

Notice is hereby given that an ordinary meeting of the Horowhenua District Council will be held on:

Date: Wednesday 12 June 2024
Time: 1:00 pm
Meeting Room: Council Chambers
Venue: 126-148 Oxford St
Levin

Council

OPEN AGENDA

MEMBERSHIP

Mayor	His Worship The Mayor Bernie Wanden
Deputy Mayor	Councillor David Allan
Councillors	Councillor Mike Barker
	Councillor Rogan Boyle
	Councillor Ross Brannigan
	Councillor Clint Grimstone
	Councillor Nina Hori Te Pa
	Councillor Sam Jennings
	Councillor Paul Olsen
	Councillor Jonathan Procter
	Councillor Justin Tamihana
	Councillor Piri-Hira Tukapua
	Councillor Alan Young

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Full Agendas are available on Council's website
www.horowhenua.govt.nz

Full Agendas are also available to be collected from:
Horowhenua District Council Service Centre, 126 Oxford Street, Levin
Te Awahou Nieuwe Stroom, Foxton,
Shannon Service Centre/Library, Plimmer Terrace, Shannon
and Te Takeretanga o Kura-hau-pō, Bath Street, Levin

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the Chief Executive Officer or the Chairperson.

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Whakataka te hau ki te uru	Cease the winds from the west
Whakataka te hau ki te tonga	Cease the winds from the south
Kia mākinakina ki uta	Let the breeze blow over the land
Kia mātaratara ki tai	Let the breeze blow over the ocean
E hī ake ana te atakura	Let the red-tipped dawn come with a sharpened air.
He tio, he huka, he hau hū	A touch of frost, a promise of a glorious day.
Tīhei mauri ora!	

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KARAKIA WHAKAMUTUNGA

Kia whakairia te tapu Kia wātea ai te ara Kia turuki whakataha ai, kia turuki whakataha ai Haumi e, hui e, taiki e!	Restrictions are moved aside so the pathway is clear To return to everyday activities Draw together, affirm!
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Karakia

1 Apologies

2 Public Participation

Notification of a request to speak is required by 12 noon on the day before the meeting by phoning 06 366 0999 or emailing public.participation@horowhenua.govt.nz.

3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

4 Declarations of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Confirmation of Minutes

Recommendations

That the meeting minutes of Council, 17 April 2024 be accepted as a true and correct record.

That the meeting minutes of Council, 1 May 2024 be accepted as a true and correct record.

That the meeting minutes of Council, 8 May 2024 be accepted as a true and correct record.

That the meeting minutes of In committee Council, 8 May 2024 be accepted as a true and correct record.

That the meeting minutes of Council, 22 May 2024 be accepted as a true and correct record.

6.1 Mayoral Report - June 2024

File No.: 24/384

1. Purpose

- 1.1 The purpose of this report is for Mayor Wanden to report to Council on community events and Council-related meetings attended during May 2024, and provide an update on items of interest.

2. Recommendation

- 2.1 That Report 24/384 Mayoral Report - June 2024 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That Council endorse and submit to NZ Transport Agency Waka Kotahi the Submission: Emergency Works Investment Policy Review by 19 June 2024.

3. Meetings, Functions and Events Attended – May 2024

- 3.1 The following meetings, functions and events were attended by Mayor Wanden, during the month of May 2024.

May 2024
Horizons – Long Term Plan Hearings – Oral submission
Council Meeting - Long-Term Plan Hearing of Submissions – day 1
Council Meeting - Long-Term Plan Hearing of Submissions – day 2
Wellington Water Advisory Group introduction to Chair
Community Wellbeing Strategy - Facebook Live Session
Accelerate 25 Meeting
Meeting with Minister Jones
Chief Executive Employment and Performance Committee
Council Meeting
Council Workshop and Briefing
Standard & Poor's – annual meeting
Cuppa with a Councillor
Wellington Region Mayoral Forum
Advisory Oversight Group - Wellington Regional Water Services
Audit NZ meeting
Mayor and Chief Executive Catch up
Risk and Assurance Committee Meeting
Council Workshop and Briefing
Foxton Business Breakfast
Horowhenua Older Persons Network Meeting
Planning meeting with the Chief Executive
Business After Five

LGNZ Visit - President Sam Broughton and CE Susan Freeman-Greene
Mayoral Pray Breakfast - Levin Christian Assn
Horowhenua Masonic Lodge 25th Birthday and Annual Change of Lodge Master
Mayor's Taskforce for Jobs Governance Group meeting
Stuff – interview re: Māori Wards
Mayor and Chief Executive Catch up
Foxton Promotions Group meeting
Community Wellbeing Committee Meeting
Long Term Plan Deliberations meeting
Kāpiti Coast District Council - meeting with Mayor and Chief Executive
Waitāre Beach Progressive & Residents Association - AGM
Samoan Language Week – Ava Ceremony
Regular Monthly catch-up with MP Tim Costley
NZTA quarterly regional relationship meeting
Shannon Progressive Meeting
Mayor and Chief Executive Catch up
District Planning and Growth Steering Group
Council Workshop and Briefing
Waka Kotahi meeting
Mid triennium catch up - Cr J Procter
MTFJ The Hub visit with LGNZ
Digital Leak Detection Water Meters - Shannon Meeting
Catch up with Mayor Bernie - Te Takeretanga o Kura-hau-pō



4. Issues for Consideration

- 4.1 The NZ Transport Agency Waka Kotahi is currently consulting on proposed changes to their emergency works investment policies. The Agency's proposed changes are included as Attachment A.
- 4.2 Officers have prepared a draft submission for Council's consideration and endorsement. This included at Attachment B.
- 4.3 I recommend that this submission is endorsed by Council and sent by the closing date for submissions to the Agency

Attachments

No.	Title	Page
A	NZTA Overview of review process and case for change June 2024	10
B	Submission - NZTA - Emergency Works Investment Policies Review - June 2024	14

Signatories

Author(s)	Bernie Wanden Mayor	
Approved by	Bernie Wanden Mayor	

Emergency works policies review: overview of review process and case for change

1 May 2024

This document is part of our consultation about our proposed changes to the emergency works investment policies. Further information about this consultation is available on the consultation [web page](#).

How proposed policy changes were developed

NZ Transport Agency Waka Kotahi (NZTA) staff, including an iwi/Māori representative, local government representatives, and key staff from the Ministry of Transport oversaw the review. Feedback and guidance has been provided at various stages of the review. The work was carried out by NZTA staff.

The key steps in phase 1 of the review included:

- defining the purpose of the review
- agreeing the scope of the review
- assessing the current state and preferred future state
- identifying problems with the current state, including collection of funding data
- identifying a long list of options
- refining to a short list of options to analyse
- analysing the short-listed options to understand their impacts, including modelling future funding scenarios to understand the impact on the National Land Transport Fund (NLTF)
- recommending changes for consultation.

Phase 2 of the review is to:

- consult with approved organisations and stakeholders on the recommended changes
- make changes to work categories (except funding assistance rates (FAR)), Uneconomic Transport Infrastructure Policy and processes (to take effect on 1 July 2024)
- provide training and information to assist the sector with these changes
- explore with government increasing overdraft facilities and discuss the circumstances in which government support will be available for nationally significant emergency events that overwhelm the NLTF
- allow the NZTA Board to consider any changes to FAR (to take effect on 1 July 2025)
- provide a webinar and other information to assist the sector in applying emergency works investment policies and processes.

Three main problems were addressed in the review of NZTA's emergency works policies:

1. The extreme pressure frequent large-scale weather events are putting on local government funding, the NLTF and Crown funding for emergency works responses at current FARs.
2. Different interpretations of NZTA's emergency works policies are creating uncertainty for investment in repair, recovery and rebuild phases.
3. Current policy settings don't consider options around managed retreat, different levels of service responses and resilience improvements and how to incorporate social and cultural impacts.

Current state

Funding continues to be available from the NLTF to address the impact of sudden and unexpected 'natural' events.

Emergency works investment policies enable funding from the NLTF for repairs that: 'are in the urgent interests of public safety; or are necessary to effect immediate or temporary repair of damage caused by a sudden and unexpected event'¹.

The policies currently allow approved organisations to seek a higher-than-normal or enhanced FAR (normal FAR + 20%) for response and recovery costs and normal FAR for related improvements (for example increased resilience or higher service levels) and rebuild (for example a new road alignment).

The policies highlight that the NZTA Board may approve a bespoke FAR in cases of financial hardship for locally or nationally significant events (up to 100% for some past events).

The case for change

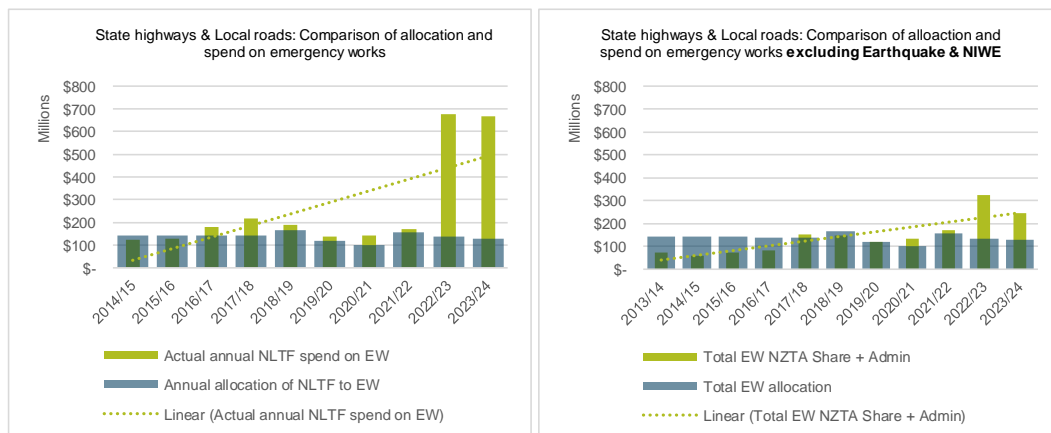
Current FAR settings are unsustainable in the context of more frequent and more intense 'natural' events.

Every National Land Transport Programme (NLTP) needs to be financially sustainable and balanced, with sufficient capacity to deliver right-sized maintenance and renewal programmes.

In recent years, the scale and intensity of weather-related events have increased significantly. These events are becoming larger and more frequent, and 1-in-10-year events are no longer out of the ordinary.

Under current FARs emergency works have increased the demand on councils' local share, and the NLTF, and have required additional Crown funding and top-ups. More vulnerable infrastructure and higher costs of response and recovery works have added to cost increases.

The annual cost to the NLTF for emergency works has risen in nominal terms from \$148 million in 2013/2014 to \$666m in 2023/2024 (including the 2023 North Island weather events NIWE).

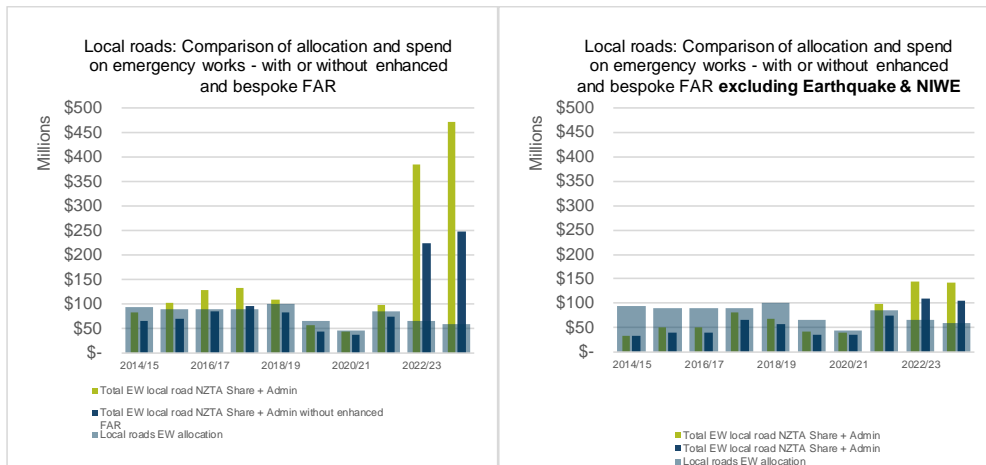


Source: Transport Investment Online (TIO), data extracted 28 November 2023 from NTLTP extract module for all organisations all years from 2013/14–2023/24 (state highways and local roads)

NLTF expenditure on emergency works has exceeded the allocated provision in 8 of the past 10 years. Removing earthquake and NIWE expenditure, NLTF expenditure on emergency works would have exceeded the allocated provision in only 5 of the past 10 years. The spike in overspending over the last 2 fiscal years is due to the NIWE response.

¹ S(20) (4)(a)(b), Land Transport Management Act 2003

Over the same period the number of events to which enhanced and bespoke FARs funding have been applied has approximately doubled. Enhanced and bespoke FAR funding levels for the last financial year are up 715% and 461% respectively when compared to 2013/14 with normal FAR funding up 389%.



Source: Transport Investment Online (TIO), data extracted 28 November 2023 from NTLF extract module for all organisations all years from 2013/14–2023/24 (local roads)

Local roads emergency works costs exceeded NLTF allocations for 7 of the past 10 years.

Had normal FAR (rather than enhanced and bespoke FARs) been applied to qualifying events during this period, this would have reduced NLTF expenditure on emergency works by \$278 million. The allocation for emergency works would therefore have been exceeded significantly only twice over the same time frame.

If an enhanced FAR (normal FAR + 10%) had been applied to maintenance, operations and renewals (MOR) for local roads over the same time frame (enabling increased funding support for proactive maintenance) the cost to the NLTP would have been \$535 million.

Proposed changes

We propose making FAR changes to ensure longer term funding sustainability while providing certainty of funding for approved organisations.

We propose removing reference to the provision of a bespoke FAR in the policy as this level of additional funding support is dependent on Crown funding. This does not preclude the Crown from making additional funding available for a bespoke FAR if it chooses.

[The government wants value for money and a more proactive approach to maintenance and resilience.](#)

The draft Government Policy Statement on land transport (GPS) 2024 requires a more proactive approach that can improve maintenance and resilience to sudden events, and investment that delivers value for money.

Over recent years approved organisations (AOs) have continued to increase their asset management maturity, including their ability to plan for and mitigate the impact of emergency events. However, more can be done to improve planning and readiness, including taking a risk-based approach to ensure more prudent asset management and undertaking maintenance, renewals, and resilience improvements. We encourage AOs to update their activity management plans to consider, in advance of an emergency event, which parts of the network are prioritised to restore levels of service and which parts of the network may require consideration of different level of service or alternatives to recovery.

All levers that enable improved readiness, resilience, response, and recovery need to be used to withstand future shocks and enable appropriate levels of service.

Emergency works policies, related policies, guidance and processes need to more effectively consider and enable different levels of response and recovery. They need to support the required level of service on a network, consider levels of risk and the needs of communities and increase the ability to withstand future shocks as appropriate.

This may mean that some networks that are particularly vulnerable to repeated emergency events and have low use need to be rebuilt to a lower but safe standard, whereas others may be rebuilt to a higher standard to better ensure their longer-term resilience.

Changes are proposed to require consideration of different levels of recovery in investment decisions, and to require consideration of a wider range of decision-making factors with regard to uneconomic transport infrastructure.

The emergency works investment policies need to be clearer and better align with legislative requirements.

The policies and key definitions need to be easier to interpret and apply, and should reflect current best practice, including the 4Rs of emergency management (readiness, response, recovery and resilience). The definitions of response and recovery are incorporated into the revised work category 141 emergency works.

Section 20 of the Land Transport Management Act 2003 provides an exemption from some requirements for immediate work or work required for safety. Response work fits neatly within that exemption. Proposed changes to process ensure that recovery work meets the requirements of section 20, irrespective of how long the recovery work takes. For example, it is necessary to consider options relating to the recovery work, which is done in practice.

These changes will be incorporated into an update of the funding application forms. We have also proposed that regional land transport plans proactively included emergency works that may arise over the period of the plan. The activities and events to which the policies apply also have been made more explicit such as the addition of fires. The activity classes in which emergency works are classified have been updated to include local road operations, public transport infrastructure, walking and cycling.

DRAFT – submissions close 5:00pm Wednesday 19 June

< > June 2024

New Zealand Transport Agency Waka Kotahi
E: emergencyworksreview@nzta.govt.nz

Submission: Emergency Works Investment Policies Review

Thank you for the opportunity to provide feedback on the proposed changes to the emergency works investment policies.

It is noted that the changes that have been signalled from the review are a significant shift from how emergency works are currently treated. We have concerns about the recommended changes which are outlined below along with recommendations.

A. Emergency event frequency threshold changes - Concerns

1. NZTA proposes to increase the funding threshold of emergency events from 1 in 10-year to 1 in 20-year frequency, this proposal exceeds the guidance set in NZS4404:2010 - New Zealand Standard for Land Development and Subdivision Infrastructure, which informs most Councils' District Plan requirements
2. Most of the country's infrastructure has not been designed to withstand a 1 in 20-year event, particularly drainage infrastructure. It is unreasonable that the emergency works frequency threshold should significantly exceed the capacity of the majority of the country's infrastructure
3. If relevant natural hazard data sources (such as NIWA) adjust event intensity thresholds alongside NZTA's proposed changes to, the threshold increase will be more significant than anticipated.

B. Emergency event frequency threshold changes – Recommendations

It is recommended that:

1. NZTA consult with relevant natural hazard data providers to better understand trends in frequency, and understand these organisation's plans for potentially adjusting intensity forecasts
2. NZTA retain the current 1 in 10-year threshold, to ensure alignment with relevant design standards, district plans, and capacity of existing infrastructure or;
3. Provide feedback to Standards New Zealand seeking to increase design requirements in relevant design standards and;
4. Provide Councils adequate time and funding to incorporate increased design requirements into District Plans, to align with this proposed threshold and;
5. Provide Councils' adequate time and funding to improve existing infrastructure's capacity to meet this threshold.

C. Emergency Event Financial Assistance Rate (FAR) Reduction – Concerns

1. NZTA plan to reduce the FAR provided for emergency works funding from the Approved Organisation's normal FAR plus 20% to normal FAR plus 10%, this represents a significant cost increase to Councils. This change in isolation is forecasted by NZTA to move \$15-20m of costs onto Councils on average, per annum
2. Councils in the Horizons Region, and across the country are facing significant financial constraints, with significant rates increases and limited or exhausted borrowing facilities
3. The potential consequences of this change would see Council's need to delay or cancel critical infrastructure investment, delaying work to enable growth and productivity, or delaying the renewal of failing infrastructure should additional funds need be diverted to emergency works.

D. Emergency Event Financial Assistance Rate (FAR) Reduction – Recommendations

It is recommended that:

1. NZTA retain the status quo FAR plus 20% provided for emergency works or;
2. NZTA undertake an economic analysis of the impacts this change will have on Councils, and resulting delays in critical infrastructure investment which enables productivity and growth and;
3. NZTA consider the proposed emergency works FAR reduction in the context of aligning with the Government' Strategic Priorities of Productivity and Growth, as described in the Draft Government Policy Statement for Land Transport with specific consideration to the effect of undertaking the changes, have restricting Councils' financial capacity to delivery these outcomes.

E. Timing of Proposal in Relation to Council Planning Processes – Concerns

1. This proposal has direct financial impacts on Councils. The proposal states that NZTA expect Councils to make relevant adjustments in their financial plans to allow for these impacts
2. The timing of this proposal makes this expectation unfeasible. Councils are in the final stages of Long Term Plan processes and have completed Activity Management Plans and Infrastructure Strategies. It is either difficult or impossible for Councils to make additional funding adjustments at this late stage and without consulting with its communities
3. The proposal indicates the changes would become operative on 1 July 2025, 1 year into operative Long-Term Plan periods. Significant financial variations 1 year into a Long-Term Plan Period is very undesirable
4. It is concerning that NZTA have shown such a lack of understanding of Councils' planning processes with the timing and expectations of this proposal. Particularly considering consistent feedback that has been provided to NZTA on recent proposals that potentially impact Long Term Plans and Regional land Transport Programmes. Local government has repeatedly asked that proposals which can impact Council financials, be made with sufficient time to incorporate into Long Term Planning processes.

F. Timing of Proposal in Relation to Councils Planning Processes – Recommendations

It is recommended that:

1. NZTA upskill its staff in Council Long Term Planning and Regional Land Transport Planning processes, with a focus on understanding reasonable timeframes for incorporating changes.
2. NZTA change the date that any proposed changes would take effect to 1 July 2027, or later, to allow for inclusion into future Long Term Plan processes or;
3. NZTA alters the scope of the proposal to have no financial impact on Councils.

G. Focus and direction of the Emergency Works Policy Review – Concerns

1. It is clear that the primary outcome sought through this review is reducing expenditure through the National Land Transport Fund, the reduction in spending is to be effectively offset by increased local share requirements from Councils
2. The focus on improving the financial sustainability of the National Land Transport fund is supportable, but not at the expense of Councils who are experiencing their own financial challenges
3. It is unreasonable for the review to consider moving costs from the NLTF to Councils as a saving, costs are still ultimately being borne by the public. This approach will likely result in poor outcomes for the nation's transport network and its users
4. The proposal's supporting information provides information which indicates an excellent opportunity for reducing emergency works expenditure, which is to target the expenditure on state highways. The comparatively high cost of emergency works expenditure for the much smaller size of the network, shows that improvements to the State Highway network's management would yield the greatest saving. An assumed higher cost of emergency works on State Highways is not sufficient to explain the significant discrepancy in the value for money provided, when compared to local road costings
5. The proposal has very limited focus, consideration or attention on the potential benefits that are clearly achievable by improving NZTA's operational practises.

H. Focus and direction of the Emergency Works Policy Review – Recommendations

It is recommended that;

1. NZTA focus on better resilience of the network and better asset and contract management processes which is where the best opportunities for savings are on the state highway network
2. The review's scope be altered to consider savings solely as a reduction in overall public expenditure, not shifting expenditure from a nationally administered public fund to locally administered public funds.

6.2 Chairperson's Report - Te Awahou Foxton Community Board

File No.: 24/369

1. Purpose

- 1.1 To present the report from Te Awahou Foxton Community Board Chair and provide an opportunity for the Chairperson to highlight matters from the last Board meeting.

2. Recommendation

- 2.1 That Report 24/369 Chairperson's Report - Te Awahou Foxton Community Board be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Background

- 3.1 The Board met on 27 May 2024 and the unconfirmed minutes from that meeting are presented to the Council today for consideration as proceedings of committees.
- 3.2 The Chairperson's Report from that meeting is attached to this report for information.

4. Issues for Consideration


- 4.1 There are no Issues for consideration, however the application for funding from Paranui Marae was laid on the table to allow representatives from the marae to speak to it. An extraordinary meeting of the Board was convened on 4 June 2024. The minutes of that meeting will also be presented as proceedings of committee.
- 4.2 The Board will also follow that meeting with a workshop to discuss the future shape or the Endowment Fund review with a view for finalisation by December 2024

Attachments

No.	Title	Page
A	Te Awahou Foxton Community Board Report Chairperson's Report 27 May 2024	18

Signatories

Author(s)	John Girling Chairperson, Te Awahou Foxton Community Board	
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Approved by	John Girling Chairperson, Te Awahou Foxton Community Board	
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7.1 Chairperson's Report

File No.: 24/332

Purpose

- 1.1 To receive the Chairperson's report highlighting matters of interest to Te Awahou Foxton Community Board.

Recommendation


- 2.1 That Report 24/332 Chairperson's Report be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.


3. Matters of Interest

- 3.1 ANZAC Day 2024: The Dawn Parade was very well attended with a Squad from 21st Supply Company, NZ Army in attendance with a contingent from the Volunteer Fire Brigade. I was honoured to lay the Wreath on behalf of HDC.
- 3.2 The Civic Service held in Te Awahou Nieuwe Stroom was also well attended with great attendance from our Volunteer Fire Brigade and members of the Te Awahou Masonic Lodge who arranged a special dispensation to attend in full regalia. A letter from Rt Hon Dame Cindy Kiro – GNZM – Governor General was read by student representatives of Manawatu College read a letter from Rt Hon Christopher Luxon – Prime Minister of New Zealand.
- 3.3 A pipe band led the procession back to the Cenotaph where students from Manawatu College read the Roll of Honour and pupils from Foxton Beach School, Foxton Primary School, Saint Mary's School and Coley Street School recited the Ode.
- 3.4 A good day of remembrance for our Community.
- 3.5 Following up on ANZAC Day, I was interested to see that we only list one fatality in the Viet Nam War and we have named a room Stuart Ellwood after him at TANS. I am reliably informed that Foxton lost another brave soul in Viet Nam, a Pte. Peter Rauhihi. His name certainly should be added to the Roll of Honour and I suggest that, in the interests of inclusivity, a placard commemorating him is recorded in TANS – possibly alongside the door leading into the Stuart Ellwood Room Extension. We should make "Lest We Forget" meaningful.
- 3.6 Thanks to David McCorkindale, Robyn and Susan for their good work with the Business Breakfast and subsequent sessions concerning what hopefully will be the rejuvenation of Foxton Futures. It will be good to actively involve the business community in Foxton's future.
- 3.7 It is satisfying to see that Council are attending to workmanship issues on Foxton Beach Road.
- 3.8 I would like to record my gratitude to The Mayor for the prompt supply of information clarifying the involvement of HDC with other Councils on the challenging water issues that plague New Zealand. It is encouraging to know that alternative solution to our challenges are being addressed. We look forward to progress.

4. Attachments

There are no appendices for this report

Author(s)	John Girling Chairperson, Te Awahou Foxton Community Board	
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Approved by	John Girling Chairperson, Te Awahou Foxton Community Board	
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File No.: 24/241

7.1 2024-44 Long Term Plan Adoption of 2024/25 Fees & Charges

1. Purpose

- 1.1 The purpose of this report is to recommend that Council adopt the user fees and charges for the 2024/25 financial year of the 2024-44 Long Term Plan.

2. Executive Summary

- 2.1 Horowhenua District Council consulted on the proposed fees and charges as part of the 2024/44 Long Term Plan (LTP) consultation during March and April 2024. The LTP is scheduled to be before Council for adoption at the end of June 2024. Officers are seeking the adoption of the fees and charges ahead of the LTP adoption to allow for enough time for officers to carry out administration changes and tasks required in time for dog registration renewal notices to go out on 1 July 2024.
- 2.2 The proposed changes to fees and charges include:
 - An increase to the majority of fees and charges based on the Local Government Cost Index (LGCI) at an average of 3.9% (with Water & Environment at 5%, Community activities at 3.5%, Roading at 3.8%, and Planning & Regulation at 3.4%).
 - Some changes to fees and charges outside of LGCI.
 - Some fees and charges remain at 2023/24 levels.
 - New fees introduced in Solid Waste, Ōhau Pavilion Facility hire, Library Services, Foxton Pools, Regulatory Compliance, and Building Consents as part of a restructure of fees.

3. Recommendation

- 3.1 That Report 24/241 2024-44 Long Term Plan Adoption of 2024/25 Fees & Charges be received.
- 3.2 That this matter or decision is recognised as significant in terms of S76 of the Local Government Act.
- 3.3 That the Council adopts the 2024/25 Schedule of User Fees and Charges, attached as Appendix 1 to this report.
- 3.4 That the Council delegates to the Chief Executive, the authority to approve minor editorial changes (only if required as part of formally adopting the 2024-44 Long Term Plan on the 26 June 2024), to the Schedule of User Fees and Charges, attached as Appendix 1 to this report.

4. Background / Previous Council Decisions

- 4.1 As part of preparing the Draft Long term Plan, the Council carefully considered the level of fees proposed, alongside the Revenue and Financing Policy which guides what portion of our costs will be funded through rates and which portion will be funded through fees and charges and other revenue. As a part of this process, a number of workshops were held with Council for elected members to provide a steer to officers on where fees and charges for each activity should land.

The key workshops/meetings were:

- 1 November, 8 November and 15 November 2023 Activity discussions where fees and charges for each relevant activity were discussed.
- 29 November 2023 where proposed changes to fees and charges were presented and initial Schedule of Fees and Charges presented to the Council.
- 6 December 2023 where Revenue and Financing policy compliance and proposed changes were presented. Areas of non-compliance discussed include Regulatory, Dog Control, Community facilities, Solid Waste, Water Supply.
- 13 December 2023 where Council endorsed a list of initial proposed changes to adjust the Revenue and Financing Policy public/private split range.
- 24 January 2024 where Council discussed proposed changes to Revenue and Financing Policy
- 21 February 2024 where a late update to Outline Plan Waivers Deposit fee was presented.
- 22 May 2024 – Council Deliberation Meeting.

5. Discussion

- 5.1 The overall approach for setting fees and charges was to increase fees by the local government cost index where possible. During the Council deliberations on 22 May, Council requested that Officers increase all fees above \$10 further to the nearest 50 cents to help reduce the impact on rates.
- 5.2 In some cases, fees were increased at a higher amount where it was required for fees to reach the appropriate share of total costs as set in the Revenue and Financing Policy.
- 5.3 The consequences of rounding up all fees above \$10 further to the nearest 50 cents has meant some building composite fees have increased further than an incremental change to the nearest 50 cents. The increases range from 60 cents to \$1.20, with the exception being New Basic Outbuilding - COM1 category which has increased by \$6.80 due to the number of component parts.
- 5.4 Council endorsed amendments to the fees and charges consulted on for composite building fees. Since then, two minor changes have come to Officer's attention that require Council endorsement, these are included in the full fees and charges schedule to be adopted:
- Fees for Non-habitable Accessory Buildings were accidentally transposed as \$2,133.40 instead of \$2,113.40. The rounded fee of \$2,114.00 is close to what was consulted on (\$2,113.42).
 - COM1 category Additions and/or Alterations deposit was not included in the request. The fee should be \$616.50 (the same fee as COM2 and COM3 categories) not \$450.50.
- 5.5 These changes will not change what customers pay for building consents, as they will still pay the fees outlined in Section B of the building consent fee schedule, it will just change the amount that customers pay upfront and ensure that this balances with the individual fee components that are payable upfront.
- 5.6 On 12 March, the Government announced an increase to the building levy threshold. From 1 July 2024, the building levy threshold will increase from \$20,444 including GST to \$65,000 including GST, which means that customers will only pay MBIE levies for building consents where the value of proposed building work is \$65,000 or more. The levy is collected by

Council's building consent authority and is passed on to Ministry of Business, Innovation & Employment (MBIE).

- 5.7 Some fees over \$10 have not been increased to the nearest 50 cents as they are fees set by legislation.

6. Options

- 6.1 Council has the following options:

Option One (preferred option)

- 6.2 That Council adopts the fees and charges attached as Attachment A, which includes the changes that were endorsed at the 22 May 2024 meeting of Council and a further three amendments to the schedule as referred to in section 5.2 and 5.3 of this report; being a change to the fees for non-habitable accessory buildings, COM1 additions and alterations, and building levy collected on behalf of MBIE.

- 6.3 For the absence of doubt, this is the preferred option.

Option Two

- 6.4 That Council adopts the fees and charges attached as Attachment A, as endorsed by Council at the 22 May 2024 meeting of Council, with no further changes.

Option Three

- 6.5 That Council chooses not to adopt the fees and charges attached as Attachment A, and as endorsed at the 22 May 2024 meeting of Council. As a consequence of doing so will mean that the fees and charges adopted in 2023 will remain in place, and the associated income derived from fees and charges as calculated during the LTP process.

7. Environmental Considerations

- 7.1 While there are no direct impacts on the environment due to the fee increases, they will influence personal behaviour, which will impact on the environment.

8. Health & Safety Considerations

- 8.1 There is no Health & Safety impact.

9. Other Considerations

- 9.1 There are no other considerations.

10. Next Steps

- 10.1 The approved fees and charges will be updated on Council's website and other key communication documents to ensure the updated charges are available and charged from 1 July 2024.

11. Supporting Information

Strategic Fit/Strategic Outcome

The fees set align with the Council's Revenue and Financing Policy which sets as part of the preparation of the Long Term Plan 2024-44, the overall share of costs which need to be recovered through fees and charges.

Decision Making

These fees are most appropriately set by a special consultative procedure as part of the Long Term Plan 2024-2044.

