AGM. The voting entitlement of each member authority is determined by that authority's subscription level. Mayor Wanden is the presiding delegate responsible for voting on behalf of HDC at the AGM.

Horowhenua District Council delegates are selected on a rotational basis to ensure most or all Councillors are able to attend a LGNZ Conference during their time as an elected member. As per the Elected Members Expenses and Allowances Policy 2024, costs for the Mayor and up to four Councillors are able to be covered, for the conference.

Approval is sought for Mayor Wanden and Crs Tamihana and Grimstone to attend the Conference and for Crs Tamihana and Grimstone to be listed as alternate delegates who can attend and vote on behalf of the Horowhenua District Council at the AGM, in case the presiding delegate is not able to attend.

## 5. LGNZ Four Monthly Report for Member Councils

Attached is the LGNZ four month report to February 2024 which provides an overview and summary of LGNZ's work on behalf of member Councils. This report is produced three times per year and aims to take an in-depth look at the activities of LGNZ.

Including this report in the May Council Meeting agenda provides an opportunity for Council to discuss aspects of the report and provide feedback.

## 6. Horizons - Regional Transport Committee

Membership of this Committee is specified by section 105(2) of the Land Transport Management Act 2003 and consists of two Regional Councillors: Crs Rachel Keedwell (Chair) and Sam Ferguson, together with seven members representing Territorial Authorities (one from each Territorial Authority in the region), and one member representing the Waka Kotahi (New Zealand Transport Agency).

This Committee plans and promotes the establishment of an affordable, integrated, safe, responsive and sustainable land transport system for the Manawātū-Whanganui Region.

The agenda and minutes of the Tuesday 5 March meeting can be found here:

<https://www.horizons.govt.nz/calendar/regional-transport-committee-2024-5-03.aspx>

## 7. Horizons Region - Climate Action Joint Committee

The purpose of this Committee is to:

Receive scientific evidence and Mātauranga Māori to inform strategic leadership on how the Manawātū-Whanganui Region could achieve climate change mitigation and adaptation; and

Inform the development of climate change adaptation and mitigation objectives, share information, and facilitate collaborative action to reduce greenhouse gas emissions and prepare for climate change impacts.

The agenda and minutes of the Monday 4 March meeting can be found here:

<https://www.horizons.govt.nz/calendar/climate-action-joint-committee-2024-4-03.aspx>

## Attachments



No.	Title	Page
<a href="#">A</a>	LGNZ - Four Monthly Report for Member Councils - February 2024	12

### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## Signatories

Author(s)	Bernie Wanden <b>Mayor</b>	
Approved by	Bernie Wanden <b>Mayor</b>	



# LGNZ FOUR-MONTHLY REPORT FOR MEMBER COUNCILS

// NOVEMBER 2023-FEBRUARY 2024





# Ko Tātou LGNZ.

This report summarises LGNZ's work on behalf of member councils and is produced three times a year. It complements our regular communication channels, including Keeping it Local (our fortnightly e-newsletter), providing a more in-depth look at what we do.

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## Introduction

This report is designed to be put on your council agenda for discussion and feedback. We would welcome the chance to speak to it at your council meeting, whether in person or via zoom – please get in touch with us to arrange that.

Highlights of this period from November to February have included building relationships with key Cabinet Ministers in the new Government and locking in regular meetings for the year. We have resumed meetings with the Prime Minister and enjoyed good levels of attendance of Ministers and MPs at sector meetings. This follows our [Briefing to the Incoming Government](#), which was well received both by members and central government. In 2024, for the first time, LGNZ was officially represented at Waitangi, marking a step change in our approach to strengthening partnerships with Māori – as well as providing valuable opportunities for both formal and informal political engagement. Significant policy/advocacy work on behalf of councils, along with media and social media activity, is reported on in detail below.

December's Special General Meeting wrapped up an intensive five-month process on the Future **by** Local Government that included new ways to engage members. The next step is taking this long-term platform and determining what to advocate on in the shorter and longer term – and tailoring this for the right audience. We'll be engaging more with members on that soon.

LGNZ advocated for more time and flexibility around LTPs given the changes to water reform. This was achieved, with the repeal legislation giving councils an additional three months to adopt their LTPs, an ability to forgo the audit of the consultation document, and to reduce consultation requirements on subsequent amendments. There's a lot more detail about all areas of our policy and advocacy work in this report.

Another highlight of this period was agreeing an interim collaboration agreement with Auckland Council CE Phil Wilson. The arrangement allows access to professional development opportunities for Local Board members, particularly Te Maruata and Young Elected Members.

In the area of professional development support, you will see the increasing range of Ākona modules in response to your requests.

Ngā mihi  
Sam and Susan



# Progress on strategic goals

## Priority/01

### Resetting the relationship with Central Government

#### Political engagement and government relations

Our reset political strategy initially focused on establishing credibility and building relationships with key Cabinet Ministers. As with any change of government, the first step is to get to know Ministers – how they operate and what they expect – and to slowly build their understanding of the intricacies of local government, the challenges we face and the opportunities we could unlock together. Regular meetings between LGNZ and Prime Minister Christopher Luxon, Local Government Minister Simeon Brown and Regional Development Minister Shane Jones are locked in the diary for the year. We're also working to schedule regular meetings with Resource Management Reform and Infrastructure Minister Chris Bishop. We'll have a raft of Ministers speaking at our March sector meetings to help set the agenda for the rest of the year.

As well as our regular formal meetings with the Prime Minister, Ministers and key officials, our broader approach has included:

- // Being part of political events such as Waitangi commemorations, where it's possible to speak to a broad range of Ministers in formal and informal settings (more on Waitangi below);
- // Hosting a localism briefing for new National Party MPs to bring them up to speed on what localism means, why taking a place-based approach works well and how councils can enable the delivery of government policy if the system is set up right.
- // Taking steps to set up a network of former members of local government who are now MPs – and who understand and can champion local government's interests inside the Beehive. This kicked off with an informal pizza and drinks night.

Sitting alongside this, we are undertaking policy work that positions LGNZ as a speed boat – rather than the slow-moving cruise liner the public service can be viewed as – more detail on this below.

Susan and key public sector CEs have 1:1s scheduled throughout the year to build trust and help build the public service's knowledge about local government's challenges, as well as explore where the opportunities may lie for quick wins.

#### Briefing to the Incoming Government

We finalised and shared our [Briefing to the Incoming Government](#) in late November. The briefing focussed on localism and where we would like to work together on the Government's priorities and



was aimed at opening the door for future engagement. It included content regarding issues like investing in infrastructure, water services, resource management, and emergency management.

## Priority/02

### Establishing stronger Te Tiriti-based partnerships with Iwi Māori

#### Waitangi commemorations

For the first time, LGNZ was officially represented at Waitangi, marking a step change in our approach to strengthening partnerships with Māori as well as providing valuable opportunities for political engagement. Our contribution included hosting a panel discussion in the Forum Tent on local government's role in honouring Te Tiriti. About 100 people attended and contributed some thought-provoking pātai from the floor; feedback about the event was positive. We took a proactive approach to media coverage that outlined our position on Māori Wards, which is based on fairness and treating Māori Wards the same as other wards.

#### Te Maruata update

Te Maruata Rōpū Whakahaere met in Wellington in November to refine their priorities for the rest of the triennium, and will be holding a whānui hui online on 14 March. The hui is also an opportunity for the wider whānui to meet LGNZ's new Kaitohutohu Matua Māori (Principal Advisor Māori), Mereana Taungapeau, who started in February. Mereana is currently developing a Te Ao Māori workstream that seeks to support LGNZ with the design of tools/processes/approaches to create a stronger, more meaningful Te Ao Māori foundation. This foundation will support increased cultural capability of LGNZ staff that will then extend into positive outcomes for members. It will help Te Maruata to maximise their capacity and transform their work programme to focus on pro-active kaupapa of importance to Māori across Aotearoa. We've been able to extend the invitation to the online whānui hui to Māori Local Board members because of the cooperation agreement with Auckland Council Local Boards. At the hui, the whānui will elect three new members to sit on the Rōpū Whakahaere. The new Rōpū Whakahaere will meet in person in April, to discuss their forward work programme with Mereana and the wider LGNZ team.

A key issue for Te Maruata is strong advocacy on retaining current arrangements for the establishment of Māori wards and constituencies, and protecting those wards and constituencies that are already in place.



## Priority/03 Campaigning for greater local decision-making and localism

### Choose Localism and Future by Local Government

#### FbLG process

December's Special General Meeting wrapped up an intensive five-month process that included new ways to engage members.

The second FbLG event on 2 November concentrated on four areas identified at the September event as potentially being possible to reach agreement on. The nearly 200 attendees split into four groups – Funding, System transformation, Te Tiriti, and Wellbeing & working with central government. Each group created a position and presented it back to the whole audience, then revising it in response to feedback and presenting again.

Between the first and second events, we also ran participative online engagement that allowed people to see how their opinions fitted with other people's and make comments. In total 164 people engaged with the online platform. People from 19 different councils took part.

Supporting all this engagement was a range of email communications, including designed emails to all elected members, promotion in Keeping it Local, personal emails from Sam, and personal emails from Susan. We shared all the of the data and outputs from the events back with members.

Some of the email campaigns (which were all to 1500 recipients) recorded extremely high open rates by industry standards. For context, the average open rate for non-profit member organisations is 39%<sup>1</sup>

- "Last chance to complete online engagement" on 30 October had a 67% open rate
- Make your voice heard – new FFLG online tool on 13 October had a 68% open rate
- "We're making progress towards FFLG consensus" (which included the pack for councils to hold conversations) on 4 October had a 57% open rate

We used all the feedback and data to create a consensus outcome paper, which was shared with members on 24 November ahead of a Special General Meeting on 11 December, which voted to include all five sections in the FbLG package. These were the final results:

// Section 1 – Build a new system of government that's fit for purpose – **93.6% in favour**, 6.4% against; 0% abstain.

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<sup>1</sup> [https://knowledgebase.constantcontact.com/email-digital-marketing/articles/KnowledgeBase/5409-average-industry-rates?lang=en\\_US](https://knowledgebase.constantcontact.com/email-digital-marketing/articles/KnowledgeBase/5409-average-industry-rates?lang=en_US)



// Section 2 – Rebalance the country’s tax take between central and local government – **98.0% in favour**, 2.0% against, 0% abstain.

// Section 3 – Create stronger, more authentic relationships between local government and iwi, hapū and Māori – **76.1% in favour**; 19.5% against; 4.4% abstain.

// Section 4 – Align central, regional and local government priorities – **93.6% in favour**, 6.4% against, 0% abstain.

// Section 5 – Strengthen local democracy and leadership – **89.4% in favour**; 10.6% against; 0% abstain.

#### **What now for FBLG?**

Not everything in the package of ideas that came out of the Future by Local Government process will be palatable to the new government and some ideas won’t be advanced in this political term. The package approved at the SGM is the start of a long-term platform for advocacy that goes beyond this current government (and the next too). The next step is to tailor our advocacy to the appropriate audience – right now for the National-led Coalition – and to actively involve members in that. This will be workshopped at our April sector meetings.

#### **Choose Localism**

We have developed a plan to activate Choose Localism this year that includes political, member and media engagement, with our annual SuperLocal Conference a key milestone where localism will be brought to life.

A key part of our work will be launching a Choose Localism toolkit, which our Policy Team is working on. This will be a practical resource for elected members and staff that shows how councils can adopt localism as part of their core work. We’ll be releasing the toolkit in stages, with the first part of the toolkit focused on applying localism to engagement and consultation processes. We plan to use the toolkit as a way to showcase good practice examples of work happening across councils.

As part of the Choose Localism campaign, we are looking at ways to tackle the issue of voter turnout (and therefore mandate) for local government. There have been several reviews and numerous calls for local government electoral reform over the years, with no progress being made. Only four out of ten eligible voters have their say in local elections, compared with eight out of ten for central government. Mayor Nick Smith, who has been part of a number of Justice Select Committees looking into this, will lead an LGNZ Technical Working Group to get traction on the issue. The working group will have a very clear purpose: to drive LGNZ’s advocacy work to strengthen the democratic mandate for local government to represent and meet the needs of its communities. Moving local government to a four-year term will be part of this work.



## Priority/04

### Ramping up our work on climate change

#### Inquiry into community-led retreat and climate adaptation funding

In late 2023, we submitted on the inquiry into community-led retreat and climate adaptation funding that was started by the previous government. Our submission stressed the importance of an enduring framework for climate adaptation and retreat that has cross-party support. We have encouraged the government and Environment Committee to continue with the inquiry and climate adaptation work in both our submission and our briefing to the incoming government. We understand that work is underway to re-ignite the inquiry. There is a real opportunity for LGNZ to play an active role in working with the Government to develop its climate change adaptation policy framework.

#### Other climate change work

In late 2023, we worked with Whakatāne District Council, Northland Regional Council, the Aotearoa Climate Adaptation Network (ACAN) and Beca to produce guidance that sets out climate change legislative requirements and reforms that councils should think about when preparing their LTPs. This guidance will be a living document and updated in the coming months to reflect the new Government's emerging policy and legislative reform programme.

We also supported ACAN's two-day hui for council staff working in the adaptation space in Christchurch, which was attended by over 100 people.

#### Support for Cyclone-affected councils

We've continued to engage with affected members on what they needed from additional orders in council or support from the new Government. Alongside helping councils to address their specific needs, we've continued our wider call for a more sustainable approach to emergency event recovery, which has been included in recent submissions as well as in the Briefing to the Incoming Government.

Our Policy Team met with the secretariat of the Cyclone Gabrielle Recovery Taskforce to support development of their insights framework, which seeks to capture the lessons learned from their work. We have also started engagement with the Department of Prime Minister and Cabinet on their next steps on their critical infrastructure framework and minimum standards.

The report on the Government Inquiry into the Response to the North Island Severe Weather Events is expected to be out shortly. We understand that consideration of the Emergency Management Bill (which we submitted on in October 2023) is on hold until the release of this report, so the Select Committee can consider it and any changes needed to the Bill. This may involve further submissions or engagement.





## Priority/05

### Delivering and building on our core work

#### Water services reform

LGNZ advocated for more time and flexibility around LTPs given the changes to water reform. This was achieved, with the repeal of the previous government's water services legislation giving councils an additional three months to adopt their LTPs, ability to forgo the audit of the consultation document, and to reduce consultation requirements on subsequent amendments. Alternatively, councils can defer development of their LTP for 12 months if they produce an enhanced Annual Plan.

The replacement approach for water services will be rolled out in two parts. A first bill will be passed by the middle of the year and will require the development of service delivery plans (which will be the vehicle to self-determine future service delivery arrangements). This bill will also put in place transitional economic regulation and provide a streamlined process for establishing joint water services CCOs. A second bill will be introduced at the end of the year and will set out provisions relating to long-term requirements for financial sustainability, provide for a complete economic regulation regime, and introduce a new range of structural and financing tools, including a new type of financially independent council-controlled organisation.

Taumata Arowai is starting to develop regulations for storm water and wastewater, and attended LGNZ sector meetings in March.

#### Resource management reform

Having repealed the Natural and Built Environments and Spatial Planning Acts prior to Christmas, the Government has worked at pace to develop a new fast-track consenting regime, with legislation introduced to the House in early March. We are planning to make a joint submission on the Bill with Taituarā and Te Uru Kahika.

We're also thinking about how we can influence the new Government's thinking around what a replacement resource management system could look like – which is something it has signalled it's interested in. Our sense is that there is alignment across the membership on some aspects of resource management, including strong support for retaining regional spatial planning, shifting to integrated national direction and developing a climate adaptation framework. There is also a strong desire to see local and regional planning decisions made at place.

We also understand that the new Government is working at pace to make a number of changes to the NPS-Freshwater Management. We're monitoring these changes closely along with Te Uru Kahika.

#### Transport

Late last year we stood up the LGNZ Transport Forum, which includes a mix of National Council spokespeople and other representatives. The group has recently met to discuss its work programme, following both National Council's adoption of the [Position Statement on Transport](#) and the swearing-

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in of the new government, which gave us a steer on the broad direction for transport policy over the next three years and beyond. Mayor Neil Holdom has been elected Chair of the forum.

The Forum will support the development of LGNZ's submission on the [draft Government Policy Statement on Land Transport](#), which is due on 2 April 2024.

Our position statement includes the following key policy objectives:

- // A strategic, long-term approach to planning that joins up central and local government decision-making to address maintenance and climate adaptation needs.
- // Sufficient, long-term transport investment that prioritises resilience building, safety and better asset management across both new developments as well as maintenance and renewals.
- // Integrated transport and freight networks that support placemaking by connecting our rural communities, towns and cities and making them great places to live and work.
- // A transport network that can adapt to the future climate and prioritise decarbonisation.

### City and regional deals

The Government has strongly signalled interest in long-term city and regional deals as a way to partner with local government to create pipelines of regional projects.

In late 2023, we commissioned Linda Meade, Director at Kalimena Advisory, to provide insight into the international experience around city and regional deals, and how this might be applied in the New Zealand context. [The paper](#), which was presented at the November Metro Sector meeting and has since been shared with members more widely, set out background on the key elements of city and regional deals, different options that have been used in the United Kingdom and Australia, and considerations and key takeaways that could be applied when designing a city and regional deals framework for New Zealand.

We're continuing to think about how city and regional deals can be structured to maximise the benefits for local government. The Policy Team is pulling together a think piece that will highlight how city and regional deals could support better alignment between central and local government. This will be shared with members and support conversations we're having with Ministers and officials on the framework for these deals.

### Local government funding and financing

We have commissioned NZIER to estimate the financial impacts of various reforms on councils – which is all about quantifying the unfunded mandate. This work will support our ongoing conversations with the Government on how they consider and mitigate the implementation and operational costs on local government of their reforms. The specific areas we are costing (National Policy Statement for Freshwater Management, National Policy Statement on Urban Development and Medium Density Residential Standards, Local Alcohol Policies, improving recycling and food scrap collections) have been chosen to be representative of reforms with a range of impacts on councils. This work is expected to be completed in May.



We've also recently commissioned Brad Olsen and the team at Infometrics to develop a report that looks at the various factors that have driven up local government's costs. We'll be sharing this with members shortly, and discussing it in detail at our April Combined Sector Meeting.

Both of these pieces of work are part of the broader advocacy we're doing around rates rises and building community understanding of the reasons for them.

### Ratepayer Assistance Scheme

The RFS is a special purpose tool that would provide support to ratepayers to finance any local authority charge. With balance sheet separation, and proximity to both local and central government, it would have a very high credit rating and therefore be able to provide the cheapest possible financing terms to ratepayers.

The Ratepayer Financing Scheme's flexibility would enable it to support:

- // Development contributions to enable housing development.
- // Home improvement policy to meet healthy homes, earthquake strengthening, home insulation and solar panel installation, water separation and storage etc.
- // Rates postponement to provide relief to ratepayer experiencing affordability pressures.

A detailed business case supporting the RFS's viability has been completed with the support of Auckland, Hamilton, Tauranga, Wellington, Christchurch councils alongside the LGFA and LGNZ. So far Auckland and Tauranga have confirmed financial support to establish the RAS.

### Remits

We're continuing to make progress on remits where we can – though as is always the case following a General Election, progress has slowed somewhat as we wait for the new government to bed in and understand how our remits relate to its priorities. We are thinking carefully about ways that we can build remits into our existing policy and advocacy work programmes to maximise limited resources across a wide number of issues.

Remit	Progress update
Allocation of risk and liability in the building sector	We raised the issues that this remit addresses through our involvement in a working group that was reviewing the building consent system in 2023. Our Metro Sector met with the Minister for Building and Construction in March 2024. More substantive work is needed to progress this remit.
Rates rebates	We wrote to the Minister of Local Government on 21 January 2024 asking the Government to amend the Rates Rebate Scheme and benchmark further increases to changes in the local government cost index.
Roading/transport maintenance funding	This remit will be picked up through the work that our Transport Forum leads.
Local election accessibility	For us to achieve the intent of the remit, there will need to be an amendment to the Electoral Act 1993. We will begin work soon to

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	develop a case for change before engaging with the Minister of Justice.
<b>Ability for co-chairs at formal meetings</b>	Guidance on how to introduce co-chairs, which has been informed by legal advice, has been incorporated into our revised Guide to the LGNZ Standing Orders Template, which was published in early February 2024.
<b>Parking infringement penalties</b>	We're yet to start substantive work to progress this remit.
<b>Rural and regional public transport</b>	This remit will also be picked up through the work that our Transport Forum leads.
<b>Establishing resolution service</b>	National Council agreed that work to progress this remit will form part of our 2023 – 2025 strategy.
<b>Earthquake prone buildings</b>	We met with the Deputy Mayor of Manawātū District Council to begin development of a proposed plan for next steps on this remit, which will be delivered this year. We have also reached out to Engineering New Zealand to understand their perspectives on the viable options.
<b>KiwiSaver contributions for elected members</b>	We've received legal advice from Simpson Grierson on the changes that would need to be made to the Local Government Act 2002 and the KiwiSaver Act 2006 to enable elected members to be eligible for KiwiSaver contributions and have begun drafting advice for Ministers and officials.
<b>Scope of audits and audit fees</b>	Part of the approach to reduce audit fees is to ensure that the legislative requirements and scope (and resulting repetition and complexity) of Long-Term Plans and Annual plans and reports are reduced to be better aligned with needs and cost less to audit. To support this, we are in the process of undertaking a desktop review of a number of reports that made recommendations on how to achieve this. We've also made recommendations around the need revisit councils' planning and accountability obligations in our Future by Local Government Consensus Outcome Paper.

## Other policy and advocacy work

### Freedom camping

The Policy Team have released updated guidance and a model bylaw that reflect recent amendments to legislation and case law, to support councils to develop, review, and administer bylaws relating to the Freedom Camping Act 2011 (FCA). Amendments to the FCA came into force on 7 June 2023, but there is a transitional period before the new certification for self-contained motor vehicles and related provisions come into force.

The Ministry of Business, Innovation and Employment and the New Zealand Motor Caravan Association part funded this work, and we worked with them and Taituarā to develop it.

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The guidance is available [here](#). Two versions of the new model bylaw are available, [one](#) highlighting the changes to the 2018 model bylaw, and [one](#) without the highlighted changes.

### Drought planning

We were engaged by the Ministry for Primary Industries to participate in an all-of-government group that undertook work to prepare for expected impacts of drought over Summer 2023-2024. Our involvement in this work was principally to ensure that local government remains front and centre in the government's planning and thinking, and to help provide appropriate communications channels back to councils.

### Media

Media was a strong advocacy tool used to its full advantage during the pre-election period when politicians were in the middle of campaigning. The post-election period, including when special votes came out and coalition talks were underway, was also a good opportunity to thrust local government issues into the political spotlight. This served dual purposes: to inform political journalists of the challenges that government needs to address to ensure local government thrives; and to firmly demonstrate to the incoming government that the challenges facing local government needs the Government's attention or they risk not being able to deliver on their priorities.

Here are some examples of LGNZ's proactive work in that period:

- [Funding anxiety across the country as local government considers its future | The Post](#)
- [Councils plead for more certainty over National's Three Waters plans | RNZ News](#)
- [Local councils facing cost pressures across the country | RNZ](#)
- [Councils plead for clarity on water infrastructure reform | RNZ](#)
- [Christopher Luxon claims victory: 'Our children can grow up to live the lives they dream of' | Newsroom.co.nz](#)

Towards the end of last year, our media campaign centred on proposed rate rises and what's driving them ramped up. LGNZ led the narrative by using champions like Cameron Bagrie and Āpopo to visibly back our message. Sam also fronted a proactive media conference and numerous interviews over December and January. As at the end of February, we generated 48 unique pieces of media coverage capturing Sam's message for the need for more funding and financing tools for local government.

Another major piece of advocacy through media is four-year-terms for local government. Sam has used every opportunity to talk about the efficiencies we'd gain by implementing longer electoral terms. This has led to stories in local papers as well as in-depth coverage by RNZ's political reporter, Russell Palmer.

Our social media channels have had a 16.4% increase in engagement for the last quarter compared to this time last year, along with a 458% increase in followers. In March, we're launching a social media campaign to further amplify a national perspective on rates rises. This campaign aims to explain why rate rises occur, especially in the face of rising living costs, and to highlight that this is a widespread systemic issue. Through this series, we'll explore how councils are financed, the services they offer, and the benefits residents receive from their investment in rates. This is part of a wider



campaign to support councils in the rates rise conversation that will include other resources for members.

### Conference and Excellence Awards update

Planning continues for both SuperLocal 2024 and the Community Board conference in August in Wellington. There will be additional events for Te Maruata, Young Elected Members, LGNZ's Annual General Meeting, Mayors for Taskforce breakfast and numerous networking events spread across the three days. Work on various streams such as programme and speakers, awards, engagement and marketing is underway. The theme this year is Bringing localism to life, and once again, we're stepping up the programme to reflect the feedback we got last year and ensure we have the right mix of informative, practical and inspirational content.

### Engagement with members, including sector and zone meetings

Our new website went live in December. It provides much more flexibility to showcase local government and all it has to offer our communities, as well as a home for resources, news and insights – and a working search function.

We met with zone administrators and chairs in early February to talk about any challenges and opportunities, and for LGNZ to share what's happening more broadly to help develop agendas. This was the first in a series of three meetings.

On 13 April, we held a zoom for women in local government. We've been repeatedly asked to provide a forum to help support women elected members, so we created this zoom as a starting point. About 20 women attended and there was really strong engagement during the zoom, which was led by Christchurch City Councillor Sara Templeton. We are planning to hold a lunch immediately before SuperLocal as the next step in this conversation.