Consistency with Existing Policy

The fees set align with the Council’s Revenue and Financing Policy which sets as part of the preparation of the Long Term Plan 2024-2044. The overall share of costs which need to be recovered through fees and charges.

Funding

This decision has been made as part of preparing and consulting on the Draft Long Term Plan 2024-2044.

Risk Area	Risk Identified	Consequence	Likelihood	Risk Assessment (Low to Extreme)	Managed how
Financial	Fees and charges are not adopted on 12 June 2024	Dog registration renewals are set at the current fee rate - Council will not achieve the income for the dog control activity as endorsed for Yr1 of the LTP	Low	Low	Extension to dog registration renewal period for 2024/25.
Service Delivery	Fees and charges are not adopted on 12 June 2024	Dog registration fees will not increase and registration renewal notices will not be processed in time to be sent to owners on 1 July 2024.	Low	Low	Extension to dog registration renewal period for 2024/25.



Confirmation of statutory compliance


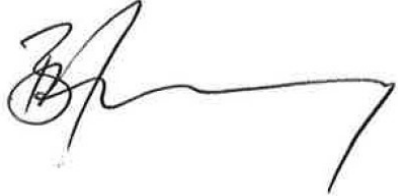

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

12. Attachments

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Author(s)	Vaimoana Miller Compliance Manager	
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Approved by	Jacinta Straker Group Manager Organisation Performance	
	Brent Harvey Group Manager - Community Experience & Services	
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Appendix 1: 2024/25 FULL SCHEDULE OF FEES AND CHARGES FOR ADOPTION

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Infrastructure Services	
Hourly Rates	2024/25
Group Manager - Community Infrastructure	\$284.50
Community Infrastructure Managers	\$205.00
Community Infrastructure Engineers	\$171.00
Community Infrastructure Officers	\$114.00
Pre-Lodgement Meetings / Site Visits	
All costs incurred as a result of pre-lodgement meetings or site visits with Council staff will be charged to the application on an actual time and cost basis.	
Peer Reviews, Technical or Professional Advice	
If Council needs to seek specialist technical or professional advice to assist in the determination of an application, then the costs of that specialist will also be passed on to the applicant on an actual time and cost basis.	
Disbursements	
Disbursements (mileage, copying, postage etc) may also form part of the final cost of an application and will also be invoiced to an applicant on an actual cost basis.	
Miscellaneous Fees and Charges	2024/25
Rural Numbering	\$17.00
New Street Name Signs (supply and Install)	\$344.00
Waste Water Fees*	
Application Fee – per connection / disconnection (for water and / or sewer) up to two	\$220.50
Connection / disconnection to Network	Invoiced at cost
Septage – Tanker Loads	\$45.00 per m3
*Where unusual circumstances justify, e.g. more than two connections, additional fees may apply. The application fee also includes water connections.	

Solid Waste	
Disposal Fees	2024/25
Disposal of HDC Refuse Bag (up to 4)	No charge
Disposal of Private Plastic Bags (< 10kgs)	\$6.30
Car Fees*	2024/25
*Hatchbacks, sedans and small station wagons, where waste could be either inside the designated boot section or outside the boot section, i.e. on the seats and/or on the roof.	
*People movers (6-8 seater family van) and SUV's (Sport Utility Vans), where all the waste is carried inside the designated boot section, i.e. not on the seats and/or on the roof.	
Cars – General	\$42.00
Cars – Green	\$14.50
Car Boots*	2024/25
*Hatchbacks, sedans and small station wagons, where waste is inside the designated boot section, NOT outside the boot section, i.e. on the seats or on the roof.	
Car boot – General	\$28.50
Car boot – Green	\$11.00
Vans/Utes/Vehicles*	2024/25
*People movers (6-8 seater family vans) and SUV's (Sport Utility Vans), where all waste is carried outside the designated boot section, i.e. on the seats and /or on the roof.	
*Large Station Wagons	
*Vehicles with a flat deck on a van type chassis; provided the waste is NOT higher than 1.0m. These 'light truck' type vehicles are recognisable as they have the same cabin as the van.	
Vans/Ute – General (under 300kg = minimum charge)	\$65.50
Vans/Ute – Green	\$22.50
Trailers – General (up to 2m ³) up to 2.4m long x 1.2m wide – single or double axle (Foxton) per tonne	\$295.50

Trailers – General (up to 2m ³) up to 2.4m long x 1.2m wide – single or double axle (Shannon) per tonne	\$68.50
Trailers – Green (up to 2m ³) up to 2.4 long x 1.2m wide – single or double axle	\$25.50
Large Trailers – General (per m ³) up to 4.00m long x 1.2m wide (Foxton) per tonne	\$295.50
Large Trailers – General (per m ³) up to 4.00m long x 1.2m wide (Shannon) per m ³	\$110.00/ Trailer, \$59.00/m3
Large Trailers – Green (per m ³) up to 4.00m long x 1.2m wide, Per tonne. Minimum Charge \$20	\$35.00
Heavy Trucks > 5 Tonne (Foxton) Per tonne.	\$295.50
Heavy Trucks > 5 Tonne (Shannon) per m ³	\$52.50
Commercial disposal rate - Rate applies operators >100 tonnes per annum	\$387.00
Domestic Users - Concrete Load - up to Large Trailers (up to 4.00m long x 1.2m wide). Per tonne. Minimum Charge \$20	\$35.00
Special, Prohibited Wastes, and Other Fees	2024/25
Paint Exchange	Free
Waste Oil (per litre)	\$2.60
Tyres (per tyre)	\$9.50
Truck/Tractor Tyres (per tyre)	\$22.50
Fridge/Freezer (per item)	\$34.50
General Whiteware (per item)	\$22.50
LPG Bottles/Tanks (per item)	\$6.60
Car Batteries	Free
Official Council Rubbish Bags	2024/25
Large Kerbside Bag	\$6.00
Solid Waste Collectors	2024/25
Waste Collectors Annual Licence Fee	\$165.50
Recycling Crates	2024/25
Replacement Recycling Crate (Pick Up)	\$15.00
Replacement Recycling Crate (Delivered)	\$36.00
New Crate/Wheelie Bin (New Build)	Free
Replacement Wheelie Bin (Delivered)	\$83.00
Swap Wheelie Bin	\$22.50

Wheelie Bin Repair (damage not caused through collection)	\$22.50
Wheelie Bin Clip	\$7.50
Wheelie Bin Tow Hitch	\$28.00
E-Waste	2024/25
Desktop Computers/Servers (complete tower only)	Free
Mobile phones/GPS/digital cameras/computer mice	Free
Batteries - Dry cell rechargeable and lithium ion -only	Free
Compact fluorescent lightbulbs	Free
Stereos/car stereos/gaming consoles	\$2.10
Small Computer Items (eg speakers/keyboards/docking stations/hubs/modems/switches/routers)	\$3.20
Small Appliances (eg heaters/fans/toasters/kettles/blenders/alarm clocks/phones/cameras)	\$3.20
Batteries (quantities over 2kg)	\$3.20
Miscellaneous (per kg)	\$4.20
Laptop and tablets and UPS	\$5.30
DVD/VCR/CD players	\$5.30
Medium Appliances (eg vacuum cleaners/microwaves)	\$5.30
Computer Monitors	\$13.00
Printers/scanners/fax machines	\$16.00
Televisions	\$21.00
Large Appliances (eg washing machines/dryers/dishwashers)	\$21.00
Appliances that need to be degassed (eg fridges and freezers)	\$31.50
Photocopiers -Weight greater than 1kg	\$52.50
Trade Waste Charges	2024/25
Trade waste discharge volume to Wastewater Sewer: Retic cost per m3 of flow	\$1.19
Suspended Solids: Cost of treating SS per Kg per m3	\$1.25
Chemical Oxygen Demand: Cost of treating COD per Kg per m3	\$0.55
Total Kjeldahl Nitrogen: Cost of treating TKN per Kg per m3	\$2.20
Trade Waste Administrative Charges	2024/25
Compliance monitoring (per hour plus consumables - see laboratory charges)	\$167.00
Trade waste application fee (permitted) (includes the first 1.5 hours, \$167 per hour thereafter)	\$251.00

Trade waste application fee (controlled/ conditional) (includes the first 2.5 hours, \$167 per hour thereafter)	\$418.00
Inspection for non-compliance	\$251.00
Temporary discharge application and discharge fee (includes the first hour, \$167 per hour thereafter, based on risk)	\$167.00
Water Supply	
Water Fees - Where unusual circumstances justify, e.g. more than two connections, additional fees may apply.	
Connections	2024/25
Application Fee – per connection/ disconnection (for water and/or sewer) up to two	\$220.50
Temporary Removal of Water Restrictor	2024/25
Removal and Reinstatement	\$220.50
Water Usage	Current unit rate
Testing of Flow Restrictor (customer requested - where test results show that the flow restrictor is accurate to within ±10% of their rated capacity)	Invoiced at cost
Water Meters	2024/25
Final Reading	\$69.50
Meter Accuracy Test (customer requested - where test results shows that the meter complies with International Organisation of Metrology (OIML) R49)	Invoiced at cost
Water Tank Filling	2024/25
Water Tanker Filling Facility (Charge per Volume in m ³)	\$2.50 per m3 / 1,000 litres
Application Fee (includes gate access key deposit & PIN setup)	\$220.50
Additional or changes to PIN setup	\$88.50
Charges for breaches of the Water Supply Bylaw	2024/25
Use of a fire hydrant for purposes other than firefighting without prior approval from Council	\$1,654.00
Permitting water to run to waste after receiving a written warning from the Council	\$331.00
Contravening of any water use restrictions after receiving a written warning from the Council	\$331.00

Tampering with a connection, meter, restrictor or drawing from a connection or restrictor that has been tampered with (fee plus actual cost of repair)	\$344.50
Fee for Council to perform maintenance on the area around the point of supply, clearing of soil, growth, or other matter or obstruction which prevents, or is likely to prevent convenient access	Actual Cost
Fee for locating of a service connection where the Customer has failed to maintain the area in and around the point of supply, charged after the first half hour	Actual Cost
Roading	
The following charges relate to the management of the Roothing Corridor, the processing of Corridor Access Request (CAR) applications, issuing of Works Access Permits (WAP), the approval of Traffic Management Plans (TMP) and the monitoring of the physical works in the road corridor.	
Corridor Access Requests	2024/25
Events (see Note 5)*	\$200.00
Minor Works (see Note 6)	\$110.00
Major Works (see Note 7)	\$250.00
Minor Projects (see Note 8)	\$295.00
Major Projects (see Note 9)	By negotiation
Generic TMPs (see Note 12)	\$450.00
Blanket CARs (see Note 13)	By negotiation
Unapproved works (activities being undertaken without an approved WAP or TMP)	\$1,500.00
Non-Conforming Work Re-inspection charge	\$109.00
No notification of the commencement of works	\$77.00
Issue of a Stop Work order	\$174.50
Late completion (see Note 18) (per day)	\$56.50
Temporary Road Closure Public Notification	\$220.00
Overweight Permits	2024/25
Single or Multiple Trip Overweight Permit	\$22.00
Continuous Overweight Permit (Two Years)	\$60.50
Additional Urgent Application Fee	\$11.00
Notes	

1. A CAR application and TMP is required to be lodged for all activities that require an excavation in either the berm, footpath or road carriageway.
2. A CAR application and TMP is required to be lodged for all activities where there is an effect on normal operating conditions of the road or footpath.
3. A CAR application is not required to be lodged for non-excavation activities relating to existing utility infrastructure if the carrying out of the activities does not affect the normal use of the road carriageway or footpath.
4. A CAR and TMP is required for all events that affect the normal operating conditions of the road, irrespective of whether the event is on the road carriageway, footpath, berm, road shoulder or outside the road reserve. *No fee will be charged to Non Profit Organisations.
5. Minor works are works that involve excavations in the grass berm or footpath, or effect normal operating conditions of the road or footpath, and have a duration of 28 days or less from establishment to final reinstatement.
6. Major works are works that require the carrying out of excavations in the road carriageway and have a duration of 28 days or less from establishment to final reinstatement.
7. Minor Project works has a duration of greater than 28 days and less than 90 days from establishment to final reinstatement.
8. Major Project works are projects which have a duration of greater than 90 days from establishment to final reinstatement or has the potential to cause major impacts on the network. The Corridor Manager may choose to issue WAP's for separable portions of the works which each have a duration of less than 90 days however the project itself will still be deemed to be a major project. Fees will depend on CAR processing and supervision time required for the work being undertaken and will be decided by negotiation.
9. Utility operators must give the Corridor Manager preliminary notification of project works using the form contained in Schedule A1 of the National Code of Practice for Utility Operators' Access to Transport Corridors. At this time the Corridor Manager will advise whether the works are considered to be a major or minor project.
10. It is expected that the Corridor Manager and utility operator will discuss and agree the cost for processing CAR applications for major projects prior to the lodgement of the CAR application.
11. Generic TMPs for regular work, for approved contractors, must be submitted annually through the CAR process to the Corridor Manager for approval.
12. Blanket CARs for regular work, for approved contractors who hold Generic TMPs, must be submitted through the CAR process to the Corridor Manager for approval. The work allowable under each Blanket CAR will vary between contractors based on requirements. Fees will depend on CAR processing and supervision time required for the work being undertaken and will be decided by negotiation.
13. A CAR application must be lodged within 48 hours of the commencement of emergency works if the work would have required the lodgement of a CAR application had it been planned.
14. The fee for the processing of CAR applications for emergency works is the same as that for planned works.
15. A works completion inspection will be undertaken in all cases where there is excavation works carried out in either the footpath or the road carriageway.
16. Non Conforming Work Re-inspection charge to apply for re-inspection following works deemed not satisfactory.

17. The failure to sign off the CAR for completed works as Completed will also be deemed to be a Late Completion.
18. If utility operators are working together at a work site then the Corridor Manager may agree to the lodgement of a single CAR application covering their activities.
19. The Corridor Manager will exercise judgement in respect to the application of the non-compliance charges and may waive or apply these charges as they see fit.

Community Facilities and Halls

Charge rates for Community Centres and Halls are charged hourly, except where otherwise specified. Where applicable, full day rate will apply if the hire is 5 hours or more. Per hour charge is a minimum 2 hours.

Hall foyers are not included in the booking unless the entire facility is booked. Hire fees do not include the opening of facilities for hirers. Where the facility is required to be opened specially, the opening/unlocking service fee will apply.

Two fee groups exist. These are:

- Group A – Profit-Making Organisations, businesses, family functions, commercial functions, government agencies or Charged Events
- Group B – Community rate*

*Organisations and groups applying for group B must be an incorporated society, charitable trust, community, voluntary or not-for-profit. If requested by HDC the organisation/group must be able to provide appropriate documentation e.g. a list of committee members. Organisations and groups requesting Group B fees must have a direct link to Horowhenua and the said activity must align with Horowhenua District Council's four Community Wellbeing Goals:

- A Proud Community – where everyone feels valued and respected.
- A Connected Community – where everyone can access the facilities, services and activities they need to experience positive wellbeing.
- A Safer Community – dedicated to injury prevention and safety promotion.
- A Healthy Community – where everyone is ready to learn, with positive values and attitudes.

Where in the view of Horowhenua District Council the public benefit of the activity is seen to clearly outweigh the private benefit, then Group B charges will apply.

Users can apply to Council for concession for the use of community facilities for one-off events. Applicants must complete and submit a concession application form at either one of the two dedicated funding rounds.

Community Market Car Park at Te Awahou Nieuwe Stroom is available for those wanting to sell goods, where people will be selling food applicants must ensure they comply with regulatory requirements. Communication with Council's Environmental Health Officer (EHO) may be necessary.		
Extra Items – All Facilities	2024/25	
After Hours Staff Charge per hour (excl Civic)	\$61.50	
Cleaning – Standard Charge per hour (excl Civic)	\$50.00	
Cleaning/Damage Repairs	Cost	
Fire Warden Services	Cost	
Security Guard per hour	Cost	
Opening and Unlocking Service (per open)	\$44.50	
Security Call-out Charge Block Charge (fee plus costs)	\$309.00	
Lost Keys – Lost keys require the complete re-keying of the security profile, charged at cost to the user.	Cost	
Bond	\$167.00	
Levin Memorial Hall, Corner Queen and Chamberlain Streets, Levin	2024/25	
Each room will be charged out separately unless a 24 Hour Use block charge applies. Open/Unlock fee applies to each booking. Per hour charge minimum 2 hours.		
Levin Memorial Hall Fees	Group A	Group B
Entire Venue (24 Hour Block Charge)	\$649.00	\$499.00
Entire Venue per hour (All Facilities excluding sound)	\$68.00	\$53.00
Main Hall per hour	\$32.50	\$23.00
Freyberg Lounge (including drinks room per hour)	\$20.00	\$14.50
Kitchen per hour	\$18.00	\$13.00
Shannon Memorial Hall, Grey Street, Shannon	2024/25	
Each room will be charged out separately unless a 24 Hour Use block charge applies. Open/Unlock fee applies to each booking. Per hour charge minimum 2 hours.		
Shannon Memorial Hall Fees	Group A	Group B
Entire Venue (24 Hour Block Charge)	\$450.00	\$349.50
Entire Venue per hour (All Facilities)	\$73.50	\$50.50

Main Hall per hour	\$26.00	\$18.50
Kitchen per hour	\$24.00	\$17.50
Supper Room per hour	\$21.50	\$17.50
Mavis Vinsen Pavilion, Vogel Street, Shannon	2024/25	
Each room will be charged out separately unless a 24 Hour Use block charge applies. Open/Unlock fee applies to each booking. Per hour charge minimum 2 hours.		
Mavis Vinsen Pavilion Fees	Group A	Group B
Entire venue (day use)		\$133.00
Entire venue (per hour)		\$22.50
Foxton Memorial Hall, Corner Main and Clyde Streets, Foxton	2024/25	
Each room will be charged out separately unless a 24 Hour Use block charge applies. Open/Unlock fee applies to each booking. Per hour charge minimum 2 hours.		
Foxton Memorial Hall Fees	Group A	Group B
Entire Venue (24 Hour Block Charge)	\$571.50	\$471.00
Entire Venue per hour (All Facilities)	\$67.50	\$50.50
Main Hall per hour	\$31.00	\$22.50
Kitchen per hour	\$17.00	\$11.50
Stuart Ellwood Room per hour	\$20.00	\$13.50
Podmore Room per hour	\$17.00	\$12.50
HDC Civic Area, 126-148 Oxford Street, Levin	2024/25	
Each room will be charged out separately. The foyer cannot be booked for private use unless the entire facility is booked for use (exceptional circumstances may be considered). The foyer is only available for booking after working hours. Additional fees will be applied to all bookings held outside of normal opening hours. Catering can be arranged on behalf if required. Per hour charge minimum 2 hours*.		
HDC Civic Area Fees	Group A	Group B
Entire Venue (24 Hour Block Charge)	\$3,104.00	\$1,884.50
Entire Venue (Half day)	\$1,330.00	\$798.00

Council Chambers per hour*	\$80.00	\$42.50
Council Chambers (Full day)	\$399.50	\$244.00
Horowhenua Room per hour*	\$44.50	\$29.00
Horowhenua Room (Full day)	\$221.50	\$133.00
Ante Room per hour*	\$44.50	\$29.00
Ante Room (Full day)	\$221.50	\$133.00
Foyer per hour (Available After Hours Only)	\$44.50	\$29.00
Kitchen per hour	\$50.50	\$44.50
Afterhours Hire Bond	\$832.00	\$554.50
Cleaning per hour	\$55.50	\$55.50
Staff Charge per hour	\$50.50	\$44.50
Emergency call out charge	\$111.00	\$55.50
Extra Item per head – Tea and Coffee	\$3.80	\$3.80
Extra Item – AV set up	\$138.70	\$55.50
Extra Item – Catering (fee plus cost)	\$39.50	\$34.00
Holben Pavilion, Corners of Seabury Ave, Nash Pde and Holben Pde, Foxton Beach	2024/25	
The Pavilion located on Holben Reserve contains a small lounge, kitchen and toilets. Per Hour charge (2 hour minimum).		
Holben Pavilion Fees	Group A	Group B
Entire Venue per hour	\$22.00	\$17.00
Entire Venue (24 Hour Block Charge)	\$211.00	\$161.00
Ohau Pavilion, 10 Muhunoa East Rod, Ohau, Levin	2024/25	
Per hour charge (2 hour minimum).		
Ohau Pavilion Fees	Group A	Group B
Entire Venue per hour	\$22.00	\$17.00
Entire Venue (24 Hour Block Charge)	\$211.00	\$161.00
Te Takeretanga o Kura-hau-pō	2024/25	
Te Takeretanga o Kura-hau-pō Fees	Group A	Group B

* Full Day = 6 Hours, additional hours will be charged at the hourly rate.		
Large Meeting Room 1 (Rimu)	\$44.00	\$20.00
Large Meeting Room 1 (Rimu) Full day*	\$217.00	\$98.00
Large Meeting Room 2 (Totara)	\$37.00	\$17.00
Large Meeting Room 2 (Totara) Full day*	\$187.00	\$84.00
Large Meeting Rooms Combined (Rimu & Totara)	\$60.00	\$27.00
Large Meeting Rooms Combined (Rimu & Totara) Full day*	\$405.00	\$182.00
Small Meeting Room 1 (Hebe)	\$25.00	\$11.00
Small Meeting Room 1 (Hebe) Full day*	\$127.00	\$57.00
Small Meeting Room 2 (Kowhai)	\$25.00	\$11.00
Small Meeting Room 2 (Kowhai) Full day*	\$127.00	\$57.00
Open Meeting Room	\$41.00	\$19.00
Open Meeting Room Full day*	\$205.00	\$93.00
Open Meeting Room (Incl Audio/Visual equipment & Support)	\$55.00	\$24.00
Open Meeting Room All day (Incl Audio/Visual equipment & Support)*	\$272.00	\$122.00
Mezzanine Floor	\$41.00	\$19.00
Meeting Rooms 1 – 4	\$99.00	\$61.00
Meeting Rooms 1- 4 Full day*	\$658.00	\$408.00
Meeting Rooms 1-4, Open meeting room & East Lounge	\$133.00	\$84.00
Meeting Rooms 1-4, Open meeting room & East Lounge. Full day*	\$881.00	\$554.00
Meeting Rooms 1-4, Open meeting room & East Lounge. 24 hours	\$2,113.00	\$1,332.00
Community Space Afterhours	\$61.00	\$45.00
Youth Space	\$55.00	\$28.00
Exclusive use of Recording Studio (Room only)	\$28.00	\$18.00
Exclusive use of Recording Studio. Full day (Room only)*	\$109.00	\$78.00
Extra Item – Tea & Coffee pp	\$3.00	\$3.00
Extra Item – Catering	Cost + 10% admin fee	Cost + 10% admin fee
Specialist staff member	\$50.00	\$50.00
Staff member on-site (required after hours)	\$50.00	\$50.00
Security Guard Service	Cost	Cost
Equipment & Furniture Hired from External Sources. Plus Hire Fee.	\$23.00	\$23.00

Sale of Artworks	20% Commission	20% Commission
Locker Hire per year	\$76.00	\$55.00
Portable sound system – On Premises	\$163.00	\$82.00
Portable sound system – Off Premises. Plus Bond.	\$225.00	\$169.00
Hearing assistance system off-site	\$166.00	\$83.00
Stage (1 section) per	\$55.00	\$55.00
Stage (additional sections)	\$23.00	\$23.00
Stage (Per Section) - Off premises	\$55.00	\$55.00
Grey display boards (per board) per event	\$23.00	\$23.00
Use of Mobile Television (Per Event)	\$28.00	\$28.00
Use of Laptop (per laptop)	\$12.00	\$12.00
Te Awahou Nieuwe Stroom	2024/25	
Te Awahou Nieuwe Stroom Fees	Group A	Group B
* Full Day = 6 Hours, additional hours will be charged at the hourly rate.		
Stuart Ellwood Room	\$44.00	\$20.00
Stuart Ellwood Room - Full Day*	\$217.00	\$98.00
Blue Room	\$44.00	\$20.00
Blue Room - Full Day*	\$217.00	\$98.00
Stuart Ellwood Room & Blue Room Combined	\$64.00	\$29.00
Stuart Ellwood Room & Blue Room Combined - Full Day*	\$320.00	\$144.00
Ngārongo Iwikātea Mezzanine Lounge	\$68.00	\$31.00
Ngārongo Iwikātea Mezzanine Lounge - Full Day*	\$338.00	\$152.00
Teal Room + Terrace	\$68.00	\$31.00
Teal Room + Terrace - Full Day*	\$338.00	\$152.00
Teal Room, Mezzanine Lounge, Stuart Ellwood & Blue Room	\$116.00	\$74.00
Teal Room, Mezzanine Lounge, Stuart Ellwood & Blue Room - Full Day*	\$773.00	\$348.00
Ngārongo Iwikātea, Mezzanine Lounge, Stuart Ellwood & Blue Room	\$116.00	\$74.00
Ngārongo Iwikātea, Mezzanine Lounge, Stuart Ellwood & Blue Room - Full Day*	\$773.00	\$348.00
Entire First Floor incl. 4 Rooms, Mezzanine Lounge and Terrace	\$167.00	\$105.00

Entire First Floor incl. 4 Rooms, Mezzanine Lounge and Terrace - Full Day (per day)*	\$1,125.00	\$694.00
Entire First Floor incl. 4 Rooms, Mezzanine Lounge and Terrace – 24 Hours (per day)	\$2,699.00	\$1,701.00
Te Awahou Space After Hours	\$61.00	\$45.00
Extra Item – Tea & Coffee pp	\$3.00	\$3.00
Extra Item - Catering. Plus Cost.	\$23.00	\$23.00
Staff member on-site (required after hours)	\$50.00	\$50.00
Security Guard Service	Cost	Cost
Equipment & Furniture Hired from External Sources. Plus Hire Fee.	\$23.00	\$23.00
Sale of Artworks (in Te Awahou Nieuwe Stroom)	20% Commission	20% Commission
Stage (One Section) - On premises	\$55.00	\$55.00
Stage Additional Sections - On premises	\$23.00	\$23.00
Use of Mobile Television (per event)	\$28.00	\$28.00
Use of Laptops (per Laptop)	\$12.00	\$12.00
Library Services		
Membership	2024/25	
Temporary Borrower deposit (refunded on return of card)	\$27.00	
Country Membership (per annum)	\$35.00	
Replacement Cards	\$2.20	
Lending	2024/25	
New Fiction (2 weeks)	\$2.50	
New DVDs (1 week)	\$2.60	
New Magazines (1 week)	\$1.50	
Rental Audio Books (3 weeks)	\$3.10	
Best seller (title TBC) (1 week)	\$4.00	
Refundable Deposits	2024/25	
Driver License road codes	\$6.00 rental & \$20.00 refundable deposit	

Telescope	\$13.50 rental & \$40.00 refundable deposit (for non-financial members of Astronomical Society)
Reserves	2024/25
General reserves, including inter-library loans	\$1.00
Items for Children, aged up to 16 years, reserved on Children's cards	Free
Inter-loans (from NZ libraries) Minimum	\$6.00
Printing and Copying	2024/25
A4 Black & White	\$0.20
A4 Black & White Double Sided	\$0.30
A4 Colour	\$1.40
A4 Colour Double Sided	\$2.80
A3 Black & White	\$0.30
A3 Black & White Double Sided	\$0.40
A3 Colour	\$2.80
A3 Colour Double Sided	\$5.00
A2 Colour or Black & White – Single Sided Only	\$8.70
A1 Colour or Black & White – Single Sided Only	\$16.50
A0 Colour or Black & White – Single Sided Only	\$31.00
Laminating	2024/25
A4	\$3.80
A3 – Te Takeretanga o Kura-hau-pō only	\$4.90
Book Covering	2024/25
Depending on size & style - Te Takeretanga o Kura-hau-pō only	\$4.00 - \$6.50
Faxes	2024/25
Receiving (per page)	\$0.50
Sending Local (per page)	\$0.50
National (per page)	\$1.00
International (per page)	\$3.10

Scanning	2024/25
10 pages maximum	\$1.70
Merchandise	2024/25
Library Tote Bags (Small)	\$7.00
Library Tote Bags (Large)	\$7.00
Heritage Calendar	\$10.00
Heritage postcards	\$1.00 - \$5.00
Aquatic Facilities	
Levin Pools	
Levin Pools Admission Fees	2024/25
Adult – Single Ticket	\$5.50
Adult – 15 Ticket	\$66.00
Adult – 25 Ticket	\$106.00
Adult – 60 Ticket (12 Month Expiry From Date of Purchase)	\$243.00
Children (Up to 15yrs) – Single Ticket	\$3.50
Children (Up to 15yrs) – 15 Ticket	\$47.00
Children (Up to 15yrs) – 25 Ticket	\$73.50
Preschool	\$2.50
Senior Citizen – Single Ticket	\$3.50
Senior Citizen – 15 Ticket	\$46.00
Senior Citizen – 25 Ticket	\$73.00
Senior Citizen – 60 Ticket (12 Month Expiry from Date of Purchase)	\$174.00
Student/Beneficiary/Community Card Holder – Single Ticket	\$4.00
Student/Beneficiary/Community Card Holder – 15 Ticket	\$54.00
Student/Beneficiary/Community Card Holder – 25 Ticket	\$84.00
Aquacise/ Fit/ Deep/ Rehab – Single Entry	\$6.00
Aquacise/ Fit/ Deep/ Rehab – 15 Ticket	\$70.00

Family (2 Adults/3 Children or 1 Adult and 4 Children)	\$18.00
Showers/Amenities Only	\$3.50
Fitness classes (Land) incl. Aqua Float (Water) – Single Entry	\$8.00
Fitness classes (Land and Aqua Float) – 15 Class Concession Pass	\$97.00
MoveWell – Single Entry	\$2.00
Lane Hire (per hour)	2024/25
Lane hire is charged based on the activity undertaken in the pool lane. Structured swimming is considered lane swimming with lane ropes. A maximum of 10 swimmers per lane is permitted. Unstructured swimming is considered free play, without lane ropes. Different ratios of swimmers apply with each lane hire.	
General Lane Hire – Structured Swimming (per lane per hour)	\$13.00
Club/School Lane Hire – Structured Swimming (per lane per hour)	\$9.80
1 Lane Hire – Unstructured Swimming (per hour – up to 20 people \$26 for first hour, then \$13 per hour thereafter)	\$28.00
2 Lane Hire – Unstructured Swimming (per hour – up to 70 people)	\$55.50
3 Lane Hire – Unstructured Swimming (per hour – up to 100 people)	\$83.50
4 Lane Hire – Unstructured Swimming (per hour – up to 125 people)	\$111.00
Complex Hire (per hour)	2024/25
* Any event or complex hire requires 1 Lifeguard for every 50 people in attendance	
Main 25m Pool - Max 200 swimmers at any one time	\$166.50
Teach Pool (Not Including Deep Lane) - Max 50 swimmers at any one time	\$55.50
Play Pool (Excluding Toddlers pool - Max 50 swimmers at any one time)	\$55.50
Deep Lane - Max 8 swimmers at any one time	\$34.00
Hydrotherapy Pool - Whole	\$55.50
Hydrotherapy Pool - Half	\$34.00
Hydroslide	\$34.00
Complex Hire: – Restricted Entry Resulting in Facility Closure (Minimum of two hours) Main/ Play/ Toddlers/ Hydrotherapy/ HydroSlide/ excluding Teach pool & Deep lane	\$277.50
Personal Training Hire – Per Session	\$22.50
Small Group Training Structured (under 15 people) – Per Session	\$50.50
Meeting Rooms	2024/25

	Full room	Half room
Conservatory – Per Hour	\$66.50	\$33.50
Conservatory – Full Day	\$333.00	\$166.50
Upstairs Meeting Room – Per Hour (Full room only)	\$44.50	
Upstairs Meeting Room – Full Day (Full room only)	\$221.50	
Mangahou – Per Hour	\$34.00	\$17.00
Mangahou – Full Day	\$166.50	\$83.50
Waikawa – Per Hour (Full room only)	\$34.00	
Waikawa – Full Day (Full room only)	\$166.50	
Social Space – Per Hour (Full room only)	\$34.00	
Social Space – Full Day (Full room only)	\$166.50	
Waikawa & Social Space Combined – Per Hour (Full room only)	\$50.50	
Waikawa & Social Space Combined – Full Day (Full room only)	\$249.50	
Other Pool Fees (per hour)	2024/25	
Inflatable*	\$34.50	
*The inflatable must be hired with four lanes. Max 100 swimmers with inflatable use.		
Streamline Swim School		
<ul style="list-style-type: none"> • (25 Minutes Unless Otherwise Stated). Any special student requirement needs to be discussed with the Swim School Co-ordinator. • Prices below are based on a full 10 week term. For shorter terms or public holidays during the term, these classes will be prorata basis. • Bookings for the next term open at 6am on the Monday of Week 10 of the term before. Should you have 3 or more children to enrol, a 10% discount will be applied to the third and subsequent children enrolled. The discount will be applied to the lowest priced classes. • We don't offer make up lessons during the term. Credits can only be applied if a valid medical certificate is provided. In all other instances of a missed lesson, a credit will not be applied. 		
Streamline Swim School Fees	2024/25	
Water Babies and Toddlers (6 months to 3 years) Waterbabies and Toddlers Levels (Jellyfish - Turtle Advanced)	\$97.00	
Preschool levels (Tadpole levels)	\$127.00	
School Age (Starfish – Penguin)	\$132.00	
Advanced School Age (Penguin Advanced and Improvers – 45 minutes)	\$135.00	
Squad School Age (Junior Development Squad and Fitness Youth Squad and Fitness Youth Squad – 60 minutes)	\$139.00	

Additional Classes (Penguin Advanced, Improver, Junior Development Squad and Fitness Youth Squad)	\$63.00
Private Single (per lesson)	\$28.00
Private Single (per term)	\$280.00
Private Double (per lesson) *Please note: 2 children private relates to 2 children in the same lesson.	\$39.00
Private Double (per term)	\$390.00
Adult Lesson	\$121.00
5 Day Holiday Block Course	\$61.00
Private Swim School	2024/25
For profit Swim School – one lane per hour	\$56.00
Not for profit Swim School – one lane per hour	\$20.00
Foxton Pools	
Foxton Pools Admission Fees*	2024/25
*Foxton concessions not to be used in Levin	
Adult – Single Ticket	\$5.50
Adult – 15 Ticket	\$66.00
Children (15 and under) – Single Ticket	\$3.50
Children (15 and under) – 15 Ticket	\$47.00
Preschool	\$2.50
Spa pool only	Entrance Fee
Spa pool (to be paid in additional to entrance fee)	\$2.00
Senior Citizen – Single Ticket	\$3.50
Senior Citizen – 15 Ticket	\$46.00
Student or Beneficiary – Single Ticket	\$4.00
Student or Beneficiary – 15 Ticket	\$54.00
Family (2 Adults/3 Children or 1 Adult and 4 Children)	\$18.00
Aquacise – Single Entry	\$6.00
Aquacise/Aquafit Programmes – 15 Ticket	\$70.00
Lane Hire (per hour)	2024/25

Lane hire is charged based on the activity undertaken in the pool lane. Structured swimming is considered lane swimming with lane ropes. A maximum of 10 swimmers per lane is permitted. Unstructured swimming is considered free play, without lane ropes. Different ratios of swimmers apply with each lane hire.	
General Lane Hire – Structured Swimming (Per lane per hour)	\$13.00
Club/School Lane Hire – Structured Swimming (Per lane per hour)	\$9.80
1 Lane Hire – Unstructured Swimming (Per hour – up to 20 People)	\$28.00
2 Lane Hire – Unstructured Swimming (Per hour – up to 65 People)	\$55.50
Swim School	2024/25
Holiday Learn to Swim (Per Week) Based on a 5 day course	\$61.50
Private Swim School*	2024/25
For profit Swim School - one lane per hour	\$56.00
Not for profit Swim School – one lane per hour	\$20.00
Pool Staff (per hour)	2024/25
Any event or complex hire requires 1 Lifeguard for every 40 people in attendance.	
Learn to Swim Instructor	\$50.00
Aquacise Instructor	\$61.50
Operations Supervisor	n/a
Lifeguards	\$28.00
Receptionist	\$24.00
Poolside Team Leader	\$38.50
Complex Hire (per hour) during normal operating hours	2024/25
Any event or complex hire requires 1 Lifeguard for every 40 people in attendance.	
Main Indoor 25m Pool - Max 125 swimmers	\$56.00
Playpool - Max 40 swimmers	\$33.50
Shannon Summer Pools	2024/25
Adult – Single Ticket	\$2.00
Children (15 and Under) – Single Ticket	\$1.00
Preschool	\$1.00
Senior Citizen – Single Ticket	\$1.50
Student or Beneficiary – Single Ticket	\$1.50

Family (2 Adults/3 Children or 1 Adult and 4 Children)	\$5.00
Parks and Reserves	
Sports Fields (\$ / field)	2024/25
Schools	Free
Athletics (based on 20 week season)	\$682.50
Softball (skin diamond based on 20 week season)	\$682.50
Softball (per grass diamonds based on 20 week season)	\$106.00
Soccer, Rugby Union and Rugby League (based on 20 week season)	\$682.50
Casual Soccer, Rugby Union and Rugby League bookings	\$106.00
Twilight Soccer (based on per field per season)	\$106.00
Senior Cricket Wicket (based on per pitch per 20 week season)	\$1,414.00
Casual Cricket Use	\$193.50
Twilight Cricket including artificial wickets (based on 12 week season)	\$509.50
Netball (Donnelly Park 10 courts based on 20 week season)	\$1,895.50
Casual Netball and Tennis bookings (per hour)	\$13.50
Cycling (club activities per year)	\$499.00
Tennis Courts/Netball courts (club activities 20 week season)	\$499.00
All Junior Fields	Free
Non-Charged Events excluding Levin Domain (per day)	2024/25
General Reserves	\$89.00
Amenities Fee (Toilet and Changing Facilities if Available)	\$116.00
Floodlights – Invoiced at Cost plus 20% Administration Fee	Cost + 20%
Levin Domain *Additional charge	2024/25
Day Event	\$277.50
*Floodlights – Invoiced at Cost plus 20% Administration Fee	Cost + 20%
*Grandstand (Includes Access to First Aid and Referees Room)	\$372.00
*Damage Deposit	\$1,414.00
Charged Events on all Parks and Reserves excl. Levin Domain (per day)	

Events that exclude the public from use of reserve land will be charged the maximum daily charge.	
*Additional Charges	2024/25
Charged Event with Less than 100 Spectators and Participants	POA
Charged Event Exceeding 100 Spectators and Participants – Price on Application	POA
*Amenities Fee (Toilet and/or Changing Facilities if Available)	\$133.50
*Damage Deposit	POA
Weddings	2024/25
Ground Hire	\$144.00
Photos Only	Free
Miscellaneous	2024/25
Additional Bin and Rubbish Collection	Cost
Linemarking and Post Replacement	Cost
Keys	2024/25
Refundable Key Bond (Per Set)	\$56.00
Lost Keys	Cost
Cemeteries	
Plot fees	2024/25
Adult	\$1,812.50
Child (up to 13 years)	Free
Lawn Ashes	\$909.00
RSA Plot	Free
RSA Ashes Plot	Free
Stillborn	Free
Memoriam Ashes Garden Plots	\$704.00
Te Pungarehu Bush – Ashes Scatter	\$116.00

Reserved Plot fees	2024/25
Reserved plots are only available at Shannon, Manakau and Foxton Cemeteries. Reserved plots, returned to Council will be refunded at 50% of the purchase price. The plot cancellation fee also applies.	
Burial	\$2,771.50
Lawn Ashes	\$1,413.50
Memoriam Ashes Garden Plot	\$1,075.50
Interment fees	2024/25
Burial Fee (14 Years and over, Including Services Personnel)	\$1,330.50
Child (up to 13 Years)	Free
Ashes	\$294.00
Other Cemetery fees	2024/25
Double Depth (More than One Burial)	\$355.00
Triple Depth (More than Two Burials – Available at Avenue Cemetery Only)	\$476.50
After Hours (Additional to Standard Fee)	\$792.00
Out of District Fee per Plot (Additional to Standard Fee) - applies to all interments where the deceased was not living in the District or was not a ratepayer at the time of the death.	\$792.00
Monumental Permit – a monumental permit is required for all headstone repairs, new headstones and plaques including ashes garden plaques within the cemetery.	\$66.50
Disinterment	Cost
Cutting and Removing Concrete	Cost
Sundays and Public Holiday fees - applies to all interments on Sundays and public holidays excluding Easter Sunday, Anzac Day, Christmas, Boxing and New Years Day when no interments are permitted.	\$1,696.50
Manual Records Search Fee – Per Entry	Cost
Plot Cancellation (Reserved Plots)	\$255.00
Regulatory	
Building	
Special Notes:	
1. The Council is obliged under the Building Act to collect levies payable to BRANZ and Central Government.	

2. Building consent fees are split into those activities for which an initial fixed fee will apply (Section A below) and those for which a time based fee and other fees will apply (Section B below). Initial fixed fees are based on the average cost for the type of development.
3. Inspection discounts may be available for multi-unit consents where multiple inspections of the same type are carried out at the same time. Please note, however that this discount will only apply if all of the inspections pass.
4. Additional to these fees are any bonds that may be applicable, any structural engineering checking, vehicle crossing inspection, and any legal or consultancy cost that may be incurred by the Council during the processing of the applications.
5. Any categories of building work not covered a fixed initial fee in Section A, will be charged based on the fees and charges outlined in Section B. New fixed initial fee categories may be created on request.
6. If the value of \$20,000.00 or more, BRANZ and MBIE levies may apply. See Section B for more information. These levies are additional to any fixed fees.
7. All building consent applications are subject to a Simpli portal fee a processing system fee and an Accreditation Levy. Hard copy applications will also be charged a Digital Capture levy

A: Fixed Initial Fee Building Consent Fees Payable at Lodgement

Work Type: Building Consent Fee	2024/25
Freestanding Fire (includes processing and 1 inspection)	\$467.50
Inbuilt Fire (includes processing and 2 inspections)	\$576.00
New Pool Barrier (Fencing) (includes processing and 1 inspection)	\$347.50
Non-habitable Accessory Building with no Plumbing & Drainage (P&D) or Firewall (eg garage, pergola, carport and pole shed) (includes 4 hours processing and 3 inspections)	\$2,114.00
Non-habitable Accessory Building with P&D and/or Firewall (includes 4 hours processing and 6 inspections)	\$2,764.00
Habitable Accessory Building (eg sleepout) (includes 5 hours processing and 9 inspections)	\$3,644.00
New Residential Dwelling (single units) (includes 9 hours processing and 13 inspections)	\$5,514.50
New Residential Dwelling (multiple units) deposit (charges for processing time, inspections, planning and development engineering checks will be charged as outlined in Section B below once the consent has been processed).	\$578.50
Residential Additions and/or Alterations deposit (charges for processing time, inspections, planning and development engineering checks will be charged as outlined in Section B below once the consent has been processed).	\$446.00
New Yard Built Residential Dwelling (includes 3 hours processing and 5 inspections)	\$2,205.00
Relocated Residential Dwelling (includes 4 hours processing and 5 inspections)	\$2,613.00

New Commercial Building - COM1 category (includes 11 hours processing and 15 inspections)	\$6,731.50
New Commercial Building - COM2 & COM3 category (includes 11 hours processing and 15 inspections)	\$7,151.50
COM1 category Additions and/or Alterations deposit (charges for processing time, inspections, planning and development engineering checks will be charged as outlined in Section B below once the consent has been processed).	\$616.50
COM2 & COM3 category Additions and/or Alterations deposit (charges for processing time, inspections, planning and development engineering checks will be charged as outlined in Section B below once the consent has been processed).	\$616.50
New Basic Outbuilding - COM1 category (includes four hours processing and two inspections)	\$2,149.50
Amendment to Building Consent deposit (charges for processing time, inspections, planning and development engineering checks will be charged as outlined in Section B below once the consent has been processed).	\$235.00
Any works not specified above	Charged as time-based fees and other charges - see Section B.
<p>Fixed Initial fee notes:</p> <ol style="list-style-type: none"> 1. Fixed initial fees include charges for administration, code compliance certificate, accreditation levy, Simpli portal fee, processing system fee and up to 35 minutes planning and development engineering checks (if applicable), and a specified number of inspections and processing time unless stated otherwise. If the proposed works require additional inspections or processing time, this will be charged as outlined in Section B below. 2. Submission fees are additional to the fixed initial fee, these will depend on the method of submission, this charge is outlined in Section B. 3. Other fees in Sections B & C may also apply, depending on the proposed works. 4. If the value of work is \$20,000.00 or more, BRANZ and MBIE may levies apply, see Section B for more information. These levies are additional to the fixed initial fee. 5. When the consent is accepted for processing, an invoice will be issued for the fixed initial fee component and other levies that apply. Government levies must be paid before consent documentation is issued to the customer and inspection bookings won't be taken until the invoice has been paid in full. 6. If Development Contributions apply to the proposed building works, an invoice for these will be issued once the final inspection is complete. 7. Once the final inspection has been passed, a reconciliation of inspections and processing time will be carried out and either a refund will apply for any inspections paid for and not completed, or an invoice will be issued for inspections completed and not covered by the fixed fee. In 	

addition to the initial invoice and reconciliation once the final inspection has been passed, interim invoices will be issued for complex projects at agreed stages. Any outstanding fees or Development Contributions must be paid prior to the issuing of the CCC.

B: Building Consent fees	2024/25
Non-refundable building consent deposit lodgement fee - unless otherwise specified in Section A above.	\$800.00
Processing System Fee - new accessory buildings, residential additions and alterations, yard built dwellings & relocated dwellings	\$104.50
Processing System Fee - new residential or commercial/industrial buildings & commercial or Industrial Additions and Alterations (excluding accessory buildings, yard built and relocated dwellings)	\$209.00
Submission Fee – Simpli Portal	\$49.00
Submission Fee – Simpli Quick Submission	\$109.00
Submission Fee & Digital Capture Levy – Hard Copy Applications	\$217.50
Building Consent Processing Fees (per hour) – Residential Category - includes processing of amendments	\$213.00
Building Consent Processing Fees (per hour) – Commercial Category - includes processing of amendments	\$225.00
Code Compliance Certificate Residential	\$106.50
Code Compliance Certificate Commercial	\$112.50
Code Compliance Certificate 24 month decision	\$41.50
Historic Code Compliance Certificate application (apply if the building consent was issued 5 or more years ago) - includes the processing of an application to backdate durability and review of file - does not include inspections	\$269.00
Inspections (per inspection) Residential	\$213.00
Inspections (per inspection) Commercial - COM1 category	\$225.00
Inspections (per inspection) Commercial - COM2&3 category	\$253.00
Accreditation Levy - Residential Accessory Buildings, Additions and/or Alterations, Yard Builds & Relocated Dwellings	\$30.00

Accreditation Levy - New Habitable Residential Buildings	\$58.00
Accreditation Levy - Commercial Outbuildings & Additions and/or Alterations	\$90.00
Accreditation Levy - New Commercial or Industrial Buildings	\$105.00
Record of Title Search Fee (per title)	\$67.50
New Compliance Schedule (Specified Systems BA04). Fee plus \$40 per specified system. Charge includes Compliance Schedule statement	\$195.00
Alteration to Existing Compliance Schedule - per hour	Time based Hourly Rate (or part thereof)
Building Warrant of Fitness Audit/Inspection (S111 of BA04)	Time based Hourly Rate (or part thereof)
Producer Statement Acceptance	\$70.50
On Works cost, e.g. Fire Service Design Review Unit, Structural Engineer	Cost plus 20%
Internal technical/professional referrals e.g. Development Engineer, Environmental Health Officer	Time based Hourly Rate (or part thereof)
Planning Check - per hour	\$220.00
Project Information Memorandum (PIM)	\$538.00
Section 72 Certificate Condition (Planning)	\$299.00
Section 75 Certificate Condition (Planning) per hour	\$155.50
Printed copies of consent documentation (per page)	\$1.00
Extension of Time Fee – commencement of works and 24 month decision	\$179.00
Ministry of Business, Innovation and Employment (MBIE) Levy	\$1.75 per \$1,000 of building work (or part thereof) for which there is a building consent valued at \$65,000 (Including GST) or more
BRANZ Levy	\$1.00 per \$1,000 of building work (or part thereof) for which there is a building consent valued at \$20,000 or more
<p>Non-Fixed Building Consent Fee Notes:</p> <ol style="list-style-type: none"> 1. When the consent or amendment application is accepted for processing an invoice will be issued for an initial deposit and government levies. Once processing of the consent is complete, a reconciliation will be carried out of processing time and invoice may be issued for any additional charges that aren't covered by the initial deposit. Government levies will be invoiced with the deposit and must be paid before consent documentation is issued to the customer. Inspection bookings won't be taken until the invoice has been paid in full. 	

2. Once the final inspection has been passed, a reconciliation of inspections completed will be carried out and either a refund will apply for any inspections paid for and not completed, or an invoice will be issued for inspections completed and not covered by the fixed fee. Any outstanding fees and development contributions must be paid prior to the issuing of the CCC.
3. If Development Contributions apply to the proposed building works, an invoice for these will be issued once the final inspection is complete.

C: Other Building fees	2024/25
Building Act Exempt Work Assessment (Domestic). Lodgement Fee (plus hourly rate below)	\$360.00
Building Act Exempt Work Assessment (Domestic). Hourly rate plus lodgement fee above.	\$180.00
Building Act Exempt Work Assessment (Commercial) Lodgement Fee (plus hourly rate below)	\$540.00
Building Act Exempt Work Assessment (Commercial). Hourly rate plus lodgement fee above.	\$195.00
Certificate of Acceptance application fee (plus time-based hourly rate assessment fee plus inspection fees and submission levy).	\$800.00
Certificate for Public Use	\$560.00
Inspection of building work (per inspection)	\$180.00
Vehicle Crossing Deposit (if no indemnity form signed)	2024/25
Urban (as defined in District Plan)	\$2,171.50
Rural (as defined in District Plan)	\$1,628.50
Other Fees and Charges	2024/25
Amusement Permit	Set by legislation
Fencing Inspection Fee (per inspection)	\$180.00
Building Warrant of Fitness Renewal - complete and on time	\$157.00
Building warrant of fitness renewal - late and/or incomplete	\$235.00
Periodic swimming pool barrier inspection / re-inspection	\$180.00
Application for extension of time to provide engineering assessment (EPB)	\$360.00
Application for exemption from requirement to carry out seismic work	\$360.00
Building Warrant of Fitness Audit Fee (per inspection hourly rate)	\$180.00
Animal Control	2024/25
Disability Assist Dog (Class 12)	Free
Selected Owner Status (Class 15)	\$104.00
NZKC Registered Status (Class 8)	\$104.00
Racing Greyhound Registered Status (Class 6)	\$104.00

De-sexed Pet (Class 3 & 17)	\$124.00
Entire Pet (Class 11 & 14)	\$209.00
Working Dog (Class 2)	\$92.00
Stock (Farm) Dog Exempt Microchipping (Class 16)	\$92.00
Multiple Stock (Farm) Dog *applicable to owners with four or more stock dogs registered (Class 18)	\$82.00
Superannuitant Owner (Class 1)	\$104.00
Dangerous Dog De-sexed (Class 5)	\$186.00
Dangerous Dog Entire (Class 4)	\$313.50
Late Fee if Paid after due date	Plus 50%
Animal Control Officer Hourly Rate	2024/25
Hourly Rate	\$180.00
Registration Discs	2024/25
Transfer from Another Local Authority	Free
Replacement Disc	\$8.50
Dog Lead	\$15.00
Dog Collar (small)	\$15.00
Dog Collar (Large)	\$15.00
Dog Impounding	2024/25
First Impound Fee, Per Dog	\$110.00
Second impound fee, per dog	\$205.00
Third and subsequent impound fee, per dog	\$310.00
Daily Fee Cost, Per Dog	\$15.00
After-Hours Cost in Respect of any Impoundment	\$180.00
Dog Surrender Fee	\$110.00
Microchipping Fee Following Impoundment	\$50.00
Associated Costs (vet costs, supplementary feeding, whelping and the like)	Cost + 20%
Stock Impounding (any four legged, hoofed animal)	2024/25
First Impound Fee	\$84.00
Second impound fee	\$136.50
Third and subsequent impound fee	\$189.00

After-Hours Call Out, Whether Animal(s) Impounded or Not	\$180.00
Daily Fee Costs, Per Head	\$8.00
Associated Costs (Transportation, hay and the Like)	Cost + 20%
Feline	2024/25
Cage Deposit (50% Refundable)	\$50.00
Other	2024/25
NZKC / Greyhound Application - First Time Applicants	\$75.00
Additional Dog Licence Application (one off application fee)	\$75.00
Responsible Owner Application	\$75.00
Dog Infringement Fees (set by legislation)	2024/25
Wilful obstruction of dog control officer or ranger	\$750.00
Failure or refusal to supply information or wilfully providing false particulars	\$750.00
Failure to supply information or wilfully providing false particulars about dog	\$750.00
Failure to comply with any bylaw authorised by the section	\$300.00
Failure to undertake dog owner education programme or dog obedience course (or both)	\$300.00
Failure to comply with obligations of probationary owner	\$750.00
Failure to comply with effects of disqualification	\$750.00
Failure to comply with effects of classification of dog as dangerous dog	\$300.00
Fraudulent sale or transfer of dangerous dog	\$500.00
Failure to comply with effects of classification of dog as menacing dog	\$300.00
Failure to advise person of muzzle and leashing requirements	\$100.00
Failure to implant microchip transponder in dog	\$300.00
False statement relating to dog registration	\$750.00
Falsely notifying death of dog	\$750.00
Failure to register dog	\$300.00
Fraudulent procurement or attempt to procure replacement dog registration label or disc	\$500.00
Failure to advise change of dog ownership	\$100.00
Failure to advise change of address	\$100.00
Removal, swapping, or counterfeiting of registration label disc	\$500.00
Failure to keep dog controlled or confined	\$200.00
Failure to keep dog under control	\$200.00

Failure to provide proper care and attention, to supply proper and sufficient food, water, and shelter, and to provide adequate exercise	\$300.00
Failure to carry leash in public	\$100.00
Failure to advise of muzzle and leashing requirements	\$100.00
Releasing dog from custody	\$750.00
Parking	
Parking Fees	2024/25
Metered parking spaces, per hour	\$2.00
Infringements – Excess Time or Metered Space	2024/25
Not More than 30 Minutes	\$12.00
More Than 30, Not More Than 1 Hour	\$15.00
More Than 1 Hour, Not More Than 2 Hours	\$21.00
More Than 2 Hours, Not More Than 4 Hours	\$30.00
More Than 4 Hours, Not More Than 6 Hours	\$42.00
More Than 6 Hours	\$57.00
Other Parking or Vehicle Infringements	2024/25
Designated Goods and Service Vehicles Only	\$40.00
On a Broken Yellow Line	\$60.00
On a Loading Zone	\$40.00
In a No Stopping Zone	\$40.00
On a Bus Stop/Taxi Stand	\$40.00
Double Parked	\$60.00
Parked on a Footpath	\$40.00
Mobility Permit Holder Park Only	\$150.00
Contrary to Council's Bylaw	\$40.00
Failure to Display Current WOF*	\$200.00
Failure to Display Current Licence Label*	\$200.00
Failure to Display Current COF*	\$600.00
*A diversion option may be applied for these notices if the previous WOF, COF or Registration has been expired for less than one month at the time the Notice was issued.	

Environmental Health	
Environmental Health charges are set in accordance with Regulation 7 of the Health (Registration of Premises) Regulations 1966. Note: Food Act 2014 fees and charges are set separately in accordance with Section 205(2) of the Act.	
General Premises (Annual Registration Fee) – set under Regulation 7 of the Health (Registration of Premises) Regulations 1966	2024/25
Hairdressers	\$450.00
Funeral Directors / Mortuary	\$630.00
Camping Grounds	\$630.00
Transfer of Registration, if completed within 14 days of the change of occupier/ownership.	\$270.00
Offensive Trades	\$450.00
Saleyards	\$450.00
Miscellaneous Fees and Charges	2024/25
Litter Infringement Offence	\$400.00
Mobile Shop/Hawker (Non Food) – Permit to Operate	\$335.00
Mobile Food Businesses – permit to operate (does not apply when operating at events only)	\$335.00
Water Testing for Registered Premises fee (plus costs)	\$157.00
Certificate of Compliance	\$515.00
Interpreters (plus costs)	Cost + 20%
Monitoring/Inspection Costs – Consent Monitoring Fee. Per hourly rate.	\$180.00
Printing and Copying	2024/25
A4 Black & White	\$0.20
A4 Black & White Double Sided	\$0.30
A4 Colour	\$1.40
A4 Colour Double Sided	\$2.80
A3 Black & White	\$0.30
A3 Black & White Double Sided	\$0.40
A3 Colour	\$2.80
A3 Colour Double Sided	\$5.00
A2 Colour or Black & White – Single Sided Only	\$8.70
A1 Colour or Black & White – Single Sided Only	\$16.50
A0 Colour or Black & White – Single Sided Only	\$31.00

Abandoned Vehicles	2024/25
Towage (plus actual costs and daily storage costs)	\$180.00
Daily storage	\$10.00 per day
Noise Control	2024/25
Return of Seized Equipment (Cash/Eftpos Only)	\$350.00
Infringement Fine Fee Set by Legislation	\$500.00
Skateboards	2024/25
Return of Impounded Skateboard	\$40.00
Administrative Services*	2024/25
Receiving third party reports or other information to place on a property file at the owner's request. (Includes recording a Building Consent Exemption on the property file).	\$185.00
Support service administration fee (hourly rate)	\$156.00
Land Information Memorandum (commercial/industrial/rural/rural residential) fee. Plus hourly rate over three hours.	\$388.50
Land Information Memorandum (urban residential)	\$380.00
Property File Request - Building information only (per title)	\$72.00
Property File Request - Resource consent information only (per title)	\$72.00
Property File Request - Record (Certificate) of Title, consent notices and easement documents only (per title)	\$72.00
Consents List (monthly subscription)	\$13.50
*Property file information and LIMs will be delivered electronically, if hard copies are required, additional printing fees will apply.	
Associated Costs for Special Events	2024/25
Road Closure	Cost
Traffic Management Approval	Cost
Advertising	Cost
Flagtrax	2024/25
Any costs associated with a physical flag are not the responsibility of Council, and it is expected that customers source their own flags.	
All fees are stated as GST inclusive and are effective from 01 July 2024. Council reserves the right to review any fees and charges at any time. Please contact Council for any updates.	
Installation of one FlagTrax Flag	\$24.00

Removal of one FlagTrax Flag	\$24.00
Alcohol Licensing	
Alcohol Licence Application Fees (New, Renewal, Variations)	2024/25
Fee Category (Very Low)	\$368.00
Fee Category (Low)	\$609.50
Fee Category (Medium)	\$816.50
Fee Category (High)	\$1,023.50
Fee Category (Very High)	\$1,207.50
Licence Annual Fee (payable on anniversary of licence date)	2024/25
Fee Category (Very Low)	\$161.00
Fee Category (Low)	\$391.00
Fee Category (Medium)	\$632.50
Fee Category (High)	\$1,035.00
Fee Category (Very High)	\$1,437.50
Fees Payable for Other Applications	2024/25
Temporary Authority/Licence	\$296.70
Managers Certificate (Application and Renewal)	\$316.25
Appeal to the Alcohol Regulatory Licensing Authority (ARLA)	\$517.50
Extract from Licensing Register	\$57.50
Application for Certificate of Compliance (section 100(f) of the Sale and Supply of Alcohol Act	\$515.00
Special Licences (Fees set by legislation)	2024/25
Small Event (less than 100 people), Medium Event (100 to 400 people), Large Event (over 400 people)	
Note: All events on an application must be of a similar nature. For example; Birthday Parties, Fundraisers and Reunions would all need to be on separate applications.	
Class 1: 1 large event; more than 3 medium events; or more than 12 small events.	\$575.00
Class 2: 3 to 12 small events, 1 to 3 medium events.	\$207.00
Class 3: 1 or 2 small events	\$63.25

LGOIMA	2024/25
The first one (1) hour of time spent on fulfilling official information requests will be free; and then all additional time will be charged per half hour:	\$38.00
The first twenty (20) pages of black and white photocopying will be free, additional charge for all additional black and white pages per page:	\$0.20
All other charges incurred shall be fixed at an amount that recovers the actual costs involved. This includes:	
<ul style="list-style-type: none"> i. Producing a document by computer or other like equipment; ii. Colour photocopies; iii. Reproducing a photograph, film, video or audio recording; iv. Arrange for the requester to hear or view an audio or visual recording; v. Providing a copy of any maps, plans etc. 	
Food Act 2014	2024/25
Registering a Food Control Plan that is based on a MPI template	\$450.00
Registering a business under a national programme	\$450.00
Renewing the registration of a Food Control Plan that is based on a MPI template	\$450.00
Renewing the registration of a business operating under a national programme	\$450.00
Amendment to registration, per hour:	\$180.00
Verification (including site visits and compliance checks). Per hour:	\$180.00
Compliance and Monitoring, per hour:	\$180.00
Charges for travel outside of Horowhenua District* -	Cost +20%
*Applicable where a verifier is required to travel outside of the Horowhenua District to verify a template Food Control Plan or a National Programme business.	
Resource Consent Fees	
Resource Consent Application Deposits	2024/25
Land Use Consent (non-notified)	\$1,500.00
Subdivision Consents (non-notified)	\$1,800.00
Combined Land Use and Subdivision (non-notified)	\$2,000.00
Limited Notification of Land Use or Subdivision Consent	\$3,000.00
Public Notification of Land Use or Subdivision Consent	\$5,000.00

Fast Track (10 Day) Land Use Consents Deposit Fee (all fees and charges are charged double the hourly rates below)	\$3,000.00
Other Applications / Certificates	2024/25
Boundary Activities (deposit)	\$350.00
Marginal or Temporary Activities (deposit)	\$500.00
s125 Extension of Time (deposit)	\$750.00
s127 Application to Change or cancellation of conditions/consent notice (deposit)	\$1,000.00
s221 Preparation of Consent Notice (fee per s224 application)	\$220.00
s221 Consent Notice Amendment and/or cancellation (deposit)	\$600.00
S223 Approval of Land Transfer Plan (fee)	\$258.50
s224(c) or (f) Application – 0 to 3 Lots (deposit)	\$500.00
s224(c) or (f) Application – 4 Lots or more (deposit)	\$800.00
S226 Certification to allow a certificate of title to be issued for a separate allotment (deposit)	\$600.00
Any other application or certificate under the RMA 1991 (deposit)	\$300.00
Road Naming (deposit)	\$500.00
S139 Certificate of Compliance (deposit)	\$1,000.00
Existing Use Certificate (deposit)	\$600.00
Creation of a Right of Way under Section 348 of the Local Government Act 1974 or s243 RMA (deposit)	\$500.00
Cancellation of an easement under section 243(e) of the RMA 1991 (deposit)	\$300.00
Notice of requirement to designate land - non-notified (deposit)	\$1,500.00
Notice of requirement to designate land notified (deposit)	\$3,000.00
Alteration to designation (non-notified) (deposit)	\$1,000.00
Outline Plan of works (deposit)	\$1,000.00
Outline Plan waiver (deposit)	\$300.00
Any other application under provisions of LGA 1974 not repealed (deposit)	\$500.00
Private Plan Change (deposit)	\$10,000.00
Processing and Monitoring Fees and Hourly Rates	2024/25
Resource Management Planner (per hour)	\$220.00
Development Engineers	\$220.00
Internal Specialist (e.g. Environmental Health Officers) (per hour)	Time based Hourly Rate (per hour or part thereof)
Consent administration fee (fee)	\$168.00

Bond Preparation (fee per bond document)	\$300.00
Bond Refund (excludes permitted activities) (fee per bond)	\$150.00
Consent Processing Fees	Consent processing fees capped at \$4,500
Digital Capture Levy (applies to hard copy consent applications only) (fee)	\$207.00
Digital Capture Levy (applies to applications received by email only) (fee)	\$52.00
Land Use Consent Initial Monitoring Fee (fee)	\$174.00
Resource Consent Monitoring (per hour) Note - monitoring by Development Engineers is carried out at their hourly rate	\$185.00
Review of and Approval of Monitoring Reports & Other information submitted to satisfy consent conditions (per hour)	\$180.00
Minor Engineering Approvals (deposit)	\$850.00
Complex Engineering Approvals (deposit)	\$1,700.00
Notes:	
<ol style="list-style-type: none"> 1. Hourly rates cover all work associated with resource consent processing, internal referrals and peer reviews, site visits, review of documents, monitoring visits/inspections (including hold point inspections), approval of engineering plans, report writing, meeting attendance, communication with applicants & agents, and hearing attendance – and any other work related to an applications under the Resource Management Act 1991. 2. Minor engineering approvals are for specific and less complex work, such as service connections for a development, renewal of public infrastructure pipes to same grade and alignment, isolated rehabilitation of existing pipe or manhole, raising or lowering a public manhole lid and small scale developments and/or up to 3 Lot subdivision. 3. Complex engineering approvals are for works such as public stormwater, wastewater or water supply extension/system, public road or road widening, relocation of public drainage or water supply system, public stormwater pond or wetland, public stormwater catchpit, soak hole, public swale or raingarden, bulk earthworks and large scale developments and/or 4 or more Lot subdivision. 4. Streamlined Housing Process capped fees relates to all work associated with resource consent processing, internal referrals and peer reviews, site visits, review of documents, report writing, meeting attendance, communication with applicants & agents. The capped fee does not include monitoring visits/inspections, engineering plan approvals & 223/224 approvals. 	
Miscellaneous Fees and Charges	2024/25
Pre-application Meeting(s) – all application types and designations (two hours free then per hourly rate charged against application when submitted):	\$220.00

External Specialist Review of submitted information (either at application or monitoring stage)	Cost + 20%
Consultant s42A planning reports	Cost + 20%
Specialist Reports	Cost + 20%
Mileage	AA rate applicable
Disbursements	Cost + 20%
Pre-Hearing Meetings	Cost + 20%
Hearings Costs / Deposits	2024/25
Council Hearings Committee sitting collectively without an independent commissioner	\$3,200.00 deposit. Charges based on elected member hourly rates
Independent commissioners	At cost
Council Hearings Committee sitting with an independent commissioner(s)	\$3,200.00 deposit. Charges based on elected member hourly rates plus independent commissioners' costs
s357 Lodgement of Objection & Assessment (deposit)	\$550.00

File No.: 24/326

7.2 Foxton War Memorial Hall

1. Purpose

- 1.1 To provide Council on the results of the recent community consultation that has been undertaken in relation to the Foxton War Memorial Hall and to seek direction in terms of the next steps in relation to the disposal of this property.