We have achieved outstanding open rates for *Keeping it Local* this year so far. If you're not receiving *Keeping it Local*, which is our key communications channel and goes out fortnightly on Thursdays, please get in touch.

Date	Open rate	Subject line
19-Jan	67%	We've developed new freedom camping guidance and a model bylaw
1-Feb	68%	We've updated our Guide to Standing Orders Templates
15-Feb	60.20%	Talking all things localism with National Party MPs

We're also planning the launch of a monthly zoom for all elected members. To make sure this is successful and responds to member needs, we've carrying out a series of phone conversations with some randomly selected elected members as part of that planning. The first zoom will be held in late March/early April and will focus on online safety/harassment.



### Mayors' Taskforce for Jobs

Mayors' Taskforce for Jobs (MTFJ) is refreshing its five-year strategic plan. The plan reconfirms the focus of the MTFJ kaupapa firmly on rangatahi, particularly those youth who are NEET (Not in Employment, Education or Training).

To support this strategic planning, we've completed two pieces of research on the value of MTFJ and where opportunities might lie for both sustainable funding and future growth. TRA (The Research Agency) completed a qualitative research piece on the MTFJ Community Employment Programme, which is funded through our current partnership with MSD. The research explored its value proposition, potential scope and growth parameters. Critical findings included the complexity of NEETs, the innovative success of the programme, and the unique impact that the authority bias of the Mayor has in this initiative. The Impact Lab Social Return on Investment review resulted in the very credible finding of \$5.60 return for every \$1.00 spent, alongside strong commentary on other positive key social accountability metrics.

The evidence from these two pieces of research, alongside our own data and analysis, underpin our engagement with the Government and targeted Ministries as we work to strengthen existing funding arrangements and explore new opportunities. We continue to position MTFJ as a tangible exemplar of localism in action.

The 35 current-CEP-contract councils are reviewing their six-month performance milestone in the two-year contracts, with the MTFJ team's support. We are in good shape to fully deliver contracted outcomes.

We have also welcomed two new councils into the MSD-funded contract – Central Otago DC and Kāpiti Coast DC. They are being supported to pilot initiatives.

In late February we hosted a very successful national gathering of 80+ MTFJ coordinators, key council staff and MSD colleagues in Wellington.

### Te Uru Kahika and the LGNZ Regional Sector

The LGNZ Regional Sector met virtually in January to consider how the change of government will impact on its priorities. Our Regional Sector and Te Uru Kahika share three priorities: climate resilience, resource management system, Te Ao Māori. It was agreed that the new government's reform agenda in freshwater, water services regulation and transport are also priorities for engagement.

These priorities informed the agenda for the first Regional Sector meeting of the year on 7-8 March. The Sector had dinner with Minister McClay (Agriculture, Forestry, and Trade) and Minister Simmonds (Environment) and met with Minister Bishop (RM Reform and Infrastructure), which was a good opportunity to form relationships and understand their priorities for their respective portfolios. They also had good meeting with Minister Bishop where he outlined his priorities and the Government's forward programme on resource management reform. The sector shared their desire for close collaboration on implementation and what they want to see from resource management changes.



Our team is meeting regularly with Te Uru Kahika to ensure we are joined up in our support for the Regional Sector. We continue to work together closely on submissions and engagement on central government reforms; for example, on submissions on the inquiry into community-led retreat and the proposed National Policy Statement for Natural Hazard Decision-making. We're also engaging closely with Te Uru Kahika on resource management reform.

### Young Elected Members

The annual YEM hui was held in late 2023 in Waitangi. The YEM Committee, LGNZ and Far North District Council delivered a very successful three-day hui for around 45 YEM that included a range of panel discussions, workshops, keynote speakers, a tour of the Waitangi Treaty Grounds and visits to other culturally significant sites in the Far North.

The programme content included leveraging opportunities through partnerships to deliver good outcomes for communities, developing the YEM Strategy and Kaupapa, effective leadership and looking after your health and wellbeing as a leader, how to effectively engage with the media and building cultural confidence and understanding. Creative New Zealand sponsored the event, which helped to keep costs down and enabled a panel session that focused on how councils can invest in arts and culture in their long-term plans to support wider economic, social and cultural wellbeing outcomes for their communities.

Attendees gave their overall hui experience an average rating of 9.4 (1 being poor, 10 being outstanding). Because of LGNZ's cooperation agreement with Auckland Local Boards, two Auckland Local Board members were able to attend.

The YEM Committee meet online in March. As well as discussing the next Hui and their pre-SuperLocal gathering, the Committee will be refining the YEM Strategy and Kaupapa based on feedback was received from the network at the end of last year.

### Community Boards Executive Committee

Over the last few months CBEC has been actively involved in a number of initiatives:

- // **Satisfaction survey of community boards and mayors:** CBEC commissioned FrankAdvice to undertake a survey of community boards and mayors to better understand the mood of community boards, and relationships between councils and community boards, as well as identify areas for improvement, with particular emphasis on roles, remuneration and relationships with councils. The final report, with recommendations, is expected to be released in late February. The findings will be used for ongoing advocacy by CBEC and to inform updates to the Governance Guide for Community Boards.
- // **Community Boards Conference:** CBEC is well underway with planning for the 2024 Community Boards Conference, which is being held as part of SuperLocal. CBEC members have been working hard with the LGNZ team to pull together a programme, and seek speakers and sponsorship.
- // **Declarations:** the Committee has discovered that some councils do not require appointed board members to make a community board declaration – creating a potential risk to councils should a board decision be challenged on the basis that some members were ineligible to vote. CBEC sought legal advice, which confirmed that all appointed members should make a community

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board declaration as well as their council declaration. That advice has been sent to all councils with community boards.

// **Remuneration:** CBEC is working with the Remuneration Authority to improve the basis on which community board remuneration is set. CBEC is working on a “time and motion” survey to provide more accurate information to the Authority on the nature of community board members’ responsibilities and the time board members spend on official duties. The Authority has not been able to resolve how to remunerate boards with additional responsibilities (member pay is based on population without any consideration of the level of responsibility). CBEC plans to provide feedback to the Authority when it is next reviewing its remuneration approach, within the next year or so.

The Committee met in person in Wellington in late February and is looking forward to having Te Maruata and YEM representatives join them in the coming weeks.

### Council capability

#### CouncilMARK

Our continuous improvement programme has undergone significant enhancements over the past year in response to feedback from the sector. These changes aim to increase programme participation and deliver greater value to participating councils. The programme has extended its focus beyond independent assessments to support councils throughout their continuous improvement journey, both before and after assessment.

It now emphasises wraparound support for councils, the establishment of development benchmarks and aligning council performance with priorities. The introduction of additional development pathways facilitates the translation of assessment findings into actionable plans, enabling councils to optimise their performance.

#### Ākora

In late 2023, we developed and launched six new courses, including Health & safety, Chairing meetings, Writing and delivering great speeches, Working with media, Engaging with Māori, and LGOIMA. Many of these have been in response to requests from councils and designed in conjunction with council experts. We worked closely with Tararua District Council on the Health & Safety module – a first for elected members – and with Queenstown Lakes District Council on the LGOIMA module. Chairing meetings, giving great speeches and working with the media have all been popular with our subscribed councils.

New courses being developed ready for release over the next few weeks include:

- // Climate Change
- // Decision Making
- // The CE Relationship
- // Te Reo
- // Unconscious Bias



Refer to **Appendix 1** for a complete list of learning and development assets.

A targeted workshop focused on Chairing Meetings/Standing Orders has also been developed, along with a Critical Thinking workshop. A survey was distributed in February to identify preferred Ako Hour topics – this will lead to a 2024 schedule being built and promoted by the end of March

We're working closely with Taituarā and the Local Government Commission. Discussions have begun with Taituarā to develop an induction pack that will include pre-elected learning resources, (as per the framework). A pre-candidacy package of learning will also soon be developed to support the promotion of local governance participation in our communities.

#### **Guidance and advisory for members**

The Policy Team has been working on several pieces of research and good practice guidance over the past four months. These include:

- // **The 2022 -25 elected member census:** This summary report shows that there has been a significant increase in the number of members who identify as Māori and that overall, members are getting younger.
- // **Local government voters 2022:** This report summarises the survey of voters and non-voters undertaken shortly after the 2022 elections. It shows the number of voters aged between 18 – 25 has grown significantly since 2001, and a big increase in the number of voters who placed their completed voting papers in a ballot or voting box from 12% in 2016 to 28% in 2022.
- // **An elected members' guide to representation reviews:** This is to strengthen elected members' and citizens' understanding of the representation review process.
- // **Ombudsman's report on workshops – update to standing orders guidance:** In October 2023 the Ombudsman published a report "Open for Business" in which he was critical of the number of public excluded workshops held by councils. The report, while finding that there was no evidence that workshops were being used for making decisions, made several recommendations for improvements. We have commissioned Simpson Grierson to review the recommendations and incorporate those that are relevant into LGNZ's Guide to Standing Orders. We expect to republish that Guide later this year.
- // We've recently updated our **Guide to the LGNZ Standing Orders Template**. The updates provide councils with guidance on how to amend their standing orders to incorporate changes to the definition of a quorum (for those joining by audio visual means). They also provide guidance on the Ombudsman's recent report on public access to workshops.
- // We're working with the Taituarā Democracy and Participation Working Group to fine tune our **Standing Orders Template**, with a focus on readability. The updated version will be available to councils in early 2025, giving plenty of time to be prepared ahead of the 2025 local body elections. The new template will also reflect legislative changes made since mid-2022 when the current template was drafted.



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### Moata Carbon Portal

The Moata carbon portal is a tool that allows embedded (capital) carbon to be measured and monitored across any capital works programme. It enables councils to account for and reduce carbon emissions generated from water, transport and infrastructure (vertical and horizontal) projects. We have also been in planning mode for Mott MacDonald to attend the first Zone meeting of the year to provide an overview of the carbon portal as well as some findings from the carbon baseline completed on Queenstown Lakes LTP in 2023.

The findings from this baseline were that water projects accounted for 55% of QLDC's total capital carbon, with transport accounting for 24% and built environment 21%. Over the course of their LTP, their highest carbon peaks were predicted for 2023 and 2030, with recommendations provided on integrating carbon assessments into their approval and delivery processes.

Our subscribers now include Auckland Water Care, Tauranga, Napier, Wellington Water and Queenstown Lakes. We are also having conversations with New Plymouth and Nelson councils.

We also held New Zealand's first Carbon Crunch event this year with then-Minister James Shaw the keynote speaker. The event included presentations from Auckland Council, Transpower and Wellington Water on how they are tracking on their decarbonisation journey. [A white paper](#) from this event has been developed.

### Libraries partnership

Our Libraries Advisor will be with LGNZ until the end of June 2024, when the project funding comes to an end (this was a Covid-19 recovery initiative). The work programme agreed to with DIA and the New Zealand Libraries Partnership Programme has included sharing findings from research to identify the value of public libraries as vehicles for service delivery. At the end of 2023, the Advisor met with council leaders and library staff in the Far North and Whangārei, and in early 2024 is visiting councils in Horowhenua, Palmerston North, Rangitikei, Taupō, Waipā and South Waikato. The conclusion of this project will include a report that will outline all the key trends identified and findings made across the three years.



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# Appendix 1: complete list of Ākona learning and development assets

## Courses

There are now 17 courses available on Ākona.

- // Designing and Delivering Great Speeches
- // Chairing Meetings
- // Health & Safety and Good Governance
- // Engaging with Media
- // Engaging with Māori
- // LGOIMA
- // Funding & Finance
- // Asset Management
- // Engaging with your Community
- // Governance
- // What is Local Government?
- // Remuneration and Tax for elected members
- // LTP
- // Council Membership
- // Financial Governance
- // Navigating Local Government Meetings
- // Conflicts of Interest

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## All courses feature

### Emodules

Interactive, immersive learning activities that break down complex topics for easy understanding and immediate application.

### Resources

Templates, case studies, videos, websites and/or extra reading that support sustained learning practise.

### Ako Hours

Live discussion groups, led by experts, focused on expansion and contextualisation of new knowledge.

### Kōrero Corner

Social learning with peers and experts.

## Added value

### Partnership

Subscribed councils are welcome to request learning topics; most of our courses came about this way. Many courses were also built with council input – either the sharing of process, content, stories and/or case studies. This keeps our courses as fit for purpose as they can be. Note also that every course is reviewed by sector experts.

### Elected member capability framework

For the first time, a framework that sets out capabilities needed to successfully fulfil the role of elected member has been developed. Mapped across 6 capability groups and 4 levels of capability (including pre-elected), the framework provides a clear view of what high performance looks like and the pathway to getting there.

An online self-assessment tool is currently being designed ready to be built into Ākona. Soon Elected Members will be able to plot their strengths and opportunities across 6 capability areas that are unique to their role.

### Advisory Services

The Ākona tīma have a vast amount of experience working in complex learning environments, creating learning cultures and supporting others to do the same.

Whether you need support to identify training needs, develop learning specifically to your council needs or engaging your folk in learning, the tīma are here for you.



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### Digital platform – creating your own learning pathways and induction experiences

The new Ākona platform offers councils the opportunity to create their own learning pathway, create a place only accessible by their elected members to use for specific learning needs, induction etc.

All trackable, reportable and accessible at anytime from anywhere.

## 6.2 Member's Report Back on LGNZ Zone 3 Meeting

File No.: 24/255

### 1. Purpose

- 1.1 To receive the report back from Councillor Tamihana to report back on the LGNZ Zone 3 Meeting.

### 2. Recommendation

- 2.1 That Report 24/255 Member's Report Back on LGNZ Zone 3 Meeting be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

### 3. Report Back from Cr Justin Tamihana

**Venue:** Midway Surf Rescue Community Hub, Turanga-nui-a-Kiwa/Gisborne.

**Date:** Thursday 21 and Friday 22 March.

**Host:** Gisborne District Council.

**In attendance for HDC:** Mayor Wanden, Cr Tamihana and Monique Davidson CEO.

- 3.1 Tena koutou, Firstly I would like to acknowledge HDC for the opportunity to attend my first Zone 3 meeting and note I got a lot from it, just understanding who's in our Zone but the fact there are 6 Zones across Aotearoa NZ. Also thankyou to Monique, Sue and Aimee for their assistance in the matter of the Remit put forward but also the organising of travel, accommodation etc. to ensure we were well looked after throughout the course of the two day hui.
- 3.2 Secondly I would like to acknowledge the hau kainga Rongowhakaata and Te Aitanga-a-Mahaki for the warm welcome we received and sharing of their local history and many deeper connections to the whenua, which was endorsed by our hosts the Gisborne District Council and Mayor Rehete Stoltz and Nedine Swann CEO.
- 3.3 The two day event covered many different topics which I'm sure Bernie and Monique may speak too also, but I thought I'd cover those matters that I felt most drawn too as well as the two remit items that were presented to those in attendance. Not to take away also from the huge amount of work that has occurred in the Tairāwhiti Region and the many serious events that have hit the region and set it on a path of recovery.
- 3.4 Zone 3 Co-Chairs Mayor Andy Watson and Mayor Craig Little certainly kept us all entertained and somewhat on time also but humbly allowed everyone to participate in the many discussions. We were also given addresses from Minister's Simeon Brown online and Shane Jones via pre-recorded video, local MP Dana Kirkpatrick, LGNZ Chairman Sam Broughton, and also Chris Money of Waka Kotahi/NZTA, Caroline Dumas of DIA Partnership Director and Paul O'Connell for the Ministry of Transport, so plenty to take in.
- 3.5 Round the Region updates were also shared by Palmerston North City Council, Whanganui District Council, Ruapehu District Council, Manawātū District Council, Napier District Council, Central Hawkes Bay District Council, Hastings District Council, Hawkes Bay Regional Council, Wairoa District Council, Horowhenua District Council, Horizons Regional Council, Taranaki District Council and Rangitikei District Council which showed many similarities in regards to the difficulties each are having with Long Term Planning, Central Government influence and just trying to do the basics well for our respective communities. Certainly a lot going on but strategically worthwhile finding ways to collaborate more and not

duplicate the many streams of work each region are experiencing which ultimately costs our ratepayers.

- 3.6 The site visits to the Kiwa Pools, a new \$40million aquatic facility was outstanding and noted the land it's situated on was gifted by the Rongowhakaata people, and secondly, my favourite part of the two days was the Tairāwhiti Emergency Coordination Centre. This was an extraordinary operation and the learning here was the difference between how our Council operate alongside the Regional Council and how in Gisborne they operate as a "Unitary Council", both district and Regional combined. But also the difference in working with settled and unsettled Iwi was pointed out too which obviously wasn't easy but a process that was required to work with all Tiriti partners.
- 3.7 The highlight was the ability to capture the entire community with Iwi, hapu and Marae identified as key to any response in the region and tools to assist in making a singular vehicle that lead in times of events. It was humbling to see Tiriti partners at the foundation of this but also through all tiers of activation up and down (governance-Operations). A very professional set up with professional leadership that had high Military connections and the fact it was completely manned with Ngāti Porou and local Maori advisors alongside all other entities shows it can work. The other highlight for me was the way in which the East Coast wider community are able to come together quickly and work together but also the recovery efforts by all involved. TV doesn't do justice to the plight of the time.
- 3.8 In regards to the remits presented, both I will attach to this report and both were moved by PNCC and seconded by HDC and were successfully endorsed by the hui to be taken forward to the LGNZ AGM coming up in Te Whanganui-a-Tara/Wellington. A hui I'm interested in attending too!!!
- 3.9 The first remit was for LGNZ to advocate to Central Government to amend the Health Entitlement Cards Regulations 1993 so that the cardholder can use the Community Services Card as evidence for purposes of accessing Council Services which would otherwise rely on a form of means testing (Remit attached) which was endorsed by the hui.
- 3.10 The second remit from Te Pae Tāwhiti and supported by Horowhenua District Council, Palmerston North City Council and Horizons Regional Council was the remit titled: Local Government Constituent Wards will not be subjected to referendum aka Subject all Wards equally to a referendum. This remit was spoken to by Roly Fitzgerald (PNCC), myself and Coral Raukawa of Rangitikei District Council and was endorsed by those present with one abstention, Manawātū District Council which stated they had received the remit late and haven't had the opportunity to formerly endorse via Council. In saying that there was overwhelming support for the remit and many that celebrated what their Maori Ward Elected Members had contributed to their districts and even Minister Simeon Brown was asked about the what? Are those councils still grappling with the matter meant to do, to which the Minister noted he was unable to answer. I am grateful to be able to report our contribution was well received and endorsed by the majority so thanks again to our team.
- 3.11 Having now returned home and getting back into the swing of our Long Term Plan Consultation engagements and prepping for this Wednesdays workshop I again thank Council for this opportunity and happy to take any questions when we come together.

## Attachments

There are no attachments for this report.

### **Confirmation of statutory compliance**



In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,



- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## Signatories

Author(s)	Justin Tamihana <b>Councillor</b>	
Approved by	Justin Tamihana <b>Councillor</b>	



File No.: 24/254

## 7.1 Three Waters Better Off Funding

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### 1. Purpose

- 1.1 The purpose of this report is to discuss and review current Better Off Funding projects and identify opportunities for redirection of unspent funds.

### 2. Executive Summary

- 2.1 On 18 April 2024, Horowhenua District Council (HDC) received correspondence from the Department of Internal Affairs (DIA), that has tasked our Council to seek opportunities for redirection of Better Off Funding to increase investment in water infrastructure or to help establish new water services delivery organisations where appropriate.
- 2.2 Once the DIA have received our initial position on potential redirection opportunities, we would mutually agree our remaining Better Off programme by 30 June 2024. Any mutually agreed changes will be confirmed through a formal contract variation when the Local Government Water Services (Transitional Provisions) Bill passes into law, which is expected around mid-2024.
- 2.3 Any potential redirection of Better Off funding will only occur where agreed to by our Council. In the meantime:
- For existing Better Off projects, the Department will continue to pay claims as these are submitted in accordance with the terms of the Better Off funding agreement.
  - Any project substitution requests (or other changes to project scopes) that increase allocations of funding to non-water activities will not be approved by the Department and Crown Infrastructure Partners until an agreement has been reached for the remaining Better Off programme.
- 2.4 Council was awarded \$4.99 million of Better Off Funding to contribute to the following projects; Levin Town Centre Development, Manakau Domain Shared Pathways, Lake Punahou Development Plan, Waitāre Beach Surf Club Development, Te Maire Park Development, Trig Mountain Bike Track Improvements, Events and Destination Management Strategy, Foxton Pool Redevelopment, Rural Halls Drinking and Wastewater, Levinable Project, Foxton Courthouse Redevelopment.
- 2.5 From all projects, a total of \$2,040,625.00<sup>1</sup>, could be made available and be reallocated to increase investment in water infrastructure or to help establish new water services organisations. The value stated above equates to 3.89% as a rates value.
- 2.6 Across all projects where funding is available to allocate, Council will need to make some tough decisions on the must haves and the nice to haves, whilst balancing any decisions with the potential impacts on those communities and the associated risks. In particular, the reputational risks which could have wider implications for Council for future projects in those communities.

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<sup>1</sup> This figure might increase or decrease by a small margin as there are some outstanding invoices that might differ from commitments

- 2.7 Increased investment in water infrastructure is something that Council have continued to signal in the draft Long Term Plan, addressing current supply and demand challenges, as well as future-proofing our infrastructure for planned growth. Together with increased costs that Council is facing, it would be remiss to not consider re-directing some funding of 'nice to have' projects to critical infrastructure. But also consider the potential cost of developing a water services delivery plan and potential 'transition' costs.

### 3. Recommendation

- 3.1 That Report 24/254 Three Waters Better Off Funding be received.
- 3.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 3.3 That Council retain all original funding allocations in the Better Off Funding agreement to carry-out the permitted funding activities for each project.

#### OR

- 3.4 That Council retain all original funding allocations for the projects that are in progress; Te Maire Park Development Initiative; Levinable; Manakau Domain; Levin Town Centre; Foxton Courthouse Redevelopment; Events and Destination Management Strategy, and

Retain \$80,000.00 of funding for Lake Punahou and request that the Chief Executive meet with the Chairperson of the incoming Lake Domain Board to proceed with mutually agreed actions pertaining to permitted funding activities, and

Submits a re-allocation and change request for the Rural Halls Drinking and Wastewater Initiative as follows:

Re-allocate \$265,000.00 toward increased investment in water infrastructure or to help establish new water services delivery organisations as deemed appropriate by the Chief Executive, and

Retain \$135,000.00 and provide a one-off grant of \$15,000.00 to each of the following halls; Ihakara Hall, Ōhau Hall, Opiki Hall, Manakau Hall, Tokomaru Hall, Poroutawhao Hall, Koputaroa Hall, Moutoa Hall, Mangahao Hall (Mangaore) for the purpose of supporting rural halls, with emphasis on enhancing water and wastewater resilience and emergency preparedness, empowering them to strengthen their facilities and infrastructure to better withstand and respond to emergencies.

#### OR

- 3.5 That Council agrees on an alternate process to determine the re-allocation of unspent Better Off Funding, providing officers with a recommendation to bring back to Council for endorsement before 30 June 2024.

### 4. Background / Previous Council Decisions

- 4.1 Better Off Funding was an initiative of the Water Services Reform process under the previous Labour Government. Whereby they had set aside \$2 billion (nationwide) for Councils to use to improve amenity and outcomes for residents. This funding provided opportunities for Councils to progress and accelerate projects while ensuring minimal impact to ratepayers.
- 4.2 The Chief Executive, the Executive Leadership Team (ELT) and Elected Members of the previous triennium facilitated a 'Dragons Den' style event, to allow staff to pitch projects that would meet the criteria of Better Off Funding, and that would have a positive impact on the community. At the time, it was made clear that investment in Council Water Infrastructure

was not in-scope, and therefore, projects deviated from water investment. It must also be noted that many didn't have strategic alignment. Successful projects from the pitch were put forward in an application to the DIA for Better Off Funding.

- 4.3 On 1 December 2022, formal notification was received confirming that Council was awarded \$4.99 million of Better Off Funding to contribute to the following projects; Levin Town Centre Development, Manakau Domain Shared Pathways, Lake Punahou Development Plan, Waitārerere Beach Surf Club Development, Te Maire Park Development, Trig Mountain Bike Track Improvements, Events and Destination Management Strategy, Foxton Pool Redevelopment, Rural Halls Drinking and Wastewater, Levinable Project, Foxton Courthouse Redevelopment.

## 5. Discussion

- 5.1 HDC was granted \$4,990,000.00 of Better Off Funding for the delivery of 11 projects. Of the 11 projects four have had all funds fully exhausted or allocated, and have, or are due a claim payment to recoup costs as per funding contract. They are:
- Waitārerere Beach Surf Club re-development
  - Trig Mountain Bike Track Upgrade
  - Foxton Pool Redevelopment
  - Events and Destination Management Strategy
- 5.2 Five projects are currently deemed as 'In Progress.' Some have had majority of funds exhausted, whilst others have not incurred as many costs and are at pricing request phase, as a result there is a large amount of 'unspent' funds. It must be noted that community ownership and expectations of project delivery is high across all of these projects:
- Te Maire Park Development Initiative
  - Levinable Project
  - Manakau Domain
  - Levin Town Centre Development
  - Foxton Courthouse Redevelopment
- 5.3 Two projects have not started:
- Lake Punahou Development Plan
  - Rural Halls Drinking Water and Wastewater Initiative
- 5.4 The tables below set out permitted funding activities, project commitments, the risk for each project if altered, and the total of remaining funding that could be re-allocated.
- 5.5 As some projects are currently underway, if a recommendation is made to re-allocate funding from those projects, ELT will need to issue a stop work announcement to those Project Managers. Once Council has ratified a formal decision, there will be consistent communication to communities and there would be an expectation that Elected Members stand by their decisions and support Council staff with communicating the messaging to the respective communities.

5.6 Te Maire Park Development Initiative

Te Maire Park Development Initiative	Status	Total BOF Grant	Total Remaining funding that could be reallocated
	In-Progress	\$500,000.00	\$340,000.00
<b>Permitted funding Activities</b>	For the Te Maire Park Development initiative, to establish shared paths between Te Maire Park and the Shannon town centre, including creation of recreational spaces.		
<b>Project Commitments</b>	<ul style="list-style-type: none"> <li>• Scoping complete</li> <li>• Consultation on the plan with Shannon Progressive Association, Shannon Community Lead Development Group and Ngāti Whakare.</li> <li>• Concept designs “approved” by Community</li> <li>• Start Development of power supply to sites (price evaluation with several service providers)</li> <li>• Contractor engaged to develop detailed design and to lead all developments for this park improvements</li> <li>• Start identification of service provider for the establishment concrete path southern and central path</li> <li>• Engagement with RSA Shannon for improvements near War memorial (Development to Start after ANZAC day)</li> </ul>		
<b>What is the risk of re-allocation of funds?</b>	<p>Reputational &amp; Strategic</p> <p>Iwi and community have been involved from the outset, therefore community expectations for the delivery of permitted funding activities are high. Making changes could have implications for community satisfaction and future engagement.</p>		

5.7 Levinable Project

Levinable Project	Status	Total BOF Grant	Total Remaining funding that could be reallocated
	In-Progress	\$80,000.00	\$75,553.00
<b>Permitted funding Activities</b>	For the Levinable Project initiative, to develop the Lincoln Place Reserve,		

	<p>consisting of:</p> <ul style="list-style-type: none"> <li>• Develop detailed designs;</li> <li>• Initial planning and surveying work in collaboration with Kainga Ora;</li> <li>• Creation of a seed fund to enable further funding applications and contributions.</li> </ul>
<b>Project Commitments</b>	Currently in the design phase, have committed to getting pricing from revised playground design concept.
<b>What is the risk of re-allocation of funds?</b>	<p>Reputational &amp; Strategic</p> <p>Iwi and community have been involved from the outset, therefore community expectations for the delivery of permitted funding activities are high. Making changes could have implications for community satisfaction and future engagement.</p> <p>Could result in <u>no</u> playground and locals demonstrating anti-social behaviour toward the new development and not taking pride in area.</p>

#### 5.8 Manakau Domain

Manakau Domain	Status	Total BOF Grant	Total Remaining funding that could be reallocated
	In-Progress	\$400,000.00	\$350,000.00
<b>Permitted funding Activities</b>	<p>For Manakau Domain Shared Pathways initiative, to develop the Manakau Domain including:</p> <ul style="list-style-type: none"> <li>• Sportsground upgrades;</li> <li>• Replacing public toilets;</li> <li>• Playground development.</li> </ul>		
<b>Project Commitments</b>	<ul style="list-style-type: none"> <li>• Establishment of Bollards to separate carpark area from playing fields</li> <li>• Establishment of training field</li> <li>• Relocating of existing floodlights (two poles) to training fields</li> </ul> <p>The Manakau District Community Association, the Manakau Football Club and the Horowhenua District Council have agreed on the prioritisation of the desired developments under this project.</p> <p>Priority 1. Establishment of new public toilet facility incl. related septic tank system</p> <p>Priority 2. Improvements on playing fields.</p> <p>Priority 3. Activities within project up to date</p>		

	<p>Actions committed to:</p> <ul style="list-style-type: none"> <li>• Toilet supplier has provided quote for toilet and new septic system</li> <li>• Development of detailed design for septic tank system including required effluent field and coordination of the design development with Horizons Regional Council</li> <li>• Initial minor playing field upgrade (majority to be initiated after receiving final offers for toilet block and when the season (sporting and weather) allows).</li> </ul>
What is the risk of re-allocation of funds?	<p>Reputational &amp; Strategic</p> <p>Community have been involved from the outset, therefore community expectations for the delivery of permitted funding activities are high. Making changes could have implications for community satisfaction and future engagement.</p> <p>Having known that Better Off Funding was granted, our Council has removed \$150k from first 3 years of LTP for the Manakau Domain.</p>

#### 5.9 Levin Town Centre Development

Levin Town Centre	Status	Total BOF Grant	Total Remaining funding that could be reallocated
	In-Progress	\$2,000,000.00	\$717,963.00
Permitted funding Activities	For the Levin Town Centre Development initiative, to purchase properties on Oxford Street.		
Project Commitments	<p>Property acquisition Strategy has assumed the full exhaustion of \$2,000,000.00 of funding as have officers with work carried out.</p> <ul style="list-style-type: none"> <li>• Levin Town Centre Implementation Plan adopted by Council in December 2023</li> <li>• Two Town Centre properties acquired and now owned by Council</li> <li>• S&amp;P agreements for a further two properties are being drafted</li> <li>• Discussions with property owners are being held for acquisition of other strategically located properties in the Town Centre. While these discussions and negotiations are progressing they have not advanced yet to a firm commitment of a Sale and Purchase. There is the possibility that agreements could be reached in which case then the steps that follow to complete the sale and purchase can occur quickly and the remaining funding would be spent. Alternatively if these properties were not</li> </ul>		



	interested in selling, then alternative sites that contribute to the implementation of the Town Centre Strategy will be considered.
What is the risk of re-allocation of funds?	<p>Reputational &amp; Strategic</p> <ul style="list-style-type: none"> <li>Will have an impact on the implementation of the Levin Town Centre Strategy, and purchasing strategic properties might be out of reach in the future.</li> <li>With discussions currently underway with property owners, some expectation has been built of being able to follow through on the purchase of properties.</li> <li>Council needing to find further funds for the acquisition of properties to realise aspects of the Levin Town Centre Strategy.</li> </ul>

#### 5.10 Foxton Courthouse Re-development

Foxton Courthouse Redevelopment	Status	Total BOF Grant	Total Remaining funding that could be reallocated
	In-Progress	\$80,000.00	\$27,109.00
Permitted funding Activities	<p>For the Foxton Courthouse Redevelopment initiative.</p> <p>High level feasibility study, strengthening solutions and pricing proposal, identification of any remaining funds to enable upgrades directly or as seed funding.</p>		
Project Commitments	<ul style="list-style-type: none"> <li>Completed Detailed Seismic Assessment.</li> <li>Proposing to draft a concept plan for the proposed interior fit-out, including audio-visual components and heritage requirements.</li> <li>Proposing to undertake more detailed structural design work that will be required when the physical works proceed (and a building consent is required).</li> </ul>		
What is the risk of re-allocation of funds?	<p>Reputational</p> <p>Community have been involved from the outset, therefore community expectations for the delivery of the permitted funding activities are high. Making changes could have implications for community satisfaction.</p>		

#### 5.11 Events and Destination Management Strategy

Events and Destination Management Strategy	Status	Total BOF Grant	Total Remaining funding that could be reallocated
	In-Progress	\$350,000.00	\$50,000.00
Permitted funding Activities	<p>Events and Destination Management Strategy initiative, to implement the Events Strategy, including:</p> <ul style="list-style-type: none"> <li>• Resource to establish a governance structure for explore Horowhenua;</li> <li>• Creation of business plan, tourism strategy and event toolkit;</li> <li>• Establishment of contestable fund major events fund (to be subject to a Council report on 8 May 2024);</li> <li>• Facilitate website, marketing and media strategies.</li> </ul>		
Project Commitments	All funds except the \$50,000.00 proposed for the contestable events fund have been exhausted.		
What is the risk of re-allocation of funds?	<p>Reputational &amp; Strategic</p> <ul style="list-style-type: none"> <li>• Not proceeding with what we said we would.</li> <li>• Not progressing with recommendations in the Destination Management Plan which provides a strategic plan.</li> <li>• Council have not formally adopted the contestable events fund, and might not support further funding through the LTP and therefore the \$50K would become a one-off grant and not have the intended legacy outcomes.</li> </ul>		

## 5.12 Lake Punahou Development Plan

Lake Punahou Development Plan	Status	Total BOF Grant	Total Remaining funding that could be reallocated
	Not-Started	\$80,000.00	\$80,000.00
Permitted funding Activities	For the Lake Punahou Development initiative, to create a Development Plan in partnership with Iwi/Māori regarding co-governance.		
Project Commitments	No commitments made. However, with the imminent formation of the Lake Domain Board the opportunity exists to use the full \$80,000 for urgent infrastructure needs.		
What is the risk of re-allocation of funds?	Reputational & Strategic <ul style="list-style-type: none"> <li>• Jeopardising Iwi relationships</li> <li>• Seen to be not honouring the Lake Accord</li> <li>• Not giving the incoming members of the Lake Domain Board the opportunity to utilise funds to support their strategic direction.</li> </ul>		

## 5.13 Rural Halls Drinking and Wastewater Initiative

Rural Halls Drinking Water and Wastewater Initiative	Status	Total BOF Grant	Total Remaining funding that could be reallocated
	Not-Started	\$400,000.00	\$400,000.00
Permitted funding Activities	For the Rural Halls Drinking and Wastewater initiative, to upgrade Community hall facilities.		
Project Commitments	No Commitments made		
What is the risk of re-allocation of funds?	Reputational <ul style="list-style-type: none"> <li>• Not proceeding with what we said we would.</li> <li>• Seen as not valuing the role that halls play in our rural communities.</li> </ul>		

### Transition Costs

- 5.14 The total transition support funding received from the Department of Internal affairs for transition activities across a two year period is \$773,000.00. This funding has been exhausted, with Horowhenua District Council contributing a large amount of in-kind support over and above this amount by way of Officer time.
- 5.15 Despite the DIA transition activities and requests slowing during the lead up to the general election and thereafter, Council as a whole had to continue to plan a Long-Term Plan abiding by previous legislation and preparing for new legislation which resulted in more time spent working on multiple scenarios to work around policy announcements as a result of a government change, resulting in additional time spent on transition activities despite the impending change of direction at the time.

### Local Water Done Well

- 5.16 On 17 February 2024, The Coalition Government repealed the Water Services Entities Act 2022, by section 8 of the Water Services Acts Repeal Act 2024 (2024 No 2) and has been developing its replacement model under the 'Local Water Done Well' policy. The new policy sets out to give Councils more control and choice about how to set up their water service delivery but will have to demonstrate they meet financial, quality and economic standards and regulation. The indications are that Councils will have the choice to operate regionally if they choose to.
- 5.17 The Coalition Government are expecting to introduce and pass a first piece of legislation by the end of June. That will introduce a 12-month deadline for Councils to develop a 'Water Services Delivery Plan' which will have to say how we plan to deliver water services in the future. A second piece of legislation will be introduced in December and passed by June next year.
- 5.18 Given the tight timeline for decision-making, we are currently in a phase of appraising our options. Council has opted to join both the Wellington Regional and Manawatū / Whanganui 'Local Water Done Well' studies, to explore both regional options to ensure that any future water decisions are of the greatest benefit to our community. Equally, we want to be ready to respond to the government's planned changes and also want to minimise uncertainty for staff.
- 5.19 There has been no commitment to additional third party funding, as a result, earlier in the year the Chief Executive made the tough decision to disestablish the Three Waters Transition Manager role. In the interim any requirements are being carried out with existing resourcing. This is not a permanent solution, if achieving the best outcome for Horowhenua in the face of three waters reform and transition still remains a top 10 priority for our Council, then consideration must be given to the cost of the development of a Water Services Plan and any future transition requirements that might arise.

## 6. Options

Officers have prepared three options for consideration:

### 6.1 Option 1:

- Retain all original funding allocations in the Better Off Funding agreement to carry-out the permitted funding activities for each project.

Project	Better Off Funding Amount
Waitārere Beach Foreshore Initiative (Complete)	\$500,000.00
Te Maire Park Development Initiative	\$500,000.00
Levinable Project	\$80,000.00
Lake Punahou Development Plan	\$80,000.00
Trig Mountain Bike Track Upgrade	\$100,000.00
Manakau Domain	\$400,000.00
Levin Town Centre Development	\$2,000,000.00
Foxton Pool Redevelopment (Complete)	\$500,000.00
Foxton Courthouse Redevelopment	\$80,000.00
Events and Destination Management Strategy	\$350,000.00
Rural Halls Drinking Water and Wastewater Initiative	\$400,000.00
<b><u>TOTAL</u></b>	<b>\$4,990,000.00</b>

#### *Advantages*

- All projects will be completed.
- Where Council is in a challenging fiscal environment, the community will receive projects delivered with external funding, with no financial impact on the ratepayer.
- Community expectations for the delivery of the permitted funding activities will be realised.

#### *Disadvantages*

- Council will have zero funds to respond and contribute to Local Water Done Well.
- Creates a tension for Council in retaining social capital opportunities vs investment in water services infrastructure.

### 6.2 Option 2:

- Retain all original funding allocations for the projects that are in progress; Te Maire Park Development Initiative; Levinable Project; Manakau Domain; Levin Town Centre Development; Foxton Courthouse Redevelopment; Events and Destination Management Strategy.
- Retain \$80,000.00 of funding for Lake Punahou and request that the Chief Executive meet with the Chairperson of the incoming Lake Domain Board to proceed with mutually agreed actions pertaining to permitted funding activities.
- Officer submit a re-allocation and change request for the Rural Halls Drinking and Wastewater Initiative as follows:

Re-allocate \$265,000.00 toward increased investment in water infrastructure or to help establish new water services delivery organisations as deemed appropriate by the Chief Executive.

Retain \$135,000.00 and provide a one-off grant of \$15,000.00 to each of the following rural halls; Ihakara Hall, Ōhau Hall, Opiki Hall, Manakau Hall, Tokomaru Hall,

Poroutawhao Hall, Koputaroa Hall, Moutoa Hall, Mangahao Hall (Mangaore) for the purpose of: Supporting rural halls, with emphasis on enhancing water and wastewater resilience and emergency preparedness, empowering them to strengthen their facilities and infrastructure to better withstand and respond to emergencies.

Project	Better Off Funding Amount
Waitārere Beach Foreshore Initiative (Complete)	\$500,000.00
Te Maire Park Development Initiative	\$500,000.00
Levinable Project	\$80,000.00
Lake Punahou Development Plan	\$80,000.00
Trig Mountain Bike Track Upgrade	\$100,000.00
Manakau Domain	\$400,000.00
Levin Town Centre Development	\$2,000,000.00
Foxton Pool Redevelopment (Complete)	\$500,000.00
Foxton Courthouse Redevelopment	\$80,000.00
Events and Destination Management Strategy	\$350,000.00
Rural Halls Drinking Water and Wastewater Emergency Preparedness Grant	\$135,000.00
Re-allocation toward water investment or transition	\$265,000.00
<b><u>TOTAL</u></b>	<b>\$4,990,000.00</b>

#### *Advantages*

- 10 out of 11 projects will be completed in full, with one being partially fulfilled.
- Where Council is in a challenging fiscal environment, the community will receive projects delivered with external funding, with no financial impact on the ratepayer.
- Community expectations for the delivery of the permitted funding activities will be realised.
- Council will have \$265,000.00 to respond and contribute to Local Water Done Well.

#### *Disadvantages*

- Creates a tension for Council in retaining social capital opportunities vs investment in water services infrastructure.

### **6.3 Option 3:**

- That Council agrees on an alternate process to determine the re-allocation of unspent Better Off Funding, providing officers with a recommendation to bring back to Council for endorsement before 30 June 2024.

#### *Advantages*

- Where Council is in a challenging fiscal environment, there is an opportunity to invest in water infrastructure and transition costs with no financial impact on the ratepayer.

- Can re-allocate funds to ensure strategic alignment with Council Top 10 Priorities.

#### *Disadvantages*

- Strain on Iwi relationships
- Reduced social capital and pride in smaller communities
- Reduced project deliverables across Council due to fiscal restraints
- Reputation of Council impacted negatively

#### **Officer Recommendation**

- 6.4 The Officer recommendation is for Council to adopt Option 2.
- 6.5 This will allow Council to complete all projects. And whilst Council is in a challenging fiscal environment, the community will receive projects delivered with external funding, with no financial impact on the ratepayer. It will also ensure Council is resourced to adhere to legislation and participate in future transition activities as part of the Local Water Done Well Policy.

#### **Rate Impact**

- 6.6 There are no rates impacts arising.

#### **Community Wellbeing**

- 6.7 Community Wellbeing impacts have been considered in the discussion.

#### **Consenting Issues**

- 6.8 There are no consenting issues arising.

#### **LTP Integration**

- 6.9 There is no LTP programme related to the options or proposals in this report. There are no Special Consultative Processes required.

## **7. Consultation**

- 7.1 There was no consultation required to be undertaken.

## **8. Legal Considerations**

- 8.1 There are no Legal Requirements or Statutory Obligations affecting options or proposals.

## **9. Financial Considerations**

- 9.1 The full \$4,990,000.00 of Better Off Funding is external funding that has been granted by the Department of Internal Affairs. Any reference of expenditure or re-allocation of monies in

relation to the projects mentioned in this report, is with the knowledge that 100% of funds will be sourced from the Better Off Funding.

## 10. Iwi Considerations

10.1 Iwi considerations have been reflected in the discussion.

## 11. Climate Change Considerations

11.1 There is no Climate Change impact.

## 12. Environmental Considerations

12.1 There are no environmental considerations.

## 13. Health & Safety Considerations

13.1 There are no specific Health & Safety impact.

## 14. Other Considerations

14.1 Other considerations have been considered in the discussion.

## 15. Next Steps

15.1 If the recommendations are accepted Council Officers will communicate with key stakeholders and manage the finance processes accordingly.

### **Confirmation of statutory compliance**




In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.



- **Attachments**

There are no appendices for this report

Author(s)	Cathryn Pollock <b>Delivery Manager Ō2NL</b>	
Approved by	David McCorkindale <b>Group Manager - Vision &amp; Delivery</b>	
	Monique Davidson <b>Chief Executive Officer</b>	



File No.: 24/1

## 7.2 Major Contestable Events Fund

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### 1. Purpose

- 1.1 To seek approval to establish a Major Contestable Events Fund of \$50,000 p.a.

*This report directly aligns with one of Council's top 10 priorities "Reset our engagement and partnership approach, and work more with and for the community"*

### 2. Executive Summary

- 2.1 The return on investment for a major event ranges from 11:1 to 35:1 depending on size according to analysis by Christchurch City Council and is estimated at around 25:1 by Kāpiti Coast District Council. Coupled with this, average daily spend from international visitors contributes \$232, domestic visitors \$155 and \$74 from locals according to MBIE.
- 2.2 The Horowhenua Destination and Development and Management Plan 2020-2030, found that between 2016 and 2019, Horowhenua visitor expenditure growth outstripped New Zealand (organically). The findings of this plan, recommended that targeted investment in Horowhenua destination development should be viewed as a critical element of the district's future prosperity, and anticipated this investment would see the economic contribution of visitor spending double to \$200m by 2030 (approximately 10% growth per annum).
- 2.3 Expansion of an events marketing programme was identified as an important mechanism for attracting visitors to the district. As part of the activation for Destination Management in Horowhenua, we are proposing to establish a Major Contestable Events Fund. The purpose of this fund is to support major events, and events which have the potential to transition into major events, with the ultimate objective to boost visitor numbers in Horowhenua. For the Financial Year 2023/24 this will be funded by the Better off Funding with the recommendation to be funded by the Destination Management Budget for future years.
- 2.4 We are proposing three options. Option 1 (Preferred): Approval of the Major Contestable Events Fund to start 2023/24, and for the fund to continue into 2024/25 subject to decisions made on the Destination Management budget through the Long Term Plan 2024-2044. Option 2: Decide not to support the establishment of the Major Contestable Events Fund. Option 3: Delay the Approval of the Major Contestable Events Fund until a later financial year.

### 3. Recommendation

- 3.1 That Report 24/1 Major Contestable Events Fund be received.
- 3.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 3.3 That Council approves the establishment of a Major Contestable Events Fund of \$50,000 per annum using the better off funding to fund the first year (2023/24).

### 4. Background / Previous Council Decisions

- 4.1 The Horowhenua 2040 Strategy (October 2020) consolidated Horowhenua District Council's strategies and plans, focusing on economic, environmental, social and cultural wellbeing across all of Horowhenua's communities. The strategy incorporates the principles of Te Tiriti o Waitangi, aligns with central government policies and explores opportunities for

collaborative partnerships across sectors. This fed into the [Horowhenua 2040 Blueprint](#) (adopted May 2022), which details 12 action areas for Council. Attracting more visitors with a strong district identity and nurturing and promoting a food culture were among these action areas.

- 4.2 This focus was driven by the Horowhenua Destination and Development and Management Plan 2020-2030, which found that between 2016 and 2019, Horowhenua visitor expenditure growth outstripped New Zealand (organically). The findings of this plan, suggested that targeted investment in Horowhenua destination development should be viewed as a critical element of the district's future prosperity, and anticipated this investment would see the contribution of visitor spending double to \$200m by 2030 (approximately 10% growth per annum).
- 4.3 Expansion of an events marketing programme was identified as an important mechanism for attracting visitors to the district. This led Council to commission The Horowhenua Company Ltd to develop an Events Strategy, which was presented to Council in 2022. One of the recommendations of this strategy was the establishment of a Major Contestable Events Fund.
- 4.4 Destination Management and the establishment of a Major Contestable Events Fund were both successful in their bids to secure Better Off Funding, with a total of \$350,000 set aside to be used by 30 June 2024. \$50,000 of this has been earmarked to support the community via a Major Contestable Events Fund for this financial year.

## 5. Discussion

- 5.1 The Major Contestable Events Fund includes the Fund Policy and the Application Form. We are seeking approval of these key documents through establishing the Major Contestable Events Fund.
- 5.2 The action we are seeking in this report is to approve the Major Contestable Events Fund.
- 5.3 The documents for the Major Contestable Events Fund have had cross-council officer input and review. Input was sought from Mayor Bernie Wanden & Cr Piri-Hira Tukapua on 21 December 2024 as representatives from the Community Funding and Recognition Committee. Feedback was also sought from event organisers and our counterparts at Kāpiti Coast District Council.
- 5.4 Several rounds of feedback collected from stakeholders has all been considered and/or incorporated into this document.
- 5.5 Having advanced this work, this report is seeking a Council decision to establish the Major Contestable Events fund of \$50,000 for not only the current financial year but also the following years. This has been forecasted for in the Long Term Plan operational budget bid for Destination Management.
- 5.6 In recent years Council has been approached in an ad-hoc manner by events being held in the district for funding support from Council. These requests have included the Horowhenua Taste Trail, Hurricanes rugby games, the Royal AP& I show. Without a formal process the decisions on whether to support these events have been made without a clear framework or a dedicated budget. Where financial support has been provided it has needed to be found from existing budgets and there has been very limited, if any terms and conditions of the event host to ensure the funding is used appropriately for the event.
- 5.7 The framework developed for the Major Contestable Events Fund is designed to address these situations by making a fund available, having clear parameters and expectations of those successful obtaining funding support and having a transparent process that is clear on what events can be supported and the funding available. The framework will ensure that

decisions are made in a less ad-hoc manner and there is protection in place to ensure the funding is used appropriately to support the event or returned if the event does not proceed.

- 5.8 Major events are recognised as a valuable way of turning the district into a destination and encouraging local spend. The availability of the Major Contestable Events Fund could help make the difference for organisers in the event going ahead or running smoothly.

## 6. Options

- 6.1 Option 1 (Preferred): Approval of the Major Contestable Events Fund to start 2023/24, and for the fund to continue into 2024/25 subject to decisions made on the Destination Management budget through the Long Term Plan 2024-2044.
- 6.2 Option 2: Decide not to support the establishment of the Major Contestable Events Fund.
- 6.3 Option 3: Delay the Approval of the Major Contestable Events Fund until a later financial year.
- 6.4 Option 1 is the Officer's preferred option. A decision to support this option would enable the Better Off funding to be used and for the Events fund to be established and open up to events in the current financial year.
- 6.5 Council would choose Option 2 if there was insufficient support to see the Major Contestable Events Fund established. This would mean the status quo of not offering support to Major Events and officers remaining subject to ad-hoc requests for event funding support without a formal framework to consider these.
- 6.6 Council would choose Option 3 if there was support for the initiative of establishing the Major Contestable Events Fund but a desire to proceed after the current financial year (2023/24).

### Cost

- 6.7 Costs associated with Option 1 are expected to be covered for the current financial year 2023/24 by the Better Off Funding Grant, with the funding then to be covered by operational budgets in the Draft LTP 2024-44 for 2024/25 onwards.

Option	Cost
Option 1	\$50,000 per annum starting 2023/24
Option 2	\$0
Option 3	\$50,000 per annum starting after 2023/24

### Rate Impact

- 6.8 From 2024/25 rate impact arising will be dependent on Long Term Plan 2024-44 adoption, but at \$50,000 p.a. would equate to 0.09% of the general rate. Funding the first year through the Better Off funding would not have a rates impact.

### Community Wellbeing

- 6.9 There are no negative impacts on Community Wellbeing arising.