2. Executive Summary

- 2.1 The recent consultation on the future of Foxton War Memorial Hall has sparked significant community interest. Council is currently considering the best course of action regards disposing of the Foxton Memorial Hall. Initially marked for disposal in the 2018-2038 Long Term Plan, community feedback in the 2021-2041 Long Term Plan prompted the Council to reconsider and explore transferring ownership to a local community group, given a solid Business Case and no financial burden on the Council.
- 2.2 In March 2023, the Foxton War Memorial Hall Society Incorporated (FWMHSI) submitted their Business Case. Despite this, Council resolved in June 2023 to prepare the hall for market disposal, aiming to attract development partners to enhance the Foxton CBD.
- 2.3 The recent consultation process resulted in 63 community submissions expressing varied views on the hall's future which are detailed in this report. Council now faces the task of balancing community desires with development goals to determine the best course of action for the hall's future.

3. Recommendation

- 3.1 That Report 24/326 Foxton War Memorial Hall be received.
- 3.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 3.3 That Council retains the Foxton War Memorial Hall and provides appropriate budget to undertake a detailed seismic assessment to better understand the earthquake strengthening requirements and costs before bringing a report to Council with the findings.

OR

- 3.4 That Council direct officers to dispose of the Foxton War Memorial Hall via selling on the Open Market.

OR

- 3.5 That Council transfers the Foxton War Memorial Hall to a community organisation or community organisations.

4. Background / Previous Council Decisions

- 4.1 Foxton War Memorial Hall is situated at the junction of Foxton Main Street and Clyde Street. Its legal description is Part Section 104/105 SO:33860. The site is 0.1547 ha in size. Its zoning is commercial. Capital Value is \$590,000 and Land Value is \$310,000.
- 4.2 The future of Council's community halls was one the key topics that Council sought feedback on from the public for its Draft Long Term Plan in 2018-2038. The resolution from the Council meeting of 24 May 2018 in relation to Foxton War Memorial Hall was:

THAT Council does not retain the Foxton Memorial Hall in the final Long Term Plan 2018-2038.

4.3 During its consultation period for the 2021-2041 Long Term Plan, Council received more than twenty (20) submissions from the community requesting that it (Council) transfer the Foxton War Memorial Hall to a local community group.

4.4 On 26 May 2021 as part of its deliberations for the 2021-2041 Long Term Plan, Council resolved -

THAT the Horowhenua District Council supports the transfer of the Foxton War Memorial Hall to the Foxton War Memorial Hall Interim Committee (FWMHIC);

AND THAT negotiations with the Foxton War Memorial Hall Interim Committee will include but not be limited to:

- *Ownership of land and buildings to be transferred to FWMHIC upon receipt of a satisfactory Business Plan and the CEO and both Kere Kere Ward Councillors to complete due diligence before 30 June 2022;*

- *There is no burden on Council;*

- *Provision of a business case to identify how the facility will become self-funding;*

How the FWMHIC will fund ongoing renewals of the building in order to maintain it in a fit-for-purpose condition going forward;

- *Māori and Youth representation on the Trust Board to be encouraged;*

- *Seed funding provision no greater than one year of the existing maintenance budget;*

The completion of seismic strengthening by 2031;

- *Should the FWMHIC disband, Horowhenua District Council will be given first option to take ownership of the land and building at no cost to Council.*

4.5 On 22 March 2022, the Foxton War Memorial Hall Society Incorporated (FWMHSI) formally requested an extension from the Council to facilitate the preparation of the Business Case and related documentation until 30 June 2023. In response, the Chief Executive granted an extension, allowing for the completion of the necessary paperwork until 31 March 2023.

4.6 Within the extended timeframe stipulated for the project, on 24 March 2023, FWMHSI submitted its Business Case along with supporting documentation, including the proposed operational budget and constitution, to Council.

4.7 At its meeting of 28 June 2023 Council discussed the Business Case and the proposed transfer of the Foxton War Memorial Hall to the FWMHSI. During this meeting the following resolutions were made by Council:

That Council direct Officers to make other plans to dispose of the Foxton War Memorial Hall and proceed with preparing the hall to be released to the general market for disposal.

That Council delegates authority to the Chief Executive to expend up to \$10,000 from within existing budgets on retrieving and appropriately displaying memorabilia from the Foxton War Memorial Hall in Foxton.

That Council release the minutes and resolutions in relation to item C4 Foxton War Memorial Hall Proposed Transfer to Interim Committee from In-Committee to the FWMHSI and then to the public generally.

4.8 A Request for Proposal (RFP) in relation to the Foxton War Memorial Hall was released to the market on 04 September 2023 with the following development concepts:

- 1) *Delivering a high-quality outcome for the property offered for development that sits well with its neighbours.*
 - 2) *The development will create interest and value for the community forming an important anchor property for the further development of the Foxton CBD.*
 - 3) *Council and its development partner(s) will have a flexible can-do attitude to delivering an important element of the Foxton CBD built environment.*
 - 4) *Proponents will demonstrate innovative methods of development that will lead to the continuing regeneration of the Foxton CBD.*
- 4.9 The RFP was released with a close date of 26 October 2023. It had several specific requirements that needed to be addressed by respondents including how the proposal would meet Council's community outcomes.
- 4.10 Two non-complying tenders were received within the necessary timeframes.
- 4.11 The Foxton War Memorial Hall Society Incorporated (FWMHSI) requested a pause on the disposal process subject to further information. It is the opinion of FWMHSI that Council is *'responsible for permanent ownership and maintenance of the War memorial Hall in Foxton'*.
- 4.12 On receipt of the information provided, officers sought the legal advice from Simpson Grierson in respect to the information received, the circumstances surrounding the original gift of the land and the consultation process to date. Simpson Grierson have provided the following information.

Background of the land:

In 1952, the land on which the FWMH is now located, was gifted to the Foxton Borough Council for the purposes of a War Memorial by New Zealand Woolpack and Textiles Limited (NZWATL). The land gifted to the Borough had an existing building on it. This had been previously used as a theatre and then later as a storage facility by NZWATL.

We have obtained from LINZ a copy of the memorandum of transfer to the Borough (attached in Appendix A). The acceptance of the transfer of the land is recorded by the Council executing the transfer (as required by the then District Land Registrar).

The purpose of the transfer is stated to be for a War Memorial. This purpose was not entered at the time of transfer on the records of title 19/104, but this purpose is now noted on the records of title 17/264 following a 2004 departmental dealing.

In the minutes of a Borough meeting on 19 May 1952, there is reference to a clause 3 in a draft agreement prepared by the solicitors for NZWATL. According to those minutes, this clause 3 was opposed by the Borough Council on the grounds that it would bind future owners, but as is apparent from subsequent minutes, NZWATL refused to delete clause 3.

Given the reference to clause 3 of the draft agreement in the minutes, we would have been interested to see whether the signed agreement created an express trust and/or expressly prevented the disposal of the Memorial Hall. Unfortunately, the signed agreement has not been able to be found in Council archives or elsewhere.

The existing building on the land transferred to the Borough was substantially upgraded and extended to provide a community hall with a war memorial located in the entrance to the building.

The cost of completing the construction work was funded by Government subsidy for war memorial purposes, local fundraising (including a further monetary gift from NZWATL), and the sale of an existing Council building (The old Library Building).

- 4.13 Despite an extensive search, officers have not been able to locate a copy of the Agreement between Foxton Borough Council and New Zealand Wool and Textiles Limited. As detailed above there appears to be some gift conditions or restrictions imposed by the agreement between the Council and NZWATL. In the absence of that agreement being able to be

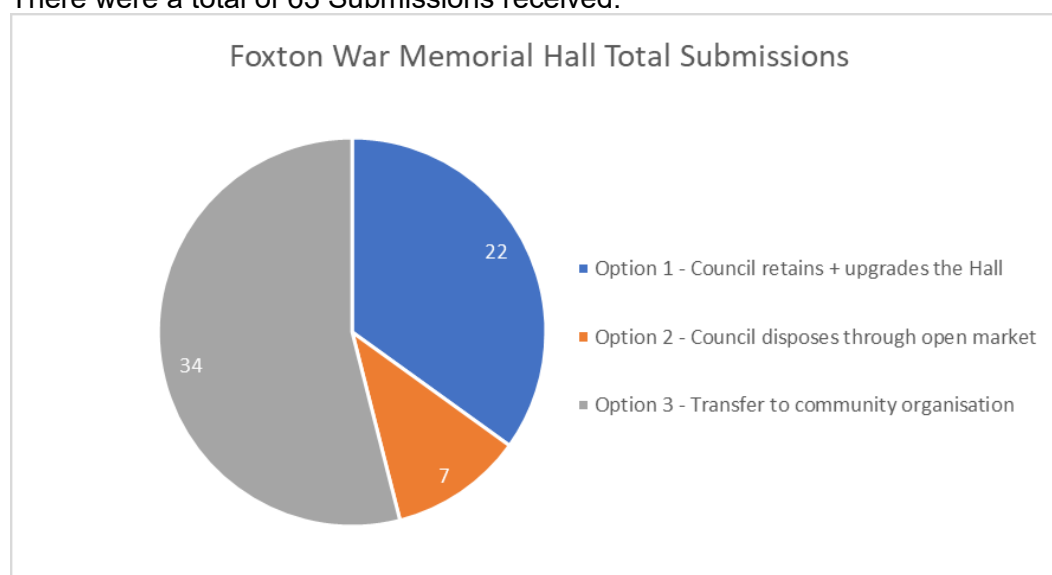
located, it is difficult to ascertain what they precisely were and in particular whether there was any expressive prohibition on sale. The absence of this agreement poses an element of risk to Council in respect to the property disposal.

- 4.14 The land was a gift from NZWATL. The circumstances surrounding the gifting of the land for the Foxton War Memorial Hall arguably means the land was vested as an endowment and also possibly a trust. Sections 140 and 141 of the Local Government Act apply to property vested in local authorities in trust or as an endowment. Section 140(3) requires such property to be retained by the local authority for the purpose for which the property was vested in the local authority. It is however subject to section 140(4)(b).
- 4.15 Section 140(4)(b) permits the sale of a property and the use of the proceeds for a purpose identified under section 141, unless the sale is expressly prohibited by the instrument that vested the property in the Council.
- 4.16 While Simpson Grierson note that Council has consulted extensively on the disposal of Foxton War Memorial Hall (FWMH) as part of the 2018-38 Long Term Plan (LTP), they believe that this consultation has been superseded by the 2021-41 Long Term Plan which spoke about the transfer of the asset to the Foxton War Memorial Hall to a community group. The resolutions from this LTP did not expressly approve the disposal of the FWMH on the open market. They also note the 2018-38 Consultation process is now dated and may not reflect the current community expectations.
- 4.17 Following this advice, officers have sought feedback from the community in relation to the Future of the Foxton War Memorial Hall. Consultation opened on 05 April 2024 and closed on 26 April 2024. Council consulted on three options regarding the hall:
- Option 1 – Council retains and upgrades the hall.
 - Option 2 – Council disposes the hall via Open Market (Preferred).
 - Option 3 – Council transfers the hall to a Community Organisation.
- 4.18 Council sought the views of the community by way of the Let's Kōrero Platform on the Council website, and advertised the process via the following channels, social media, media release, and public notice.

5. Discussion

5.1 Submission analysis

There were a total of 63 Submissions received.



- 5.2 The following comments were made in relation to Option 1 – Council retains and upgrades the Hall:
- *My preference is option 1 and for the hall to be upgraded via funds provided by the rates*
 - *I support Option 1. I think Council needs to retain it and upgrade for the community.*
 - *I support option 1*
 - *If the Council will not transfer the hall then it should be retained and upgrade by the council. We appose the disposal of the hall on the open market.*
 - *I support Option 1. Community asset that Council retain for various functions and as a MEMORIAL HALL.*
 - *I support Option 1. Because Council should be retained for the community.*
 - *I support Option 1. This is core infrastructure. It's Foxton's only Hall. We have no RSA. The community paid for this hall NOT COUNCIL it is ours and we need a hall. Our rates should have been paying to maintain this building all along. Council needs to concentrate on core services not stupid unneeded things.*
 - *I support Option 1. As you need to take responsibility.*
 - *I support Option 1. It's your duty to look after it.*
 - *I don't support option 1 - keeping the hall and ratepayers funding it under any circumstances.*
- 5.2 The following comments were made in relation to Option 2 – Council disposes of the hall through the open market.
- *Option 2 is outrageous as the hall is not councils to sell.*
 - *It's not being used. If kept, it has to be upgraded then maintained. Spend my rates money on pipes and essential services. I vote option 2 - sell the hall on the open market.*
 - *I would like to vote that the hall is put up for public sale but only if the money from the sale is put directly back in to the Foxton community, and the Council would need to be completely transparent about how this is achieved.*
 - *I believe that Council should proceed with the disposal of the Foxton Memorial Hall given that no community group has come forward with a viable option to maintain the hall. Under no circumstances should the Council be considering any option which further increases the proposed rates increases over the next 10 years*
 - *The hall needs support to continue...the people need support to make that happen. Option 2*
 - *The option I prefer is that the land and building be sold on the open market generating funds for the Horowhenua District Council and enabling a more modern use for the site. If it does not attract interest for sale, I would prefer it be "banked" and offered for Ngāti Raukawa ki te Tonga treaty settlement opportunity.*
 - *I support Option 2. 1. Earthquake risk; 2. Not old enough to be a heritage blg; 3. Ugly building; 4. Foxton Memorial Hall could be modern blg, reflecting old/ new perhaps with a stained-glass window of soldiers at war or similar; 5. The Community Centre should be Te Awahou Nieuwe Stroom, encompassing displays/memorials in ANZAC week before and after to offset costs of new building.*
 - *I would like to record my preference for Option 2 disposal through open market for the Foxton Memorial Hall. The memorial hall is a great asset. While I recognise the quest of community groups in their attempts to take on this responsibility, I believe the task for management and resourcing an asset such as this would be onerous for any group without significant funding already guaranteed. Foxton has some remarkable community assets. Te Awahou Nieuwe Stroom and the recently refurbished swimming pool complex are examples of this. Council has invested heavily into this town with community facilities. I do not wish to have a Foxton wide targeted rate to manage this building and believe the council should encourage dynamic, economic investment into the area. This town is set to flourish and businesses need places to develop thriving enterprise that can provide employment and services for locals and visitors.*

- 5.3 The following comments were made in relation to Option 3 – Council Transfers the ownership of the memorial hall to a Community Organisation.
- *I would be keen to support this option but I note the information provided does not include a business plan for a community group is this because one does not exist, or the information has been excluded?*
 - *Suggests transferring ownership to a community organisation, promoting local stewardship. However, this requires careful assessment of the organisation's resources and maintenance capacity. While empowering communities, it also demands support and infrastructure to ensure sustainable management. Councils must thoroughly evaluate before transferring, ensuring the organisation can effectively utilise the land for broader community benefit.*
 - *I could accept option 3 provided the community group be given a set time to complete the necessary upgrades or it reverts to option 2 and is sold.*
 - *Transfer to Community Organisation. Why because the Foxton War Memorial Hall belongs to the people of Foxton, and to a community group that is sole focus is on the Strategic planning and Marketing of the place.*
 - *FWMH is a community facility which needs to stay with a community organisation for community groups and events.*
 - *I support Option3. This hall was a gift to Foxton people, only large hall, a memorial to our fallen. I vote for Option 3. It belongs in perpetuity to the citizens of Foxton Borough. It is in a far better condition than Te Awahou Nieuwe Stroom will ever be.*
 - *This hall is the heart and history of our town. This hall was built by the people not the council. This hall was subsidized by a government scheme for a war memorial community hall for use by the people. Foxton people do not sell the silver or throw out the golden goose when the going gets tough we are resilient. We value what we have. We are expecting growth in our region. No other building meets the needs of the community as this War Memorial Hall does. A Knees up in the TANS building is a no go.*
 - *Gifted to the community therefore needs to be returned to the community.*
 - *Simply because it would be wrong to sell it to somebody who would knock it down with little regard for that fact it is a Memorial Hall.*
 - *I support Option 3. Foxton residents fund the money to build the hall it belongs to the people here. HDC are only caretakers. Gift it over to the hall committee.*
 - *I support Option 3. You can't dispose of it, as you never brought it. It was helped by the Foxton Borough Council.*
 - *I support Option 3. Foxton and Foxton Beach require a facility where we can have a wedding reception, birthday celebrations and funerals in licensed premises. Not enough of our rate money is spent locally and not on local infrastructure*
 - *I support Option 3. The Way (Assemblies of God Foxton) could use hall for youth groups, community meals, church.*
 - *I support Option 3. It was built for the town to remembering those that fought and lost their lives for their community.*
 - *I support Option 3. It opens it up to another idea. Pull it down, install a clock tower surrounded by car parks - so the memorial is honoured and a problem solved.*
 - *I vote for Option 3. This hall must be retained.*
 - *I support Option 3 for the best interest of Foxton*
 - *I support Option 3. If you loose it you won't get it back. A community hall and green space that must be kept for generations to enjoy today and tomorrow.*
 - *Option 3. I want the councillors of Horowhenua District Council to transfer the hall to a Community Organisation (a trust) that has greater representation of Iwi, Maori and the Heritage community. I would also like to see greater support and cooperation*

between councillors, Foxton Te Awahou Community Board members and staff in order to protect, upgrade promote the hall through a trust.

- I support Option 3. The Foxton Memorial Hall belongs to Foxton Residents as Foxton residents raised a considerable amount of money for this hall. The Foxton Memorial Hall does not belong to the Horowhenua District Council. I hope morality and ethics come to the fore in this issue.*
- Option 3 is the only option you should be supporting in all consciousness.*
- I wholeheartedly support Option 3.*
- I support Option 3. We don't have any places to hold funerals and other events eg 21st, weddings etc.*
- I support Option 3. Need to fulfil local requirements of population. a need for tertiary education study courses in languages a place from outside school classes to be held extra curricula e.g. dancing, ballet, drama, history of other cultures. a place where Citizen's Advise Bureau, Information sessions and learning exchange facilities are made available. courses etc. and club meetings and recreational pursuits can be held for workers, ballet practice lessons, care centres etc.*
- I support Option 3. Need to fulfil local requirements of population. a need for tertiary education study courses in languages a place from outside school classes to be held extra curricula e.g. dancing, ballet, drama, history of other cultures. a place where Citizen's Advise Bureau, Information sessions and learning exchange facilities are made available. courses etc. and club meetings and recreational pursuits can be held for workers, ballet practice lessons, care centres etc.*
- I support Option 3. The people will preserve and nurture not destroy and forget.*
- I support Option 3. I consider this to be the best option for the betterment of the community.*
- I support Option 3. Only if the Hall is controlled and run by the committee that has been proactive in keeping the hall for all of Foxton people.*

5.4 In addition to the feedback received in relation to the specific topics the following general comments were captured.

- I am writing to share my whakaaro regarding the Foxton War Memorial. I am wondering if the Horowhenua District Council has a mechanism whereby currently owned land and/or property is offered first right of refusal to mana whenua?*
- Sell our memorial u will be sorry community opposes this ALOT don't screw with small towns u will see what happens I think [REDACTED] around and find out is the saying? Haven't ur council [REDACTED] Foxton enough go destroy ur lake so. E more drop kick [REDACTED]*
- I am a ratepayer alongside my husband and we have lived and paid our rates in full in Foxton Beach since 1988. I don't believe that you have placed all the options on the table for me to make an informed choice about the Foxton Wardens Memorial Hall. I do NOT believe that the 3 options placed on the referendum/ballot are sufficient and I will NOT sanction any of them. My personal preference is that the Foxton War Memorial Society should be considered as Option 4.*
- This group has actively campaigned against the sale of the Hall and is willing to undertake the work needed to restore the building to working order. They are also committed to obtaining funding for the required work. This major project is very expensive but if we lose the FWMH, we will be losing not only a heritage building, but also the only decent sized hall for functions in our area.*
- Historical Society nor the whole of Ngāti Raukawa. I do however represent my hapū and whanau in the Foxton district and wider Horowhenua and I share support with other historians and community people for heritage in the region. ... At this time in the history of Foxton there is no venue that is publicly owned that can cater for more than 100 people at an event. The Foxton district needs this type of venue. The hall was built with the support of community fundraising through a community organisation and should be the venue for future fundraising events.*

6. Options

Option 1: Council Retains and Upgrades the Hall

- 6.1 Council commits to vital upgrades to safeguard the hall's safety and longevity, preserving its historical integrity. This endeavour demands a substantial investment from ratepayers. Preliminary estimates suggest the cost could range from \$1.5M - \$2.1M depending on the extent of renovations required although further investigation is required to determine this. It is crucial to note that the cost estimates provided are indicative only.

Option 2: Council Disposes through Open Market (Preferred Option)

- 6.2 While selling on the open market may offer the potential for financial returns, Council recognises the importance of community benefit. This avenue presents an opportunity for an innovative business approach that embraces forward-thinking for the site.
- 6.3 It is important to note that Council has allocated funding respectfully to relocate the Rolls of Honour to Te Awahou Nieuwe Stroom, ensuring the continued recognition of those who served and those who lost their lives while serving.
- 6.4 Any proceeds of sale will be used for the purposes to be identified by the Council but consistent with the original endowment.

Option 3: Transfer to Community Organisation

- 6.5 Option 3 suggests transferring ownership to a community organisation, promoting local stewardship. However, this requires careful assessment of the organisation's resources and maintenance capacity. While empowering communities, it also demands support and infrastructure to ensure sustainable management.
- 6.6 As discussed previously in this report, there were two potential organisations that presented proposals as part of the RFP process in relation to the Foxton War Memorial Hall. Rather than considering them individually there could be benefit to both community and Council if the direction is for them to work together to present a proposal to Council for consideration.

Cost

- 6.7 Costs to Council are only incurred in Option 1, while these costs are still to be tested by way of an in-depth assessment of strengthening requirements, based on the information that has been provided. A breakdown is provided in the following table.

Capital cost (estimated)	Indicative rates impact 2024/25	Indicative debt impact 2024/25	Scenario 1: Fund through current Representation and Community Leadership Targeted rate	Scenario 2: Fund through new targeted rate (Foxton and Foxton Beach properties (within TAFCB electorate))
Option 1 - Council retains and upgrades the Hall				
\$1.5m (lower end)	0.07%	\$1.5m	\$140.58	\$65.09
\$2.1m (higher end)	0.09%	\$2.1m	\$141.28	\$69.12
Current proposed targeted rate for 2024/25			\$138.83	\$55.00

Rate Impact

- 6.8 As detailed in the table above.

Community Wellbeing

- 6.9 The community's feedback highlights the importance of the Foxton War Memorial Hall, not just as a physical space, but as a symbol of collective memory and identity. Retaining and upgrading the hall, transferring it to a community organisation, or even selling it on the open market each have distinct implications for community wellbeing. Ensuring the hall's future aligns with the community's values and needs is crucial for maintaining and enhancing local wellbeing.

Consenting Issues

- 6.10 There are no immediate consenting issues identified however earthquake strengthening will undoubtedly trigger consenting requirements.

LTP Integration

- 6.11 The sale of the Foxton War Memorial Hall is in line with both the Long Term Plan from 2018-2038 and that from 2021-2041. No maintenance budgets have been factored into budgets for the current LTP and any necessary work would be classed as reactive.
- 6.12 One submission to the 2024-44 LTP (submitter #331) submitted to Council indicating that they "do not want the hall to be sold".

7. Consultation

- 7.1 There has been significant consultation with the community in navigating the disposal of this asset.

8. Legal Considerations

- 8.1 Council officers have sought the advice of Simpson Grierson in terms of both the process followed and the concerns brought to light by the Foxton War Memorial Hall Society Incorporated (FWMHSI). The advice forms the basis of the process undertaken to date.
- 8.2 The absence of the signed agreement with the New Zealand Woolpack and Textiles Limited is a consideration that needs to be factored into decision making. Officers have made all reasonable steps to make contact with NZWTL Trustees in search of the said agreement however have been unsuccessful.

9. Financial Considerations

- 9.1 There is a disposals budget that would meet the cost of disposal for Options 2 and 3. All operational funding for the Foxton War Memorial Hall has been withdrawn from the 2024/25 Long Term Plan.

10. Iwi Considerations

- 10.1 One submitter spoke about offering the land to mana whenua:

I am writing to share my whakaaro regarding the Foxton War Memorial. I am wondering if the Horowhenua District Council has a mechanism whereby currently owned land and/or property is offered first right of refusal to mana whenua?

- 10.2 In terms of a formal amendment to the Property Disposal Strategy, officers are still navigating this process with iwi/hapū, however this does not preclude Council from offering Mana Whenua the first right of refusal in this process if they choose to do so.

10.3 Staff sought input from iwi / hapū partners in formulating this paper however at the time of writing nothing had been received.

11. Climate Change Considerations

11.1 There is no climate change impact.

12. Environmental Considerations

12.1 There are no environmental considerations.

13. Health & Safety Considerations

13.1 There is no Health & Safety impact.

14. Other Considerations

As previously stated, budget will be provided to relocate the Rolls of Honour to Te Awahou Nieuwe Stroom to appropriately remember those who have served.

15. Next Steps

15.1 Officers will carry out the Council instructions as per the resolution of Council.


Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

16. Attachments

No.	Title	Page
A↓	Foxton War Memorial Hall - Community Submissions	79

Author(s)	Brent Harvey Group Manager - Community Experience & Services	
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Approved by	Monique Davidson Chief Executive Officer	
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[REDACTED]

Foxton

Email [REDACTED]

Mob [REDACTED]

20 April 2024

Submission - Proposal to Dispose of the Foxton War Memorial Hall

Favoured Option Option 3

Reasons:

This hall is the heart and history of our town.

This hall was built by the people not the council.

This hall was subsidized by a government scheme for a war memorial community hall for use by the people.

Foxton people do not sell the silver or throw out the golden goose when the going gets tough we are resilient. We value what we have.

We are expecting growth in our region.

No other building meets the needs of the community as this War Memorial Hall does. A Knees up in the TANS building is a no go.

The costs thrown around are a guess.

The Government has extended the deadline and is undertaking a review.

The council is out of step with the Government and the people affiliated to Foxton.

The people of Foxton are a mixed group of socio-economic groups who all support each other.

There are unrecognized skills in the Foxton Community, people who can make a profit and run businesses.

These skills are available within a group of locals, who are quite capable of running the War Memorial Hall for the people.

Use the enthusiastic, skilled community group The Foxton War Memorial Hall Building Society Incorporated, already available.

Yes I would like to speak given the opportunity.

The council states

TheL HDC is concerned about our community well-being and outcomes:

- Vibrant economies
- Outstanding environments
- Fit-for-purpose infrastructure
- Partnership with Tangata Whenua
- And strong communities.

Keeping the Foxton War Memorial Hall meets all these objectives, why sell?

If HDC no longer want responsibility it costs them nothing to give ownership back to the community.

The fiscal outcome for HDC is limited compared to the benefits gained to the community.

Save the Foxton War Memorial Hall for the Foxton Community 2024

Contact Details:

██████████

Secretary, Foxton War Memorial Hall Society Incorporated

████████████████████

██████████

Request to speak: **YES**

Over many years the Foxton community has strongly emphasised to both the society and the council that the Foxton War Memorial Hall is a key part of Foxton's heritage and therefore should be seismic strengthened, maintained and be made to flourish and available to our public in a cost effective and sustainable way.

In it's 6 September 2023 Foxton War Memorial Hall Requests for Proposal this Council described our Hall as a "**well-loved and iconic place**." Furthermore, this Council says "it holds an important place in the identity of our community" And so it does. Moreover, the RFP noted this "centrally located site...offers a significant opportunity to attract high numbers of both local and visitor traffic." And so it does. Yet this Council just did not care if a purchaser came along and used the existing building or knocked the building down. Inappropriate given its heritage and that there is nothing else like it in our community. More about that shortly.

This year the Council then had a bit of a change of heart. In the first of two notices titled "Horowhenua District Council is seeking your feedback on three proposed options for the future of the Foxton War Memorial Hall," published on 5 April 2024 and again on 10 April Council correctly described the background of our Hall as follows: It "stands as a testament to the resilience and spirit of our community. In 1952, New Zealand Woolpack and Textiles Limited (NZWATL) generously gifted the land to the Foxton Borough Council for the purpose of a War Memorial. Over the years, the hall has evolved from its humble beginnings as a theatre and storage facility into a **cherished community hub**." And so it has. Given these circumstances, I simply have to ask, why can't the Foxton War Memorial Hall be saved for our community along similar lines to Foxton's historic courthouse which also requires seismic strengthening?

You may be thinking just why did Council have a change of heart regarding the immediate future of the Foxton War Memorial Hall? Well as stated by Council itself in its April 2024 notices: "a number of intricacies surrounding the land's original purpose as a War Memorial have become apparent and it was decided that further community consultation should be undertaken." The notices went on, I am pleased to say:

"As we navigate through these complexities, our primary focus remains the interests of the Foxton community. (Here, Here). We are dedicated to engaging with stakeholders and the

Save our Foxton War Memorial Hall for our community – 26 April 2024

1

wider community to ensure that any decisions regarding the Foxton War Memorial Hall are made thoughtfully, considering its historical significance and impact on the community.”