### Consenting Issues

- 6.10 There are no Consents required or consenting issues arising.

### LTP Integration

- 6.11 The funding of the Events fund after the first year of being funded through the Better Off Funding would be subject to decisions the Council makes as part of the 2024-2044 Long

Term Plan. Currently the Draft LTP 2024-2044 includes provision for this in the Destination Management budget. It will be important to ensure there is integration between the decision on this report and the decision on the LTP 2024-2044.

## **7. Consultation**

- 7.1 There was no consultation required to be undertaken.

## **8. Legal Considerations**

- 8.1 There are no Legal Requirements or Statutory Obligations affecting options or proposals

## **9. Financial Considerations**

- 9.1 Option 1 will cost \$50,000 per financial year which will be funded by Better Off Funding in the current financial year 2023/24 and from existing operational budgets (Destination Management) in coming years.
- 9.2 Option 2 has nil cost.
- 9.3 Option 3 would cost \$50,000 per financial year from the year the fund is approved to start.

## **10. Iwi Considerations**

- 10.1 There are not specific iwi considerations in making the decision on establishing the fund.
- 10.2 Iwi/hapū partnership is an important component of Destination Management, which is why representatives from Muaūpoko, Ngāti Raukawa Ki te Tonga and Rangitāne are included in the Horowhenua NZ steering group. The three objectives of Destination Management include growth, environmental sustainability and Inclusivity, with the latter aiming to - embrace Horowhenua's cultural and heritage values by developing and applying protocols, growing experiences, and sharing stories that build visitor understanding of kaitiakitanga/tiaki, respect for tangata whenua and mana whenua and the capacity of the community to exercise manaakitanga, fostering a sense of community pride in identity and place.

## **11. Climate Change Considerations**

- 11.1 There are no specific Climate Change impacts in making the decision on establishing the fund.

## **12. Environmental Considerations**

- 12.1 There are no direct environmental considerations in making the decision on establishing the fund.
- 12.2 The adoption of the Major Contestable Events Fund will encourage applicants to have sufficient waste minimisation plans in place.

## **13. Health & Safety Considerations**

- 13.1 There are no direct health and safety considerations in making the decision on establishing the fund.
- 13.2 The adoption of the Major Contestable Events fund will encourage applicants to have event specific health and safety plans in place.

## **14. Other Considerations**

- 14.1 The consideration of funding the Major Contestable Events Fund beyond the current financial year will need to form part of the decision making process associated with the LTP 2024-2044 in relation to the Destination Management budget.

## 15. Next Steps

- 15.1 If the recommendation is accepted opening applications for the Major Contestable Events Fund will commence for the current Financial year 2023/24. Once applications are received, they will be brought to the Community Funding and Recognition Committee for decision.
- 15.2 The key actions will take place as follows:

8 May 2024	Council adopts the Major Contestable Events Fund
31 May 2024	Advertising commences
31 May 2024	Applications Open for the Major Contestable Events Fund
As needed	Selection Panel Meets
Within two weeks of application	Applicants Notified
Upon allocation of \$50,000 funding	Applications close for the Major Contestable Events Fund

## 16. Supporting Information

### Strategic Fit/Strategic Outcome

The Horowhenua 2040 Strategy (October 2020) consolidated Horowhenua District Council's strategies and plans, focusing on economic, environmental, social and cultural wellbeing across all of Horowhenua's communities. The strategy incorporates the principles of Te Tiriti o Waitangi, aligns with central government policies and explores opportunities for collaborative partnerships across sectors. This fed into the [Horowhenua 2040 Blueprint](#) (adopted May 2022), which details 12 action areas for Council. Attracting more visitors with a strong district identity and nurturing and promoting a food culture were among these action areas.

Expansion of an events marketing programme was identified as an important mechanism for attracting visitors to the district. This led Council to commission The Horowhenua Company Ltd to develop an Events Strategy, which was presented to Council in 2022. One of the recommendations of this strategy was the establishment of a Major Contestable Events Fund.

If the recommendation is adopted by Council, the applicants of the Major Contestable Events Fund are asked to demonstrate how their event aligns with the Community Outcomes outlined in the Long Term Plan, including demonstrating how they contribute to creating a vibrant economy, partnership with Tangata Whenua, contributing to an outstanding environment and helping build stronger communities.

### Decision Making

Will be delegated to the Community Funding and Recognition Committee.

### Consistency with Existing Policy

The Major Contestable Events Fund is consistent with Long Term Plan Community Outcomes and aligns with the Horowhenua Blueprint 2040 implementation plan.

### Funding

The Major Contestable Events Fund will be funded by the Better Off funding for 2023/24 and through the Destination Management operational budget in the Draft LTP 2024-2044.

Risk Area	Risk Identified	Consequence	Likelihood	Risk Assessment (Low to Extreme)	Managed how
Strategic	N/A	N/A	N/A	N/A	N/A
Financial	N/A	N/A	N/A	N/A	N/A
Service Delivery	N/A	N/A	N/A	N/A	N/A
Legal	The Fund documents are intended to be binding on the event organizer. If there is the need to withhold funding or seek the return of funding there is a risk the funding documents could be legally challenged.	Minor	Unlikely	Low	While the documents have been reviewed to ensure they are fit for purpose, much of the mitigation will come from working closely with the event organizer and addressing any concerns early to prevent the situation when funding is at risk.
Reputational	N/A	N/A	N/A	N/A	N/A

### Confirmation of statutory compliance

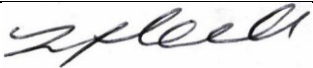


In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.



## 17. Attachments

No.	Title	Page
<a href="#">A</a>	Horowhenua Major Contestable Events Fund Policy	62
<a href="#">B</a>	Major Contestable Events Fund Application Form	69

Author(s)	Lisa Campbell <b>Strategic Communications Manager</b>	
Approved by	David McCorkindale <b>Group Manager - Vision &amp; Delivery</b>	
	Monique Davidson <b>Chief Executive Officer</b>	

## Horowhenua Major Contestable Events Fund Policy

### Background

Established in 2024, the Horowhenua Major Contestable Events Fund is a vital initiative designed to bolster major events within the Horowhenua District, enhancing the local economy. Aligned with the Horowhenua District Council Long-Term Plan, this fund strategically supports a select number of events each year, with a focus on generating sustained economic advantages for the district.

### Policy Objectives

The Horowhenua Major Contestable Events Fund aims to achieve the following objectives:

1. **Economic Contribution:** Boost sustainable economic development in Horowhenua by attracting more visitors and increasing their expenditure within the district.
2. **Community Strengthening:** Foster strong and vibrant communities in Horowhenua by encouraging residents to both reside and work in the area.
3. **Enhancing Event Excellence:** Support the events industry in delivering exceptional events.
4. **Celebrating Uniqueness:** Celebrate and showcase the distinctive cultural, resource-rich, and vibrant offerings of Horowhenua.

### Policy Validation

This fund was officially approved by the Council on [insert approval date].

### Strategic Criteria

Preference will be given to events that align with community outcomes outlined in the Long-Term Plan as well as contribute to Horowhenua NZ's broader Destination Management objectives:

#### Growth

- Drive an increase in visitor spending to \$200m by 2030. Approximately 10% growth per annum to help support local business.

#### Environmental Sustainability

- Create a thriving and sustainable Horowhenua visitor sector with an improved environmental and carbon footprint.

#### Inclusivity

- Embrace Horowhenua's cultural and heritage values by developing and applying protocols, growing experiences, and sharing stories that build visitor understanding of kaitiakitanga/tiaki, respect for tangata whenua and mana whenua and the capacity of the community to exercise manaakitanga, fostering a sense of community pride in identity and place.

### Funding Levels

The annual budget for the Horowhenua Major Contestable Events Fund is set at \$50,000 (excluding GST) and is allocated across two categories:

Strategic Growth Fund: Tier two events that demonstrate the potential to evolve into tier one events. The Strategic Growth Fund may be awarded to the same event more than once, so long as event organisers take steps to transition their event to a Tier one event. Funding per application will not exceed \$10,000 per annum.

Major Events Fund: Applicants whose criteria matches Tier one Events. Preference will be given to applicants who are a Tier one Event. Applications are taken throughout the Financial Year starting 1

July. Once the \$50,000 has been allocated applications will close. Successful Tier one events who meet the relevant reporting criteria, may apply for funding for future events.  
See definition of Tier one and Tier two events on page 6.

### **Strategic Growth Fund**

Event organisers may apply for funding to develop tier two events, with the potential to transition into major events (tier one). This funding may span over multiple years to enable the growth of smaller events into the main Major Contestable Events Fund.

Strategic Growth Fund events may not apply for additional Horowhenua District Council funding (except in the case of successful multi-year applicants receiving reduced event funding in subsequent years) in any given year and the event will be assessed every year to ensure it is meeting targets, to be agreed between event managers and council staff. Multi-year funding may be withdrawn if the event does not meet yearly targets.

### **Frequency**

Funding allocation decisions will occur throughout the year through a designated funding application process. \$50,000 will be available to apply for at the beginning of the financial year (1 July), with applications taken throughout the year until all the funding has been allocated or until the new financial year. Unallocated funding from the previous financial year will not be carried over to the new financial year.

### **Application Process**

Announcements regarding the initiation of the fund application process will be communicated through various Council channels, including the official website, [horowhenua.govt.nz](http://horowhenua.govt.nz). Submissions for the Horowhenua Major Contestable Events Fund are to be completed in a two-stage process:

1. Submission of an Expression of Interest (open for submission year-round, subject to available funding) (to be reviewed by Horowhenua District Council Community Development Team)
2. An application to the Major Contestable Events Fund (if successful through stage 1) (to be reviewed by Community Funding and Recognition Committee)

The Expression of Interest process will primarily assess an event against the core criteria, detailed below. If these are met, you will then be invited to submit a full application. Applications that are incomplete or lack essential supporting information may be excluded from consideration. Applicants will be duly notified in writing of the funding decision. Applicants will typically be advised whether the Expression of Interest has been approved or declined within two weeks of submission.

### **Funding Process**

Those invited to fill in an application for the Major Contestable Events Fund, will typically be advised within six weeks of their submission. Funding applications received will undergo evaluation by the Community Funding and Recognition Committee. Applicants may seek multi-year funding contingent on a demonstrated track record, a robust business case, and evidence of the ability to deliver enduring results.

Multi-year funding recipients will be obligated to provide Council with annual event reports and validate the achievement of predetermined annual objectives.

Should an event fail to meet agreed-upon outcomes in any given year, Council reserves the right to review future funding allocations and request repayment of all or part of the grant, with the potential to either reduce or withdraw funding for subsequent events. The level of funding for multi-year commitments may not remain constant year to year. In the case of successful multi-year applicants receiving reduced event funding in subsequent years, they may request additional funding in that year, subject to a review alongside other event applications for that period. The request for supplementary funding will necessitate a separate application process.

#### Eligibility

To be eligible to receive funding the event must:

Eligibility for Major Event Funding	Eligibility for Strategic Growth Funding
Be classified as a Tier One event	Be classified as a Tier Two
Be run by a recognised legal entity such as a business or a not-for-profit organisation (individuals may not apply)	Be run by a recognised legal entity such as a business or a not-for-profit organisation (individuals may not apply)
Takes place, or partly takes place in the Horowhenua District. If the event partly takes place in the Horowhenua District, the level of investment needs to be of the same value or more as activities within the event happening outside of the Horowhenua District	Takes place, or partly takes place in the Horowhenua District. If the event partly takes place in the Horowhenua District, the level of investment needs to be of the same value or more as activities within the event happening outside of the Horowhenua District
Have confirmed at least 30% of costs	Demonstrate how Council funding will be used and show how residual costs after allowing for Council funding will be covered
Demonstrate how Council funding will be used and show how residual costs after allowing for Council funding will be covered	Provide confirmation of any consenting and landowner approval requirements and the status of any required consents/ approvals
Have shown how the previous event met objectives, if applying for repeat funding	Meet any other eligibility criteria outlined in the application form including proof of at least \$5million Public Liability Insurance Coverage for the Event and the land the event is held on.
Meet any other eligibility criteria outlined in the application form including \$5million Public Liability Insurance Coverage for the Event and the land the event is held on.	Include Horowhenua NZ branding on event collateral and include Horowhenua District Council Communications team in event collateral approvals.
Include Horowhenua NZ branding on event collateral and include Horowhenua District Council Communications team in event collateral approvals.	The event (or first event for multi-year events) must take place within 9 months of a grant being approved
Provide confirmation of any consenting and landowner approval requirements and the status of any required consents/ approvals	
The event must take place within 9 months of a grant being approved	

### Tier Definitions

The below tier definitions apply:

	<b>Tier One– Iconic/Major Event</b>	<b>Tier Two Regional/Strategic Growth Event</b>	<b>Tier Three – Community Event (not applicable to apply for the Horowhenua Major Contestable Events Fund)</b>
	2000+ attendees and/or multi-day events	1000+ attendees – predominantly of interest to specific sectors/industry	Events created by and run for the local community
Attraction	Over 20% of attendees are regional/national visitors to the district	Attracts visitors from the lower North Island	Attracts community engagement and attendance by locals in Horowhenua
Aspiration	Showcases Horowhenua on a national/international stage	Has potential to be developed into a Major Event	Has the potential to be developed into a Strategic Growth/Regional Event
Amenities - Accommodation	Encourages visitors to stay overnight	Encourages regional travel	Helps specific community groups to celebrate their identity and share with the wider community.
Attitudes - Identity	Champions Horowhenua and aligns with one of our key sectors including food, arts and culture, adventure or nature	Reflects or incorporates Horowhenua and one of our key sectors including food, arts and culture, adventure or nature	A living demonstration of Horowhenua's community
	Should increase and encourage cultural awareness	May increase and encourage cultural awareness	Often increases and encourages cultural awareness
Awareness - Education	Highlights unique skills/talent/industry in the region	Can support employment and vocational pathways	Enables youth-led development for events
Industry/business	Creates opportunities for local businesses to step into a regional/national spotlight	Creates opportunities to highlight local businesses at a regional level	Creates opportunities to highlight local businesses and their contribution to the community
	Attracts media attention and profile on a regional/national basis	Attracts media attention and profile on a regional basis	Attracts local media attention
Media	Requires credible tools for assessing visitor awareness, marketing effectiveness and ROI	Should utilise tools for assessing visitor awareness, marketing effectiveness and	Unlikely to consider use of tools for assessing visitor awareness, marketing effectiveness and ROI

Metrics/Reporting		ROI	
Return on Investment	Generates a return greater than 3:1 on Council Investment and a direct and measurable economic benefit to Horowhenua.	Provides measurable benefit to Horowhenua's economy	Generally, not adding significantly to Horowhenua's economy
Access	Provides inclusive access for all visitors	Provides inclusive access for all visitors, including paid or free entertainment opportunities to the community	Local community can freely access events
Alignment	Aligns with the Horowhenua District Council Long Term Plan Community Outcomes  Aligns with the objectives stated in the strategic criteria	Aligns with the Horowhenua District Council Long Term Plan and Community Outcomes	Encourages local pride and social outcomes

The event manager must:

- Demonstrate sufficient prior experience of running a tier one or two event
- Have fulfilled the terms of any previous funding contract and reported back to Council sufficiently on any previous funding received through the Major Events Fund and any other Council fund.

Events will be assessed against the following criteria:

Assessment for Major Event Funding	Assessment for Strategic Growth Funding
Operational excellence of the organisation and event manager	Operational excellence of the organisation and event manager
Demonstrates how the event will help deliver on the Horowhenua District Council Long Term Plan and contribute to increasing sustainable visitor numbers	Demonstrates how the event will help deliver on the Horowhenua District Council Long Term Plan and contribute to increasing sustainable visitor numbers
Generates at least a 3:1 return on council's investment	Viability of a business plan that shows, clear objectives and actions, how the event can grow and become a Major Event
Demonstrates successful financial support from other funding sources	Demonstrates successful financial support from other funding sources
Meets the outcomes of Council and Iwi Partnerships as laid out in the Horowhenua District Council's Long Term Plan's community outcomes	Meets the outcomes of Council and Iwi Partnerships as laid out in the Horowhenua District Council's Long Term Plan's community outcomes

Demonstrated sufficient waste minimisation plans and considerations of mitigation of impact on the environment	Demonstrated sufficient waste minimisation plans and considerations of mitigation of impact on the environment
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Preference may be given to events which:

- Are run by a professional event manager
- Closely align with Horowhenua Destination Management objectives of growth, environmental sustainability, and Inclusivity
- Do not coincide with any other major events in the Manawātū region, unless compatible
- Where practicable, leverage local businesses to provide event support

Activities that will be considered for funding include:

- Destination marketing
- Local marketing
- Visitor experience survey costs
- Translation and design work in relation to using Te Reo Māori in event names and marketing collateral
- Operational costs including but not exclusive to venue, stage, lighting, and performance costs
- Health and safety costs
- Waste minimisation and management costs
- Personnel costs to undertake event management, marketing and sponsorship/funding

All applications for funding should include (where applicable):

- An expression of interest form to be completed prior to an application form being submitted.
- Completed application form which will request:
  - Information on the organisation seeking funding, its primary business purpose, experience, and areas of expertise
  - Information on the primary event manager and their prior major event experience
  - Description of the event, including objectives and expected economic outcomes
  - Details on how the organisation will manage environmental impacts from the event and follow waste minimisation processes.
- Project plans and timelines, health and safety plans and security plans.
- Risk assessment for any proposed event
- A detailed budget, including breakdown of whether costs are confirmed or estimates, and competitive quotes for the amounts requested
- A detailed marketing and communication plan
- Previous financial accounts for the organisation
- Adequate underwriting provisions and insurance cover
- Robust governance and event delivery structures that are/ will be in place

#### Measuring Success and Reporting

All successful event funding applicants are required to conduct a post-event visitor satisfaction survey and submit a post event report to Council within three months of the event being held. The report must include all information requested by Council.

Applicants that do not submit a report to Council will be ineligible for future funding.

Event reports must include the following information:

- Attendance figures including breakdown of visitor origin and visitor overnight stay in the district
- Information on the level of visitor spending within the Horowhenua district
- Robust analysis of event outcomes, including estimated economic impacts
- A post-event visitor satisfaction survey analysis
- Full financial report, including receipts and invoices showing how the funds were spend
- Marketing and media outcomes

Horowhenua District Council may be able to help with reporting, including but not limited to providing data to help and define objectives such as return on investment, data on visitor origin and visitor overnight stay figures in the district, information on the level of visitor spend and analysis on estimated economic impact.



## Major Events Fund Application Form

*Please ensure that you meet the eligibility criteria, and read and agree to the terms and conditions of this fund before starting this application. All questions must be completed.*

### Organisation & Contact Details

<b>Name of organisation:</b>	
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<b>Type of organisation:</b> (Please tick one)	<input type="checkbox"/> Charitable Trust <input type="checkbox"/> Company <input type="checkbox"/> Incorporated Society <input type="checkbox"/> Other (please note):
---	---

<b>Organisation charities commission or company registration number:</b>  (if applicable)	
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<b>GST number:</b> (if applicable)	
------------------------------------	--

<b>Website:</b>	
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<b>Social media:</b>	
----------------------	--

<b>Postal address:</b>	
------------------------	--

<b>Physical address:</b>  (if different from above)	
---	--

<b>Event manager, full name:</b>	
----------------------------------	--

<b>Best daytime contact number:</b>	
-------------------------------------	--

<b>Email:</b>	
---------------	--

<b>Alternative contact, full name:</b>	
--	--

<b>Best daytime contact number:</b>	
-------------------------------------	--

<b>Email:</b>	
---------------	--

<b>List all key event organisers involved in the management and planning of this event:</b>	
---	--

**Event information**

<b>Event name:</b>	
--------------------	--

<b>Event concept:</b>  (Please keep this to 200 words max)	
--	--

<b>Current event status:</b>  (check one only)	<input type="checkbox"/> New <input type="checkbox"/> Existing If existing: <input type="checkbox"/> Previous or current location <input type="checkbox"/> Current or previous date <input type="checkbox"/> Number of years operating <input type="checkbox"/> Number of attendees
--	---

<b>Proposed event date:</b>	<i>Date/s:</i> <i>Time/s:</i> <i>Reason for date selection:</i> <i>e.g. seasonal, avoiding clashes, availability of operators/performers.</i>
-----------------------------	--

<b>Event frequency:</b> (Check one only)	<input type="checkbox"/> Annual <input type="checkbox"/> Bi-Annual <input type="checkbox"/> One-off <input type="checkbox"/> Other _____
---	---

<b>Location/s and venue/s:</b>	
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<b>Is your event weather dependent?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No  If yes please describe actions you are taking to mitigate risk
---	---

<b>Funding request</b>	
<b>Fund:</b> (Check one only)	<input type="checkbox"/> Major Events Fund <input type="checkbox"/> Strategic Growth Fund

Single year or multi-year? (Check one only)	<input type="checkbox"/> Single year <input type="checkbox"/> Multi-year
--	---

What are you requesting funding for?  <i>(include two competitive quotes for items for requests for operational funding)</i>	Event year	Funding sought (\$ amount)	Allocated towards

**Operational excellence**

Detail prior major event delivery for the organisation over the last five years	Name of event	Number of visitors	Location	Date

Detail prior major event delivery experience from the event manager of the last five years	Name of event	Number of visitors	Location	Date

Provide two referees for previous events and/or work experience:	<b>Referee 1</b>
	Name:
	Email:
	Phone:
	<b>Referee 2</b>
	Name:
	Email:
	Phone:



File No.: 24/217

## 7.3 Selection of Best Practical Option for Management of the Leachate Ground Water Plume at the Old Levin Dump

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### 1. Purpose

- 1.1 The purpose of this report is to seek approval from Council to proceed with the Best Practical Option (BPO) for the ongoing management of the leachate ground water plume, emanating from the Levin Old Dump.

***This report directly aligns with one of Council's top 10 priorities "Make a decision on the Future of the Levin Landfill and follow through on the review of our WMMP "***

### 2. Executive Summary

- 2.1 The BPO selected to best manage the leachate plume is BPO3. Essentially an extraction trench to receive the leachate which then gets pumped to the Levin Waste Water Treatment Plant (WWTP) for processing.

### 3. Recommendation

- 3.1 That Report 24/217 Selection of Best Practical Option for Management of the Leachate Ground Water Plume at the Old Levin Dump be received.
- 3.2 That this matter or decision is recognised as significant in terms of S76 of the Local Government Act.
- 3.3 That Council approve Best Practical Option 3 – described as “full trench (200m) 100% extraction (360m<sup>3</sup>/day) discharge to sewer, with the associated budget for works of \$1,997,000.

### 4. Background / Previous Council Decisions

- 4.1 The Levin Old Dump located at the front most western side of the Levin Landfill 72-hectare site was built in the 1970s to receive the district municipal waste. At the time of its build the landfill met the consent design requirements for a municipal landfill. This landfill was not required to have an impermeable bottom barrier. Such an impermeable barrier prevents typical landfill leachates from migrating into the surrounding ground water network. This landfill was closed in the early 2000s and another landfill known as the New Landfill was built. This Class I landfill named the New Landfill has an impermeable bottom barrier, a leachate collection network, a gas reticulation network and a flare to burn off methane and hydrogen sulphide. Though the consent for this New Landfill expires in 2037 Council officially voted to close it on 31 May 2023. Resolution Number CO/2023/104.
- 4.2 The opposition to the Levin Landfill climaxed in October 2015 when Council had to review its landfill consents pursuant to section 128 of the Resource Management Act 1991 (RMA). Commissioners released their decision on behalf of Horizons. The Hokio Environmental

Kaitiaki Alliance (HEKA) a subcommittee of the Horowhenua District Ratepayer and Residents Association in association with Ngāti Pareraukawa listed as s274 appealed the decision and filed with the Environment Court for declarations (ENV – 2018-WLG-124) and enforcement orders (ENV – 2018- WLG – 125). To prevent further court action Council agreed to abide by the conditions of what is known as The Levin Landfill Agreement (The Agreement) which had as one of its objectives the closure of the landfill by 31 December 2025. If that closure date was agreed upon and enacted then HEKA would not seek enforcement actions, legal proceedings, claims or inquiries against Council in relation to the Levin Landfill.

## 5. Discussion

- 5.1 As the Old Dump has no barrier to contain any liquid produced from the anaerobic decomposition of waste materials the resulting liquid leachate has moved directly downwards and into the upper ground water table. This ground water flows in a northerly direction towards the Hokio Stream.