Council has asserted many times that the Foxton Community has a modern community hub in the form of the Te Awahou Stroom Nieuwe Building but this is only part of the story. This certainly is an important multi-cultural, multi-purpose visitor and community hub in Foxton, hosting some 150,000 users annually - to visit the Maori and Dutch museums, the library or the community rooms, the gallery or the heritage room. It is a really important asset for sure for our community. However, it is not a fully-fledged community centre like the Hall is. By that I mean you can't have tangis or funerals there, line-dancing, 21sts, indoor market days that could and should be increasingly linked to the surrounding area like the Te Awahou Riverside Cultural Park. If Whanganui can have their riverside market then so should we at Foxton with our unique Loop setting.

Last century humans witnessed the greatest global conflict our planet has ever experienced, i.e. World War II and local families who lost loved ones donated money in the early 1950s so we could have a community facility, the Foxton War Memorial Hall, in their honour, for all the community events I've already mentioned tangis, dances, 21sts and the like in the form of the Foxton War Memorial Hall.

As you know we have just experienced ANZAC day which celebrates Kiwis who made the ultimate sacrifice during World War I at Gallipoli, the Horowhenua District Council while saying yes to keeping our local courthouse as a heritage building, despite it also requiring seismic strengthening like our Hall, has gone against the wishes and recommendations of the Foxton War Memorial Hall Society Incorporated, established to save the hall for community use. If our Foxton War Memorial Hall disappears as we know it today we will never see it's like ever again and our community will be the poorer for this loss as well you should know.

Turning to the composition of the Foxton War Memorial Hall Society Incorporated, let me assure you this Society is made up of experienced business people who have proven track records in running successful businesses. It is a smack in the face when we did not have ownership of the Hall as our asset to make it work for our community to advance our business case when by not having control of this asset our business plan was somewhat handicapped as a result and unfortunately and wrongly, in my view, rejected by this body. Let me say that ironically it is only now after our Courthouse has been saved are they seeking local experienced people to form their committee to take charge of the mahi needed to rejuvenate that building. So I say to you right now come on Council do the right thing and give our committee a helping hand to save and sustain our Foxton War Memorial Hall for current and future generations.

Further crucial arguments to retain the hall in community hands comprise:

- The gifting agreement for the hall has a clause intending to hold all future Councils to retaining ownership and operation as a community centre and War Memorial Hall (signed agreement as per minutes Foxton Borough Council and no physical copy has been found of agreement);
- Government subsidies were obtained and recorded in hand written financial statements as to being received with conditions that Hall remained as a community centre for continued use in future by Councils receiving subsidy (Copy of conditions found but no signed agreement between government department and Foxton Borough Council has been found agreeing to conditions of subsidy);

- All of the Councils plans going forward predict high growth and growing demand on facilities that would attract people to live in our area but at same time are disposing of several significant community assets, devaluing the history of the buildings and people's mental wellbeing in their links to such buildings;
- The Horowhenua District Council did not pay for the Hall, has only done basic maintenance that has not kept it up to public use standards but want to gain monies to offset poor decisions of previous years on a building that has leaked since it was opened;
- The Council is ignoring it's ethical and moral obligations to past and present residents in retaining and maintaining a building that has significant historical, cultural and emotional links;
- The Council has known since 2014 that the building required work, did nothing until 2019 placing it on a disposal list instead of carrying out their moral and ethical duty of care in maintaining the building or at least coming to the residents with high visibility consultation asking the residents what they wanted the council to do with it;
- Council currently proposes a targeted rate for current democracy costs of the Te Awahou Foxton Community Board but no such targeted rate was offered to Kere Kere Ward ratepayers in 2014, 2015 onwards Annual or Long Term Plans to address the required earthquake strengthening work for our Hall;
- Figures provided by Council for the remedial seismic work are at best 'ballpark' figures; with no expert report to back them – current consultation based on 2014 report says a possible 300% increase – that could take work to \$700k, not \$1.5-\$2.1million – these are scare tactics. Also a new report may find newer, cheaper methods can be used – as the report is 10 years old.

In summary as observed by Council our Foxton War Memorial Hall is a **well-loved iconic place**, and is a **cherished community hub**. Please do not let this place, this hub be taken away from our community. **Option 3 is the only option you should be supporting in all consciousness**. Moreover, unlike the Foxton Courthouse, there is an existing business focused committee willing ready and able to take over the operation and management of the Hall and ensure rather than have this icon, this hub disappear instead be refurbished, seismic strengthened, and operated in an effective, sustainable way so that it once again becomes a proud cornerstone and pivotal part of Foxton's heritage going forward.

BR

26 April 2024

FOXTON MEMORIAL HALL SUBMISSION

[REDACTED]
[REDACTED]
Foxton Beach
[REDACTED]

I wholeheartedly support Option 3: Transfer to Community Organisation.

I want Horowhenua District Councillors to vote for the above option i.e. Transfer the Foxton Memorial Hall to a community Organisation.

I am amazed that this issue has got to where it is.

The Foxton Memorial Hall **belongs** to Foxton Residents.

Foxton Residents raised a considerable amount of money for this hall.

The Foxton Memorial Hall does not belong to the Horowhenua District Council.

The land that the Foxton Memorial Hall is on was gifted for a War Memorial Hall and Community Centre.

Te Awahou Nieuwe Stroom is primarily a library, information center and museum and cannot and should not fulfil the many functions that the Foxton Memorial Hall can - such as a place for Zumba, music, line dancing or kapa haka which all make a lot of noise and vibration.

Te Awahou Nieuwe Stroom has no space to enable it to cater for large events such as funerals, 21sts or other celebrations.

Te Awahou Nieuwe Stroom has no room to display any of the memorials that the Foxton Memorial Hall had.

It appears that the Horowhenua District Councillors have no appetite for spending money for the maintenance and strengthening of the Foxton Memorial Hall YET the Horowhenua District Councillors seem very ready to sell the hall for the benefit of the Horowhenua District Council

I will be noting which councillors vote for "Option 2. Council Disposes through Open Market".

Morality and ethics seem to have been lost in this issue.

In the interest of my health I have no wish to speak to this issue.

I repeat *I want Horowhenua District Councillors to vote for the above option i.e. Transfer the Foxton Memorial Hall to a community Organisation.*

[REDACTED]

██████████

To HOROWHENUA DISTRICT COUNCIL

SUBMISSION ON FOXTON WAR MEMORIAL HALL

I SUPPORT OPTION ONE - For HDC to RETAIN THE WAR MEMORIAL HALL AND DO THE REQUIRED MAINTANANCE UPGRADE/S.

I OBJECT TO THE SALE OF THE FOXTON WAR MEMORIAL HALL.

As a community we have been hamstrung and disadvantaged greatly by not having the backing and voice of our Community Board and Councillors on this issue.

Without having the Foxton Community Boards consistent support (due to apparent conflict of interest with members which I do not agree exists) and having our Kerekere Ward councillors Mr Allen and Mr Brannagan both voting to sell our War Memorial, (even though they are aware of the community desire to retain it) the usual mechanisms set up to represent the people have been cut off from us and all efforts have fallen upon the Foxton War Memorial Hall Society Inc to stop the sale and it seems they are either over extended, or negligent in their duty to their paid membership & the public at large, by lack of communication to, organisation with, and inclusion of said membership, to do anything effective in stopping the sale. They have failed to utilise the membership and have alienated all those that became financial members by keeping them out of all process apparently upon HDC advice which I believe has therefore majorly diluted the impact shown to Council that exists by those with a desire to retain the asset.

I do not believe a community organisation exists at this stage that would be capable to take over the entirety of ownership of the War Memorial, but I believe FWMHSI could be a great SUPPORTING AGENCY alongside HDC in retaining what we have and continuing on into the future. Council has the infrastructure needed to be successful.

Our youth have not had representation on FWMHSI contrary to the societies constitution to find both youth and Māori to participate. They will be a generation without the War Memorial Hall at their disposal which would be a shame as they will be the generation that will have to pay for the development of a similar building in the future if we lose what we now have.

I believe the 21st Company of the 2nd Combat Support Services Battalion of the Royal NZ Army Logistics and Company Sergeant Major Erin Smith of Linton should be included in any consultation process also, as they have the Freedom Charter and the keys to Foxton and the memorabilia associated with the Freedom Charter will be moved upon any future sale of the war memorial. They may have protocols associated with that and should be able to contribute to ideas regarding the future of the War Memorial Hall.

Neither this pseudo submission process or poll can accurately reflect the true community wishes. Facebook posts have hundreds of comments from the public all that will be irrelevant to this process of consultation.

The whole affair has taken place BEHIND CLOSED DOORS, 'IN COMMITTEE' BY BOTH HDC AND THE SOCIETY TASKED TO SAVING IT (FWMHSI).

Tony Hunt wrote an article on 26 Nov 2021 titled "The Last Mayors Of Foxton Borough" and interestingly ex Mayor Mark Perreau gave to the town part of his land in Duncan St to the newly formed Woolpack and Textiles company and further ex Mayor Harry Podmore who was an employee of Woolpack and Textiles sorted bottles from a town collection raising money for the War Memorial Hall. The past Mayors and Councillors that supported the building of our War Memorial are to be admired and remembered for their forethought and community mindedness.

HDC hypocrisy was astounding yesterday on Anzac Day while both Levin and Foxton War Memorial Halls futures are uncertain and both were absent from all wet weather venues alternatives.

DISASTER PREPAREDNESS

FOXTON DOES NOT HAVE A COMMUNITY RESPONSE PLAN LISTED ON HDC WEBSITE AT ALL but people rely on having a community asset like the Foxton War Memorial Hall available in times of need for an emergency response and if both Levin and Foxton War Memorial Halls are no longer available will HDC then be having to build new facilities at the cost to ratepayers? No other facility in Foxton can offer the Community what the War Memorial can, a kitchen, and a big enough space for a large number of displaced persons in the event of a natural disaster.

<https://www.horowhenua.govt.nz/CommunityPlaces/EmergencyManagement/Community-Response-Plans>

PLEA

The Community deserve better than this wholesale disinvestment of a true community asset gifted to the people. This IS core property. HDC is kaitiaki only.

“To resolve its lack of protection, in 2020 Heritage NZ listed “Te Whare Kooti o Te Awahou” (“The Foxton Courthouse”) as Wahi Tupuna/Tipuna – recognising the land’s original gifting by Ihākara Tukumarū”. Our War Memorial Hall is also a Wahi Tupuna/Tipuna and I am calling upon all Councillors as temporary kaitiaki, to place a cloak of aroha & protection over it and work to reinstate its use for the community as intended and to continue to honour those who gave their lives for us.

Where would Foxton celebrate Armistice Day and Anzac Day in future years if not at the War Memorial Hall?

With the new government extending the time for earthquake strengthening the time pressure is no longer the issue and we as a community have been given the time to find answers to the financial aspects that are driving the sale of our community assets.

Please find a way to retain the War Memorial Hall including the gardens in front of the property.

LEST WE FORGET

Tena koutou,

My name is [REDACTED]. My email address is

In this submission I do not represent the Foxton Historical Society nor the whole of Ngati Raukawa.

I do however represent my hapu and whanau in the Foxton district and wider Horowhenua and I share support with other historians and community people for heritage in the region.

I want the councillors of Horowhenua District Council to transfer the hall to a Community Organisation (a trust) that has greater representation of Iwi, Maori and the Heritage community.

I would also like to see greater support and cooperation between councillors, Foxton Te Awahou Community Board members and staff in order to protect, upgrade promote the hall through a trust.

If the Council will not transfer the hall then it should be retained and upgrade by the council. We appose the disposal of the hall on the open market.

At this time in the history of Foxton there is no venue that is publicly owned that can cater for more than 100 people at an event. The Foxton district needs this type of venue.

The hall was built with the support of community fundraising through a community organisation and should be the venue for future fundraising events.

In the recent past the Council and the Foxton community were able to form a trust to help establish the new library-museum TANS complex. This should be done again for the hall.

Funding from the Foxton Beach Improvement Fund should also be used for the hall as a venue for the people of the district.

From a heritage point of view the hall represents a very important link to the districts contributions to our war service and protection of our people and democracy.

In our history the hall also represents the coming together of all our people for the whole community to remember those who fought and those that died for our country.

I would like to speak to my submission.

Nga mihi,
[REDACTED]

**FOXTON WAR MEMORIAL HALL
SUBMISSION**

Name: _____
Email/Address: _____

I want Horowhenua District Councilors to vote for
Option 1

I support Option 1 because of (state reason) _____
(see attached)

I would like to speak to my submission. Yes No See Attached

Signed: [Signature] Date: 26-4-24

* Option 1. Council retains and upgrades *

Option 2. Council Disposes through Open Market (preferred Option)

Option 3. Transfer to Community Organisation

NOTE: This submission can only be submitted by email to this address: fwmh@horowhenua.govt.nz . If you have technical or digital challenges to doing this, we suggest taking the completed form to Te Awahou Nieuwe Stroom and asking them to please scan and email the form for you.

Foxton War Memorial Hall

Dear Horowhenua District Councillors,

I am making this submission to ask you to please reconsider disposing of the Foxton War Memorial Hall.

My Background

Firstly though, I will introduce my interests in this hall – which I have been inside only once – last year.

I am a (recent) member of the **Foxton War Memorial Hall Society Inc.** I am a current committee member of the **Foxton Historical Society Inc.**, which I have had connections to since about 1990-ish (though only basic membership in the 1990s). I am a current committee member (since c1986) of the **Kelvin Grove Community Association Inc.**, which under various names has run the **Kelvin Grove Community Centre** since 1980 – other than about three years, which are relevant here – and which I'll explain later. I also was a final stage committee member of the 1899-built **Stoney Creek/Whakarongo Hall**, which was sold for conversion into a residence in about 2005.

In addition, my Foxton-born great uncle was an initial donor to the first **Kelvin Grove Hall** in 1901, and his brother – my Foxton-born grandfather – was secretary of that hall committee from the WWI years, to c1935 – including being actively involved with fundraising for the second hall after the first burnt down in 1921. Then in due course my parents took over various roles with the hall – which included Dad having to regularly clean the hall after milking our dairy herd, after drunks routinely messed it up. For this type of reason, the present hall does not allow 21sts and other boozy parties etc. – having learned the hard way.

Coincidentally, lest it help here, I am a long-time committee member of the group operating the 1880-built, KiwiRail-owned (wooden) **Ormondville Railway Station** and precinct (i.e. scary live trains); the earthquake-prone, PNCC-owned, 1923-built (brick) **Palmerston North Electric Power Station**; and the Trust-owned, 1904/5 built (brick) **Hoffman Kiln** that certainly contributed the bricks to the Foxton Courthouse, and probably contributed the bricks to the Foxton War Memorial Hall. All but the Foxton hall have heritage listings. Despite their brick-related issues, the power station and kiln are much more freely accessed (with the use of common sense, and 'enter at own risk' understandings) than the Foxton Courthouse and also (apparently) the Foxton War Memorial Hall.

Impressions and Thoughts

So, having hopefully established my history with running halls, I would like to say that I was stunned at my first visit to the Foxton War Memorial Hall last year. What an amazing building! It is a credit to the people who planned and fundraised for it, designed it and built it, and to those – including hall users - who have undertaken the hands-on care of it all these years. It makes the flat-roofed, chipboard, Kelvin Grove Community Centre (**the 1970-built former PN Centennial Pavilion**) look like a cardboard banana box. The previous KG halls and

the Whakarongo Hall were very basic rural halls – but they had/have beautiful timber floors like the Foxton War Memorial Hall.

I think that the hall should remain in Horowhenua District Council ownership, but be leased by and run by a local Foxton community group on a day-to-day basis. That retains the hall's security of community ownership in the event that the group leasing the building fails; and also allows the involved local group to develop and promote the hall and to find local people and groups who would like to use it on a regular basis. At present there seems to be a disconnect between HDC and potential users; limited facilities for potential users in the hall; and a far-off council administration that clearly has little or no interest in the building.

Under it's variously names, Kelvin Grove Progressive/Residents/Community Assn Inc. has leased our hall since 1980. We encourage people to use the building, help set up groups (latterly one for retired women and now one for the retired men from the community). A church uses it throughout Sundays, and a group runs a 'daycare centre' for school age kids there in the school holidays. Rose City Rock n Roll is active there on various nights of the week, and some Saturday evenings, and Fulton Hogan has seemingly massive meetings at the hall every few weeks – last week there were perhaps around 100 of their vehicles parked around the building's carpark and on the street. Then there are also the various casual users/functions etc.

Lockdowns aside, the hall usually earns over \$2,000.00 per month (sometimes well over it), while our rent payable to PNCC is low at about \$1,920.00 per annum. However, we put our money earned into such things as \$40,000.00 toward our new carpark; purchasing and installing audio-visual gear and various other technology into the building, which attracts users – including the church using it to broadcast their services online. We have just purchased a whole new set of chairs and tables for the hall – which arrive next week. We also recently re-equipped the various kitchen items, such as crockery. Regular user groups have their own locked cupboards

As well as these things, we have in the past also donated surplus funds to PNCC for a suspension bridge for the Linklater Reserve, and other such things for the benefit of the local community. That kind of thing is all part of the lease arrangement – thereby allowing some spending on behalf of other non-hall local community facilities.

While our community group usually runs most jobs involving operating the hall on a volunteer basis, we also pay the person who directly attends the hall etc., etc. (except for the ones who don't want to be paid for the 'privilege' – there are some!).

Past failed 'experiment'

I mentioned that for several years since 1980 that we weren't leasing the building. This was from around 2003-2006. At this time, PNCC decided it could do a better job than us and dropped our lease. Things didn't go as well as they imagined, however, even though our booking officer of the day stayed with them. Their hopes and dreams failed, and after the three years, we were asked to take over running the hall again. We were amused! The problem was that PNCC's dream that the existing hall users would supposedly run the hall instead of us, fizzled, as the hall users have their own groups and committees, and don't

4

necessarily want to deal with a hall as well. Our former booking officer also came back to us. She'd unexpectedly found herself having to try to run the whole thing by herself.

Summary

I hope this explains things clearly enough. I would hate to see the beautiful Foxton War Memorial Hall dumped from HDC ownership, and for it to end up in private hands - and then potentially be scrapped when the 'new owner' got bored with making it available as a community hall to the Foxton community.

This hall should have Category Two protection on Horowhenua District Council's Heritage Plan, based on its history as a war memorial. It should also be part of the Heritage Precinct that is being proposed by Foxton Historical Society. I am amazed that the building wasn't included amongst the collection of buildings that conservation architect, Ian Bowman, and I were commissioned to study a few years ago.

Finally, the hall – like the many other memorial halls built around NZ after WWII - was intended to serve as a "useful" war memorial (as opposed to the monuments of WWI). Certainly those people who contributed toward building it, some of whom certainly will have lost loved ones in the wars, would never have anticipated that the hall might end up potentially being so casually being flicked in the future.

I would happily speak to my submission, but for the distance to Levin and not knowing what time of day/evening the meeting concerned might be held.

██████
██████████
██████████
Palmerston North 4414

Foxton War Memorial Hall - Submission 26 April 2024

Organisation Details

Foxton War Memorial Hall Society Incorporated

[REDACTED]
Foxton Beach 4815

Contact Details

Nola Fox - Chairperson

Email foxtonwarmemorialhall@gmail.com

Request to speak YES

Thank you for the opportunity to submit our organisations thoughts on the three options offered in the community engagement HDC is currently undertaking.

We support Option 3.

In deciding the future of the Hall please consider the following as to why Option 3 is the best way forward for the whole of Horowhenua:

Land and Building were gifted for use as a War Memorial and a Community Centre

Clear evidence has been provided to HDC on the gifting of the land and buildings by NZ Wool Pack and Textiles Limited with a signed agreement noted in Foxton Borough Council minutes. The intentions of the donor was that the donation was to renovate the existing theatre into a War Memorial Hall and Community Centre. The land title states this gift to be held by future councils in perpetuity. Changes in ownership nor legislation should not wipe away those facts. HDC ratepayers have not paid for the Hall and only minimal maintenance has occurred over the years.

Significant amount of monies raised by community

Not only did a very small community raise over £6,000 when the average weekly wage was £12, Government subsidies were obtained matching the community effort. This is recorded in handwritten financial statements as to being received with conditions that Hall remained as a community centre for the continued use in future by Councils. Furthermore, the Te Awahou Nieuwe Stroom building is primarily viewed as a library, museum, meeting room and council service centre. It also does not bear any such title as Community Centre.

Report about earthquake strengthening work known since 2014

The Council has known since 2014 that the building required work. From 2014 HDC did nothing until 2019 placing it on a disposal list as a non-core asset instead of carrying out their moral and ethical duty of care in maintaining the building. Nor has the Council come to the residents with high visibility consultation asking the residents what they wanted the council to do.

A desktop analysis does not replace a full in-depth expert earthquake structural engineering report. We have just seen the Foxton Courthouse suddenly become the best rated earthquake prone building now correct investigations have occurred. All the reports done in 2014 were by the same company. Resulting in a far more achievable outcome for both HDC and the community. Figures provided by Council for remedial work are 'best guess'; with no expert report to back them whereas current consultation based on 2014 report says a possible 300% increase – that could take work to \$700k, not \$1.5-\$2.1million – these are scare tactics. Also, a new report may find newer, cheaper methods can be used – as the report is 10 years old. Anything currently around the Hall is 'best guess' which does not provide for transparent decision making.

Foxton Futures community engagement

The Foxton Futures community hui – 3 sessions brought into focus 7 key points. The top 3 being: history; cultural values and tourism. Therefore, maintaining the history of Foxton includes retaining the Hall, fully restored back to a vibrant part of a historically significant journey in New Zealand's history as the birthplace of the Manawatū. The Council is ignoring its ethical and moral obligations to past and present residents in retaining and maintaining a building that has significant historical, cultural, and emotional links by disposing of the Hall on the open market. LGNZ states on their website that Council's role is to enable democratic decision making by and for communities and to promote their social, economic, environmental, and cultural wellbeing.

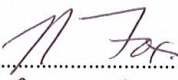
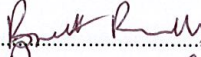
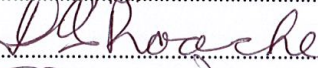
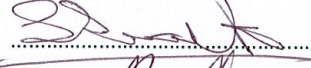
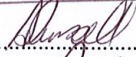

Required facilities for a growing community

Projected growth for the area, with known pressures coming on to public facilities, we cannot understand why the Council wishes to dispose of an asset it cannot and will not be able to fund a replacement for. While Te Awahou Nieuwe Stroom does fulfil some functions of a community centre it appears to be handicapped by original unresolved building issues and operational costs that have now escalated to an estimated \$525,000 roof repair. In addition, Te Awahou Nieuwe Stroom is severely limited for large events and in particular funerals/tangi, weddings, 21sts, large celebrations with alcohol permitted or physical activities like kapa haka, line dancing, sports, productions. Furthermore, whilst earthquake strengthening is required, we have just had the government announce extensions of time for strengthening work, there is also a review on what levels will be – with strong indications the % required will drop to be more achievable.

Letters of Support

The committee presents letters of support from the following in attached Appendix: Mrs Vine, Mr John Norton, Levin RSA, Foxton RSA, Tony Robinson Motors, Wildlife Foxton Trust.

By the Foxton War Memorial Hall Society Incorporated Committee

Nola Fox		Chair
Brett Russell		Secretary
David Roache		
Lorna Smith		
Sue-Ann Russell		Treasurer
Tony Robinson		

Signed on 23/04/2024

The Foxton War Memorial Hall Society Incorporated Management Committee

Foxton War Memorial Hall Society Incorporated

Letters of Support Appendix to submission 26/04/2024

[REDACTED]

Lewis Roache,
Foxton Community Board Chairman,
Foxton.

Palmerston North,
4414

Ref. Plans to salvage local Memorial Hall.

Dear Sir

I feel sad to read in the Dominion Post 1-10-2019 we're fighting Horowhenua's District Council decision to dispose of it. Oh dear!

I am Kyra Byrne-Mounter, my parents have lived in Foxton since 1921, Dad bought a house at 4 Liddell Street in 1971/2, I walked to work through "Dead Man's Alley" daily as our back gate was almost opposite the "old brick theatre burnt out building". The old ruins was cleared in the 1950's. Our family of 11 raised in Foxton the house then sold 1981 after parents moved to Foxton boundary.

Bob a greener by trade was a staunch R.S.A member, having served in Somme WW1, and Captain of NZ Home Guard at Foxton Beach during the war years in a River Front Shop 5.55, WWII. My brother also served WWII. "Joe" honoured "MBE".

The Memorial Hall was built with T.L.C. to serve our proud Town. The R.S.A. members names on the roll of Honour meant everything to the residents and were honoured on Anzac Day yearly services too!

We (family) are proud of this building and celebrated family wedding receptions, Saturday night dances, flower shows, I played indoor basketball in the evenings, and Mum, Marie a C.W.I. member supported its build too. Everyone fundraised then too.

It's so love to see citizens get behind the Hall refurbished and strengthen, I too would donate if this is followed through.

I remain through and through a "Foxton girl" at 54 yr.

[REDACTED]



14 November 2023

I, [REDACTED] Returned Serviceman, No. 403083 fully supports that the Foxton War Memorial Hall be retained as a community facility and fully supports the bid by the Foxton War Memorial Hall Incorporated Society to retain ownership of the Hall.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'John [REDACTED]', written over a black redaction box.

A solid black rectangular redaction box covering the name of the signatory.



16 November 2023

Horowhenua District Council
Private Bag 4002
Levin

We, the undersigned being the Executive Committee of the Foxton RSA, fully supports that the Foxton War Memorial Hall be retained as a community facility and fully supports the bid by the Foxton War Memorial Hall Incorporated Society to retain ownership of the Hall.

Yours sincerely

Executive Committee Members

President: David Roache

Vice President: Neil Price

Treasurer/Secretary: Tara Peters

Committee Members: Joy Hansen

Peter Ryan

George Samson

Gael Tapine

John Tatterson

Te Kenehi Teira

Patron:

Trevor Solomon

Foxton RSA, 1 Easton Street, Foxton 4814
Email: foxtonrsa@xtra.co.nz





14th November 2023

Mr David Roache
c/o Foxton RSA
Foxton

To Whom it concerns

Foxton Memorial Hall

The Foxton Memorial Hall was opened on 26 October 1954, and since that time the hall has continued to play its full part in the life of the Foxton community.

Foxton people are proud of the memorial hall which has been put to many uses over nearly 70 years for their recreation and pleasure over the years.

It is a valuable space – there is no other building or facility of its size in such a prime position for public and private events. It is within walking distance of shops and cafes for visitors to enjoy.

The hall was built with considerable input from the community and the importance to the community today cannot be emphasised enough.

Not only is it a reminder of the sacrifice of men from Foxton who gave their lives in both world wars, but also their families.

Unfortunately, human memory is short and the hall provides a memorial that is not only a reminder of the sacrifice paid but a real and integral part of the community life of the town.

The Levin RSA and Community Club wholeheartedly supports the hall being retained for the memories it holds and for the continued use of the community.

Kind regards

Wayne Kaye
President
On behalf of the Levin RSA Executive Committee

LEVIN RSA COMMUNITY CLUB
5 Devon Street, Levin 5540, New Zealand
Phone: 06 368 3475 Facebook Email: levinrsa@gmail.com

Tony Robinson Motors LTD
5 Hall St Foxton



Dear Members of the Horowhenua District Council.

I am writing to express my strong support for the transfer of ownership of the War Memorial hall in Foxton to the Foxton War Memorial Hall Society Incorporated (FWMHSI). I believe that transferring ownership to the trust, where it will be maintained and managed by the community, is in the best interest of the residents of Foxton and the preservation of this important landmark, and is a vital piece of our community's history.

The War memorial hall holds significant historical and cultural value for the Foxton Community, serving as a place where important events and gatherings have taken place for many years. By transferring ownership to the FWMHSI, we ensure that the hall remains a central hub for community activities and events, preserving its historical significance for future generations to appreciate and enjoy.

I respectfully request that the Council give serious consideration to transferring ownership of the war memorial hall to the FWMHSI. We will ensure the hall remains a vibrant and thriving community asset, rather than being subject to the uncertainties of private ownership.

Thankyou for your attention to this matter. I look forward to hearing from you regarding the outcome of this proposal.

Sincerely



A handwritten signature in blue ink, appearing to read 'T. Robinson'.



Wildlife Foxton Trust

P.O. Box 110, Foxton, 4848. Ph: 022 684 9813. Email: info@wildlifefoxton.nz

To: Horowhenua District Council

24/04/2024

Letter of Support for Foxton War Memorial Hall Society Incorporated

Wildlife Foxton Trust wishes to have it's support for the Foxton War Memorial Hall be returned to the Foxton Community. This asset needs to be returned to full operation to help the community have a thriving hub.

Yours sincerely,

.....
Dave Coles - Trustee, On behalf of Wildlife Foxton Trust

File No.: 24/339

7.3 Commencing Bylaw Reviews - Section 155 Assessments: Solid Waste Bylaw; and Animal Nuisance and the Keeping of Pigs, Poultry and Bees Bylaw.

1. Purpose

- 1.1 The purpose of this report is to discuss the review of whether the Solid Waste Bylaw and Animal Nuisance and the Keeping of Pigs, Poultry and Bees Bylaws continue to be required and recommend the next steps for Council Officers.

2. Executive Summary

- 2.1 Under the Local Government Act 2002 (LGA), the Council is required to review its bylaws within 5 years of it first being made (section 158), and then once every 10 years (section 159). Both the Solid Waste and Animal Nuisance and the Keeping of Pigs, Poultry and Bees Bylaws are on a 10-year review cycle, both due for review in 2024.
- 2.2 Section 160 of the Act sets out the procedure for a bylaw review, of which part of this requires Council to make determinations under section 155 of the LGA. This report seeks to complete the determinations required by section 155 of the LGA, in whether a bylaw is the most appropriate way of addressing the perceived problem in relation to matters controlled by the Solid Waste Bylaw and Animal Nuisance and the Keeping of Pigs, Poultry and Bees Bylaw, and that the current bylaws are the most appropriate form of bylaw and do not give rise to implications under the New Zealand Bill of Rights Act 1990 (NZBORA).

3. Recommendation

- 3.1 That Report 24/339 Commencing Bylaw Reviews - Section 155 Assessments: Solid Waste Bylaw; and Animal Nuisance and the Keeping of Pigs, Poultry and Bees Bylaw. be received.
- 3.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 3.3 That Council confirms the completion of the statutory review of the Solid Waste Bylaw 2014 and the Animal Nuisance and the Keeping of Pigs, Poultry and Bees Bylaw 2014, and in doing so determines that
 - a. a bylaw is still the most appropriate way of addressing the perceived problems of regulating solid waste and animal nuisance matters; and
 - b. that the current bylaws are the most appropriate form of bylaw and do not give rise to implications under the New Zealand Bill of Rights Act 1990.
- 3.4 That Officers, as delegated by the Chief Executive, prepare a further options report for amending the bylaws.

4. Background / Previous Council Decisions

- 4.1 Council adopted the Solid Waste Bylaw 2014 on 2 July 2014. Review of this bylaw is required within ten years of this date to ensure that the requirements under the Local Government Act 2002 are met.

- 4.2 Council adopted the Animal Nuisance and the Keeping of Pigs, Poultry and Bees Bylaw 2014 on 5 November 2014, repealing the Stock Control and Keeping of Poultry, Bees and Pigs Bylaw 2005 at that time.
- 4.3 There is no legislative requirement to have either bylaw in place however, the Local Government Act enables Council's to implement and enforce bylaws for the purpose of regulating waste management, solid wastes, and animal nuisance including the keeping of animals, bees and poultry.
- 4.4 Therefore, it is within the powers outlined in the Local Government Act for Council to make a bylaw for the Horowhenua District to regulate the management of waste and solid waste, and the management of animal nuisance.
- 4.5 The Bill of Rights protects human rights and the fundamental freedoms of all people in New Zealand. Council Officers do not consider that the current bylaws or any probable changes will give rise to any implications under the Bill of Rights.