Under consent discharge permit 6010 there is to be no overland flow of leachate beyond the site boundary. Since there is leachate flowing out of the landfill boundary the revised consent condition stipulates that the Permit Holder (Council) complete an assessment of leachate remediation options and a Best Practical Option (BPO) by the end of April 2021. The intention of the assessment is to: a) cease, or if cessation is not feasible, materially reduce the discharge of leachate to the Tatana Drain and Hokio Stream; or b) if either of the options in (a) are not feasible then options to offset effects within the Hokio catchment and if that is not feasible or possible, options to compensate effects within the Hokio catchment or outside of it (either option through an ecological package)

- 5.2 The selected leachate remediation BPO must be fully implemented by June 2023
- 5.3 Council contracted consultants on landfill remediation Earthtech to understand the composition and characteristics of the ground water leachate plume (the plume). Analysis of all the available data was undertaken. Extra ground water sampling bores were drilled then in-depth ground water modelling was undertaken to determine the future spread and concentration of the plume.
- 5.4 The modelling showed that the ground water concentration at the Hokio Stream is presently estimated to be 8g/m<sup>3</sup> and if no remediation is undertaken the concentration of NH<sub>4</sub>N could rise to 18g/m<sup>3</sup> within 20 years.
- 5.5 As the surface water concentration of NH<sub>4</sub>N in the most downstream sample point (HS3) is presently near the average trigger level of 2.1g/m<sup>3</sup> Council expects the concentration of NH<sub>4</sub>N will increase above the consent permitted concentration. Note: Surface sample point HS2 is presently at 3.67g/m<sup>3</sup>. HS2 is located above downstream sample point HS3.
- 5.6 Earthtech and Council officers considered eight BPOs. From those options BPO3 was selected as the best practical option. This option would be a staged installation. Stage I would be the installation of a 100-metre length extraction trench. The extraction rate would gradually increase to 220m<sup>3</sup>/day with the dilute leachate pumped to the Levin WWTP. After 3-4 years of operation consideration would be given for the 2<sup>nd</sup> stage to be added. This would comprise an additional 100 metre length of trench. The combined total daily extraction would rise to a maximum 360m<sup>3</sup>/day.
- 5.7 The Environment Court declarations ENV-2018 -WLG-124 and enforcement orders ENV – 2018-WLG-125 enacted upon Council the Agreement in Relation to the Levin Landfill (Agreement). In the 'Agreement' section 8.4 States – 'HDC has no obligation to implement any option under clause 8.1- to 8.3 if the estimated cost will be more than \$350,000 to



design, consent/approve, implement, and/or install, and \$25,000 per year to monitor, maintain, or operate, and HDC has complied with clause 8.5' (Funding clause)

- 5.8 Council has approached the Ministry for Environment (MfE) for funding but has been informed that Council does not qualify for funding for this remediation project as the consent is clear that this exceedance is the responsibility of the permit holder (Council) to manage. This then means that clause 8.4 is available to enact.
- 5.9 Despite the concession clause 8.4 Council in considering the community sentiment which resulted in the closure of the New Landfill and the knowledge that the plume emanating from the Old Dump has reached the Hokio Stream, believes that it as Permit Holder of the Levin Landfill still has an obligation to materially reduce the extent and mass of the leachate plume.

## 6. Options

- 6.1 The eight BPO options considered by Council officers are tabled below

Think Tank' BPO Options (Groundwater Interceptor Trench)		
BPO Description	Description	Think Tank' Decisions
BPO 1	Do nothing	Not a consideration by HDC - out.
BPO 2	Do nothing but provide ecological package offsets	Not preferred since material reduction not achieved. Possible partial fallback option
BPO 3*	Full trench (200m ) extraction 100% (360m3/day ) discharge to sewer.	Best Option to achieve objectives - with <u>staged construction</u> , i.e. 100m trench (Stage 1) + 100m (Stage 2) trench
BPO 4	Full trench (200m ) extraction and complete on-site treatment	Treatment effectiveness unknown without treatment effectivity trials, and potentially high challenges on discharge consent.
BPO 5	Partial trench extraction (say 100m ) and 100% discharge to sewer.	Capture efficiency reduced due to shorter drain length, which increases the contamination reporting to the Hokio Stream
BPO 6	Partial trench extraction (say 100m ) and on-site treatment (and re-use/irrigation on site).	Same as above ( <b>BPO5</b> ), treatment effectiveness unknown without treatability trials and probable consenting complications.
BPO 7	Partial or full trench extraction and discharge via dedicated line or road tankers to "The Pot"	Excessively high cost, complex, and consenting concerns- out
BPO 8	Partial or full scale extraction, combined discharge to sewer and on-site treatment	Doesn't achieve objectives, consenting challenges- out

### Cost

- 6.2 Council officers have identified two options outlined below.

Option 1	Cost
Implement environmental offsets	Capped at \$350,000 or as directed by Council + potential Litigation costs
Option 2	
BPO3	\$1,997,000 (inc. 40% contingency)

- 6.3 **Option 1:** Abide by clause 8.4 HDC has no obligation to implement any option under clause 8.1 to 8.3 if the estimated cost will be more than \$350,000 to design, consent/approve, implement, and/or install. HDC has complied with clause 8.5 there are no alternative funding options available to fund the consent, build and operation.
- 6.4 **Option 2:** Preferred option. Staged implementation BPO3 – Stage I would be the installation of a 100-metre length extraction trench. The extraction rate would gradually increase to 220m<sup>3</sup>/day with the dilute leachate being pumped to the Levin WWTP. After 3 - 4 years of operation the 2<sup>nd</sup> stage could be added. This would comprise an additional 100 metre length of trench. The combined total daily extraction would rise to a maximum 360m<sup>3</sup>/day. This should prevent Environment Court litigation and should satisfy affected adjacent landowners, iwi and interested parties by 'materially reducing the discharge of leachate to the Tatana Drain and Hokio Stream' as per Discharge Permit 6010.

### Rate Impact

- 6.5 The Draft Long Term Plan includes average rates funding of \$1.2m for the first ten years of the plan to be used to fund the remediation of the Landfill. The total estimated spend on the 30-year remediation, known as the landfill provision, is estimated at \$18m. While the BPO estimate has increased, there were other compensating factors which still estimate the provision to be no larger than \$18m and therefore there is no change required to overall rates.
- 6.6 There will no longer be capital spending for the Landfill as it will be recorded against the provision instead. This provision is subject to an annual audit.

### Community Wellbeing

- 6.7 The operation of a landfill adjacent to the Hokio Beach Road has been a source of hurt and frustration to iwi, neighbouring land owners and wider Hokio community for some time. Opposition to the operation of the landfill climaxed in October 2015 when Council had to review its landfill consents pursuant to section 128 of the RMA.
- 6.8 HEKA with Ngāti Pareraukawa listed as s274 appealed the decision and filed with the Environment Court for declarations and enforcement orders to get the migrating leachate from the Old Dump remediated and to have the New Landfill closed by 31 December 2025.
- 6.9 With this historical context Council feels an obligation to clearly show it supports the restoration of the environs near to the Levin Landfill. This aligns with Council's core values which are partnership with tangata whenua, outstanding environment, fit for purpose infrastructure and vibrant economy. Council values its partnerships with Iwi/hapū who act as kaitiaki of our rohe and acknowledges that for many people the wellbeing of the land is integral to the wellbeing of its people. Remediating the leachate plume would build increased trust and respect with the Council by those aggrieved by the ill effects of the Old Dump.

### Consenting Issues

- 6.10 Consenting will not be a quick process, perhaps 12 months or longer in duration. Council officers understand from preliminary discussions that some members of the NLG, PMG as a collective and local iwi will likely to offer their support of the remediation proposal and work constructively with Council to obtain the necessary consents to extract the dilute leachate. The cost of the consents is included in the overall build costs. The key consenting

challenges relate to the treatment and disposal of leachate once collected and disturbance of existing wetlands on site.

### **LTP Integration**

- 6.11 The project expenditure is in the LTP and recorded as a Landfill Provision targeted rate.

## **7. Consultation**

- 7.1 Council has consulted with the governance Project Management Group (PMG), and the community Neighbourhood Liaison Group (NLG). Concerns raised by the PMG were responded to in a letter to the Chair of PMG on 17 April 2024. This satisfies the requirements of the Landfill Agreement for us to allow the PMG to provide comments on the draft closure and remediation plan.
- 7.2 Further engagement with Iwi and adjacent landowners required following commitment from Council on a BPO solution.

## **8. Legal Considerations**

- 8.1 Under consent discharge permit 6010 Council was required to complete an assessment of leachate remediation options and a Best Practical Option (BPO) by the end of April 2021. The selected leachate remediation BPO must also be fully implemented by June 2023. These conditions have not been met as per the stated deadlines. Council is however in regular communication with Horizons Regional Council who are confident that Council having completed an assessment of leachate remediation options is committing the necessary resources to have a BPO in place as soon as practically possible.
- 8.2 Council by resolution closed the Levin Landfill. This action and the ongoing consultation with the PMG and the NLG should continue to maintain a good level of trust and halt further Environment Court action from these governance and community groups against Council.

## **9. Financial Considerations**

- 9.1 Resourcing and funding will come from either a new Landfill Provision targeted rate (subject to the LTP 2024-2044 review) or alternately from a mix of loan funding and rate funding via the general rate.

## **10. Iwi Considerations**

- 10.1 Further consultation with Muaūpoko Tribal Authority and Ngāti Pareraukawa is required ahead of consenting and will proceed once Council has approved a BPO option to move forward with. It is important when commencing the next stage of engagement on the landfill to have a clear commitment from Council to fund and deliver a solution.

## **11. Climate Change Considerations**

- 11.1 There is no climate change impact.

## **12. Environmental Considerations**

- 12.1 As the work would require the dewatering of a wet land and once operational the extraction of up to 360m<sup>3</sup>/day of dilute leachate an ecological report will be required as part of the consenting process. This report will identify all ecological risks and include necessary

protective and or mitigation actions.

### 13. Health & Safety Considerations

- 13.1 Gas monitoring devices will need to be in place as part of the tendering process. Another risk would be from excavating of wet sodden soils. Appropriate de-watering pumping systems and shoring will also be included in tendering package of deliverables. A minimum requirement of Sitewise certification will be required for any contractor working on Council contracts.

### 14. Other Considerations

- 14.1 An archaeological permit will be required prior to any excavations on the landfill site. These will be applied for through Heritage New Zealand.

### 15. Next Steps – Indicative programme

- 15.1
- 1) May 2024 - Preliminary meetings with Horizons - extraction consent
  - 2) May - June 2024 – Engage with iwi - extraction consent and arrangements for Council apology
  - 3) July 2024 – Apply for archaeological permit
  - 4) September 2024 – Initiate revision of discharge permits
  - 5) December 2024 - Apply for ground water extraction consent
  - 6) March 2025 – Conclude ground water extraction consent
  - 7) April 2025 – Request for Tenders - extraction trench
  - 8) May 2025 - Build extraction trench
  - 9) September 2025 Engage with iwi on revised discharge consent
  - 10) November 2025 - Finalise discharge permits
  - 11) February 2026 - Hearings re: Revised discharge permits
  - 12) April 2026 – Commence Closed Landfill Management Plan
  - 13) June 2026 - Final version Closed Landfill Management Plan

### 16. Supporting Information

#### Strategic Fit/Strategic Outcome

The material reduction in the plume concentration by way of the leachate extraction trench and the resulting environmental benefits aligns with Council's core values which are partnership with tangata whenua, outstanding environment, fit for purpose infrastructure and vibrant economy.

#### Funding

Subject to Council approval funding is to be through the Landfill Provision targeted rate or alternately would be via a general rate.

Risk Area	Risk Identified	Consequence	Likelihood	Risk Assessment	Managed how
-----------	-----------------	-------------	------------	-----------------	-------------

				(Low to Extreme)	
Strategic	Included in LTP	Work delayed	Unlikely	Low	Internally
Financial	Included in LTP	Rates rise	Very likely	Low	Included in LTP
Service Delivery	Request for tender	Work delayed	Low/medium	Low	Contract for services
Legal	Environment Court proceedings	Ligation cost to Council	Very likely	High	Council approval of BPO3 remediation
Reputational	Council report 8 <sup>th</sup> May 2024	Community mistrust	Likely	Medium/high	Community consultation




### **Confirmation of statutory compliance**

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## **17. Attachments**

No.	Title	Page
A4	Waste Management - Solid Waste - BPO Levin Landfill Council - Slide deck - 28 February 2024 PDF	82

Author(s)	David McMillan <b>Solid Waste Manager</b>	
Approved by	Daniel Haigh <b>Group Manager Community Infrastructure</b>	
	Monique Davidson <b>Chief Executive Officer</b>	



## Option for dilute solute removal



## Purpose of the workshop

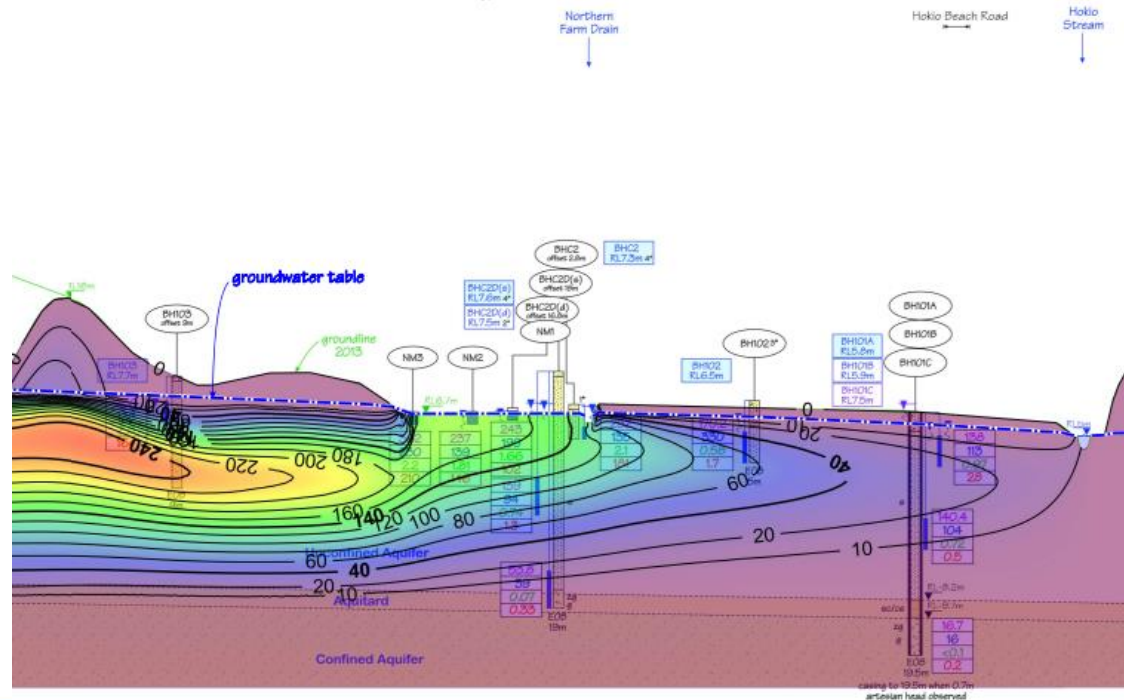
- Update Elected Members on direction of Old Dump remediation prior to engagement with NLG/PMG
- Formal recommendation of BPO to Council and detailed investigation/consenting
- Outline leachate risk and reason for extraction of this pollutant
- Overview of process for selection of best practical option
- Provide an estimate of costs and timelines for milestones

## What will the BPO work achieve at the landfill

- The BPO work will effect the reduction of the unground solute plume (Principle component -NH<sub>4</sub>N)
- The work will protect the Hokio Stream from environmental harm
- The work will allow Council to continue to meet its consent obligations
- The work will align with Council's outcomes of providing an outstanding environment
- Demonstration of partnership with Mana Whenua as kaitiaki



# Present extent of plume

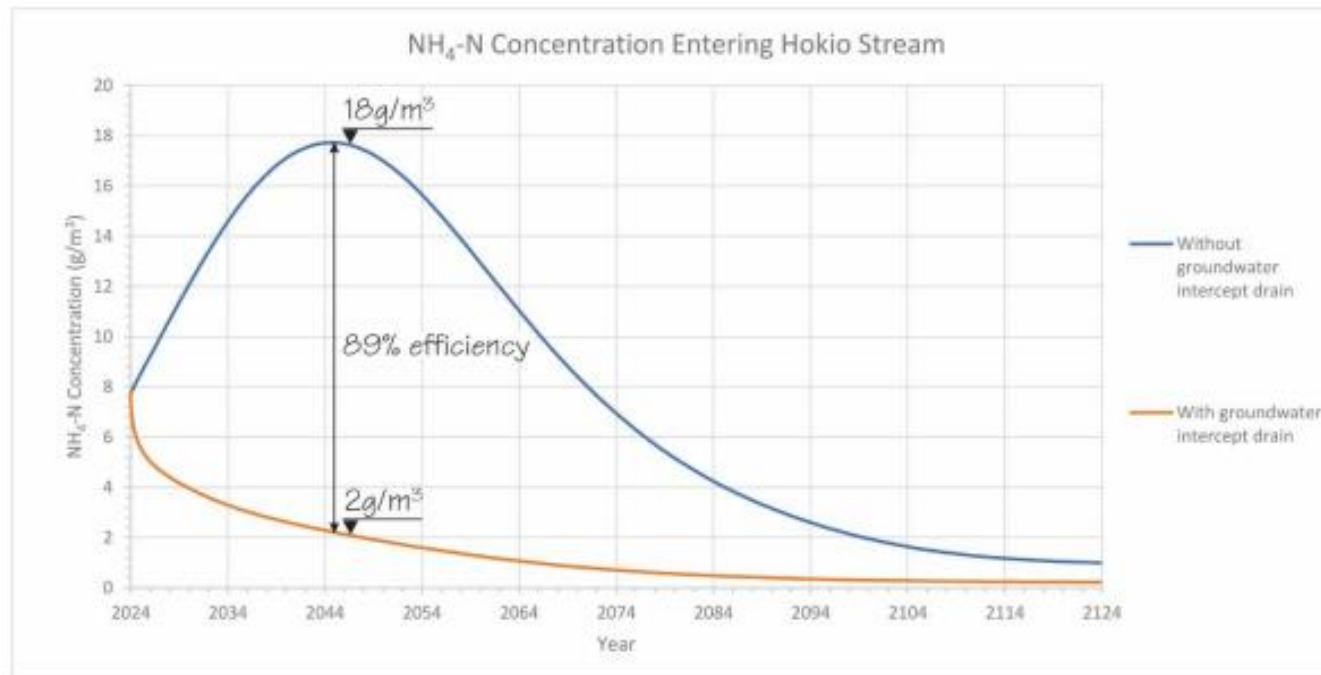


# Selection process

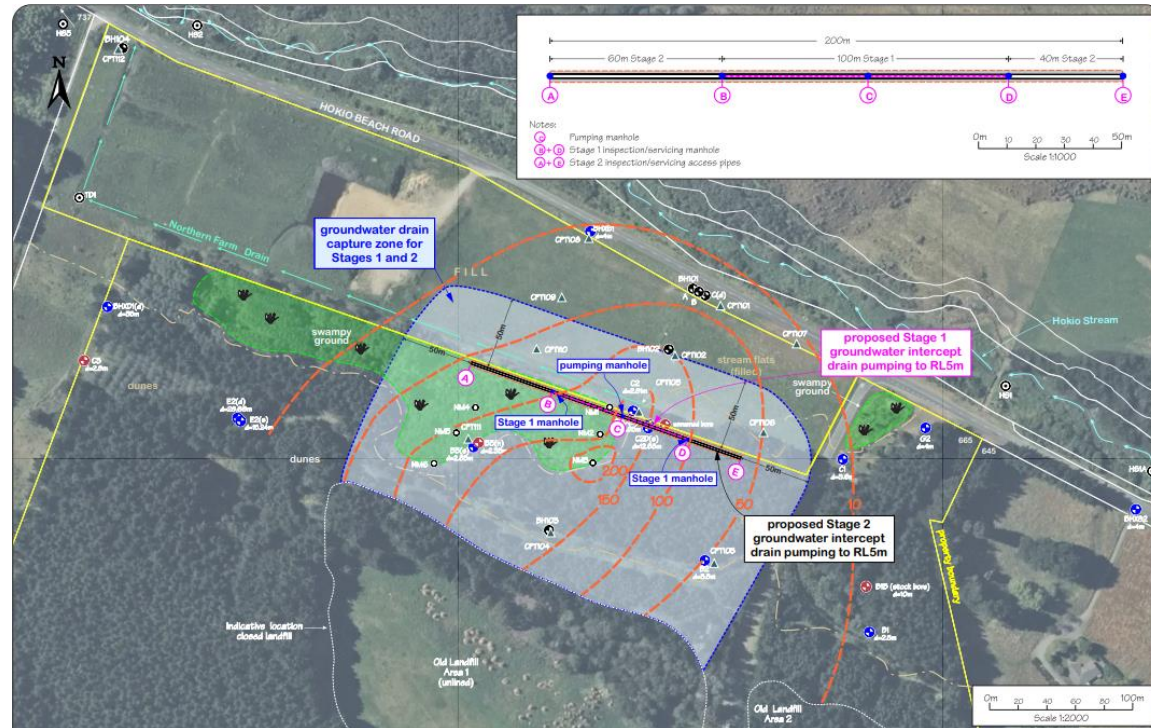
BPO 1	Do nothing
BPO 2	Do nothing but provide ecological package offsets
BPO 3	Full trench (200m) extraction and 100% (360m <sup>3</sup> /day) discharge to sewer
BPO 4	Full trench (200m) extraction and complete on-site treatment (and re-use/irrigation on site)
BPO 5	Partial trench extraction (say 100m) and 100% discharge to sewer
BPO 6	Partial trench extraction (say 100m) and on-site treatment (and re-use/irrigation on site)
BPO 7	Partial or full trench extraction and discharge via dedicated line or road tankers to "The Pot"
BPO 8	Partial or full scale extraction, combined discharge to sewer and on-site treatment (and re-use/irrigation on site)

OPTIONS ASSESSMENT:		BPO 1	BPO 2	BPO 3	BPO 4	BPO 5	BPO 6	BPO 7	BPO 8
Legal Context	Conformance with Environment Court Order – Discharge Permit 6010 cl. 2A(a)	No	No	Yes	Yes	Yes	Yes	Yes	Yes
Compliance Context	No significant increases in the concentrations between monitoring sites HS1A and HS3, for parameters exceeding the Trigger values contained in Table C1 at Site HS3 NH <sub>4</sub> -N < 2.1g/m <sup>3</sup> ; 0.4g/m <sup>3</sup> average	No	Possibly	Yes	Yes	Possibly	Possibly	Possibly	Possibly
Consenting Context	Would a consent be obtainable within an acceptable timeframe and with acceptable technical ease (?)	Yes	Yes	Yes	Possibly	Yes	Possibly	Possibly	Possibly
Environmental Context	Low to minor environmental impacts	No	Possibly	Yes	Yes	Yes	Possibly	Possibly	Possibly
Social Acceptance Context	Iwi perspective / NLG perspective / general public perspective	No	Possibly	Possibly	Possibly	Possibly	Possibly	Possibly	Possibly
Technical Context	Technically difficult or complex or straightforward of implementing Option with a high or low likelihood of success	straightforward	straightforward	straightforward	slightly complex	straightforward	slightly complex	straightforward	highly complex
Financial Context	What are the indicative capital (Capex) costs and operational (O&M) costs	Low Cost	Medium Cost	Medium Cost	High Cost	Medium Cost	Medium Cost	High Cost	Medium Cost

# Model $\text{NH}_4\text{N}$ - With & without extraction



# Staged installation (Stage I, Stage II)



**Horowhenua**  
DISTRICT COUNCIL





# Result - 2045

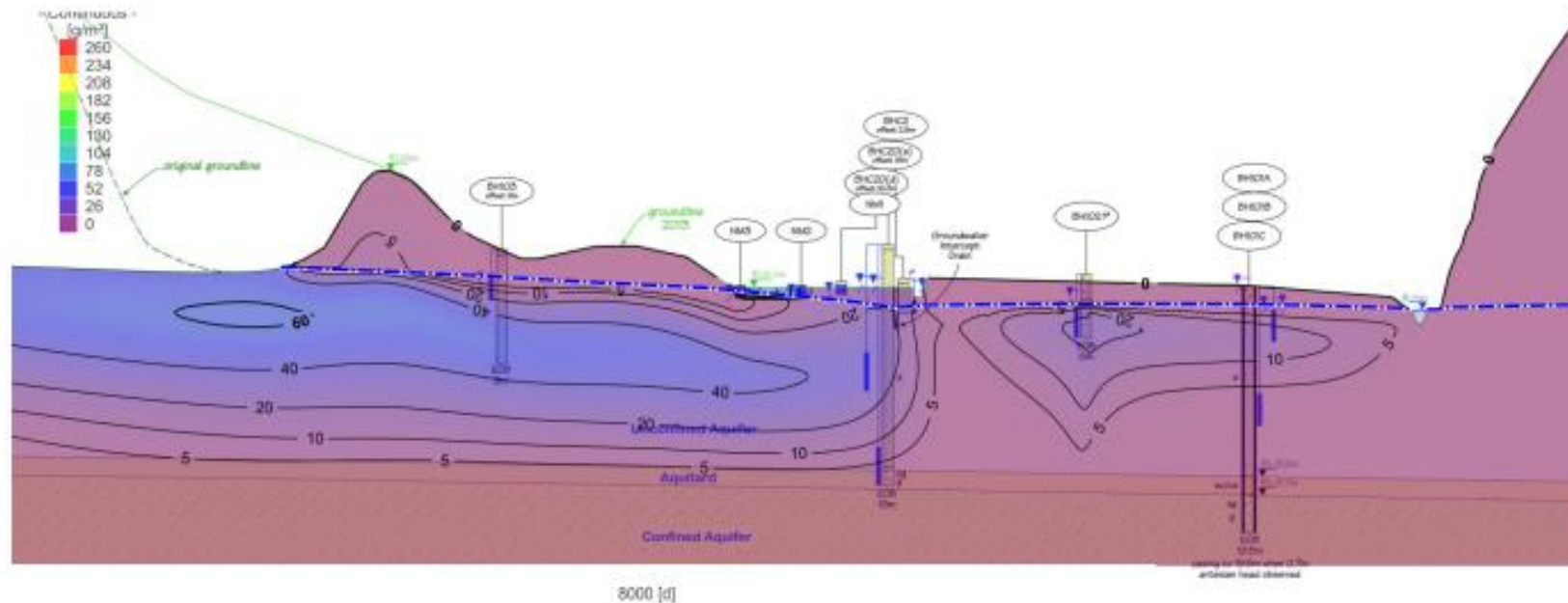


Figure 6B: Mass Concentration Estimation at 8,000 Days  
approx. 2045

# Discharge $\text{NH}_4\text{N}$ → Levin WWTP

## Extraction rates

- Stage I — 220m<sup>3</sup>/day
- Stage II — 360m<sup>3</sup>/day
- WWTP – Present  $\text{NH}_4\text{N}$  loadings .....39g/m<sup>3</sup>/day
- WWTP – Stage II  $\text{NH}_4\text{N}$  loadings .....**40.5/gm<sup>3</sup>/day**
- Increase on daily  $\text{NH}_4\text{N}$  loadings .....**3.9%**