5. Discussion

- 5.1 Under the Local Government Act 2002 (LGA), Council is required to review its bylaws within 5 years of it first being made (section 158), and then once every 10 years (section 159) thereafter. We call this a statutory review. Both the Solid Waste Bylaw and Animal Nuisance and the Keeping of Pigs, Poultry and Bees Bylaws are on a 10-year review cycle.
- 5.2 A statutory review of the Solid Waste Bylaw 2014 is due by 2 July 2024 or it will automatically revoke on 2 July 2026.
- 5.3 A statutory review of the Animal Nuisance and the Keeping of Pigs, Poultry and Bees Bylaw 2014 is due by 5 November 2024 or it will automatically revoke on 5 November 2026.
- 5.4 Council completes the statutory review of the bylaw by making the determinations set out in s.155 of the Act, which are:
 - a. That a bylaw is the most appropriate way of addressing the perceived problem (s.155(1) LGA); and
 - b. That it is the most appropriate form of bylaw (s.155(2)(a) LGA); and
 - c. That the bylaw does not give rise to any implications under the New Zealand Bill of Rights Act 1990 ('NZBORA')(s.155(3) LGA).

Solid Waste Bylaw

- 5.5 Council Officers have identified the following perceived or actual problems that a Solid Waste Bylaw aims to address:
 - I. **Damage to the environment.** Solid waste has the potential to cause damage to the environment if not appropriately and efficiently collected and disposed of. Inappropriate disposal may lead to water, soil and air contamination causing environmental and marine pollution and can block water drains, which can result in flooding.
 - II. **Risk to public health.** Hazardous waste or unsafe waste treatment such as open burning can directly harm people involved in waste burning and neighbouring communities. Vulnerable groups such as children are particularly at risk of adverse health outcomes. In addition, poor waste collection resulting in flooding or contamination may support the transmission of disease. The WHO also states that exposure to improperly managed e-Waste and its components can cause multiple adverse health and development effects especially in young children.
 - III. **Breach Council's Resource Consent Conditions.** If Solid Waste is inappropriately managed this may breach Council's Resource Consent Conditions.

IV. **Risk to the Health and Safety of community members and people working with waste.** Waste may pose a hazard to people if inappropriately stored, transported and disposed of. Particularly where people are unable to avoid contact with the waste.

5.6 The purpose of a Solid Waste Bylaw is to:

- a) Monitor and regulate the collection, transportation, disposal and management of waste.
- b) Promote Council's waste management and minimisation reduction objectives and assist with the implementation of Council's Waste Management and Minimisation Plan and the New Zealand Waste Strategy.
- c) Impose specific performance standards and requirements for waste collection,
 - Licencing of operators
 - Illegal dumping (fly tipping)
 - Management of waste during emergencies or disasters
 - Waste collection in new developments. Ensuring that new developments have suitable turn arounds for waste collection vehicles and enough curb-side space to allow bins to be placed roadside on collection day
 - Inorganic waste
 - Accumulation of waste
 - Private collections (e.g. clothing bins)
 - Receptacles for recycling and who is responsible in the event of damage, loss or if it is stolen
 - Public litter bins
 - Recycling contamination

5.7 The review process undertaken for the Solid Waste Bylaw 2014, concludes that a bylaw and a stand-alone bylaw is still the most appropriate way of addressing the perceived problem, and that the current bylaw does not give rise to any implications under the NZBORA.

5.8 Therefore, Officers recommend that Council determines that a bylaw and a stand-alone bylaw is still the most appropriate way of addressing the perceived problem, and that a bylaw regulating solid waste is unlikely to give rise to any implications under the NZBORA.

Animal Nuisance and the keeping of pigs, poultry and bees Bylaw

5.9 The purpose of the Animal Nuisance and the Keeping of Pigs, Poultry and Bees Bylaw is to

- a. Control the keeping of animals (including pigs, poultry, bees, horses, and other domestic pets such as rabbits and cats) within the District to ensure they do not create a nuisance or endanger health;
- b. Control the slaughtering of animals in urban areas; and
- c. Enable Authorised Officers to manage animal nuisance

5.10 The Bylaw establishes a range of controls applicable to almost all animals, and outlines specific measures for animals identified as having a higher potential to cause nuisances or pose risks to public health and safety. The bylaw does not apply to dogs and does not cover animal welfare matters. Dogs are regulated by the Dog Control Act and Councils Dog Control Bylaw and Policy. Animal welfare is dealt with by the Ministry of Primary Industries and the SPCA.

5.11 For the purposes of carrying out a review of this Bylaw, Council Officers have completed Section 155 review which covers the statutory considerations as required by Section 155 of

the LGA. Officers conclude that the perceived problem is that the keeping of animals, pigs, poultry and bees in our district, including the slaughter of livestock and the exercising of horses in public places, has the potential to cause nuisance or to create a risk to the health and safety of the public. These issues are likely to become more prominent as our District grows and in considering the growth assumptions for our rohe.

- 5.12 Furthermore, the Officer's review concludes that a bylaw and a stand-alone bylaw is still the most appropriate way of addressing the perceived problem, and that the current bylaw does not give rise to any implications under the NZBORA.
- 5.13 Therefore, Officers recommend that Council determines that a bylaw and a stand-alone bylaw is still the most appropriate way of addressing the perceived problem, and that a bylaw regulating animal nuisance and the keeping of pigs, poultry and bees is unlikely to give rise to any implications under the NZBORA.

6. Options

Option 1: Determine a bylaw is the most appropriate way of addressing the perceived problems for Solid Waste and Animal Nuisance and the Keeping of Pigs, Poultry and Bees

- 6.1 If Council determines that a bylaw is the most appropriate way of addressing the perceived problem, there are two further determinations that should be made.
- 6.2 The first is that the form of the bylaw is the most appropriate form. This means that a standalone bylaw to regulate the specific activities is preferred to a section within a combined bylaw that regulates a variety of activities.
- 6.3 The second is whether the bylaw gives rise to any implications under the NZBORA. This means that a bylaw has been assessed against the NZBORA and it is found that the bylaw does not limit the rights of individuals in a way that is unreasonable.
- 6.4 Option 1 is recommended.

Option 2: Not make the determination that a bylaw is the most appropriate way of addressing the perceived problem/s

- 6.5 If Council determines that a bylaw is not the most appropriate way of addressing the perceived problem, the bylaw is implicitly revoked. Unless a different decision is made by Council at a later time, no further work will be completed on these bylaws and on 2 July 2026, and 5 November 2026 the bylaws will lapse. Should Council wish for the bylaw to be revoked on an earlier date than when it will automatically lapse, a consultation process with the community will have to occur (s.156 LGA).
- 6.6 Solid Waste matters and Animal Nuisance matters including the keeping of bees, poultry and pigs in Horowhenua will still need to be regulated in some way. Non-bylaw solutions will need to be further explored.
- 6.7 Option 2 is not recommended.

Cost

- 6.8 The costs associated with both Bylaw reviews is met within existing budgets.

Rate Impact

- 6.9 There are no rate impacts arising from this review.

Community Wellbeing

- 6.10 There are no negative impacts on Community Wellbeing arising. Initial community views on the review of the Solid Waste Bylaw and the Animal Nuisance and the Keeping of Pigs, Poultry and Bees Bylaw have not been sought and are unknown.

Consenting Issues

- 6.11 There are no consents required or consenting issues arising due to this review process.

LTP Integration

- 6.12 There is no LTP programme related to the options or proposals in this report. There are no Special Consultative Processes required.

7. Consultation

- 7.1 There was no consultation required to be undertaken during the review of whether a bylaw remains the most appropriate way to address the identified or perceived problems. However, community consultation will be required prior to any bylaw being adopted. The adoption of a new or amended bylaw is likely to be classified as a significant decision.

8. Legal Considerations

- 8.1 This review is required under Section 155 of the Local Government Act 2002. This outlines that that a local authority must, before commencing the process for making a bylaw, determine whether a bylaw is the most appropriate way of address the perceived problem.
- 8.2 If a local authority determines that a bylaw is the most appropriate way of addressing the perceived problem, it must, before making the bylaw, determine whether the proposed bylaw is the most appropriate form of bylaw and gives rise to any implications under the New Zealand Bill of Rights Act 1990.
- 8.3 This review is required for the Solid Waste Bylaw before 2 July 2024 and for the Animal Nuisance and the Keeping of Pigs, Poultry and Bees Bylaw before 5 November 2024 to ensure that it happens before the ten-year deadlines outlined in Section 159 of the Local Government Act 2002.
- 8.4 If not reviewed before the ten-year deadline a review is then unable to be completed and instead a new bylaw will need to be implemented. A new bylaw will then require review within five years of being implemented rather than being able be reviewed every ten years.

9. Financial Considerations

- 9.1 There is no financial impact from completing this review. Any possible financial considerations relating to the bylaws will be considered in future reports.

10. Iwi Considerations

- 10.1 There are no iwi considerations.

11. Climate Change Considerations

- 11.1 There is no climate change impact.

12. Environmental Considerations

- 12.1 There are no environmental considerations to consider as part of this review. Any environmental considerations relating to either bylaw will be considered as part of any relevant review processes.

13. Health & Safety Considerations

- 13.1 There are no Health and Safety impacts arising.

14. Other Considerations

- 14.1 There are no other considerations.

15. Next Steps

- 15.1 If Council endorses the recommendations and determines that a bylaw is the most appropriate way to address the perceived problems, the statutory review for each bylaw is complete.
- 15.2 Changes and improves to the both Bylaws have been identified for consideration in a future amendment. The next step will be for Officers to proceed with amending the Solid Waste and Animal Nuisance and the Keeping of Pigs, Poultry and Bees bylaws through a separate but related amendment process.
- 15.3 For the Animal Nuisance and the Keeping of Pigs, Poultry and Bees Bylaw, Officers will carry out pre-consultation engagement direct with Council’s partners, identified stakeholders, interested parties, and the community generally to capture views and note any issues with the current bylaw. Feedback received during early engagement may be used to inform amendments to a draft bylaw. That draft will be presented to Council to approve for consultation using the special consultative procedure (s.83, s.86, s.156 LGA).
- 15.4 For the Solid Waste Bylaw, the updated bylaw will then be presented to Council for endorsement prior to commencing community consultation if relevant.
- 15.5 Following community consultation as required by the LGA and informed by Councils Significance and Engagement Policy, Council will review all submissions and determine the next steps with regards to further bylaw amendment, or adoption or other.

16. Supporting Information

<p>Strategic Fit/Strategic Outcome</p> <p>16.1 Reviewing the Solid Waste bylaw relates to the Community Outcomes of ‘Fit for Purpose Infrastructure’ as this bylaw supports Council to provide efficient, reliable and affordable infrastructure, developing and maintaining facilities and infrastructure to meet the needs of current and future generations.</p> <p>16.2 Reviewing the Keeping of Pigs, Poultry and Bees Bylaws relates to the Community Outcome of ‘Outstanding Environment’ as this bylaw supports ensuring that our environment supports the wellbeing of our people and manages pressures on resources sustainably.</p> <p>16.3 A review of Bylaws also sits in ‘Our Other Areas of Focus’ on Councils Plan on a Page.</p>					
<p>Decision Making</p> <p>16.4 This decision is not considered significant. However, depending on the scope of any proposed bylaw changes this may be a significant decision that will require community consultation in line with the requirements outlined in the Local Government Act.</p>					
Risk Area	Risk Identified	Consequence	Likelihood	Risk Assessment (Low to Extreme)	Managed how
Service Delivery	The current bylaws will automatically revoke in 2026.	Ability to regulate matters covered by both bylaws will be impacted.	Unlikely	Low	Officers will need to explore the use of other options for regulating

					activity if available.
Reputational	The current bylaws will automatically revoke in 2026.	Bylaws have been in place for a number of years, the community may have come to rely on the Councils application of bylaw	Possible	Low	Officers will need to explore the use of other options for regulating activity if available.




Confirmation of statutory compliance



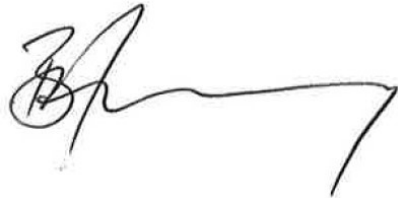

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

17. Attachments

There are no attachments for this report.

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File No.: 24/357

7.4 Adoption of He Hapori Pakari - Community Wellbeing Strategy

1. Purpose

- 1.1 The purpose of this report is to assist the Council to adopt He Hapori Pakari - Community Wellbeing Strategy 2024-2027.

2. Recommendation

- 2.1 That Report 24/357 Adoption of He Hapori Pakari - Community Wellbeing Strategy be received.
- 2.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 2.3 That Council adopts He Hapori Pakari - Community Wellbeing Strategy 2024-2027 and associated Action Plan and Plan on a Page.
- 2.4 That Council authorises the Chief Executive to make any minor editorial changes necessary in consultation with the Mayor, prior to publication of the Plan.

3. Background / Previous Council Decisions

- 3.1 He Hapori Pakari - The Community Wellbeing Strategy (the Strategy) was originally adopted in 2021 and is due to be reviewed this year.
- 3.2 The purpose of the Strategy is to help our community thrive together by focusing on real outcomes and collective efforts over the next three years.
- 3.3 Since the beginning of March 2024, Council Officers have been facilitating progress on refreshing and updating the Strategy. This includes a number of workshops, and meetings which has led to the Strategy being ready for adoption.
- 3.4 Council Officers briefed Councilors at their workshop on 10 April 2024 advising them of the process and what key findings had been identified. Councilors during that workshop expressed their satisfaction with the process and were looking forward to receiving the Strategy for discussion and adoption.
- 3.5 At their meeting on 22 May 2024, the Community Wellbeing Committee resolved that:

The Community Wellbeing Committee acknowledges that the Strategy is in draft form and that some minor changes may be made up until adoption by the Council.

The Community Wellbeing Committee endorses the direction of draft Community Wellbeing Strategy and supports the Council in adopting the Strategy.

4. Discussion

- 4.1 The Community Wellbeing Strategy aims to help our community to thrive together by focusing on real outcomes and collective efforts from 2021 to 2024. The existing Strategy was requiring a refresh and update to take us through to 2027. As part of the Strategy refresh, Council needed to better understand what our communities are currently facing, essentially needing to know what they're hearing and seeing. Fortunately, Council Officers already had some understanding but we did need a bit of a sense check to understand any

changes in what we already knew. This work has been completed over the last couple of months.

4.2 Our engagement approach has been two-fold:

- Firstly, to ascertain if the key priority areas are still relevant and what needed changing or amending based on community feedback.
- Secondly, engaging with our community to hear what they think and if we've got those key priority areas right.

4.3 In a bid to better understand the key priority areas, firstly, Council Officers have been proactively engaging with the community and key community partners in a number of ways.

- Workshops with our community network groups:
 - Older Persons Network
 - Youth Services Network
 - Access and Inclusion Network
 - Education Horowhenua Network
- Held two workshops internally with Council Staff
- Used findings from other Council engagements and surveys
- Examining information and trends from regional discussion forums and groups.

4.4 Once the draft priority areas were defined, Council engaged with the community to share those priority areas so that we could receive any feedback and where necessary make changes or amend our approach to the priorities. This was done in the following ways:

- Created an online consultation platform through 'Let's Kōrero' on the Council's website that allowed people to submit including completing a quick poll ranking the priorities.
- Held drop-in sessions with the community at our Community Facilities (Te Takeretanga o Kura-hau-pō, Te Awahou Nieuwe Stroom and Shannon Library).
- Hosted an online Facebook Live session with Mayor Bernie to talk about the Strategy and answer any questions.
- Multiple posts on social media about the priorities, encouraging any comments that could contribute to the engagement.
- Placed an advertisement in the local newspaper illustrating the priorities and promoting some of the above engagement options.
- Draft Strategy provided to iwi and hapū for feedback.
- Held a Citizen's Panel workshop to get feedback on the priorities and input into the Community Wellbeing action plan.

4.5 As a result of these engagement opportunities a number of small changes and additions were then made to the Strategy.

4.6 The general outcome from all of the workshops and engagement conducted is that the priorities set in the current Strategy 2021-2024 were still important and relevant. This has led to them being retained as priority areas. However, we did hear some new areas of importance to the community and feedback that has allowed us to either update existing or add further priorities.

4.7 The proposed key priorities are:

2021-2024 Priorities	2024-2027 Priorities
<ul style="list-style-type: none"> • Housing • Growth • Health and Wellbeing • Community Safety • Community Belonging 	<ul style="list-style-type: none"> • Housing • Connected Community (encompassing growth and transport) • Health and Wellbeing • Community Safety • Culture • Sense of Place and Belonging • Environment, Community Resilience and Preparedness

4.8 We also heard through the workshops and engagement conducted that the following areas were also top of mind. These have been woven into the Community Wellbeing Strategy to become secondary priorities:

- Communication and how we connect with our community in a way that is accessible and mana enhancing.
- Better collective partnership between our community and agencies and services.
- Community-led development and engagement.
- Access to kai through community-led initiatives.

4.9 On top of all these priorities, we also heard that significant impact that the cost of living is having on the wellbeing of our community. Given this significance, we have ensured that this is an overarching priority and has been considered in all aspects of the Strategy.

4.10 Alongside the Strategy, there will be an action plan comprising key activities, events, programmes and stakeholder engagements aimed at contributing to the success of the Strategy and enhancing overall community wellbeing. Quarterly reports tracking progress against the Community Wellbeing Plan will be presented at the Community Wellbeing Committee Meetings.

4.11 For a summarised version of the Strategy, we will be producing a plan on the page.

4.12 A Community Wellbeing Dashboard presenting data, analysis and tracking of the key priorities will be provided to the Community Wellbeing Committee on a quarterly basis, alongside the Community Wellbeing Network Report and the Community Wellbeing Strategy Monitoring Report.

5. Options

5.1 The options for Council to consider are:

5.2 That Council adopts the Community Wellbeing Strategy and that the Strategy is uploaded online and the community is informed by 30 June 2024.

OR

5.3 That Council adopts the Community Wellbeing Strategy in principle subject to any changes that it requests to be made.

OR

5.4 The Council does not adopt the Community Wellbeing Strategy.

Cost

- 5.5 The cost of implementing the Community Wellbeing Strategy and its associated action plan is low. This is because the majority of the activities, events, programmes and stakeholder engagements that will contribute to the success of the Strategy and overall community wellbeing are part of our regular operations or existing initiatives already budgeted for.
- 5.6 In the case of a new initiative arising from the Strategy, which requires additional funding, Council Officers will request approval from the Council.

Rate Impact

- 5.7 There will be no rate impacts arising.

Community Wellbeing

- 5.8 The aim of the Community Wellbeing Strategy is to have a positive impact on the overall health, happiness and prosperity of our community. By adopting the Strategy, the Council will be supporting a work programme that will enhance community wellbeing for Horowhenua.

Consenting Issues

- 5.9 There are no Consents required or consenting issues arising.

LTP Integration

- 5.10 There is no significant LTP programme related to the options or proposals in this report. However, it's important to note that items such as Council Contracted Organisations, which play an integral role in the delivery of this Strategy, are funded through the LTP process.

6. Consultation

- 6.1 Formal consultation has not been required, however, active engagement with the community has taken place.
- 6.2 Ensuring that the community have had the ability to engage in our process has been central to the refresh of the Strategy. Given the importance of this Strategy and the role it will play in community wellbeing and development, community input has been essential.
- 6.3 Therefore, as mentioned in the discussion section of this report, extensive engagement has taken place with the community where Council has sought the views of the community, in particular, in relation to the key priority areas.

7. Legal Considerations

- 7.1 There are no Legal Requirements for Statutory Obligations affecting options or proposals.

8. Financial Considerations

- 8.1 There is no financial impact.

9. Iwi Considerations

- 9.1 Council's iwi and hapū partners have been provided with the opportunity to feedback on the draft Strategy and key priorities.
- 9.2 Given other external pressures that are being imposed on our iwi and hapū partners, they have been required to prioritise other pieces of work ahead of providing feedback on the Strategy, therefore to date there has been no formal feedback received.

- 9.3 However, iwi and hapū representatives sit on many of our community networks and also the Community Wellbeing Committee and have contributed feedback when Council Officers have either presented or workshopped the Strategy during the development stages.
- 9.4 Council Officers have engaged and met with some representatives of our iwi partners and where possible have taken on feedback that has been included in the Strategy.
- 9.5 The implementation of the Strategy is an important step in the process and ensuring that we involve our iwi and hapū partners is paramount and if adopted, Council Officers will meet with iwi and hapū partners to talk about how we can deliver, together.
- 9.6 Additionally, moving forward it is important to note that our iwi/hapū partners will continue to have a seat, performing an important role at the Community Wellbeing Committee table, contributing to the decision making and discussion within that Committee.

10. Climate Change Considerations

- 10.1 Environment, Community Resilience and Preparedness has been identified as a key priority area of the Strategy.
- 10.2 The rationale for the inclusion of this was following feedback mainly received by young people around the importance of protecting our natural environment with the idea that if we look after our spaces, we can enjoy them for many years to come.
- 10.3 There was also the notion that our natural spaces and places, allow for recreation, play and sport which in turn can enhance individual wellbeing and collective community wellbeing.
- 10.4 Activities and actions for this key priority area within the Strategy will be aligned with Horowhenua's Climate Action Plan.

11. Environmental Considerations

- 11.1 There are no additional environment considerations, other than what has been stated above under climate change considerations.

12. Health & Safety Considerations

- 12.1 There is no Health and Safety considerations.

13. Other Considerations

- 13.1 There are no other considerations.

14. Next Steps

- 14.1 The proposed next steps are as follows:
- That the Strategy is uploaded online and the community is informed by 30 June 2024.
 - A "plan on a page" summary will be developed by 30 July 2024.

15. Supporting Information

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

16. Attachments

No.	Title	Page
A↓	He Hapori Pakari - Community Wellbeing Strategy 2024-2027	115

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	Monique Davidson Chief Executive Officer	



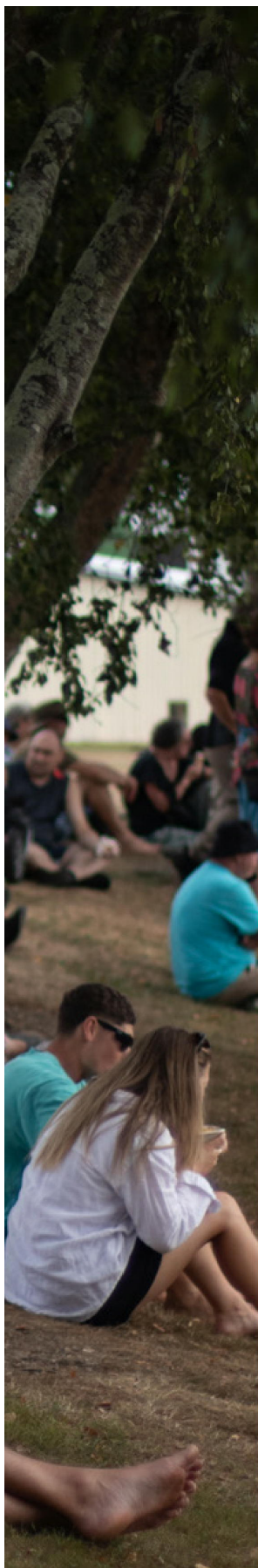
He Hapori Pakari

Strong Communities

Community Wellbeing Strategy 2024 – 2027







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Te Kupu Whakataki a te Koromatua

Forward from the Mayor

Kia ora koutou,

As Mayor of Horowhenua and this incredible community, I am proud to introduce this strategy document focussed on one of the most crucial aspects to our people's success: community wellbeing.

In the Horowhenua, we understand that community wellbeing is not just the responsibility of a select few; it is a collective effort that requires the active participation and commitment of each and every one of us. It truly takes a village to nurture and sustain the health, happiness, and success of our community.

We recognise that our community faces its share of challenges, especially in times of economic uncertainty. Yet, it is during these trying times that our collective strength and resilience shine the brightest. By working together in partnership, we can weather any storm and emerge stronger than ever before.


It's important to emphasise that this strategy is not just a document to be shelved and forgotten. Instead, it serves as a roadmap for action. Every function within our council has a role to play in championing community wellbeing. We are committed to monitoring and reporting our progress against the Community Wellbeing Strategy, ensuring transparency and accountability in our efforts, which you will be able to see throughout this document.

Monitoring our progress is the Community Wellbeing Committee, a group made up of people from diverse sectors of our community. This Committee serves as a central point for collaboration and partnership, ensuring that every perspective is heard and valued. Alongside the refresh of this strategy, so too was a strategic refresh of our Community Wellbeing Committee, strengthening their connection to collective work that we're all working towards achieving. These two pieces of work, happening alongside one another, only strengthen what we're trying to achieve when it comes to community wellbeing.

As a member of our community, your voice matters too, and through your interactions with our community groups and social sector agencies, your participation in events, visits to our community spaces, comments on social media and direct feedback; you shape the direction of our efforts to enhance community wellbeing.

Ultimately, our goal is simple yet significant: to create a community where every individual feels a sense of belonging in a community that is safe, vibrant, inclusive, and connected. Let's work together to create a community where everyone's wellbeing is a priority, with no one left behind.

He waka eke noa; we are all in this together.



Mayor Bernie Warden

Te Tūruapō

Community Wellbeing Vision

Horowhenua is a safe, vibrant, inclusive and connected community.

OUR VISION

We unite people, partnerships, and place, leveraging our collective experience and skills to foster unity and enhance the wellbeing of our entire community.



Community Wellbeing Strategy 2021-2024

3

He Whakatakinga

Introduction

Welcome to the Community Wellbeing Strategy! From 2024 to 2027, we're continuing our journey to shape a brighter future together.

The Strong Communities Te Hapori Pakari, Community Wellbeing Strategy was originally adopted by Horowhenua District Council in 2021. This version of the strategy underwent a refresh in 2024 as we checked in with the community to ensure the priorities were still relevant and understand what needed changing. This strategy is a four-year approach to how we work when it comes to community wellbeing.

It's clear that health, happiness, and wellbeing have a big impact on our quality of life. But what does wellbeing look like at a community-level, and how do we measure it?

Community wellbeing refers to the overall health, happiness, and prosperity of a community as a whole. It encompasses key measures such as physical health, mental health, social connectedness, economic opportunity, environmental sustainability, and cultural vitality.

Community wellbeing emphasises the quality of life and satisfaction experienced by individuals within a community, as well as the collective welfare and resilience of the community itself. It involves creating supportive environments, fostering social cohesion, addressing inequities, and promoting inclusive development to enhance the overall wellbeing of all community members.

Research shows that strong networks and relationships within neighbourhoods play a vital role in community wellbeing and resilience which is why you'll read about the importance of sense of place and belonging within our community, for every person. Horowhenua as a collective is committed to building such a community—one with the social infrastructure to overcome challenges and make the most of opportunities. Together, we're creating a place where everyone has the chance to thrive.

But it's not just about good intentions. Achieving the best outcomes requires collaboration. Our goal is to cultivate collective impact, ensuring that we bring together diverse stakeholders from various sectors to achieve a shared vision. Local and central government; iwi and hapū; and community organisations must work hand in hand to tackle local issues together. This collaboration will empower us to face challenges head-on, both now and in the future.

In the following pages, we'll explore the various aspects of our Community Wellbeing Strategy, outlining specific actions and initiatives to bring our shared vision to life. We invite every member of our community to join us on this journey—to lend your voices, expertise, and passion toward building a healthier, happier, and more resilient community for generations to come.

Ngā Tuhinga Āpiti a Te Kaunihera hei Tautoko i te Mahere Nei

Horowhenua District Council documents that contribute to this plan

The implementation of the Community Wellbeing Strategy is guided by the following council documents, strategies and policies.

The illustration below shows the relationship between the Horowhenua 2040 Blueprint and other Council strategies and plans, including the Community Wellbeing Framework.



Ngā Haepapa a te Kaunihera ā-Rohe o Horowhenua me te Oranga Tonutanga o te Hapori

The Role of Horowhenua District Council in Community Wellbeing

Horowhenua District Council plays a crucial role in promoting community wellbeing as mandated by the Local Government (Community Wellbeing) Amendment Act.

Enacted in May 2019, this legislation reinstated the importance of four key aspects of wellbeing: social, economic, environmental, and cultural, within the statutory purpose of local government.

Therefore, before considering any legislative requirements, Horowhenua District Council values community development and wellbeing because of the strong connection to its core functions and activities. This is why we're adamant that this strategy isn't a road map for a community development department, but for all activities across the whole of Council.

Understanding the Act

The Act empowers local authorities to prioritise community wellbeing through their planning and decision-making processes, guided by community consultation. The four wellbeing areas are:

Social

Involves individuals, their whānau, iwi, hapū, and a range of communities being able to set goals and achieve them. These goals include education, health, the strength of community networks, financial and personal security, equity of opportunity, and rights and freedoms.

Economic

Looks at whether the economy can generate the employment and wealth necessary to provide many of the requirements that make for social wellbeing, such as health, financial security, and equity of opportunity.

Environmental

Considers whether the natural environment can sustainably support the activities that constitute healthy community life, such as air quality, fresh water, uncontaminated land, and control of pollution.

Cultural

Looks at the shared beliefs, values, customs, behaviours and identities reflected through language, stories, visual and performing arts, ceremonies and heritage that make up our communities.



How is Horowhenua District Council contributing to this Act?

Horowhenua District Council is actively contributing to the objectives outlined in the Local Government (Community Wellbeing) Amendment Act through a range of initiatives. Here's how we're making it happen:

Development of Community Wellbeing Strategy

Our Community Wellbeing Strategy addresses all four dimensions of wellbeing: social, economic, environmental, and cultural. This strategy will serve as a roadmap in informing our decisions and actions to promote community wellbeing across the whole of council.

Community Engagement

Council is committed to engaging its community and stakeholders in a meaningful way and follows the principles set out in Section 14 of the Local Government Act (Appendix Three). It acknowledges that 'communities' may be 'communities of place' or 'communities of issue' and will use appropriate tools and techniques to enable meaningful and timely connections that encourage feedback and participation in council processes.

Our aim is to engage with our community to understand their needs, priorities, and aspirations. We aspire to inform, consult, involve, collaborate, and empower. Depending on the significance of the decision or activity, our approach could include formal submissions and hearings, consultations, workshops, public meetings, roadshows, focus groups, committees, citizen's panels, surveys and polls, information via social media, media releases, public notices, and advertisements, as well as collaborating with local stakeholders and partners to gather valuable input and feedback.

The Significance and Engagement Policy outlines Council's general approach to determining the significance of proposals and decisions. It sets out how council will engage the community in its decision-making relative to the significance of the decision.

Investment in Social Services

Council invests in social services through a multitude of avenues, including direct financial investment and funding, facilitating networking opportunities to address common goals and initiatives, supporting community-led development, organising events and expos in collaboration with iwi, hapū, social service partners, and our community, and collaborating with central government to deliver social services.

Some of these activities include:

- Community Networks and Steering Groups: Community representatives attend regular meetings focusing on areas such as Access and Inclusion, Education Horowhenua, Older Persons, Youth Services, Youth Voice, Horowhenua Former Refugee Support Committee and Welcoming Communities.
- Council Contracted Services: Funding for community organisations providing safety services within the rohe.
- Capacity Building Programme: Training and development opportunities are provided for the community to enhance their skills and capabilities.
- Grants and Funding Programme: Funds are allocated to individuals, community groups, and organisations to support their projects, programs, events, and ideas.
- Mayors Taskforce for Jobs Programme: This initiative involves working with rangatahi to support them to find an employment opportunity that suits their interests and skills. We provide opportunities for training and work experience to help them build confidence. Additionally, support is provided to local employers to help them find workers who meet their business needs.
- Events such as the Hauora Expo, Age on the Go, Future Pathways, and Grants and Funding Drop-in Sessions are among those facilitated by the Council.

Economic Development Initiatives

The Horowhenua 2040 Blueprint, details 12 action areas Council is committed to improving, with liveability and prosperity at the core of the work.

These actions encompass various aspects, including enabling more affordable housing choices, supporting and facilitating iwi aspirations, securing jobs in key sectors, enhancing the district's identity to attract more visitors, fostering and promoting a vibrant food culture, and keeping the district moving.