## Preferred costs for BPO

• Preliminaries	\$38,000
• Council process	\$6,000
• Consenting	\$490,000
• Construction	\$817,000
• Contingencies	\$540,000
<b>Total</b>	<b>\$1,891,000</b>



## Current Budget

- The landfill provision currently includes \$506k for year 1 and an average of \$169k per year from year 2 for 30 years (\$4.9m).
- The above amounts have been included in the draft LTP

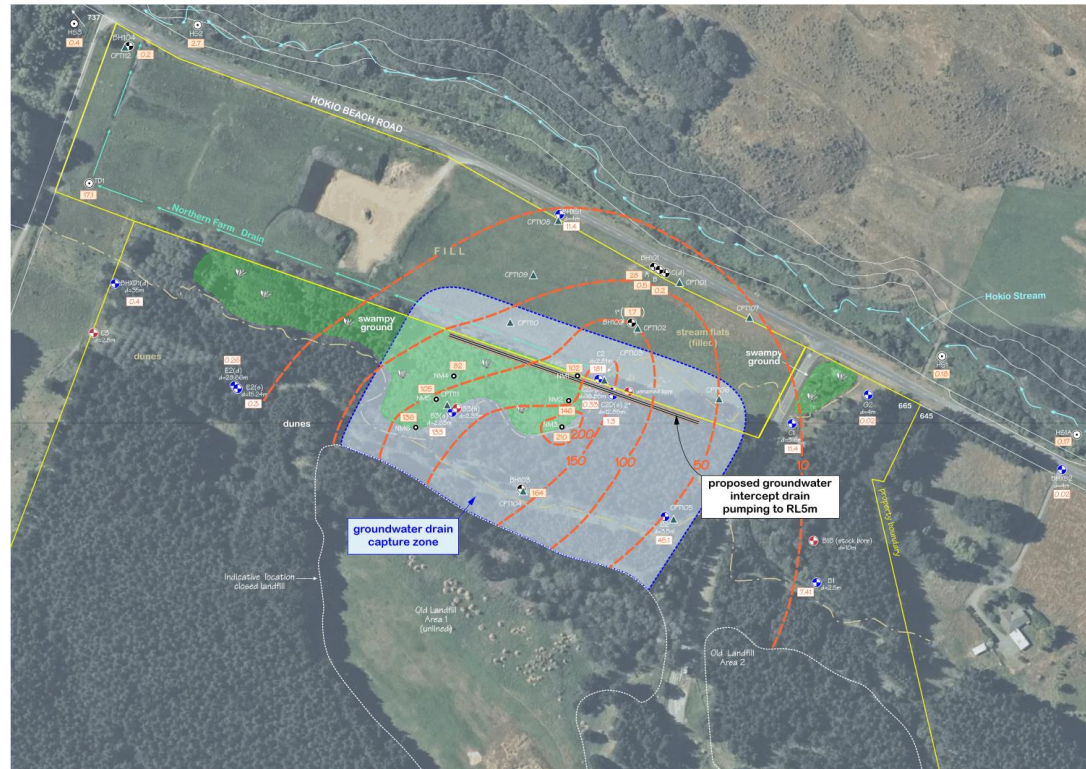
## Timelines

- Consenting mid - late 2024/25
- Tendering early 2025/26
- Build mid 2025/26

# End

- Further questions

## Extraction zone of dilute solute - (Ammoniacal nitrogen)



File No.: 24/248

## 7.4 Climate Change - Council Controlled Emissions

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### 1. Purpose

- 1.1 To seek approval from Council to prioritise and fund the establishment of a Carbon Emissions Portal within the current financial year 2023/2024.

***This report supports one of Council's other areas of focus "Undertake a review of Council policies"***

### 2. Executive Summary

- 2.1 Council have included in the Organisation's 2023/24 Key Performance Indicators (KPIs) the requirement to present to Council by June 2024 an updated Climate Action Plan to Council for direction and a reduction of Council controlled emissions, noting the need for additional funding for this.
- 2.2 In discussions at Council workshops on the Long Term Plan, there was lengthy discussion and mixed views around the Council table about whether to include a placeholder budget in the LTP 2024-2044 for ongoing Climate Change work by officers and the potential implementation of a Climate Change Action Plan if adopted by Council. A budget had been included in the Draft LTP 2024-2044 and remains subject to the final decision making process of Council. Support from Council is sought to fund a Carbon Emission Portal and to commence establishing this portal in the current financial year.

### 3. Recommendation

- 3.1 That Report 24/248 Climate Change - Council Controlled Emissions be received.
- 3.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 3.3 That Council supports the establishment of a Carbon Emission Portal to monitor and measure Council controlled emissions.
- 3.4 That Council approves the unbudgeted operational funding of up to \$50,000 in the current financial year 2023/24 to commence establishing the Carbon Emission Portal.

### 4. Background / Previous Council Decisions

- 4.1 Council is working regionally with councils in the Manawatu-Whanganui region through the Joint Climate Action Committee and is also working with councils from the Greater Wellington region, through Council's involvement with the Wellington Regional Leadership Committee and Growth Framework.
- 4.2 On 29 March 2023, Council confirmed support to the implementation of the Manawatu-Whanganui Climate Action Plan.
- 4.3 Council is also working in partnership with the Wellington Regional Leadership Committee on a Regional Emissions Reduction Strategy that outlines an approach to transition to a zero-carbon environment, working together to make the most impact. The project aims to

inspire, energise and enable partners and stakeholders to make change easy to do, so that creating a zero-carbon future is central to all activities. Council officers have been involved in providing input into the strategy.

- 4.4 On Tuesday 19 March 2024, the Wellington Regional Leadership Committee formally approved Te Mahere ā-Rohe Whakaheke Tukunga 2024-2030 | The Regional Emissions Reduction Plan 2024-2030, and endorsed the Plan for action.
- 4.5 Council has begun to prepare for climate change, particularly through controls set out by the District Plan. There are also other mechanisms to build resilient infrastructure for natural hazards and climate change allocated within the 2021-2041 Long Term Plan. This included funding for an alternative water supply and storage in Levin. Wastewater was also planned to be managed through shifting to a land-only discharge, and address of how Council manage infiltration and incursion into the network.
- 4.6 On 25 October 2023, Council agreed to support the inclusion of a placeholder climate change budget line in the Long Term Plan 2024-2044. This budget is within the Draft Long Term Plan and remains subject to the current submission and hearing proceedings.
- 4.7 On 25 October 2023, Council also agreed that the preparation of an updated Climate Action Plan remains a priority and that the update be costed, tailored to Horowhenua's environment. This update is planned to be presented to Council for direction at the upcoming Council workshop on 15 May 2024.
- 4.8 Council officers have been exploring potential options for a Carbon Emissions Portal, as per the Organisation's KPI on the Climate Change work programme. Specifically, the reduction of Council controlled emissions focusing on the implementation of a tool to monitor and measure emissions, that requires additional funding.
- 4.9 Officers have been completing market research into options for implementing this framework to monitor and measure Council emissions, including specific meetings with potential providers. To deliver on this organisation KPI, officers are now seeking approval for funding from the current financial year to establish this tool.

## 5. Discussion

- 5.1 Earlier in 2023 Council agreed the Organisation's KPIs which included the following regarding Climate Change:

1. *Reduction of Council controlled emissions*

*Implementation of framework to monitor and measure emissions, noting that additional funding will be required for this.*

*Council energy efficiency saving of up to 2.5%\**

2. *Policy setting & actions*

*Present updated Climate Action Plan to Council for direction by June 2024.*

- 5.2 Officers have sought direction on the Climate Action Plan at an earlier Council Meeting on the 25 October 2023, and are presenting the direction of the draft Climate Action Plan at the upcoming Wednesday, 15 May 2024 Workshop.
- 5.3 Implementing a framework to monitor and measure emissions will enable Council to make informed and transparent decisions on wider environmental outcomes. Currently, officers can base emissions emitted off data and projections, but these are based around assumptions not project based monitoring. Enabling the procurement of a Carbon Model Portal will implement a framework that either tracks our carbon emission through reporting or improves decision making through project-based carbon modelling.
- 5.4 Officers have been actively working with the organisation to reduce energy spend, and have been exploring options to deliver a framework to monitor and measure emissions. The



current options that Officers have explored include The Big Zero, eSmart Smart Power (Council's Asset Energy Monitoring provider) and Mott McDonalds Moata Carbon Portal.

- 5.5 In investigating the suitability of the potential providers Officers have determined that The Big Zero is not a suitable option to pursue as an emissions monitoring and measuring tool as the company are more focused on data and climate projections.
- 5.6 Of the two other options, Mott McDonalds 'Moata Carbon Portal' is an infrastructure carbon calculator that allows anyone within the business and supply chain to identify and calculate carbon emissions. Moata makes carbon calculations based on inputted materials or designs with a solution to deliver carbon savings. This provides the transparency to assess and reduce the carbon impact of infrastructure at any stage of a project or asset's lifecycle.
- 5.7 The other option eSmart Smart Power 'Carbon Reporting Service', provides a potential solution in that Council has an existing relationship with them through our Asset Energy Monitoring. The carbon reporting process involves calculating the direct and indirect greenhouse gas emissions associated with the organisation's operations, such as energy consumption, transportation, waste, and other relevant activities. The reported data can then be used to set emission reduction targets and develop strategies to achieve carbon reductions /neutrality. This solution would require additional work to "set boundaries" and Officer time to upload reports for them to process.
- 5.8 At present, Officers recognise options available through two of the identified providers to deliver on the KPI. Officers are awaiting further direction from Mott McDonald outlining a potential partnership with them and LGNZ, including what this would achieve and cost. Officers have received 'ballpark' figures on the cost of the Carbon Reporting Service for other customers of eSmart, but will request a specific quote following Council direction.
- 5.9 Officers acknowledge that further work is required to understand what other tools might be available to Council at a lower cost. Finding the balance between start up cost, and then the officer time required to build and utilise the platform is an important consideration. The decision of Council is not what tool we use, but support to allocate funding to progress this work or not.

## 6. Options

- 6.1 To deliver on the KPI, two providers have been identified as providing potential solutions. It was noted by Council at the time of setting the KPI, and remains the case now, that this work is currently unbudgeted and to advance further will require Council to fund the associated procurement and implementation.
- 6.2 Option 1
  - Council approve funding of \$50,000 to fund the procurement and implementation of a Carbon Emission Portal.
- 6.3 Option 2
  - Council hold off on funding the implementation of a Carbon Emission Portal in this Financial Year, noting that the KPI then cannot be delivered upon within the set timeframe.
- 6.4 Option 3
  - Council do nothing further, stopping work towards this KPI.

### Cost

- 6.5 There are costs involved with these decisions, as discussed in the body of the report, if direction is provided to include a budget for an implementation framework to monitor and

measure emissions. The investigations done to date indicate that a budget of \$50,000 would be necessary to establish and implement the emissions framework.

- 6.6 It is possible that savings could be made through better understanding of how we commit our resources, and the lifecycle of products used within our assets. This would be done through the implementation of a Carbon Model Portal across Council operations, that clearly displays the lifecycle of resources and the future costs (both environmental and capital).

### **Rate Impact**

- 6.7 The costs associated with implementing the emissions framework are unbudgeted operational expenditure. In terms of the \$50,000 funding sought, this would equate to 0.09% of rates. For Council to fund this at this stage of the financial year without further impacting rates it would be approving a reduced level of operational savings in the Leadership and Representation budget to enable this work to be undertaken. To fund this work in a future year would have a direct rate impact.

### **Community Wellbeing**

- 6.8 Investment in climate change supports Council's community outcomes, specifically:
- Partnership with Tangata Whenua: We will uphold the Treaty/Te Tiriti o Waitangi and its principles; and
  - Fit for purpose infrastructure: Our community facilities and infrastructure are resilient, helping us to respond to climate change and natural hazards; and
  - Outstanding environment: We protect and maintain the important natural features in our district.

### **Consenting Issues**

- 6.9 There are no consents required or consenting issues arising from making a decision on the implementation of a Carbon Model Portal across Council operations.

### **LTP Integration**

- 6.10 This relates directly to the Draft LTP 2024-2044, and future LTP decisions.

## **7. Consultation**

- 7.1 No direct community consultation has been undertaken in relation to the emissions monitoring framework. There is no statutory requirement to do so and it is not a matter that through Council's Significance and Engagement Policy would trigger the need for consultation.
- 7.2 It is noted that the LTP 2024-2044 has been consulted on in 2024, with Council's draft budgets published and available for public feedback, with specific inclusion of the Climate Change budget. Submissions on the inclusion or non-inclusion of the Climate change budget in the LTP will be considered by Council as part of the hearings and deliberations process associated with the LTP 2024-2044.

## **8. Legal Considerations**

- 8.1 No specific legal requirements or statutory obligations affecting the options proposed.



## 9. Financial Considerations

- 9.1 There are financial considerations to these decisions, as set out in the body of the report. These will be provided in clearer detail once direction on the implementation of a Carbon Emissions Portal is provided, either through Council Report or Councils Procurement Review Group.
- 9.2 Officers are seeking clarity on where the financial resourcing of a Carbon Emissions Portal will come from, prior to providing direction in June 2024 as per the Organisations KPI.

## 10. Iwi Considerations

- 10.1 Officers have not directly engaged with Iwi on the implementation of a Carbon Emissions Portal. There are not specific iwi considerations associated with this decision.

## 11. Climate Change Considerations

- 11.1 This report has direct Climate Change considerations, these are set out in this report.

## 12. Environmental Considerations

- 12.1 This report has direct Environmental considerations through the potential environmental benefits of monitoring and reducing Council's carbon emissions.

## 13. Health & Safety Considerations

- 13.1 There is no health and safety impact.

## 14. Other Considerations

- 14.1 The outcome of this report does have a connection to the work being progressed through the Climate Action Plan. The Draft Climate Action Plan is to be presented to Council at the upcoming Wednesday, 15 May 2024 Workshop. The decision made in relation to the Carbon Emission Portal will need to be reflected in the Action Plan.

## 15. Next Steps

- 15.1 If the recommendations are accepted Officers will proceed with a procurement process for establishing a Carbon Emissions Portal at Horowhenua District Council, presenting a recommendation on the potential provider to the Procurement Review Group.
- 15.2 If the recommendations are not accepted, Council will not achieve part of the Climate Change Organisation KPI before June 2024.

## 16. Supporting Information




### **Confirmation of statutory compliance**

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## 17. Attachments

There are no appendices for this report

Author(s)	Jacinta Ward <b>Policy Planner</b>	
Approved by	David McCorkindale <b>Group Manager - Vision &amp; Delivery</b>	
	Monique Davidson <b>Chief Executive Officer</b>	

File No.: 24/263

## 7.5 Green Avenue Reserve - Revocation

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### 1. Purpose

- 1.1 The purpose of this report is to consider submissions received through the consultation process undertaken re the Revocation of the Reserve Status of the Green Avenue Reserve to further the decision pertaining to the proposed revocation and sale of the land for Affordable Housing.

### 2. Executive Summary

- 2.1 This paper seeks approval to continue with the proposed revocation and sale of the;
- Green Avenue Reserve
- 2.2 It would be considered highly likely that new build housing units would be established in a timely fashion, to a high standard and will provide affordable housing opportunities supporting the Housing Action Plan and more importantly, supporting those in our district who are currently on the Housing Waiting List.
- 2.3 Submissions received through the consultation process ending on the 2<sup>nd</sup> of April (having run for over 1 month) are attached for consideration.
- 2.4 It is important that the Council resolution, in respect of any objection, be made based on a thorough assessment of the objection.

### 3. Recommendation

- 3.1 That Report 24/263 Green Avenue Reserve - Revocation be received.
- 3.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 3.3 That Council considers the submissions provided in relation to the revocation of reserve status
- 3.4 That, having considered the submissions, Council agrees to
- Proceed with the revocation process to make available the land for sale and affordable housing.
- OR
- Maintains the status quo.

### 4. Background / Previous Council Decisions

- 4.1 In September 2021 Council passed a resolution to make available for sale a number of properties currently held as assets within the HDC land portfolio. These resolutions were part of in-committee business.
- 4.2 The Chief Executive has released from in-committee business the specific resolutions in relation to the revocation of reserve status and disposal of the Green Avenue Reserve.

- 4.3 These resolutions included the revocation of reserve status and disposing of Green Avenue Reserve, and were:

MOVED by Cr Allan, seconded Cr Jennings:

*THAT the Horowhenua District Council resolves to revoke the Reserve status of 221-223 Cambridge Street (Section 73, SBRN) for the purpose of developing Residential/Medium Density housing on the site via an Expression of Interest (EOI) subject to an affordable housing proposal.*

**CARRIED**

MOVED by Cr Bishop, seconded Cr Allan:

*THAT the Horowhenua District Council resolves to revoke the Reserve status of Green Avenue Reserve (Lot 32, DP 24110) for the purpose of developing the site as Residential/Medium Density housing via an Expression of Interest (EOI) which is subject to an affordable housing proposal.*

**CARRIED**

- 4.4 In 2019 council also established a strong focus on the Housing Action Plan which was targeted at providing affordable and social housing opportunities across the district. This became a core component of both the Blueprint and the Horowhenua Plan on a Page.
- 4.5 The establishment of the Housing and Business Development Group in the organisation was off the back of the desire for Council to see real housing outcomes become a reality. Off the back of previous Council resolutions, Officers have been working on potential options to use current bare land to enable housing outcomes.
- 4.6 This objective is also a core component of both the Blueprint and the Horowhenua Plan on a Page.
- 4.7 Council will also recall the resolution from the 28<sup>th</sup> of June Council Paper although it should be noted that this paper was commercially sensitive and also included revocation proposals for other reserves.

## 5. Discussion

- 5.1 The recent consultation process undertaken to advise of the proposed revocation of reserve status ended on the 2<sup>nd</sup> of April 2024. Adverts were placed in the local paper and letters were dropped to houses directly adjoining the reserve. A landing page was also created on the HDC website to further inform the proposed revocation. Direct contact was also made with Iwi partners.
- 5.2 Responses received are attached in full as appendix A

### **Submission Summary from Revocation Consultant Armstrong Dixon were as follows;**

- 5.3 Submission 1 – Rachael Fyfe.

- Doesn't refer directly to the value of the Recreation Reserve to the community.
- The concerns expressed arise as an indirect effect of the revocation.
- The validity of the concerns needs to be evaluated by council.

- 5.4 Submission 2 – Stefan Hayward.

- Refers to the value of the reserve.
- *"We as a community still use the reserve to kick the ball around and other activities."*
- Other concerns raised are an indirect result of the revocation.
- The validity and significance of the concerns need to be evaluated by council.

5.5 Submission 3 – Melva Nordell & Suzanne Bartholomew

- Refers to “*the original agreement to keeping this space and utilising this for the benefit of the community.*”
- An indirect effect resulting from the Revocation.
- “*It is hard enough to pull out of Green Avenue onto Queen Street already adding more vehicles will make this situation worse.*”
- The validity and significance of the concerns need to be evaluated by council.
- Other concerns raised seem to sit more with Council than the Revocation process.

**Traffic Impact Assessment**

- 5.6 Any potential development in Green Ave would need to consider environmental impacts in the resource consent application. The consent applicant would be asked to specifically assess the traffic impacts of the development, and provide a plan to mitigate these effects. Based on the concerns raised in two of the submissions, it would be recommended that a Traffic Impact Assessment be undertaken, with a specific assessment of the level of service of the intersection with Green Ave and Queen Street East.

**6. Options**

- 6.1 That council considers the submissions provided in relation to the revocation of reserve status and **agrees to proceed** with the revocation process to make available the land for sale and affordable housing.
- 6.2 That council considers the submissions provided and **decides not to proceed** with the revocation process, retaining the land as a Reserve.

**Cost & Rate Impact**

- 6.3 Cost to complete revocation process was estimated at \$30,000, some of which has already been incurred
- 6.4 Detailed Property Analysis

Property	Green Avenue Reserve
Land Area	2246m2
Land Status	<p>Recreation reserve vested in the Horowhenua District Council.</p> <p>Title to this reserve was derived from the council and upon revocation the land would be owned by the Council. The reserve is not subject to obligations as it is not owned by the Crown and has been in local government ownership since 1962.</p>
Likely Typology	2, 3, 4 Bedrooms
Likely Yield	7 Homes, est.19 Rooms

See attached Detailed Property Analysis for commercial details (withheld under LGOIMA s.7(2)(h) – to allow the Council to undertake, without prejudice or disadvantage, commercial activities)

## **Community Wellbeing**

- 6.5 Community wellbeing impacts have not been assessed from a green space perspective. It is thought that utilisation of these two reserves is very low – and is a core reason why Council first agreed to dispose of the properties. Green Avenue Reserve is a back section reserve and consultation has been conducted to consider community effects.

## **Consenting Issues**

- 6.6 There are no consents required or consenting issues arising.

## **LTP Integration**

- 6.7 This property is the subject of a Council disposal resolution in September 2021 and was expected to return revenue to council. Also delivers on the housing outcomes sought in Council's Housing Action Plan and Blueprint.

## **7. Consultation**

- 7.1 Consultation of the proposed change was conducted for over a month in the community ending on the 2 April 2024. This was conducted over the council website, through the local paper and via direct letter.

## **8. Legal Considerations**

- 8.1 Legal considerations are outlined below in section 11.

## **9. Financial Considerations**

- 9.1 Financial costs and benefits have been included in the table above ' 6.5 Detailed Property Analysis'

## **10. Iwi Considerations**

- 10.1 Pursuant to section 4 of the Conservation Act 1987, the Council is required to interpret and administer the Reserves Act to give effect to the principles of the Treaty of Waitangi and for this purpose, Council consulted with both Muaūpoko and Ngāti Raukawa ki te Tonga.
- 10.2 A follow up to initial notification in writing was undertaken, however no feedback to the consultation process was received.

## **11. Next Steps**

- 11.1 As required in section 24(2)(c), Council is to forward a copy of any objections to the Commissioner together with a copy of the Council resolution in relation to those objections.
- 11.2 It is important that the Council resolution, in respect of any objection, be made based on a thorough assessment of the objection.
- 11.3 The Minister is subsequently required to consider the content of any objection and be able to conclude that the administering body has given fair and reasonable consideration to the

subject matter; with regard given to the classification and purpose of the reserve and considering the wider functions and purposes of the Reserves Act.

11.4 The resolution in relation to the objections must therefore be supported by information contained in a report to Council where full consideration is given to the objections.

11.5 Pursuant to section 25(1) of the Reserves Act, as ownership of the reserve was not derived from the Crown, upon revocation of the reservation the subject land may be disposed of by Council in such manner and for such purpose as may be specified by the Minister.

## 12. Supporting Information

### **Strategic Fit/Strategic Outcome**

This proposal is considered to have strong alignment to the Housing Action Plan 2019 which was targeted at providing affordable and social housing opportunities across the district. This proposal also aligns as a core component of both the Blueprint and the Horowhenua Plan on a Page.

### **Decision Making**

Departs from the Long Term Plan should the decision be made to not proceed with the sale from the September 2021 resolution through Council.

### **Consistency with Existing Policy**

September 2021 a previous decision by Council passed a resolution to make available for sale the Green Avenue Reserve

### **Funding**

The only funding required would be the \$30,000 estimate provided for by the parks and property team to revoke the reserve status from the land.