To bolster the Council's efforts in achieving better economic wellbeing outcomes, The Horowhenua Company is contracted to provide economic development services, including:

- Organising networking and learning events for businesses, enterprise, NGOs and community leaders.
- Sourcing and analysing independent data and information to assist Horowhenua District Council in making well-informed decisions on matters crucial to our communities.
- Collaborating with local and out of town enterprises to capitalise on new opportunities for Horowhenua.
- Partnering with local, regional, and national organisations to enhance economic wellbeing outcomes.



Environmental Sustainability

Council's commitment to a thriving environment is weaved throughout our decision-making process. Enabling a sustainable environment ensures our efforts preserve and protect our natural environment. This is achieved through a variety of partnerships and strategic initiatives. These include management of our community's three waters, education around waste minimisation and pollution, and promoting sustainable land use through the District Plan. Ensuring our community have access to a thriving environment and all its benefits, fosters an ongoing relationship in which the resources of future generations are protected.

A component of our strategy includes the EnviroSchools Programme, which teaches tamariki about different environmental topics. This hands-on approach encourages young people to take active roles in shaping their environment, highlighting the direct link between sustainable practices and enhanced community wellbeing.

Additionally, our council promotes and enhances waste minimisation. Council officers are committed to providing resources and educating the community about the benefits of waste minimisation. By understanding and reducing individual environmental impact, we can protect our surroundings and, in turn, achieve community wellbeing.

Council is equally committed to sustainable water usage, demonstrated by the rollout of water meters across the district. Embracing the ethos of "He Taonga te Wai" (water is precious), this project aims to prevent wastage through leaks and encourages the efficient use of our water. By managing water consumption carefully, we reduce the strain on our natural environment, ensuring that water remains a treasured and sustainable resource for all.

Culture, Preservation and Promotion

Horowhenua District Council acknowledges the significant role and special position of Tangata Whenua and Mana Whenua within the region.

Memorandum of Partnerships are increasingly vital as the Council seeks closer and meaningful working relationships with Māori, ensuring meaningful consultation on a wide array of issues impacting both parties' areas of governance.

Māori perspectives of Kaitiakitanga emphasise the close interrelation between people and the environment, sharing a strong interest with us in preserving, protecting, restoring and sustaining the environment while fostering an economic future of the area for generations to come.

In its decision-making processes, the Council upholds the principles of Te Tiriti o Waitangi (The Treaty) and kaitiakitanga, respecting the relationship of Māori and their traditions with their ancestral lands, water sites, waahi tapu, and taonga.

Council acknowledges the importance of cultural wellbeing and actively endeavour to preserve and promote the cultural diversity of our community. This entails supporting and partnering in cultural events and festivals, protecting heritage buildings, recognising Historic Heritage and Sites of Significance, and nurturing cultural diversity and inclusion.

In summary, the Horowhenua District Council is committed to promoting community wellbeing in alignment with the objectives of the Local Government (Community Wellbeing) Amendment Act, while actively enhancing the wellbeing of our community.

Horowhenua 2040 Blueprint

The Horowhenua 2040 Blueprint (Blueprint) was adopted by Council on May 2022 and details 12 action areas Council is committed to improving, with liveability and prosperity at the heart of the work being prioritised.

The actions are wide-reaching and include enabling more affordable housing choices, supporting and enabling iwi aspirations, securing jobs in key sectors, attracting more visitors with a strong district identity, nurturing and promoting a food culture and keeping the district moving.

The Blueprint is an important Council document that gives effect to the values and aspirations outlined in the Horowhenua 2040 Strategy (H2040) and supporting Council strategies. The Blueprint is, in essence, the implementation strategy for H2040.

The Blueprint has a clear vision when it comes to community wellbeing:

- Horowhenua has resilient neighbourhoods and communities with pathways to skills, jobs, and affordable housing and;
- Horowhenua is a favoured destination for visitors and new residents who wish to add to the district's prosperity and wellbeing.

The Blueprint serves as a direct link to community wellbeing with priority given to the most transformational actions. Through addressing these key areas, the Council aims to enhance the overall quality of life and wellbeing of community members in Horowhenua.

In particular, the Blueprint reinforces the key priorities of the Community Wellbeing Strategy across Council in outlining specific goals and actions to be achieved in these areas.



Te Kōmiti whai Oranga Tonutanga i te Hapori - ā mātou mahi

Our Community Wellbeing Committee – how we work

The purpose of the Community Wellbeing Committee is to provide collective leadership, advocacy and holistic outcomes that enable the population of Horowhenua to be well together.

The Community Wellbeing Committee brings together iwi and hapū representatives; community network representatives; key agencies; and community groups, to plan together and collectively monitor impact.

It includes representatives from various sectors within our community, including:

Iwi

- Ngai Tara o Mua Ūpoko o te ika
- Ngāti Raukawa ki te Tonga
- Rangitāne o Manawatū

Community Networks

- Access and Inclusion
- Education Horowhenua
- Older Persons
- Youth Services
- Youth Voice (Formerly yEP)
- Horowhenua Former Refugee Support Community and Welcoming Communities

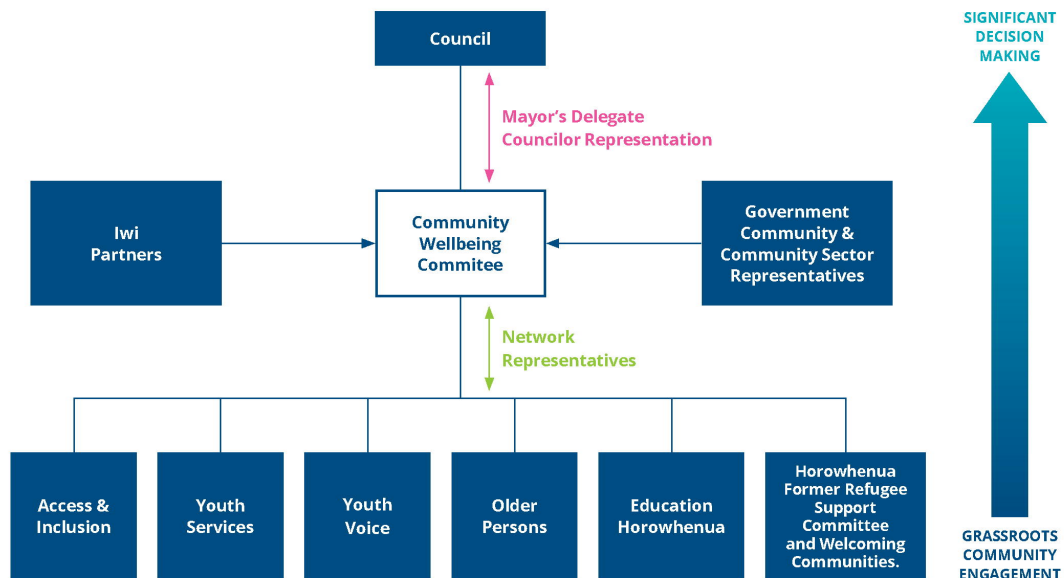
Horowhenua District Council

- Mayor
- Councillors x2

Government and Community Sector Representatives

- Department of Corrections
- Department of Internal Affairs
- Horizons Regional Council
- Kāinga Ora
- Ministry of Education
- Ministry for Pacific Peoples
- Ministry of Social Development (Work and Income)
- Muaūpoko Whānau Ora
- Raukawa Whānau Ora
- New Zealand Police
- Office of Ethnic Communities
- Oranga Tamariki
- Pasifika Health Service
- Sport Manawatū
- THINK Hauora
- Te Whatu Ora / Health NZ

Structure



In 2024, we reviewed the structure of the Community Wellbeing Committee to better channel our community's voice directly to the Council, where key decisions are made. This new setup taps into our vibrant and diverse community networks, where active engagement thrives, bringing grassroots perspectives together – through network representatives, with official input from our iwi and hapū partners, government, and community sector agencies. By integrating these diverse views, ideas and concerns, the Committee ensures they are robustly represented in council decisions—as Councillors and the Mayor are also part of the Committee. Ultimately, this structure makes sure that the voices from our community are not only heard but are a pivotal part of the decision-making process at the Council. We believe this approach is both significant and impactful, making a real difference in how we serve our community and enable what matters for them.

MONITORING AND REVIEW

The Community Wellbeing Committee meets quarterly to review and monitor the progress of the Community Wellbeing Strategy and overall community wellbeing. To assist the Committee in doing so, during these meetings, the Committee will receive the following reports:

- Community Wellbeing Network Report: This report outlines the focus and activities of our networks and while prepared by Council Officers, will be

presented by a representative of each network. The purpose of this item is to discuss and highlight any of those grassroots issues, ideas or concerns that are present within the community. The report provides the initial step in the process highlighted above to collectively discuss, share and collaborate.

- Community Wellbeing Dashboard: A visual dashboard presenting data, analysis and tracking of our top priority areas. The aim of this item is to enable the Committee to actively monitor any trends that may require the Committee to pivot or realign their focus. It also provides an opportunity for the Committee to identify future priority discussions and presentations that the Committee may wish to hear and see.
- Community Wellbeing Strategy Monitoring Report: This report highlights the progress made against the Community Wellbeing Action Plan and keeps the Council accountable for the role that it plays when it comes to community wellbeing. Additionally, this report will highlight work happening across all of council business that is contributing to the success of this strategy and overall community wellbeing.

The latter two reports are new reports that have been added to the committee framework following a committee workshop in March 2024 where committee members identified their intentions for the Committee and how they can best respond to the needs of the community.

Ngā Whakaarotau Matua o te Oranga Tonutanga i te Hapori

Our Priority Areas for Community Wellbeing

How we got here

Our priority areas for community wellbeing were established by the Community Wellbeing Committee in 2020. During the strategy refresh conducted in 2024, we sense-checked these priorities with our community and we heard that they're still important and relevant which has led them to staying as priority areas. Additionally, we've heard some further ideas and feedback that has allowed us to either update existing or add further priorities.

The Community Wellbeing Strategy priority areas are what our community determines to be significant and critical issues that we need to address as a community. They are the issues that if we can collaboratively tackle, head on, we can work towards enhancing overall community wellbeing. It's a team effort and with Council playing a leading role, holding the hands of the community, we can all take a step forward in fostering community pride, vibrancy, and vision.

Primarily, one of the biggest challenges in the current climate is the increasing cost of living faced by our community. With the entire country, including Horowhenua, grappling with the effects of a recession, this economic backdrop affects all of our priority areas and has a significant impact on our community. So, while this context isn't a standalone priority area, it remains at the forefront of each of our priority areas and has been considered when we have developed our actions for each of these priority areas.



Te Ahurea
Culture

Celebrating and valuing cultural diversity is essential for our community's richness and vibrancy. It begins with honouring and respecting Te Ao Māori, acknowledging the unique perspectives and contributions of iwi and hapū.

Through its decision-making processes, Council recognises the principles of the Treaty of Waitangi and kaitiakitanga, providing for the relationship of Māori and their traditions with their ancestral lands, water sites, waahi tapu and other taonga.

Council is committed to the continuing process of consultation with Māori in the district, and regularly works with iwi on collaborative projects in our rohe. Significant collaboration was undertaken for our prestigious Culture and Community Centres - Te Takeretanga o Kura-Hau-Pō and Te Awahou Nieuwe Stroom.

Horowhenua is home to a multitude of cultures, each adding their own unique colours and flavours to our community. By celebrating this diversity, we create a more inclusive and welcoming environment for all. We believe that communities are happier, healthier and more productive when newcomers are welcomed by the community and enjoy better social outcomes, cohesion, and economic growth.

Let's embrace and cherish the richness of our cultural mosaic, ensuring that every voice is heard, and every ethnicity is valued.



Connected Community [Awaiting Translation]

A connected community ensures the seamless integration of all essential services and infrastructure. This includes efficient transportation systems, coordinated construction projects, upgraded utilities, and the development of new facilities. The goal is to create an environment where residents can easily navigate from one place to another and engage with their desired activities, people, or tasks without unnecessary obstacles. This accessibility fosters community bonds and builds social cohesion, enhancing the overall quality of life for everyone.

With Horowhenua's population expected to surpass 62,000 by 2041, the Community Wellbeing Committee and Council prioritise sustainable infrastructure and improved public transport to support growth and wellbeing. Given a projected annual growth rate of 1.8%, community involvement in planning is crucial. The Community Wellbeing Committee will monitor these impacts and inform Council.

Adequate transportation is vital for community health and wellbeing. Currently, limited public transport options hinder connectivity. Council, with Horizons Regional Council, will continue to advocate for better public transport.

The Ōtaki to North Levin (Ō2NL) highway project will enhance safety and resilience in the transport network, supporting population growth and improving regional connectivity. The project, led by Waka Kotahi NZ Transport Agency and iwi partners, will begin in 2025 and complete in 2029.

Community connection also involves fostering relationships and interactions, boosting happiness, quality of life, and a sense of collective purpose.

Our three principles for enhancing community connection are:

1 Collective Action

Community-led development is how we make Horowhenua safe, vibrant, inclusive, and connected. Council supports this by enabling collaboration among people and organisations. Our communities drive projects for neighbourhood wellbeing.

2 Sense of Community

We foster inclusion, reduce discrimination, and break down barriers to opportunity, especially for disadvantaged groups. This promotes fairness and equity, enhancing overall wellbeing in Horowhenua. We offer free or low-cost community events and activities and fund local groups and programs. Our communities feel connected and support each other.

3 Social Cohesion

Social cohesion means building shared values and communities where everyone feels connected and can tackle challenges together. Council supports these efforts, and our communities are ready to collaborate.

1 Sense Partners Horowhenua Socio-Economic Projections Report



Te Hauora Me te Oranga Tonutanga Health and Wellbeing

Health and wellbeing are closely intertwined, with a strong sense of wellbeing contributing to good mental health, while good physical and mental health enhances resilience and overall wellbeing.

To cultivate a healthy community, it is imperative to address fundamental needs such as food, shelter, and education. Promoting healthier lifestyles is essential, along with removing barriers to accessing health services and essential care to create opportunities for individuals to enhance their lives. It's crucial that people are aware of the services available in our community and how to access them.

In our commitment to uplifting the health and wellbeing of everyone in Horowhenua, Council plays a vital role in promoting health and wellness through the services offered in community facilities. We also facilitate connections between community groups and local networks to promote their services. Collaborating closely with community groups and social agencies, we regularly plan events and programs that support health and wellbeing.

The Horowhenua Takiwā is a hauora alliance led by iwi partners which brings together health organisations in the Horowhenua and is supported by Council. The aim of the Takiwā is to develop a road map to excellence in hauora for the Horowhenua where the whānau voice is elevated and resonates throughout the plan. There are many synergies between the Community Wellbeing Strategy and the priorities of the Takiwā which focus on the wellbeing of the person through a hauora lens.

Together, let's work towards building a healthier, happier community for all.



Te Noho Pūmau i Horowhenua Sense of place and belonging

In today's modern world, a sense of place and belonging is important for mental and physical health. Shared experiences, like sports clubs and walking groups, foster community connections. Our district offers abundant green spaces and facilities, enhancing community ties. Open spaces reduce stress and improve mental health, and the Council maintains these areas to support community wellbeing.

In today's fast – paced, technology-driven world, it is easy to feel disconnected from others. That is why the concept of a sense of place and belonging is essential. This idea can be formed through shared experiences, common interests, or simply by living in the same area or neighbourhood. Your sense of connection might be a local sports club you belong to, a street walking group, or the people that you meet every day at the same time at the dog park to walk your dog. It is through these connections and relationships we are able to gain our sense of ourselves, our identities, our environment. Building strong connections and relationships can have a positive impact on our mental and physical health, as well as on the health of the entire community, providing an overall sense of place and belonging.

We are fortunate to live in a district that has an abundance of green spaces to explore. From numerous bushwalks, parks and gardens, to our scenic rivers and beaches, we have a lot of options for immersing ourselves in nature. While a sense of place and belonging can be cultivated anywhere, we have state of the art facilities that allow us to make connections with each other. This includes Te Takeretanga o Kura-hau-pō, our cultural and community centre in Levin, a community heart and hub bringing together library services, as well as facilities for community, business, youth and tourism. Some would call it their second living room.

Another unique community space is Te Awahou Nieuwe Stroom, our riverside cultural park in Foxton where different strands of cultural expression are woven together seamlessly into one exceptional visitor experience. It services the local community just as well as it entertains travellers from around the motu, creating a significant and lasting sense of belonging. Studies have shown that increasing our exposure to green spaces can lower the risk of depression, stress, and psychological distress, while also enhancing mood, emotional wellbeing, and mental health.

Council recognises the importance of green spaces as places for relaxation, reflection, recreation, and social connection with friends and whānau. To continue providing spaces for community health and wellbeing, it is imperative that we maintain these areas for the enjoyment of all. Our parks have garnered international recognition, with six of our green spaces receiving prestigious awards on the world stage.



Horowhenua is one of the fastest growing districts in Aotearoa, which has brought increasing pressure on housing and families. It's an exciting and challenging time for our community, as both our population and economy continue to expand.

Housing affordability remains a pressing issue for residents in Horowhenua. While housing may seem relatively affordable compared to neighbouring cities like Wellington, it remains unattainable for many locals, given the disparity between median household incomes and median house prices.

Our strategy for the future, Horowhenua 2040 (see page 9) has the vision 'Homes for All'. At the heart of the vision is a focus on creating communities that our residents can be proud of, where together we grow neighbourhoods that are vibrant and connected places to live, work, learn and play. Ultimately, the vision is to strive to create resilient and liveable communities across our district that deliver positive social, economic and environmental outcomes for all.

To achieve this vision, we will work collectively with agencies and developers to ensure a diverse range of homes are built to meet our community's housing needs. This will create the foundation for individuals and families to thrive and strong communities to be established. We need everyone in our community, including central government, community housing providers, and the private sector, to play their part to build local relationships, connect with each other and help get more homes built. Our Housing Action Plan is focussed on achieving that.

One example of a significant and transformational urban development project, is Tara-Ika, a 420 hectare block of land to the east of Levin. The development will create approximately 3,500 new homes, parks, reserves, a local shopping centre, an education facility, stormwater retention areas, and several roads and a shared pathway will connect the development with Levin.





Environment, Community Resilience and Preparedness [Awaiting Translation]

Horowhenua has numerous opportunities to link the protection of our natural environment with community wellbeing, especially as we prepare for population growth. Our community has experienced and continues to face the impacts of climate change through severe weather events, flooding, erosion, and drought.

It is vital that both the Council and our community are prepared for any civil emergency to ensure that we remain resilient. Preparedness is key to maintaining a strong, adaptable community.

Council, through the Climate Action Plan, has developed a strategy to reduce our districts emissions and ensure a 'just transition' for our community. This plan aligns with our wellbeing strategy, advocating for an outstanding environment that safeguards natural resources for current and future generations. Community wellbeing is closely connected to resilience and sustainable development and will continue to guide the implementation of environmental actions.

The Plan embraces both a Māori and Western worldview to address the complex issues our community faces by focusing on environmental protection. For Horowhenua to thrive, Te Taiao (the natural world) must be healthy.

The Climate Action Plan seeks methods to protect the natural environment and its people, integrating the elements of earth, sky, air, and water to maintain a balance across environmental, cultural, social, and economic domains. Acting with kaitiakitanga (guardianship), this plan supports our district's sustainability for present and future generations.

Horowhenua District Council acknowledges the crucial role we play in implementing climate action within our region. Collaborating with tangata whenua, mana whenua, and our community enables us to support sustainable outcomes for the future.



Te Haumarutanga o te Hapori Community Safety

In Horowhenua, enhancing community safety and wellbeing goes beyond physical safety, addressing inequity and providing robust support to overcome socio-economic challenges. Collaborative efforts among government, community organisations, and networks aim to create an inclusive, supportive environment for all.

Safety is paramount for everyone in our community – whether at home or out and about in the community. However, achieving good health and wellbeing requires addressing inequities, exclusion, and disadvantage experienced by individuals, whānau, and communities.

This means ensuring that children and young people receive the necessary support they need to reach their full potential, thus preventing future disadvantage. Socio-economic disparities and substandard living conditions have far-ranging effects, impacting individuals, households, and society as a whole.

Simply putting social systems in place isn't enough. Active support is crucial, equipping individuals and communities with the skills and resources to make positive changes and seize opportunities when they arise.

We have a number of community organisations that deliver safety services to Horowhenua. These include surf lifesaving patrols at our beaches, wardens and community street patrols, road safety groups, kaitiaki, crime prevention and neighbourhood support services.

To truly enhance the health and wellbeing of everyone in Horowhenua, government agencies, community services and community organisations must collaborate to break down barriers, combat discrimination, and provide meaningful opportunities and choices that are accessible. Together, we can create a safer, healthier, and more inclusive community for all.

He Aronga Atu Anō Our other areas of focus

We also heard from our community that these areas are also top of mind and have been woven into the Community Wellbeing Strategy.

- Communication and connectivity – ensuring that we’re connecting with our community in a way that is accessible and mana enhancing.
- Partnership between community agencies – better collective partnership between our community agencies and services.
- Community-led development and engagement – strengthening the work we do by empowering our community to deliver.
- Access to kai through community-led initiatives.



Te Ine i te Angitūtanga Measures of Success

**If we're succeeding, what would Community Wellbeing look like in Horowhenua?
Here's what you, our community have told us...**

- ✓ Kids having fun with their families
- ✓ Being proud to live, work and play in Horowhenua
- ✓ Thriving not surviving
- ✓ No one is left behind
- ✓ Connected services and organisations working collaboratively
- ✓ Vulnerable people in our community get the help they need from services immediately
- ✓ Equitable access to services and facilities
- ✓ Our community has clean water
- ✓ Community wellbeing becomes the norm
- ✓ Youth engaged across all kōrero, leading the way
- ✓ People/residents feel belonging
- ✓ People supporting other people
- ✓ Connected Neighbourhoods
- ✓ Everyone integrating with each other no matter their race, age, socio-economic background, or sexual orientation
- ✓ No homeless people
- ✓ Everyone has somewhere to live and where they live is warm and safe
- ✓ Families have enough to eat
- ✓ People are kind and caring to each other
- ✓ When bad things happen people respond, the community is resilient
- ✓ As you walk down the street, people are smiling and friendly
- ✓ There are plenty of different clubs and groups with lots of members
- ✓ There are enough jobs for everyone who wants one

Te Mahere o te Oranga Tonutanga i te Hapori Community Wellbeing Action Plan



Culture
Te Ahurea



Activity/Action	Timeframe
Partner with community groups to establish and hold an annual multicultural event to showcase our diverse and vibrant community.	Annually
Continue to offer a variety of events and activities that appeal to different age groups and cultural backgrounds and incorporate elements from various cultures into events to celebrate diversity and promote understanding.	On-going
Continue the Matariki Programme to celebrate Matariki.	Annually
Continue to celebrate Te Wiki o Te Reo Māori by ensuring that events, activities and programmes are planned and successfully delivered.	Annually
Establish and deliver an urupā fund to support the maintenance of burial grounds.	Year 1
Incorporate te reo Māori when delivering our Aquatics swim school programme.	Year 1





Connected Community



Activity/Action	Timeframe
Continue to provide support that helps build the community's capacity and capability by delivering a training programme.	On-going
Develop a centralised directory of services and activities, ensuring regular updates to maintain accuracy.	Bi-annual
We aim to produce communication materials that are inclusive and representative of the diversity within our community. This includes ensuring accessibility for all residents, including those facing digital exclusion.	On-going
Continue to provide opportunities for our older demographic to upskill in their ability to access the digital world.	On-going
Initiate a campaign that highlights our people, telling the story of their connection to our rohe. Visualising that our people are proud to come from Horowhenua.	Annually
Undertake a review of all community-led initiatives and programmes that are currently being offered with a view of streamlining those opportunities and therefore removes and doubling up of services.	Year 1 and Year 2
Promoting equity and fairness by removing barriers for people to participate by offering training opportunities to our community organisations.	Annually
Actively promote Neighbours Day and facilitate small community initiatives and events such as 'over the fence cuppa' events.	Annually
Investigate funding (both capital and operational) opportunities that would enable the community to purchase a community bus that would transport children and young people around the region to access greater educational outcomes.	Year 1
Develop new ways to keep our community informed and up to date about any roading changes such as road works or road closures with the intention of ensuring that we deliver the message and the related impacts in an accessible way.	On-going
Ō2NL (Ōtaki to North Levin) construction to begin 2025. We will continue to partner with Waka Kotahi to keep our community and affected residents up to date during this significant project and our communication channels will remain open.	On-going
Leverage and advocate for greater community outcomes from the construction Ō2NL.	Year 1 & 2
As members of the Horowhenua Transport Services Governance Group, we will continue to be involved in the planning of public transportation options, with Horizons District Council taking a lead role.	On-going



Health and Wellbeing
Te Hauora Me te Oranga Tonutanga



Activity/Action	Timeframe
Investigate what options are available to both the Council and our partners in creating better access to healthy kai for our community.	Year 1 & 2
Implement the Community Wellbeing Dashboard that monitors key statistical indicators that support the key priority areas within the Strategy. Presented to the Community Wellbeing Committee at each of their meetings.	Year 1 & on-going
Refresh the Community Wellbeing section on the Horowhenua District Council website which will provide additional information and be a one-stop shop for all things community wellbeing.	Year 1 & on-going
Continue to implement and grow the companion card initiative to offer a two-for-one ticketing option for individuals living with disabilities who require a support person.	Year 1 & on-going
Implement a Play, Active Recreation and Sport Strategy – aimed and getting more people in our communities moving, active and healthy for life.	Year 2
Health care providers and professionals will have access to participate in Easy Read/Easy Write programme.	Year 1 (Funding dependent)
Raise awareness of health-related policies and community and national initiatives to increase equitable access to health services. <ul style="list-style-type: none"> Update Public Places By-law to allow for the inclusion of relevant Smokefree and Vapefree education and provision. Continue the promotion and delivery to further enhance the exposure of health services alongside Takiwā. Be our communities' biggest advocates and when necessary, lobby central government seeking better outcomes for our communities. 	On-going
Deliver the Age on the Go Expo to showcase the services, organisations and activities available to our older persons community.	On-going
Work alongside our community partners to deliver a Hauora, Health and Wellbeing Expo prior to winter in a bid to increase participants physical and mental health.	Annually
Establish a hui for Non-Government Organisations to convene and collaborate, fostering open communication and shared learning,	Bi-annual



Sense of place and belonging
Te Noho Pūmau i Horowhenua



Activity/Action	Timeframe
Maintain Green Flag status for our green spaces to ensuring that our green spaces continue to be well-maintained, clean, safe, secure and welcoming, thus inviting and drawing people to enjoy them.	On-going
Collaborate with communities to develop community-led placemaking projects and identify areas where placemaking initiatives will have a positive impact.	On-going
Implement the Welcoming Communities Strategy.	Year 1
Ensure that Council events are accessible to people of all ages and abilities.	On-going
Ensure that programming in the Youth Space reflects what our rangatahi are telling us and meets their interests and needs.	On-going
Ensure that our community facilities offer services and programmes which build on the skills of our community and increases their capability	On-going
Initiate four new regular programmes that operate out in the community that allow all members of our community to take part in. This could include recreation programming that not only enhances one's wellbeing, but also creates a sense of place and belonging.	Year 1



Housing
Ngā Whare



Activity/Action	Timeframe
Recognise and provide affordable housing choices for people, through the controls of the District Plan and direction of the Housing Action Plan.	On-going
Through the Horowhenua Operative District Plan, enable opportunities for housing that are accessible to essential services. For example, mixed-use development within the Urban Centre.	On-going
Continue to explore various options for creating affordable homes for all through our Affordable Housing Framework including family flat development.	On-going
Actively monitor Kāinga Ora developments and projects within the community, advocating for greater benefits and outcomes for our people through the Community Wellbeing Committee.	On-going
Create a resource that outlines what social support services are available for those members of our community who are displaced.	On-going
Investigate what options Council has to create a safe space for displaced or homeless members of our community, working alongside our community partners.	Year 1



Environment, Community Resilience and Preparedness



Activity/Action	Timeframe
Give effect to Horowhenua's Climate Action Plan.	Year 2
Work in partnership with Horizons Regional Council on the Joint Climate Action Plan and the Wellington Regional Leadership Committee to understand environmental vulnerability and coordination of response.	On-going
Working with regional partners advocate for the establishment of public transport within urban environments.	Year 3
Further incorporate nature-based solutions through green and blue infrastructure, working with the environment to alleviate climate impacts. Through this, monitor the sustainable presence of nature within Horowhenua.	On-going
Promote well insulated homes, green energy and sustainable water use.	On-going
Facilitate at least two community training sessions to educate the community on how to be prepared for an emergency and how they can build their resilience.	On-going
In partnership with our community partners and alongside the Parks and Property Team, host at least four community events that enhance the ecology of our open spaces, such as community planting, rubbish collection etc.	On-going



Community Safety Te Haumarutanga o te Hapori



Activity/Action	Timeframe
Support and enable the delivery of community safety initiatives through Horowhenua District Council's contracted services, (as per the Long-Term Plan 2024-2027) including: <ul style="list-style-type: none"> • Foxton Surf Lifesaving Club • Horowhenua District Neighbourhood Support • Levin Waitāreere Surf Lifesaving Club • Save Our River Trust • The Foxton and Beach Community Patrol • The Horowhenua Crime Prevention Camera Trust • The Levin Community Patrol • The Waitāreere Beach Progressive and Ratepayers Association • Volunteer Central 	Annually
Maintain and build relationships with key safety agencies by holding a bi-annual community safety forum with the Mayor and Council.	Bi-annual
Build on our Kaitiaki programme within Community Facilities, broadening the scope to allow for more presence within the community.	Year 1 & 2
Re-establish the Road Safety Group to advocate for improvements in road safety for the community.	Year 1







Glossary of Terms

Community Wellbeing Committee	A group made up of iwi and hapū, community networks, government agencies and council representatives who monitor the Community Wellbeing Strategy.
Community-led Development	Community-led Development is a development approach in which local community members work together to identify goals that are important to them.
Green Flag	Green Flag is an award scheme that recognises and rewards well managed parks and green spaces, setting the benchmark standard for the management of recreational outdoor spaces around the world.
Hapū	Kinship group, clan, tribe, subtribe - section of a large kinship group and the primary political unit in traditional Māori society. It consisted of a number of whānau sharing descent from a common ancestor, usually being named after the ancestor, but sometimes from an important event in the group's history.*
Hauora	Health, vigour.*
Iwi	Extended kinship group, tribe, nation, people, nationality, race - often refers to a large group of people descended from a common ancestor and associated with a distinct territory.*
Kai	Food, meal.*
Kaitakitanga	Guardianship, stewardship, trusteeship, trustee.*
Kōrero	To tell, say, speak, read, talk, address.*
Mana Whenua	Territorial rights, power from the land, authority over land or territory, jurisdiction over land or territory - power associated with possession and occupation of tribal land. The tribe's history and legends are based in the lands they have occupied over generations and the land provides the sustenance for the people and to provide hospitality for guests.*
Ō2NL	Ōtaki to north of Levin (new highway).
Rohe	Boundary, district, region, territory, area, border (of land).*
Tangata Whenua	Local people, hosts, indigenous people - people born of the whenua, i.e. of the placenta and of the land where the people's ancestors have lived and where their placenta are buried.*
Taonga	Property, goods, possession, effects, object.*
Te Ao Māori	Māori world view or, the Māori world.
Waka Kotahi	New Zealand Transport Agency.
Whānau	Extended family, family group, a familiar term of address to a number of people - the primary economic unit of traditional Māori society.*

* Translations from Te Aka Māori Dictionary





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File No.: 24/349

8.1 Interim Organisation Performance Report - May 2024

1. Purpose

To present the Interim Organisation Performance Report for May 2024.

This report directly aligns with one of Council's top 10 priorities "Get the basics right and support the customer focussed delivery of core services".

2. Recommendation

- 2.1 That Report 24/125 Interim Organisation Performance Report - May 2024 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That having considered all matters raised in the Interim Organisation Performance Report May 2024, the report is noted.