### **Confirmation of statutory compliance**


In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

### 13. Attachments

No.	Title	Page
<a href="#">A</a>	Green Avenue Reserve Revocation Submissions	109
<a href="#">B</a>	Detailed Property Analysis - Green Avenue - <b>CONFIDENTIAL</b>	

Author(s)	Blair Spencer <b>Group Manager Housing &amp; Business Development</b>	
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Approved by	Monique Davidson <b>Chief Executive Officer</b>	
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### Green Avenue Reserve Revocation Submissions

Submission no.	Date received
1	45599
Submitter name	
Rachael Fyfe	
Submission	
<p>Hi Blair we would like to object to the green ave reserve being used for residential development. We live at [REDACTED] right next door to the reserve and believe the land next to us will be used as a shared driveway to the houses built on the land right behind us, we currently have two night shift works that reside in our house and beleive the extra noise will cause great disturbance to us and and our surrounding neighbours. This development will de value our house especially if multi story building are erected on this land as well are using the houses for housing new Zealand homes, this will also de grade our neighbourhood and privacy.. We have lived in our house for 24 years and have had no trouble in this time... Rachael and Graham Fyfe [REDACTED]</p>	

## Green Avenue Reserve Revocation Submissions

Submission no.	Date received
2	45629
Submitter name	
Stefan Hayward	
Submission	
<p>Hi Blair, We currently live at [REDACTED], across the road from the purposed access driveway. I want to advise you that we as a household wish to object against the housing development want to advise you that we as a household wish to object against the housing development for the reasoning and questions below. 1. As a cul-de-sac Avenue the current road allows for traffic backs up around this access 1. As a cul-de-sac Avenue the current road allows for traffic backs up around this access area when there is cars parked on the raodside, this constantly causing blindspots for our driveways as it is. Adding more traffic at the road bend will cause more congestion there for leading to accidents for cars and pedestrians. 2. We as a community still use the reserve to kick the ball around and other activities. 3. Currently have a fairly quite community made up with a combination of elderly and also middle-aged people/families with kids that reside around here. Bring the purposed HNZ tenants (as i dear say that this land will not go to public sale for developers) into this community will jeopardize this areas nature. 4. Why is the council worry about opening up a small area like our reserve for housing when there is alot more potential and m2 area for development at the Guy ave park and the old UCOL land??? The area also already have the client's/HNZ tenants in the area. 5. We also hope that the development that medium density does not mean 2 storey dwellings, as this would mean encroachment on the surround people's privacy. 6. Congestion and tenant type to the area will cause house prices to lower. Thank you for reading my concerns, and i hope to hear back from you regarding my objectives.</p>	

## Green Avenue Reserve Revocation Submissions

Submission no.	Date received
3	17/03/2023
Submitter name	
Melva Nordell & Suzanne Bartholomew	
Submission	
<p>From: suzanne bartholomew [REDACTED] Sent: Sunday, 17 March 2024 4:50 pm To: Customer Services - Public &lt;CustomerServices@horowhenua.govt.nz&gt; Subject: Revocation of reserve status Green Avenue, Levin On behalf of Melva Nordell - [REDACTED] and Suzanne Bartholomew [REDACTED] Melva is a long term resident in green Avenue, she and her husband Harold purchased their section back in 1966. At this time they were told that the reserve would always be a "Green area", this statement can also be backed up by [REDACTED] who built a house at [REDACTED]. We believe that the council has an obligation to do something positive with this block of land and have chosen to do nothing other than mow the laws since the kids place equipment was burnt to the ground over 20 years ago. We do not want to sound like "NIMBY's" but believe the council has to uphold the original agreement to keeping this space and utilising this for the benefit of our community. Done probably this could be such an asset. Below are some points of concern . Why has the council not reinvested in replacing the park facilities on the reserve? The only thing thats been done currently is maintaining the level of the grass area.... can only come to the conclusion that this land has been "earmarked" for sale for sometime. The alleyway between Guy Avenue and Green Avenue is very unkept...again why is that? Its hard enough to pull out of Green Avenue onto Queen Street already - adding in more vehicles will just make this situation worse. You mention needing to free up land for housing but what about the unfinished houses that are vacant and have been moved onto Queen Street - opposite Green Avenue - why are these left so long if there is such a need for housing in Levin. Is there a time limit that hasnt been applied against these houses? Generally I believe the current council are doing a fantastic job of managing the infrastructure of our town and have made some real positive changes - the splash pad in Batth street is a true example of this. So the challenge is what can be done rather than selling off this asset? Kind reagrds Melva &amp; Suzanne</p>	



File No.: 24/245

## 8.1 Horowhenua District Council Organisation Performance Report May 2024

### 1. Purpose

To present the Organisation Performance Report for May 2024.

**This report directly aligns with one of Council's top 10 priorities "Get the basics right and support the customer focussed delivery of core services".**

### 2. Recommendation

- 2.1 That Report 24/245 Horowhenua District Council Organisation Performance Report May 2024 be received.
- 2.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 2.3 That having considered all matters raised in the Organisation Performance Report May 2024 the report be noted.

### 3. Background / Previous Council Decisions

- 3.1 This report is provided for information purposes only and seeks to update Council on a number of key projects and priorities for Horowhenua District Council. This report seeks to provide a snapshot of progress since the previous meeting. Officers are happy to receive feedback on future improvements to this report.


#### **Confirmation of statutory compliance**



In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## 4. Appendices

No.	Title	Page
A⇒	Organisation Performance Report - May 2024 <i>(Under Separate Cover)</i>	

Author(s)	Charlie Strivens <b>Senior Advisor - Organisation Performance</b>	
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Approved by	Jacinta Straker <b>Group Manager Organisation Performance</b>	
	Monique Davidson <b>Chief Executive Officer</b>	

## 8.2 Council Resolution and Actions Monitoring Report May 2024

File No.: 24/244

### 1. Purpose

- 1.1 The purpose of this report is to present to Council the updated monitoring report covering resolutions and requested actions from previous meetings of Council.

***This report directly aligns with one of Council's top 10 priorities "Get the basics right and support the customer focussed delivery of core services".***

### 2. Recommendation

- 2.1 That Report 24/244 Council Resolution and Actions Monitoring Report May 2024 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

### Attachments


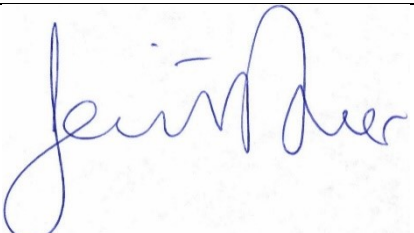
No.	Title	Page
A <a href="#">A</a>	May 2024 - Council Actions Monitoring Report	117

#### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

### Signatories

Author(s)	Alice Petersen <b>Business Support Officer - Democracy</b>	
Approved by	Jacinta Straker <b>Group Manager Organisation Performance</b>	

	Monique Davidson Chief Executive Officer	
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## Council Actions Monitoring Report 2024 As at 1 May 2024

	Completed
	In progress
	Transfer
	Off track

Reference	Resolution/Action	Officer	Due date	Status	Officer Update
21/502	That the Chief Executive provide a full report on all options in respect of vehicular beach access at Waikawa Beach.	B Harvey	03/11/2023		<p>Officers presented a report to council on the 20 March 2024 that outlined the current situation in respect to providing vehicle access to Waikawa Beach.</p> <p>Council consulted on three options to provide access, two of which were over private land and conditional on gaining a lease with landowners. Throughout the negotiation process it was evident that the owners of the land had different ambitions for their land and that providing access over their whenua was not a sustainable long term option resulting in two of the consultation options not viable.</p> <p>There were 16 members of the public that spoke both in favour and against providing vehicular access to Waikawa beach.</p> <p>There is a high level of Community Interest in this topic, council chose to investigate further options for providing vehicle access</p>

D24/56982

Last update: 2-May-24

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	<ul style="list-style-type: none"> <li><input type="checkbox"/> Procure specialist assistance to confirm contamination in the gulley area at borehole C2, scope the required remediation of contaminated land, and undertake remediation at an estimated cost of \$300,000. Initial actions to be completed by June 2023.</li> <li><input type="checkbox"/> Approve a programme of work to firstly assess targeted restoration areas of the Tatana Drain and Hokio Stream by working alongside Iwi and willing landowners, develop a restoration programme, secure additional funding and then proceed with appropriate restoration projects. The initial cost of this action is \$300,000.</li> <li><input type="checkbox"/> Authorise Council Officers to undertake scoping activities to determine the cost of adding additional capping to the top and sides of the Old Dump as suitable soil becomes available and ensure that suitable drainage is constructed as capping is applied.</li> </ul> <p>Council notes that taking these actions does not preclude any further remediation actions or enhancements on the sites. Any further remediation actions or enhancements above the</p>				<p>3) Specialists have been procured. BPO3 has been tabled with Elected Members. Estimated CAPEX cost of remediation is \$1.8 million. Council approval required for work to commence.</p> <p>4) Presently this additional Northern Farm Drain work is not considered necessary. BPO3 would all be completed within the Old Dump footprint.</p> <p>5) See Item- 2 above. This work is now complete.</p>
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D24/56982

Last update: 2-May-24

	<p>scope of those outlined above will be returned to Council for approval before commencing.</p> <p>Council authorise the Chief Executive to begin the procurement process to undertake the work identified and authorise the Chief Executive to enter into contracts to begin the work required over the summer earthworks season.</p>				
CO/2023/146	That Council direct the Chief Executive to meet with executive leaders of Horizons and other parties including the Manawatu Marine Boating Club, Department of Conservation and Iwi/Hapū within the next three months to progress commitment to undertaking a structural assessment of the Foxton Wharf.	M Davidson	21/09/2023		An initial hui has taken place between Iwi and Statutory agencies. The next steps are for Council and Department of Conservation to prepare a summary of the current situation, issues and opportunities with specific attention to who owns and therefore is liable for the wharf. The next hui is currently being organised and will incorporate all parties including the Manawatu Marine Boating Club.
CO/2023/219	That the Council ask the Chief Executive to review the Property Disposal Strategy to include a Right of First Refusal for Mana Whenua clause for any further property disposals. As part of that review a process be developed for this clause, in collaboration with Māori ward councillors and Iwi partners, to be appended to the strategy after subsequent approval from council. The Right of First Refusal Clause should give Mana Whenua	B Harvey	19/10/2023		<p>Council Officers have met with Muaūpoko Tribal Authority to discuss next steps. These include looking at other frameworks that may be useful. Additionally, it was thought a process established with Waka Kotahi / NZTA in mid-April may be able to be utilised for this.</p> <p>Officers have also put in a request to meet with other iwi partners to hold a similar discussion.</p>

D24/56982

Last update: 2-May-24

	the first opportunity to purchase any surplus property council resolves to dispose of at market value prior to the property being offered for sale on the open market.				
CO/2023/231	That Council authorise the Chief Executive to finalise the Draft Speed Management Plan 2024-2034 and submit to Horizons Regional Council for inclusion in the Regional Speed Management Plan	J Moore J Wallace	30/11/2023		Council revoked this resolution at their meeting 6 March 2024 (CO/2024/32). New resolution has been added below.
CO/2023/237	That council notes the existing work being undertaken within the Community Development work programme and further signals its proposal to incorporate the "Smokefree and Vapefree Environment Policy" into the "Public Places Bylaw" when that bylaw is reviewed.	V Miller	June 2024		The Public Bylaw review process is scheduled to commence in June 2024, during which this will be included.
CO/2023/251	That the Council review the Road Naming Policy, and in the interim Council delegates to the Chief Executive authority to make all decisions on road naming in accordance with the current policy.	D McCorkindale	June 2024		A review of the Road Naming Policy is currently underway. As part of the stocktake of Council's policies and by-laws this policy has been prioritised to be reviewed. In conjunction with this review it is proposed to include a street numbering section in the policy to help clarify our processes for developers. The review is tracking for completion by June 2024.

CO/2024/33	That Council authorise the Chief Executive to submit the previously endorsed Horowhenua District Draft Speed Management Plan 2024-2034 to NZTA for Certification. (Option A)	J Wallace J Moore	06/05/2024		The Draft Speed Management plan and associated documents was submitted to NZTA on 10 April 2024. Council Officers are now waiting to hear of the outcome of the certification process.
CO/2024/41-43	That after hearing submissions on Options 1, 2, 3, and given the general level of support for the provision of a vehicle accessway, that Council pauses the current process and requests the Chief Executive to report back to Council on <i>potential</i> alternative options to provide vehicle accessway at Waikawa Beach <i>along with the option of not permitting vehicle access.</i>	B Harvey			Work on this item to be advanced after the long term plan process

## 9.1 Proceedings of the Community Wellbeing Committee 27 March 2024 File No.: 24/226

### 1. Purpose

To present to the Council the minutes of the Community Wellbeing Committee meeting held on 27 March 2024.

### 2. Recommendation

- 2.1 That Report 24/226 Proceedings of the Community Wellbeing Committee 27 March 2024 be received.
- 2.2 That the Council receives the minutes of the Community Wellbeing Committee meeting held on 27 March 2024.

### 3. Issues for Consideration

There are no items that require further consideration.

### Attachments



There are no attachments for this report.

#### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

### Signatories

Author(s)	Alice Petersen <b>Business Support Officer - Democracy</b>	
Approved by	Monique Davidson <b>Chief Executive Officer</b>	

# Community Wellbeing Committee

## OPEN MINUTES

## UNCONFIRMED

Minutes of a meeting of Community Wellbeing Committee held in the Council Chambers, 126-148 Oxford St, Levin on Wednesday 27 March 2024 at 10:00 am.

**PRESENT**

<b>Chairperson</b>	Mayor Bernie Wanden	
<b>Councillors</b>	Nina Hori Te Pa	
	Clint Grimstone	
<b>Members</b>	Di Rump	Apology
	Mandy Fryer	Apology
	Patrick Rennell	Apology
	Jacqui Moynihan	
	Sam Fergusson	
	Dr Betty-Lou Iwikau	
	Angela Rainham	
	Reihana Adlam	Apology
	Neville Heihei	
	Patricia Jacobs	
	Paul McMillan	
	Amber Moffitt	
	Maria McKenzie	Apology
	Yumiko Olliver	
	Rebecca Kinloch	

**IN ATTENDANCE**

Reporting Officer	Mark Hammond	Community Facilities and Services Manager
	Julia Atkins	Community Development Team Lead
	Kim Stewart	Community Development Advisor
	Emma Gowan	Community Development Advisor
Meeting Secretary	Alice Petersen	Business Support Officer - Democracy



## 1 Apologies

### Apology

Resolution number **CWCCC/2024/1**

MOVED by Cr Wanden, seconded Cr Fergusson:

That the apologies Di Rump, Mandy Fryer, Reihana Adlam, Patrick Rennell and Maria McKenzie from be accepted.

**CARRIED**

## 2 Public Participation

There was no public participation.

## 3 Late Items

There were no late items.

## 4 Declaration of Interest

There were no declarations of interest.

## 5 Confirmation of Minutes

### Resolution Number **CWCCC/2024/2**

MOVED by Cr Grimstone, seconded Amber Moffitt:

That the minutes of the meeting of the Community Wellbeing Committee held on Wednesday, 13 December 2023, be confirmed as a true and correct record.

**CARRIED**

## 6 Reports for Noting

### 6.1 Community Wellbeing Network Report

This report gave an update and overview on the current Community Wellbeing network committees' activities and actions.

### Resolution Number **CWCCC/2024/3**

MOVED by Mayor Wanden, seconded Cr Grimstone:

2.1 That Report 24/158 Community Wellbeing Network Report be received.

2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

**CARRIED**

Officers spoke to the report highlighting key aspects from the Horowhenua Youth Services Network, Horowhenua Older Person's Network, Horowhenua Access and Inclusion Network and Education Horowhenua including upcoming events, and work currently underway to benefit Community Wellbeing.

## 6.2 Community Wellbeing Strategy - Approach and Timeline

This report provided the Committee with an update on the approach and timeline to update the Community Wellbeing Strategy – Ngā Hapori Kia Kaha and seek any input from Committee Members on the process proposed.

### Resolution Number CWCCC/2024/4

MOVED by Mayor Wanden, seconded Cr Grimstone:

That Report 24/169 Community Wellbeing Strategy - Approach and Timeline be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

### **CARRIED**

Officers spoke to the report updating the Committee on the current progress of the Community Wellbeing Strategy refresh. This process is being lead by the Community Development Team but input is sort throughout the organisation and engagement is underway with community networks, informal groups and iwi/hapu.

Officers advised the draft strategy will come back to the Community Wellbeing Committee for further consideration and discussion.

## 7 Items for Discussion

### 7.1 Committee Reset and Refresh – Workshop facilitated by Yumiko Olliver

Yumiko Olliver facilitated a workshop focusing the Committee Wellbeing Committee reset and refresh. The Committee discussed at the current strategy and terms of reference focused on an outcomes-based approach through a series of open questions.

The feedback provided from members will help Officers shape the Community Wellbeing Strategy and refreshed Committee Terms of Reference. These documents will return to the Committee for further discussion and

12.02 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF COMMUNITY WELLBEING  
COMMITTEE HELD ON

**DATE:** .....

**CHAIRPERSON:**

## 9.2 Proceedings of the Community Funding and Recognition Committee 10 April 2024

File No.: 24/264

### 1. Purpose

To present to Council the minutes of the Community Funding and Recognition Committee meeting held on 10 April 2024.

### 2. Recommendation

- 2.1 That the Council receives the minutes of the Community Funding and Recognition Committee meeting held on 10 April 2024.

### 3. Issues for Consideration

There are no items that require further consideration.

### Attachments



There are no attachments for this report.

#### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

### Signatories

Author(s)	Grayson Rowse <b>Principal Advisor - Democracy</b>	
Approved by	Monique Davidson <b>Chief Executive Officer</b>	

# Community Funding and Recognition Committee

## OPEN MINUTES

## UNCONFIRMED

Minutes of a meeting of Community Funding and Recognition Committee held in the Council Chambers, 126-148 Oxford St, Levin on Wednesday 10 April 2024 at 10:00 am.

**PRESENT**

<b>Chairperson</b>	Cr Piri-hira Tukapua	
<b>Councillors</b>	Cr Rogan Boyle	
	Cr David Allan	
	Cr Alan Young	<b>Apology</b>
	Cr Nina Hori Te Pa	<b>Not present</b>
	Mayor Bernie Wanden	

**IN ATTENDANCE**

<b>Reporting Officer</b>	Mark Hammond	Community Facilities and Services Manager
	Julia Atkin	Community Development Team Lead
	Emma Gowan	Community Development Adviser
	Lauren Fisher	Community Development Coordinator

**1 Apologies**

**Apology**

Resolution number **CFARC/2024/1**

MOVED by Cr Boyle, seconded Cr Allan:

That the apology from Councillor Alan Young be accepted.

**CARRIED**

**2 Declaration of Interest**

Members are reminded of their obligation to declare any conflicts of interest in writing they might have in respect of the items on this Agenda.

**3 Confirmation of Minutes**

**Resolution Number CFARC/2024/2**

MOVED by Cr Allan, seconded Cr Boyle:

That the minutes of the meeting of the Community Funding and Recognition Committee held on Thursday, 28 September 2023, be confirmed as a true and correct record.

That the minutes of the meeting of the In Committee Meeting of Community Funding and Recognition Committee held on Thursday, 28 September 2023, be confirmed as a true and correct record

**CARRIED**

**4 Reports for Noting**

**4.1 Grants and Funding - Direction from the Committee**

The Community Funding and Recognition Committee to provide strategic direction to council officers and discuss the proposed changes to grants and funding for the 2024-2025 financial year.

**Resolution Number CFARC/2024/3**

MOVED by Cr Boyle, seconded Cr Allan:

- 2.1 That Report Grants and Funding - Direction from the Committee be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the Committee requests officers to further develop fund category options, including clarification of fund criteria, as identified.

**CARRIED**

The Committee discussed the items raised in the Direction from the Committee report.

**Urupā fund**

The Committee asked Council Officers to research Horowhenua urupā to be presented to the Committee in a report alongside draft criteria for the fund. Some specific questions for consideration included:

- How many urupā are there in the Horowhenua?
- What is the designation of the land the urupā are on and how many urupā fit into the different land categories?

Categories include:

Land designated a Māori reservation under section 338 of the Te Ture Whenua Māori Act 1993 for the purposes of an urupā; or  
Māori freehold land; or  
General freehold land in Māori ownership

- What rates are being charged on Māori land?
- Are urupā considered in our Rates Remission Policy?

**Rural Halls Fund**

No changes will be made to this fund.

#### Youth Scholarships

Council Officers to prepare a proposal for allocating the new funding of \$25,000.00. This includes the remit to double the current scholarship amounts from \$250.00 to \$500.00 and increasing the number of candidates from 12 to a maximum of 16. It also includes exploring the establishment of a fund for youth led community development activities.

#### Criteria

The Committee agreed that the fund names and criteria were confusing and that it would be a good idea to merge funds and rename them so that it would be clearer for applicants. Therefore:

- The Community Development and Vibrant Communities funds will be combined to become the Events and Programmes Fund.
- The Community and Social Services Fund and Special Projects funds will be combined to become the Admin, Operations and Small Assets Fund.

The Committee agreed it was not appropriate to use Council funding to pay for food and this criteria will remain in place.

## 5 Procedural motion to exclude the public

### Resolution Number CFARC/2024/4

MOVED by Mayor Wanden, seconded Cr Boyle:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

#### C1 Vibrant Communities Grant Round 2 2023-2024

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

#### C2 Community Development Fund R2 2023-2024

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
---	---	--

The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
--	--	---

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

**CARRIED**

10.49 am The public were excluded.

The meeting come out of in-committee business at 11.56am and having resolved to do so, release the following minutes from in-committee business:

### **C1 Vibrant Communities Grant Round 2 2023-2024**

The Committee discussed applications received for Round 2 of the Horowhenua Vibrant Communities Grant 2023-2024 and made decisions on funding allocations.

Mayor Wanden declared a conflict of interest in relation to the Thompson House application

#### **Resolution Number CFARC/2024/5**

MOVED by Cr Allan, seconded Cr Boyle:

- 2.1 That Report 24/150 Vibrant Communities Grant Round 2 2023-2024 be received.
- 2.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 2.3 That the Committee approve the following grants for the Horowhenua Vibrant Communities fund:

<b>Applicant:</b>	<b>Amount awarded:</b>
Manawatū Literacy Association (MLA)	\$500.00
Kapiti Levin Malayali Association INC	\$570.00
Uniting Communities on behalf of a Collaboration of individuals and organisations planning International Day of the Disabled Person	\$3,000.00
Thompson Memorial Cultural Centre, Inc.	\$800.00
Unison Community Choir	\$5,036.10

- 2.4 That these minutes are to be released from in-committee business at the close of the meeting.

**CARRIED**

**C2 Community Development Fund R2 2023-2024**

The committee discussed applications received for Round 2 of the Horowhenua Community Development Fund 2023-2024 and made decisions on funding allocations.

Mayer Wanden declared an interest in applications from: Horowhenua Pickle ball Incorporated, Horowhenua District Health Transportation Trust, and ??

**Resolution Number CFARC/2024/6**

MOVED by Cr Boyle, seconded Mayor Wanden:

- 2.1 That Report 24/152 Community Development Fund R2 2023-2024 be received.
- 2.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 2.3 That the Committee approve the following grants for the Horowhenua Community Development fund:

<b>Applicant:</b>	<b>Amount awarded:</b>
Levin Citizens Advice Bureau	\$2,470.80
Age Concern Horowhenua	\$2,500.00
Makerua Community Pool	\$200.00
New Zealand National Refugee Youth Council Incorporated	\$1,800.00
Horowhenua Sports Academy	\$2,000.00
Levin Menzshed	\$500.00
Tokomaru Opiki Community Support And Civil Defence	\$547.00
Horowhenua Pickleball Incorporated	\$500.00
Horowhenua District Health Transportation Trust	\$4,000.00
Creative Hands	\$250.00
Waitarere Beach Progressive And Ratepayers Association Incorporated	\$1,780.00
Uniting Communities (An Initiative of Levin Uniting Parish)	\$2,000.00
Te Roopuu Koorero Haumaru ki Te Awahou - Safe Talk Foxton	\$2,500.00
Horowhenua Super Grans Trading As Skills4Living	\$2,000.00
Horowhenua-Kapiti Maori Wardens (Moutoa Maori Wardens)	\$5,000.00
Te Roopu Kahuihuinga o Nga Pakeke	\$1,000.00

- 2.4 That these minutes are to be released from in-committee business at the close of the meeting.

**CARRIED**



12:00 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF COMMUNITY FUNDING AND  
RECOGNITION COMMITTEE HELD ON

**DATE:** .....

**CHAIRPERSON:**



## 9.3 Proceedings of Te Awahou Foxton Community Board 8 April 2024

File No.: 24/268

### 1. Purpose

To present to the Council the minutes of the Te Awahou Foxton Community Board meeting held on 08 April 2024.

### 2. Recommendation

- 2.1 That the Council receives the minutes of the Te Awahou Foxton Community Board meeting held on 08 April 2024.
- 2.2 That Council approve funding of \$27,241 from the Foxton Beach Endowment Fund to the Foxton Beach Community Centre as a grant towards the purchase of a 2024 Toyota RAV4.

### 3. Issues for Consideration

The following items considered by the Te Awahou Foxton Community Board meeting held on the 08 April 2024 will require further consideration by the Horowhenua District Council and will be included on a future Council agenda:

Item 8.1: Foxton Beach Community Centre - Request for Funding from Foxton Beach Endowment Fund was considered by the Board.

The Board resolved:

**Resolution Number TAFCB/2024/26**

*MOVED by Mr Roache, seconded Mr Russell:*

- 3.3 *That the Board recommend that Council approve funding of \$27,241 from the Foxton Beach Endowment Fund as a grant towards the purchase of a 2024 Toyota RAV4.*

**CARRIED**

The original report and its attachments are attached to these proceedings.

### Attachments

No.	Title	Page
<a href="#">A</a>	Te Awahou Foxton Community Board Report Foxton Beach Community Centre - Request for Funding from Foxton Beach Endowment Fund 8 April 2024	137
<a href="#">B</a>	Foxton Beach Community Centre - Endowment Fund Application - March 2024 - Vehicle	142
<a href="#">C</a>	Foxton Beach Community Centre - Endowment Fund - March 2024 - Toyota Rav 4 Quote	145



#### **Confirmation of statutory compliance**

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,

- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## Signatories

Author(s)	Grayson Rowse <b>Principal Advisor - Democracy</b>	
Approved by	Monique Davidson <b>Chief Executive Officer</b>	

File No.: 24/178

## 8.1 Foxton Beach Community Centre - Request for Funding from Foxton Beach Endowment Fund

### 1. Purpose

- 1.1 To present a request for funding from the Foxton Beach Endowment Fund for the purchase of a vehicle for the Foxton Beach Community Centre.

### 2. Executive Summary

- 2.1 The Board has received a request by the Foxton Beach Community Centre for \$27,241 from the Foxton Beach Endowment Fund as a 50% contribution to purchase a replacement vehicle for their shuttle service.
- 2.2 The request for the funds meets the broad criteria of the fund, however with the Foxton Beach Endowment Fund being utilised a number of times over recent years there may be a potential risk of the Foxton Beach Community Centre developing dependence on the Fund.

### 3. Recommendation

- 3.1 That Report 24/178 Foxton Beach Community Centre - Request for Funding from Foxton Beach Endowment Fund be received.
- 3.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 3.3 That the Board recommend that Council [approve/not approve] funding \$27,241 from the Foxton Beach Endowment Fund as a grant towards the purchase of a 2024 Toyota RAV4.
- 3.4 That the Board recommend that Council direct officers to work with the Foxton Beach Community Centre to identify alternative sources of funding.

### 4. Background / Previous Council Decisions

- 4.1 The Foxton Beach Endowment Fund ("the Fund") was established by the Reserves and Other Lands Disposal Act 1968 ("the Act"). The Act transferred lands that were previously set aside for the Foxton Harbour Board, but were no longer required for that purpose, to the Manawatu County Council. The Horowhenua District Council has superseded the County Council as the corporation administering and controlling the land.
- 4.2 The conditions of the Fund are set out in section 13(14) of the Act. These are;  
*The council shall from time to time spend the net proceeds from the sale or lease of any of the endowment land on the provision of services and public amenities for the benefit of the inhabitants of Foxton Beach Township, or on the improvement, maintenance, or repair of any such services and amenities, or on the improvement, maintenance, or repair of any existing services or public amenities. For the purposes of this subsection, the term services includes roads, road lighting, water supply, drainage, sewerage, and other public works.*
- 4.3 The Horowhenua District Council subsequently adopted its Foxton Beach Freeholding Account Strategy and Policy ("the Policy") on 7 November 2009. The Policy sets out, among

Te Awahou Foxton Community Board  
08 April 2024

other things a spending policy, maximum level of contributing and prioritisation for the use of the funds.

- 4.4 The Policy is currently under review.
- 4.5 The forecast value of the fund at the end of this financial year, after commitments is \$5,217,000; the current policy sets the minimum fund balance at \$5,000,000.
- 4.6 The Foxton Beach Community Centre has made successful applications to the fund for \$23,392.50 being 50% of the purchase price of a vehicle in 2020, and \$86,848.28 being 100% of the cost to erect a three car garage next to the community centre to house its fleet of vehicles in 2022, and was granted \$12,500.00 in 2023 being 50% of the purchase price of a second hand mobility vehicle.
- 4.7 Council has also recently approved a boundary re-adjustment for the land upon which the Foxton Beach Community Centre sits, which provides sufficient land on which to site the funded garage.
- 4.8 The Foxton Beach Community Centre currently operates from a Council owned community facility at no cost.
- 4.9 The Foxton Beach Community Centre have also recently approached the Council seeking to gift the three-car garage to Council.

## 5. Discussion

- 5.1 An application has been received by the Foxton Beach Community Centre for funding from the Foxton Beach Endowment Fund.
- 5.2 The request is for \$27,241 to purchase a new Toyota RAV4 Hybrid vehicle.
- 5.3 This vehicle would replace one of the existing shuttles.
- 5.4 The Foxton Beach Endowment Fund may only be used for the funding of public amenities, which benefit of the residents of the Foxton Beach community. The purchase of a vehicle for the Centre to use as a shuttle has previously been accepted as a public amenity. Therefore, this request does meet the purpose of the fund.
- 5.5 The Policy sets a number of other criteria. One of these is the level of funding available.
- 5.6 The Policy sets a maximum contribution of 50% of the project cost. This application is for 50%.
- 5.7 Another consideration is the minimum value of the fund. Council has set a minimum value of the fund of \$5 million. The current value of the fund is approximately \$5.72 million, forecast to be \$5.217 after commitments by the end of the financial year. Approving this grant would not see the value of the reducing below the policy floor.
- 5.8 A decision by Council to distribute funds is a decision to which Part 6 of the LGA 2002 applies. Pursuant to those provisions, Council is not obliged to consult in respect of every decision it makes. However, in making a decision, Council must consider community views under section 78 of the LGA02. There are many ways in which Council can take community views into account without needing to carry out a formal consultative process. For example:
  - a. It could consult and receive feedback from the Foxton Beach Community Board; or
  - b. It could be informed by prior consultation, for example via the Long Term Plan or Annual Plan processes, or if relatively recent, consultation on the Policy itself.

**Te Awahou Foxton Community Board**  
**08 April 2024**

- 5.9 This application fits within the current criteria of the Foxton Beach Endowment Fund policy, so consultation beyond the Te Awahou Foxton Community Board would not be necessary.
- 5.10 The provision of shuttle services by the Foxton Beach Community Centre clearly does provide benefit for the residents of Foxton Beach.
- 5.11 For the reasons set out above this application meets the criteria.
- 5.12 The Board might want to consider the totality and ongoing nature of grants to the Foxton Beach Community Centre, and the foreshadowed biennial vehicle replacement schedule.
- 5.13 Both the strategy and spending policy of the fund provide for the principle of complementarity, which states: "The fund is not the sole resource for funding infrastructure and other development, and should be used in a way complementary to other sources to maintain a sense of community responsibility, ownership and fairness".
- 5.14 There is a risk that the Foxton Beach Community Centre may become reliant on the Endowment Fund; and an expectation may be created. This needs to be carefully managed.
- 5.15 The Board may wish to recommend that, as part of its Community Development function, Council direct officers to work with the Foxton Beach Community Centre to identify alternative sources of funding.

## **6. Options**

- 6.1 The Board may recommend:
- That Council approve funding \$27,241 from the Foxton Beach Endowment Fund as a grant towards the purchase of a 2024 Toyota RAV4.
  - That Council direct officers to work with the Foxton Beach Community Centre to identify alternative sources of funding.
- 6.2 Alternatively, the Board may make a recommendation that Council refuse the request for funding.

### **Cost**

- 6.3 The cost associated with this proposal, if agreed by Council, is \$27,241.00

### **Rate Impact**

- 6.4 There is no impact on rates. Funding is sourced from the Foxton Beach Endowment Fund

### **Community Wellbeing**

- 6.5 There are no negative impacts on Community Wellbeing arising.

### **Consenting Issues**

- 6.6 There are no consents required.

### **LTP Integration**

- 6.7 There is no LTP programme related to the options in this report. There is no Special Consultative Process required.

## **7. Consultation**

- 7.1 This report to the Board satisfies the minimum requirement for consultation in relation to this request for funding. The Board may request further consultation be undertaken.

## **8. Legal Considerations**

- 8.1 The use of funds is governed by the Reserves and Other Lands Disposal Act 1968, and the proposal within this report are compliant with that Act.

Te Awahou Foxton Community Board  
08 April 2024

## 9. Financial Considerations

- 9.1 Any funding required will be sourced from the Foxton Beach Endowment Fund.

## 10. Iwi Considerations

- 10.1 There are no direct iwi considerations for this proposal. However, there is current policy review which is about to commence which will be a joint process with hapū owners and Board.
- 10.2 Hapū owners have expressed their view that there should not be any disbursements from the fund while the review is underway.

## 11. Climate Change Considerations

- 11.1 There is no climate change impact.

## 12. Environmental Considerations

- 12.1 There are no environmental considerations.

## 13. Health & Safety Considerations

- 13.1 There is no health and safety impact.

## 14. Other Considerations

- 14.1 The Foxton Beach Community Centre provide a service via their shuttle service that is meeting a need in the Foxton Beach Community.

### **Confirmation of statutory compliance**

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.





Te Awahou Foxton Community Board  
08 April 2024

15. Attachments

No.	Title	Page
A	Foxton Beach Community Centre - Endowment Fund Application - March 2024 - Vehicle	
B	Foxton Beach Community Centre - Endowment Fund - March 2024 - Toyota Rav 4 Quote	

Author(s)	Grayson Rowse <b>Principal Advisor - Democracy</b>	
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Approved by	Ashley Huria <b>Business Performance Manager</b>	
	Monique Davidson <b>Chief Executive Officer</b>	



## Foxton Beach Community Centre

108 Seabury Avenue, Foxton Beach 4815

Telephone: 06 363 8387

Email: foxtonbeachcommunitycentre@outlook.com

19<sup>th</sup> March 2024  
Chairman John Girling  
Foxton Community Board

We, the Committee of the Foxton Beach Community Centre and Health Shuttle would like to submit this application to the Foxton Community Board for a funding request from the Foxton Beach Endowment Fund. We are asking you to consider a 50% request to assist us in the purchase of a new shuttle. We are looking to replace a shuttle that has done over 260,000 km's and is becoming no longer fit for purpose.

The Foxton Community Board along with the Endowment Fund have been great supporters of our Community Centre activities and we are very grateful for this support that has helped keep our essential services operating. The Horowhenua District Council have also joined in this support for us. With a growing population in our Service area and lack of a public transport system to adequately take our residents to their medical appointments the need for our services is growing.

We received financial support two years ago for the building of a three shuttle garage and last year we received a 50% donation for us to purchase a wheelchair accessible vehicle.

I know you are all aware of the services we provide but just to recap:

- Operating for over 30 years.
- Our Centre is open 9 till 3 Mon to Fri and 10 till 2 on a Sat.
- Our Mission is to provide a Centre that will foster health and well being for people in our Community.
- We service residents of Foxton Beach, Foxton, Himatangi, Shannon and Waiterere beach.

- We run daily health shuttles to Levin and Palmerston North with occasional trips to Wellington Hospital and other medical institutions.
- We are a distribution centre for Te Whatu Ora – Health point for RAT tests and masks.
- We have weekly Covid and flu Vaccination clinics.
- Our clinic rooms are also manned weekly by other health providers.
- We sell frozen meals to local residents who maybe cant get out or cook for themselves
- We have a 24/7 AED situated externally.
- We have 40 volunteers who do driver duties and office positions.
- We fit into the HDC plan of being a Safe, Vibrant, Inclusive and Connected Community.
- We transport up to 2,000 residents to hospital, medical appointments, supermarket trips and personal well-being needs per annum.
- Fuel costs have gone from \$9,563 to \$18,265 to \$24,173 over the last four years and this year to date we are up around \$28,000

Our Shuttle use is growing each year and there are many times that we have all three shuttles out on the road at the same time. Sometimes our drivers use their own vehicles to ensure we provide a service to all who need it.

One of our Shuttles which you aided in the purchase of 4 years ago has now reached 260,000 km.s and is due for replacement.

A vehicle we are looking at as a replacement is a Hybrid car which will reduce fuel costs by about a third. It is not a plug in Hybrid.

We are also looking at a new vehicle which will last longer because of the mileage we do each year. We also have a shuttle replacement programme set up which would see us needing a replacement vehicle every two years from now on.

I have attached a quote for the vehicle we are looking at. We have looked at other hybrid vehicles of this kind but we feel this is the best for us and has good cabin and boot space for our passengers. It is fit for purpose.

Cost of Car Toyota Rav 4 Hybrid	\$51,690.00
Tow Bar	\$ 1,698.55
Paint and Fabric protection	\$ 1,095.00
Total	\$54,483.55

You may ask why a tow bar on a shuttle. At the Centre we occasionally pick up and deliver furniture to our residents who don't have transport to do so.

The paint and fabric protection is to ensure we keep our Asset in tip top condition.

We have worked hard this year with proceeds from garage sales and some unexpected donations from our residents and can put 50% funding into this vehicle without reducing our reserves to an unacceptable level.

We thank you for your consideration to our request to be put at the Community Board meeting on April 8<sup>th</sup>.

I would like to request a speaking spot to talk to this application and answer any questions you may have.

Yours in Community Service

Lyal Brenton  
President – Foxton Beach Community Centre and Health Shuttle.



**Manawatu & TRC  
Toyota**

Palmerston North - New  
DeBren Enterprises Ltd  
Phone: 06 356 7169  
Fax: 06 359 2024  
Email: new@manawatu.toyota.co.nz

GST No: 88-094-751  
66 Wadding Street  
PO Box 4040  
Palmerston North  
www.manawatu.toyota.co.nz

## OFFER TO PURCHASE

CUSTOMER :	DETAILS :																																
Foxton Beach Community Centre Incorporated 108 Seabury Avenue Foxton Beach Foxton 4815 E: peter.jillhammond@gmail.com  Phone Home: 063635076 Mob: 021769581	Date : 19/03/2024 Quote : <b>84562</b> Expiry: 27/02/2024 Department : 100 Palmerston New Agency Toyota Consultant : Isaac Dickerson Stock No : Reg: Odometer :																																
<p>This Offer to Purchase will only be valid if it is signed by the Customer and the Dealer within 7 days of the date above. This Offer to Purchase will lapse within 7 days of signing if clause 9.2 below applies.</p> <p>There is no binding contract until a Vehicle Offer and Sale Agreement is signed. This means that either party can cancel this Offer to Purchase at any time. See clause 9.3 below.</p> <p>The Customer and the Dealer confirm that they have discussed:</p> <p><input type="checkbox"/> That the vehicle and accessory specification, and all prices shown below, are estimates only (based on current model) and may change prior to the delivery date, in particular for vehicles with an extended delivery timeframe. (see clause 6).</p> <p><input type="checkbox"/> Vehicle and accessory availability, the ordering process and Trade-in values (see clauses 7 to 10)</p> <p><input type="checkbox"/> Delivery arrangements, including collection of the vehicle fitted with Toyota Genuine Accessories before other accessories (see clause 9.5)</p> <p style="text-align: right;">Customer Initial: _____</p>																																	
<p>The following offer to purchase lists all the items which will be included in the purchase of your new vehicle, and identifies who you are purchasing each item from.</p> <p style="text-align: center;">** Please see over page for terms and conditions relating to this Offer To Purchase **</p>																																	
<p><b>Purchased from Toyota New Zealand Limited – Toyota Driveaway Price (TDP)</b></p> <p>Unless otherwise stated, TDP excludes any fee, levy, or rebate that applies by law to your purchase</p> <table><thead><tr><th>MOTOR VEHICLE</th><th></th></tr></thead><tbody><tr><td>RAV4 GXL 2.5P HV ECVT AWD SUV/5D/5S (AHAM-SI6)</td><td>\$51,690.00</td></tr><tr><td>Service Advantage</td><td>Included</td></tr><tr><td>Vehicle Colour – Frosted White</td><td>Included</td></tr><tr><td>Vehicle Trim – Black</td><td>Included</td></tr><tr><td>WOF/COF</td><td>Included</td></tr><tr><td>1 Tank of Fuel or First Charge</td><td>Included</td></tr><tr><td>Registration</td><td>Included</td></tr><tr><td>Tyre Stewardship Fee</td><td>Included</td></tr></tbody></table> <p><b>Purchased from Manawatu Toyota</b></p> <table><thead><tr><th>ACCESSORIES / OTHER</th><th></th></tr></thead><tbody><tr><td>Towing Towball – 1 7/8" (7/8" shank)</td><td>\$76.29</td></tr><tr><td>Interior Floor Mat Set – Carpet</td><td>Included</td></tr><tr><td>Towing Trailer Wiring Harness – 7 Pin Flat</td><td>\$638.15</td></tr><tr><td>Towing Towbar – Removable Tongue</td><td>\$984.11</td></tr><tr><td>Duraseal Paint &amp; Fabric Combo</td><td>\$1,095.00</td></tr></tbody></table> <p><b>Other Charges</b></p> <table><tbody><tr><td>2024 NV Service Plan Passenger Offer (0–60km)</td><td>Included</td></tr></tbody></table> <p><b>Total Payable</b> <span style="float: right;">\$54,483.55</span></p> <p>Includes GST \$7,106.55</p> <p>Customer Initial _____</p> <p>Printed on 19/03/2024</p>		MOTOR VEHICLE		RAV4 GXL 2.5P HV ECVT AWD SUV/5D/5S (AHAM-SI6)	\$51,690.00	Service Advantage	Included	Vehicle Colour – Frosted White	Included	Vehicle Trim – Black	Included	WOF/COF	Included	1 Tank of Fuel or First Charge	Included	Registration	Included	Tyre Stewardship Fee	Included	ACCESSORIES / OTHER		Towing Towball – 1 7/8" (7/8" shank)	\$76.29	Interior Floor Mat Set – Carpet	Included	Towing Trailer Wiring Harness – 7 Pin Flat	\$638.15	Towing Towbar – Removable Tongue	\$984.11	Duraseal Paint & Fabric Combo	\$1,095.00	2024 NV Service Plan Passenger Offer (0–60km)	Included
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Duraseal Paint & Fabric Combo	\$1,095.00																																
2024 NV Service Plan Passenger Offer (0–60km)	Included																																

# Te Awahou Foxton Community Board

## OPEN MINUTES UNCONFIRMED

Minutes of a meeting of the Te Awahou Foxton Community Board held in the Te Awahou Nieuwe Stroom, 92 Main Street, Foxton on Monday 8 April 2024 at 6:00 pm.

### PRESENT

<b>Chairperson</b>	Mr John Girling
<b>Deputy Chairperson</b>	Mr Trevor Chambers
<b>Members</b>	Mrs Nola Fox
	Mr Brett Russell
	Mr David Roache
	Deputy Mayor David Allan

### IN ATTENDANCE

<b>Reporting Officer</b>	Monique Davidson	Chief Executive
	Jacinta Straker	Group Manager - Organisation Performance
	Ashley Huria	Business Performance Manager
<b>Meeting Secretary</b>	Grayson Rowse	Principal Advisor – Democracy

The meeting was opened by the Chairperson, who advised the presentation by Dr Jillian Rapson will be heard as the first item of business.

#### **Dr Jillian Rapson: Climate Change and its effect on Foxton and Foxton Beach**

##### **1. Purpose**

A presentation by Dr Jillian Rapson to inform the Board of climate change and its effect on Foxton and Foxton Beach

##### **1 Apologies**

There were no apologies.

##### **2 Public Participation**

The following people attended the meeting and spoke to the items listed:

Christina Paton	Item 7.1 – Chairperson's Report
Kerekere Ward Cr Ross Brannigan	Item 7.1 – Chairperson's Report Item 8.1 – Foxton Beach Community Centre – Request for Funding from Foxton Beach Endowment Fund
Lyal Brenton	Item 8.1 – Foxton Beach Community Centre – Request for Funding from Foxton Beach Endowment Fund

### 3 Late Items

There were no late items.

### 4 Declaration of Interest

There were no declarations of interest.

### 5 Confirmation of Minutes

#### Resolution Number TAFCB/2024/18

MOVED by Mr Roache, seconded Mrs Fox:

That the minutes of the meeting of the Te Awahou Foxton Community Board held on Monday, 4 March 2024, be confirmed as a true and correct record.

That the minutes of the meeting of the In Committee Meeting of the Te Awahou Foxton Community Board held on Monday, 4 March 2024, be confirmed as a true and correct record

**CARRIED**

### 7 Elected Members Reports

#### 7.1 Chairperson's Report

The meeting received the Chairperson's report highlighting matters of interest to Te Awahou Foxton Community Board.

Concerns were raised that the claim that there had not been movement by Horowhenua District Council when it comes to water quality and storm water consent was incorrect; this firmly rests with Horizon's Regional Council.

The proposed role of the Board in assisting the Manawatu Estuary Management team was clarified as one of disseminating information to the community.

#### Resolution Number TAFCB/2024/19

MOVED by Mr Roache, seconded Mrs Fox:

2.1 That Report 24/190 Chairperson's Report be received.

2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

**CARRIED**

## 7.2 Community Board Member Report - Nola Fox

This item reported back on liaison activity in relation to MAVtech, the Foxton Beach Community Centre and the Foxton Beach Progressive Assn Inc.

### Resolution Number TAFCB/2024/20

MOVED by Mr Girling, seconded Mr Roache:

- 2.1 That Report 24/179 Community Board Member Report - Nola Fox be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

**CARRIED**

Mrs Fox clarified that her request was for a submission the Horizon's Regional Council LTP for increased funding for pest control; and plant protection.

## 7.3 Community Board Member Report - Brett Russell

This report provides updates to the Community Board on the activities of Community Board Member Brett Russell.

### Resolution Number TAFCB/2024/21

MOVED by Mr Girling, seconded Cr Allan:

- 2.1 That Report 24/191 Community Board Member Report - Brett Russell be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

**CARRIED**

## 7.4 Submission to Horizons Regional Council Long Term Plan 2024

This report requested the Board consider making a submission to the Horizons Regional Council Long Term Plan 2024 to increase funding for RAMSAR site works.

### Resolution Number TAFCB/2024/22

MOVED by Mrs Fox, seconded Mr Russell:

- 2.1 That Report 24/181 Submission to Horizons Regional Council Long Term Plan 2024 be received.

**CARRIED**

### Resolution Number TAFCB/2024/23

MOVED by Mrs Fox, seconded Mr Russell:

That the Te Awahou Foxton Community Board request the Chief Executive make a submission to the Horizons Regional Council Long Term Plan 2024 to increase funding for the RAMSAR site works by an additional \$100,000 for pest control, and animal and plant protection

**CARRIED**



Further discussion was had on making additional submissions to the Horizons Regional Council Long Term Plan, including matters related to the Easter Drainage Scheme.

The Chief Executive offered to include any additional feedback from the Board in a wider Council submission on the Horizons Regional Council LTP.

The matter that Council are submitting on included the East Drainage Scheme, Restoration of the River Loop, visibility of Horizons, Waikawa and Waihola stream catchment areas, and continued investment in public transport.

Other matters Board members were raising included the replacement of the Moutoua Flood Gates, local transport links between Foxton and Shannon, and protection of the RAMSAR site.

The Chief Executive advised that Board members should get any matters they want raised in the LTP submission to her by the end of the week so that they could be included in the Council submission.

## **8 Reports**

### **8.3 Foxton Beach Endowment Fund Update**

This report provided the Board the most recent Foxton Beach Endowment Fund statement.

#### **Resolution Number TAFCB/2024/24**

MOVED by Mr Girling, seconded Mr Russell:

- 2.1 That Report 24/204 Foxton Beach Endowment Fund Update be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

**CARRIED**

Board Member Fox had submitted questions to offices prior to the meeting concerning adjustments made to the 2022-23 Annual Report. Officers advised they were still working on an answer and that would be distributed to board members once finalised.

The use of the Foxton Beach Endowment Fund to fund its own review was discussed. The costs of the review to date have been absorbed by Council; officers wanted a decision by Council before assigning costs to the fund.

It was noted that the time taken to consider the review is based on a good faith process that will take the time it will take, with December 2024 being a target for completion of the review.

**8.1 Foxton Beach Community Centre - Request for Funding from Foxton Beach Endowment Fund**

This report presented a request for funding from the Foxton Beach Endowment Fund for the purchase of a vehicle for the Foxton Beach Community Centre.

**Resolution Number TAFCB/2024/25**

MOVED by Mr Roache, seconded Mr Russell:

- 3.1 That Report 24/178 Foxton Beach Community Centre - Request for Funding from Foxton Beach Endowment Fund be received.
- 3.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

**CARRIED**

Officers presented the report, noting that request for funding broadly meets the requirements of the fund, but caution should be noted around the principle of complementarity.

It was noted that the rating structure has changed at Foxton Beach which means that over time the requests for assistance from the Fund have also changed.

There was a view put that in further there be a public call for expression of interests or applications for funding so there is greater contestability, and awareness of the fund for the wider community.

**Resolution Number TAFCB/2024/26**

MOVED by Mr Roache, seconded Mr Russell:

- 3.3 That the Board recommend that Council approve funding of \$27,241 from the Foxton Beach Endowment Fund as a grant towards the purchase of a 2024 Toyota RAV4.

**CARRIED**

**8.2 Breakdown of Direct and Indirect Costs Reflected in the Proposed Board Targeted Rate**

This report provided the Board with a breakdown of the costs that make up the proposed targeted rate to fund Te Awahou Foxton Community Board.

**Resolution Number TAFCB/2024/27**

MOVED by Mr Girling, seconded Mr Chambers:

- 2.1 That Report 24/214 Breakdown of Direct and Indirect Costs Reflected in the Proposed Board Targeted Rate be received.
- 2.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

**CARRIED**

**8.4 Te Awahou Foxton Community Board - Actions Monitoring Report April 2024**

This report presented Te Awahou Foxton Community Board the updated monitoring report covering requested actions from previous meetings of the Board.

**Resolution Number TAFCB/2024/28**

MOVED by Mr Roache, seconded Mr Russell:

- 2.1 That Report 24/173 Te Awahou Foxton Community Board - Actions Monitoring Report April 2024 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

**CARRIED**

7.16 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF TE AWAHOU FOXTON  
COMMUNITY BOARD HELD ON

**DATE:** .....

**CHAIRPERSON:**



## Exclusion of the Public : Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

### 7.5 Green Avenue Reserve - Revocation - Attachment B - Detailed Property Analysis - Green Avenue

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

### C1 Tara-Ika Crown Infrastructure Partners Update and Procurement

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

### C2 Council Resolution and Actions Monitoring Report May 2024

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good

	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	reason for withholding exists under section 7.
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### C3 Three Waters Service Delivery Management Options

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(c)(i) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>