3. Background / Previous Council Decisions

- 3.1 This report seeks to provide Council and the community with an overview of organisation performance from 7 April to 19 May 2024. The report includes the Organisation Performance Dashboard, an update on Capital Projects and Council's Top Ten Priorities.
- 3.2 A full Organisation Performance Report will be presented at the 24 July Council meeting.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

4. Attachments

No.	Title	Page
A↓	Interim Organisation Performance Report - 12 June 2024	144

Author(s)	Sue Fifita-Tovo Executive Officer	
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Approved by	Monique Davidson Chief Executive Officer	
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Horowhenua District Council Interim Organisation Performance Report

12 June 2024



Mō tēnei pūrongo About This Report

This Interim Organisation Performance Report (OPR) is provided to Council and the community as part of the agenda for every second Council meeting, as an assessment of the overall performance against goals and priorities. A full report is provided every other Council meeting.

The interim report provides an analysis of financial performance, an update on Council's Top Ten Priorities, a Capital Projects report and an outline of the Statement of Service Performance (SSPs).

Together this information provides a clear picture of the organisation's current status and progress towards its goals. The report serves multiple purposes, including being a mechanism for openness and transparency with the community and for identifying areas for improvement.

Organisation Performance Dashboard

This dashboard provides a snapshot of key financial and performance measure information. This is provided in both the Interim and Full OPR.

The reporting period is: Year to date April 2024.

Statement of Service Performance (SSPs)

SSPs were set following consultation with the community during the 2021-2041 Long Term Plan process. They are important measures of 'business as usual' work. It is noted as to whether each SSP is on track or not expected to achieve the target for the financial year.

Top 10 Priorities

This section provides updates on each of the 10 priorities identified in the Council Plan on a Page.

The reporting period is: 11 April – 22 May 2024.

Capital Projects Lifecycle and Confidence Report

This report provides an overview of some of our capital projects, where they sit in the lifecycle of the projects and our level of confidence in the delivery of the project at this point in time.

The reporting period is: 11 April – 22 May 2024.

Ngā Ihirangi Contents

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Capital Projects Overview	11





Organisation Performance Dashboard

Organisation Performance Dashboard

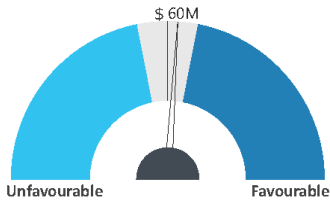


Organisational Performance

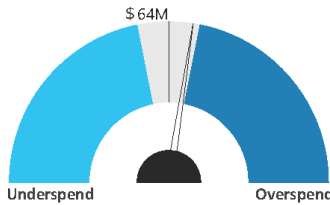
YTD Ending 30 April 2024

This dashboard shows a snapshot of how we are tracking against our performance measure targets, our financial performance overall and activity financial information.

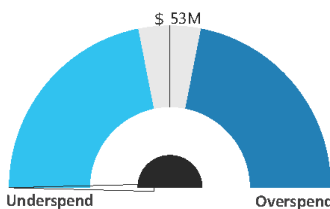
Financial Performance



INCOME	
YTD Actual:	\$61.15M
YTD Budget:	\$60.17M
Full Year Forecast:	\$76.48M
Full Year Budget:	\$72.69M
Variance:	\$0.98M, 1.6%
● on target	



OPERATING EXPENDITURE	
YTD Actual:	\$66.29M
YTD Budget:	\$63.82M
Full Year Forecast:	\$82.52M
Full Year Budget:	\$77.25M
Variance:	-\$2.48M, (3.9%)
● on target	



CAPITAL EXPENDITURE	
YTD Actual:	\$28.15M
YTD Budget:	\$52.92M
Target Full Year Budget:	\$38.17M
Full Year Budget:	\$61.70M
Variance:	\$24.77M, 46.8%
● below target	
below target	< -5%
on target	>= -5% to <= +5%
above target	> +5%

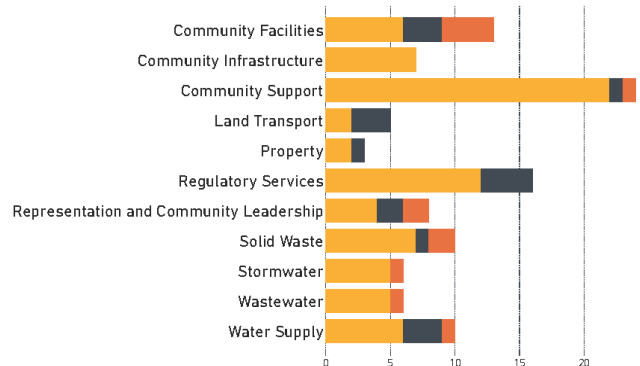
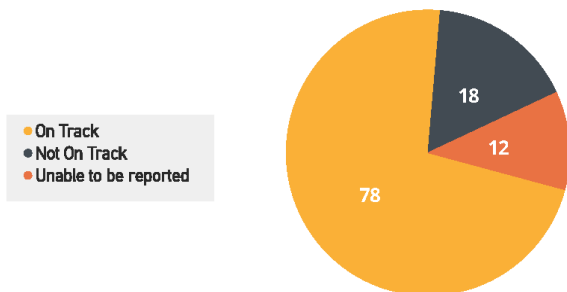
Council have forecast a \$6.0m full year operating deficit (this includes rates, debt funded operating costs, capital related income and depreciation) compared to a budgeted operating deficit of \$4.6m. The difference of \$1.4m is largely driven by the forecast additional depreciation costs of \$1.2m. We are also expecting additional net interest of \$1.6m, which is partially offset by additional rates of \$1.1m which was due to higher than expected growth.

Although the overall financial position is showing additional net spending of \$1.4m, the full year underlying savings target of \$1m which excludes capital items, depreciation, rates and interest was reported as on track in February and is still forecast to be reached.

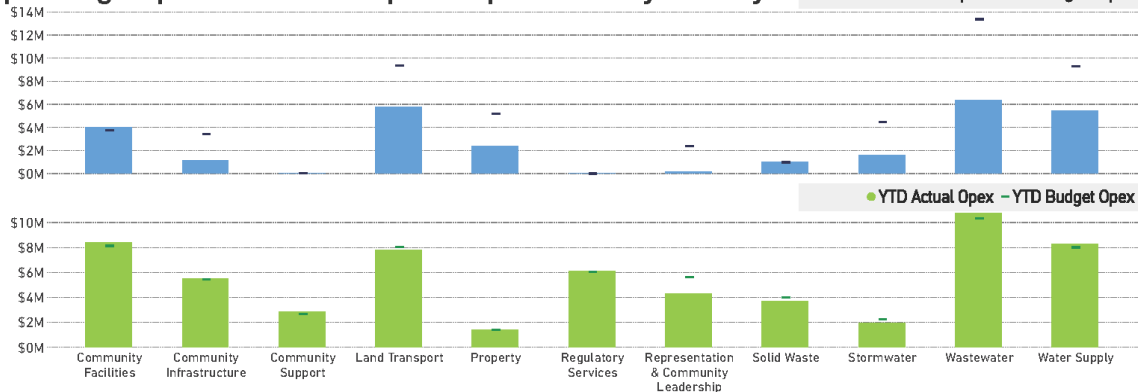
The \$2.6m change in position since February includes reduced Capital Grants and Subsidies revenue of \$2.6m due to the reprioritisation of our capital expenditure programme following Council direction, with projects being deferred to the next financial year. Capital Grants and Subsidies revenue and associated expenditure for deferred capital projects have been included in the 2024/25 budgets as part of the Long Term Plan process.

The recent capital reprioritisation exercise carried out by Council resulted in a full year forecast of \$38m which includes \$10m expenditure for the remainder of the financial year.

Overall Performance Measures



Operating Expenditure and Capital Expenditure By Activity





Ngā Whāinga Matua 10

Plan on a Page – Top 10 Priorities



Ngā Whaingā Matua Top 10 priorities



Enabling affordable housing that meets the needs of a growing population through the implementation of the Housing Action Plan

The market remains weak on the demand side and consenting for building activities continues to remain low. There is a solid underlying base that has been built in 2024 and it is hoped the growth projection trend for the Horowhenua on the housing front will be maintained this year.

The Council recently agreed to continue with the revocation process for Green Avenue Reserve which in time will free this land up for future development, in line with the Housing Action Plan.

There are some signs that the demand for consenting activities is improving slightly, however it is a little too early to tell if this shift is material as this low point is still expected to run well into 2025.

Our focus remains on the affordable housing aspect of the Housing Action Plan. Work in this space continues through consideration of opportunities currently on the drawing board with the Ministry of Housing & Urban Development, Kainga Ora, Community Housing Providers, Community Groups and developers across the community.

The good news is, there are already a good number of houses under construction that will directly benefit the community, and there are certainly more in front of us which are yet to come out of the ground.



Achieve the best outcome for Horowhenua in the face of Local Waters Down Well initiative

Measures to be introduced through new legislation in mid-2024 will establish the Local Water Done Well framework and the transitional arrangements for the new water services system. The measures include requirements for councils to develop Water Services Delivery Plans, steps towards future economic regulation, and streamlined processes for setting up water services council-controlled organisations (water services CCOs).

Through the development of these plans, councils will provide an assessment of their water infrastructure, how much they need to invest, and how they plan to finance and deliver it through their preferred service delivery model.

Ringfencing of water services and revenue from other council activities is a key feature of the plans. The plans will be a way for councils to provide transparency to their communities about the costs and financing of water services and empower them to make decisions about managing and delivering high-quality water services that reflect their local needs and circumstances. The plans can also be prepared jointly, and so provide an opportunity for councils to have conversations with other councils about joint arrangements for water services delivery.

HDC is currently working with the Wellington Region in developing a Water Services Delivery Plan that will provide a:

- stronger central government oversight
- economic and quality regulation

- financially sustainable delivery models.

Officers will continue to work through information as it becomes available from Te Tari Taiwhenua (DIA).



Deliver on the Levin Town Centre Transformation Strategy

Work continues to progress the property acquisition strategy, and while it is nearing completion, ongoing work is being done to identify further earthquake-prone buildings and strategic buildings of interest.

The nomination process for applications to the Reference Group Members was completed and resulted in many high-caliber individuals expressing interest in being involved. The Reference Group is expected to be confirmed once recommendations made to the Steering Group are endorsed.

The Programme Delivery Team presented an update on the Levin Town Centre Strategy to the Levin Domain Users Group and took the opportunity to take feedback for opening the Domain for public access during the day. While several considerations were shared, there was support shown for the proposed opening of the grounds. Officers also spent time at the Basin Reserve in Wellington and talked to staff in order to understand how they manage public access and movement through their international sports facility.

The Levin War Memorial Hall, Village Green and Skatepark Expressions of Interest process closed on 17 May 2024, with nine high quality responses provided. The Programme Delivery team is collating these to present to the Steering Committee for consideration and recommendations as to which will be presented to Council.

Kiwirail have been commissioned to provide a report outlining the options for alternative railway platform placement in Levin, this is a key piece of work to help the Town Centre planning for future transport and transport hub options. The report is expected in June 2024.

The Programme Delivery Team has been engaging with groups to present updates on the Levin Town Centre Strategy and to collect feedback. Groups that have been presented to include: Horowhenua District Council staff, Levin Intermediate School and Levin Historical Society.

Officers met with Muaūpoko Tribal Authority to provide an update on the decisions and direction of Council. An invitation was extended for a representative to be a member of the Reference Group.

The Youth Voice campaign on the We are Horowhenua placemaking portraits continue to be on display within the town centre.



Council committed to undertake a Rates Review after the Annual Plan 2022/2023 to consider how rates and costs are shared across the district

A rates review was completed as part of the Long Term Plan Amendment and some rates changes were also consulted on as part of the 2024-44 Long Term Plan. This also involved updating the rates remission and postponement policy. A further review of water rates will be completed during 2024/25.



Provide advocacy and leadership to Ōtaki to North Levin expressway project

During the reporting period, alongside other project partners, Council Officers have regularly attended and contributed to the following: Ō2NL project meetings; Project Steering Committee; Integrated Owner Team; Strategic Communications; Legacy Outcomes; East West Arterial; Consent System Team.

Regular and new communication has been had and sought with New Zealand Transport Agency Waka Kotahi staff.

Internal Alignment meetings are regularly being held to align the organisation with the project milestones and ready Council for strategic input and management of regulatory and compliance obligations.



Get the basics right and support the customer focused delivery of core services

Information Services

Our Data programme is going well with the final testing currently being completed for the development of the Civica Data Warehouse and, prioritisation of business reporting requirements for the future when we transition into Power BI reporting. The review and documentation of our current ICT environment is well underway with recommendations for improvements being made along the way.

We have also implemented a staff driver register and staff conflict of interest capture and management tool. All staff have completed their initial conflict of interest registration and are now working through their management plans as required.

Energy

April energy consumption checks against 23/24 projections showed:

- Electricity use tracking 8% less than projected; and
- Gas use tracking 7% higher than projected.

Finance

We recently updated our direct debit form which will be going online in July. We have also redesigned rates and water billing invoices which will be used from the start of the next financial year.

Customer Excellence Action Plan

Loading content into Kbase continues to make good progress with content from all areas of the organisation being loaded, along with a renewed focus on what is being loaded into and what is outstanding in our Customer Request Management system, CRM.

Managers of activity portfolios were provided with lists of outstanding customer requests in the first stages of closing and resolving active service requests that appear to have been outstanding for some time.



Deliver the capital infrastructure programme, and achieve an increase in the percentage of completed works

The overall programme of works is on track for the 2023/24 financial year following a reforecast of the capital programme to \$40M for 2023/24, \$40M for 2024/25 and \$47M for 2025/26.

A workshop was held in May as a continuation of the March workshop. This workshop briefed Council further on the prioritisation framework and the current preparations and progression of the capital project review.



Reset our engagement and partnership approach, and work more with and for the community

Waikawa Beach Vehicle Access

Council staff have recently engaged with local user groups to foster community collaboration in identifying a viable solution for vehicle access to Waikawa Beach. Officers updated all submitters on the progress, emphasising ongoing efforts to protect private property that has previously been used for access. This issue is challenging and emotive for the community due to differing perspectives and officers are working to navigate this matter and present options for Council to consider in order to re-establish beach access.

Foxton War Memorial Hall

The recent consultation on the future of the Foxton War Memorial Hall closed during this reporting period with a total of 63 submissions received. Council will consider the submissions and next steps at the 12 June Council meeting.

Voice of the customer

Work has begun on analysis of the data from the Resident Satisfaction surveys, which will be presented to Council at the 12 June workshop. Initial results show positive movement in overall Net Promoter Score and Customer Satisfaction. A total of 3,053 responses were received across 11 surveys, with a second and final survey sent to Levin Aquatic Centre users to ensure sufficient data to benchmark against last year's results. Hardware has been purchased for community centres, with insitu surveys going through a final round of approvals, before devices and surveys go live by 30 June 2024.

LTP engagement

Post community consultation and deliberations, efforts turn towards the Long Term Plan 2024-2044 proper and developing the 600+ page Long Term Plan document for adoption on 26 June. A letter (mailout/email) will be sent to ratepayers to summarise key decisions and what this will mean for ratepayers.



Enable the rebuilding of the Horowhenua District Council organisation, with a focus to empower a culture of excellence, service and continuous improvement

Our journey to build a high performing organisation continues and we are still heading in the right direction. Staff turnover continues to decrease with overall turnover down from 36% to 32% and excluding internal moves from 22% to 21%.

All staff have now completed a declaration of interest. Work will continue on an ongoing basis to ensure management plans are in place where required.

Results from the all staff pulse survey focusing on Performance Matters show an improvement across the majority of benchmark questions, specifically:

- Council has a culture of empowerment that maximises the performance of staff – from 61% to 64%
- Poor performance is managed effectively in our organisation- from 50% - 58%
- I have regular performance reviews and receive effective feedback – from 66% - 74%.

During the change proposal staff were consulted on the new leave policy and guidelines on working from home to help drive efficiency and consistency across the organisation. Both processes were implemented effective 10 May 2024 with work ongoing around approval for working from home arrangements using a similar online tool to the conflict of interest.

Proposed changes to the Individual Employment Agreement (IEA) have been postponed, with consultation planned to begin in September following the completion of the Performance and Pay Review.

Sick leave taken increased to 1,373 hours end of March from 996 hours in February and then decreased in April to 1,109 hours. Sick leave without pay however, has increased over this period from 38 hours in February to 168 hours at the end of April.

Considerable work has been undertaken on the accuracy of our annual leave reporting. Annual leave liability is tracking up to \$1,420,713 (29,986 hours) from \$1,365,971 (28,315), however down from \$1,550,543 (30,424 hours) 12 months prior at end April 2023.



Make a decision on the Future of the Levin Landfill and follow through on the review of our WMMP

Council approved the Best Practical Option (BPO) 3 on 8 May 2024 with the associated capital spend of \$2M. The next stage of work is to apply for an extraction consent from Horizons Regional Council. An offer of service has been provided from Good Earth Matters as a preliminary to begin the consenting process.

At the Long Term Plan Deliberations meeting on 22 May, Council resolved to accept the vision of the Waste Management & Minimisation Plan and to accept the list of goals with the associated priority settings.



Tiro Whānui Hinonga Matua

Capital Projects Overview



Capital Projects Lifecycle and Confidence Report

Successful delivery of the project against its project parameters appears on track as planned, and there are no major outstanding issues or risks that appear to threaten delivery.

Successful delivery of the project against its project parameters appears feasible but significant issues already exist, requiring management attention. These appear resolvable at this stage and, if addressed promptly, should not present a cost/schedule overrun or loss/delay of benefits.

Successful delivery of the project against its project parameters appears to be unachievable. There are major issues with schedule, budget, resource, quality and/or benefits delivery, which at this stage does not appear to be solvable. The project may need rescoping and/or its overall viability reassessed.

Project Lifecycle	Key		↻a move to the right	↻a move to the left	* If changed colour	# project added since last report
	Development	Consent	Plan and Procure	Deliver - 22/23 FY	Deliver - ongoing	Close and Evaluate
	Scope and approvals		Implementation planning	Implementation		Monitor benefits
	Foxton East Drainage Scheme	Foxton Beach SW planning and consent	Foxton Water Renewal 23/24	Minor Road Improvements	Foxton WWTP	Gladstone Road Realignment
	Lake Horowhenua water quality improvements and Queen St SW consent	Tokomaru WW disposal	Foxton Beach Water renewal	Footpath Renewals	Levin WW Renewals - Kings Drive	Levin Landfill - Old dump capping – 100% Completed
	Levin Pot - Strategic upgrade	Poads Rd Reservoir	SH57/Tararua Road Roundabout	Stormwater new including Ramona Ave, Waitarere Beach	Foxton Beach WWTP	Public toilet – Major renewals
	Shannon WWTP		Foxton WW Renewals	Waitarere WWTP	Old Dump remedial works Leachate investigation, consent process	Sealed Road Resurfacing annual programme
	Tokomaru WWTP		Foxton Water renewal	Sealed Pavement rehabs	Pot WW discharge development and renewals	Donnelly Park Netball Court resurfacing, lighting and fencing
	Foxton Beach WTP		→ →Levin Wastewater Treatment Plant - Inlet pipe Upgrade	Cycle Facilities	Levin New Landfill - Final capping - Jan 29. Final work is connection of gas heads	→ →Tara-Ika Tararua Road Stage 3 WW

Waikawa Beach Access	Tara-Ika - Queen St Stg.1 SW	North East Levin SW - SW Trunk and Coley Pond works	→ Shannon Water Renewal - Stafford
Levin WTP Renewal	Road Improvements	Levin NE WW Renewals	Foxton Pools
Shannon WTP renewal	Weraroa/York St Wastewater Upgrade	→ → Levin WWTP renewals	→ Shannon - Mangahao Water Renewal - Stg1
Foxton Beach WTP renewal	Tara-Ika - Tararua Road Wastewater - Stage 4		
Tokomaru WTP renewal	Levin Water Supply Fluoridation		
Levin WWTP Master Plan	Shannon Water Renewal - Treatment Plant inlet/outlet		
Levin WTP Master Plan			
Horowhenua Transport Investment PBC			
Okarito SW connection			
Macarthur Wastewater and Water			



8.2 Council Resolution and Actions Monitoring Report June 2024

File No.: 24/380

1. Purpose

- 1.1 The purpose of this report is to present to Council the updated monitoring report covering resolutions and requested actions from previous meetings of Council.

This report directly aligns with one of Council's top 10 priorities "Get the basics right and support the customer focussed delivery of core services".

2. Recommendation

- 2.1 That Report 24/380 Council Resolution and Actions Monitoring Report June 2024 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

Attachments


No.	Title	Page
A	Council Actions Monitoring Report June 2024	160


Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Alice Petersen Business Support Officer - Democracy	
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Approved by	Monique Davidson Chief Executive Officer	
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Council Actions Monitoring Report 2024 As at 4 June 2024

Completed	Completed
In progress	In progress
Transfer	Transfer
Off track	Off track

Reference	Resolution/Action	Officer	Due date	Status	Officer Update
22/166	That Council enters into a variation of the existing lease for Café Molen in support of option 1, as presented to the Te Awahou Foxton Community Board's meeting of 11 April 2022 – to extend the lease for the Dutch Oven into the current tram storage space.	S Hester L Winiata	02/03/2023		Draft extended lease was sent to Foxton Windmill Trust; however the Trust would like a Memorandum of Understanding also included and want some other adjustments made. Officers will be talking with the Windmill Trust regarding Destination Management and whether an MOU is the right tool for this. The Parks and Property Lead has been negotiating the lease length and potentially getting a new valuation done.
CO/2022/168	That Council agrees to: <ul style="list-style-type: none"> <input type="checkbox"/> Procure a maintenance contractor to monitor the landfill cap and repair as needed (including repairing seeps as needed) at an estimated cost of \$130,000 per annum as part of opex expenditure. <input type="checkbox"/> Fund the importation of clay soil, shaping the top of the Old Dump to stop water ponding, cease ingress and control surface stormwater flows. Re-establish 	D Haigh	30/06/2023		<ol style="list-style-type: none"> 1) Monitoring work at the landfill continues to be undertaken by Solid Waste Team 2) The shaping of the Old Dump has been completed.

D23/93718

Last update: 3-Jun-24

	<p>vegetation, at an estimated cost of \$320,000 to be completed by June 2023.</p> <ul style="list-style-type: none"> □ Procure specialist assistance to confirm contamination in the gully area at borehole C2, scope the required remediation of contaminated land, and undertake remediation at an estimated cost of \$300,000. Initial actions to be completed by June 2023. □ Approve a programme of work to firstly assess targeted restoration areas of the Tatana Drain and Hokio Stream by working alongside Iwi and willing landowners, develop a restoration programme, secure additional funding and then proceed with appropriate restoration projects. The initial cost of this action is \$300,000. □ Authorise Council Officers to undertake scoping activities to determine the cost of adding additional capping to the top and sides of the Old Dump as suitable soil becomes available and ensure that suitable drainage is constructed as capping is applied. <p>Council notes that taking these actions does not preclude any further remediation actions or enhancements</p>				<p>3) Elected Members approved Best Practical Option 3 – described as “full trench (200m) 100% extraction (360m³/day) discharge to sewer, with the associated budget for works of \$1,997,000 at the 8 May Council meeting.</p> <p>4) Presently this additional Northern Farm Drain work is not considered necessary. BPO3 would all be completed within the Old Dump footprint.</p> <p>5) See Item- 2 above. This work is now complete.</p>
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	<p>on the sites. Any further remediation actions or enhancements above the scope of those outlined above will be returned to Council for approval before commencing.</p> <p>Council authorise the Chief Executive to begin the procurement process to undertake the work identified and authorise the Chief Executive to enter into contracts to begin the work required over the summer earthworks season.</p>				
CO/2023/146	<p>That Council direct the Chief Executive to meet with executive leaders of Horizons and other parties including the Manawatu Marine Boating Club, Department of Conservation and Iwi/Hapū within the next three months to progress commitment to undertaking a structural assessment of the Foxton Wharf.</p>	M Davidson	21/09/2023		<p>An initial hui has taken place between Iwi and Statutory agencies. The next steps are for Council and Department of Conservation to prepare a summary of the current situation, issues and opportunities with specific attention to who owns and therefore is liable for the wharf. The next hui is currently being organised and will incorporate all parties including the Manawatu Marine Boating Club.</p>
CO/2023/219	<p>That the Council ask the Chief Executive to review the Property Disposal Strategy to include a Right of First Refusal for Mana Whenua clause for any further property disposals. As part of that review a process be developed for this clause, in collaboration with Māori ward councillors and Iwi partners, to be appended to the strategy after subsequent approval from council. The Right of First Refusal</p>	B Harvey	19/10/2023		<p>Council Officers have met with Muaūpoko Tribal Authority to discuss next steps. These include looking at other frameworks that may be useful. Additionally, it was thought a process established with Waka Kotahi / NZTA in mid-April may be able to be utilised for this.</p> <p>Te Tumatakahuki have requested further information to consider. and a meeting has been established for later in June with Tukorehe.</p>

	Clause should give Mana Whenua the first opportunity to purchase any surplus property council resolves to dispose of at market value prior to the property being offered for sale on the open market.				
CO/2023/237	That council notes the existing work being undertaken within the Community Development work programme and further signals its proposal to incorporate the "Smokefree and Vapefree Environment Policy" into the "Public Places Bylaw" when that bylaw is reviewed.	V Miller	June 2024		The Public Bylaw review process is currently underway, smokefree and vapefree considerations are being included in the section 155 review.
CO/2023/251	That the Council review the Road Naming Policy, and in the interim Council delegates to the Chief Executive authority to make all decisions on road naming in accordance with the current policy.	D McCorkindale	June 2024		A review of the Road Naming Policy is currently underway. As part of the stocktake of Council's policies and by-laws this policy has been prioritised to be reviewed. In conjunction with this review it is proposed to include a street numbering section in the policy to help clarify our processes for developers. The review is tracking for completion by June 2024.
CO/2024/33	That Council authorise the Chief Executive to submit the previously endorsed Horowhenua District Draft Speed Management Plan 2024-2034 to NZTA for Certification. (Option A)	J Wallace J Moore	06/05/2024		The Draft Speed Management plan and associated documents were submitted to NZTA on 10 April 2024. Council Officers are now waiting to hear of the outcome of the certification process.
CO/2024/41-43	That after hearing submissions on Options 1, 2, 3, and given the general level of support for the provision of a vehicle accessway, that Council pauses the current process and	B Harvey			Officers have met with three community groups in Waikawa. A letter has been sent to all submitters outlining next steps and asking for those who may have potential options to get in touch.

D23/93718

Last update: 3-Jun-24

	requests the Chief Executive to report back to Council on potential alternative options to provide vehicle accessway at Waikawa Beach <i>along with the option of not permitting vehicle access.</i>				Officers are also liaising with one resident who may have a potential alternative option.
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9.1 Proceedings of the Risk and Assurance Committee 15 May 2024

File No.: 24/379

1. Purpose

- 1.1 To present to the Council the minutes of the Risk and Assurance Committee meeting held on 15 May 2024.

2. Recommendation

- 2.1 That Report 24/379 Proceedings of the Risk and Assurance Committee 15 May 2024 be received and noted.

3. Issues for Consideration

- 3.1 The unconfirmed minutes of the Risk and Assurance Committee of 15 May 2024 are attached to this report.
- 3.2 There are no items that require further consideration.

Attachments



There are no attachments for this report.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Grayson Rowse Principal Advisor - Democracy	
Approved by	Monique Davidson Chief Executive Officer	

Risk and Assurance Committee

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Risk and Assurance Committee held in the Council Chambers, 126-148 Oxford St, Levin on Wednesday 15 May 2024 at 10:00 am.

PRESENT

Chairperson	Cr Sam Jennings	
Deputy Chairperson	Cr Paul Olsen	
Members	Cr Alan Young	
	Cr Clint Grimstone	Apology
	Cr Jonathan Procter	
	Cr Piri-Hira Tukapua	
	Mayor Bernie Wanden	
	Jenny Livschitz	Independent Member - Apology
	Sarah Everton	Independent Member

IN ATTENDANCE

Reporting Officer	Jacinta Straker	Group Manager - Organisation Performance
	Monique Davidson	Chief Executive
	Daniel Haigh	Group Manager - Community Infrastructure
	Jacinta Straker	Group Manager - Organisation Performance
	Brent Harvey	Group Manager - Community Experience and Services
	David McCorkindale	Group Manager – Community Vision and Delivery
	Blair Spencer	Group Manager – Housing & Business Development
	Ashley Huria	Business Performance Manager
	Pei-Shan Gan	Financial Controller
	Daniel Minty	Financial Services Manager
	Tanya Glavas	Health and Safety Lead
Meeting Secretary	Grayson Rowse	Principal Advisor – Democracy
	Alice Petersen	Business Support Officer – Democracy

1 Apologies

Apology

Resolution Number RAACC/2024/13

MOVED by Cr Jennings, seconded Cr Young:

That the apology from Councillor Clint Grimstone and Independent Member Jenny Livschitz be accepted.

CARRIED

2 Public Participation

There was no public participation

3 Late Items

There were no late items

4 Declaration of Interest

There were no declarations of interest

5 Confirmation of Minutes

Resolution Number RAACC/2024/14

MOVED by Cr Jennings, seconded Mayor Wanden:

That the minutes of the meeting of the Risk and Assurance Committee held on Wednesday, 21 February 2024, be confirmed as a true and correct record.

That the minutes of the meeting of the In Committee Meeting of Risk and Assurance Committee held on Wednesday, 21 February 2024, be confirmed as a true and correct record.

CARRIED

The Chair invited officers to update the committee on progress towards conflict of interest monitoring. All officers have now completed conflict of interest declarations, with further information and education on what may be or may be perceived to be a conflict of interest. Conflict of interest declarations will be renewed annually, and officers are encouraged to report conflicts

Elected Member conflicts of interest – a report will be presented to the next meeting setting our guidance for elected members, and will present a full report of conflicts of interests declared since the 1 January 2024.

6 Reports for Decision

6.1 Treasury Update - March 2024

This report updated the committee on the Bancorp Treasury Reporting Dashboard for the March 2024 quarter.

Resolution Number RAACC/2024/15

MOVED by Cr Jennings, seconded Cr Olsen:

That Report 24/247 Treasury Update - March 2024 be received.

That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

The Chair noted that the previous meeting requested further analysis and this report has provided this very well. The meeting also heard an update to discussions with Standard and Poors (S&P).

S&P met with officers last week and their advice was that Council should be managing debt at or below 240%, with debt currently sitting at 239%. The upper limit is 250%. Debt above 240% risk precipitating a credit downgrade for the Council. S&P will report back Council in mid-June.

Councillor Procter joined the meeting at 10:18 am.

I preparing forecasts, offices have taken a conservative approach toward potential proceeds from asset sales.

Resolution Number RAACC/2024/16

MOVED by Cr Jennings, seconded Cr Olsen:

That the Committee notes the Bancorp Treasury Reporting Dashboard for the March 2024 quarter.

CARRIED

7 Reports for Noting

7.1 Local Government Funding Authority Reporting

This report to update elected members on the following Local Government Funding Agency (LGFA) reporting:

1. LGFA 2023-24 Half Year Report to 31 December 2023
2. LGFA Draft 2024-27 Statement of Intent

Resolution Number RAACC/2024/17

MOVED by Cr Jennings, seconded Mayor Wanden:

That Report 24/239 Local Government Funding Authority Reporting be received.

That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

This is important because Council is a shareholder, and Local Government Funding Authority is a key funder to council, so it is prudent for Council to maintain a watch on the Authority.

Officers introduced the report, which was noted without debate.

Resolution Number RAACC/2024/18

MOVED by Cr Jennings, seconded Cr Procter:

That the committee notes the LGFA 2023-24 Half Year Report to 31 December 2023

That the committee notes the LGFA Draft 2024-27 Statement of Intent

CARRIED

7.2 Continuous Improvement and Audit Actions Monitoring Report

This report updated the Risk and Assurance Committee on progress of the action items from previous resolutions.

Resolution Number RAACC/2024/19

MOVED by Cr Jennings, seconded Cr Olsen:

That Report 24/234 Continuous Improvement and Audit Actions Monitoring Report be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Progress on an number of items was noted, in particular asset management.

56 actions were open at beginning of year; 29 are completed but not finalised as waiting for final audit review.

Price Waterhouse Coopers (PWC) recently completed a fringe benefit tax review, overall the report noted we were highly compliant; this report will come to the next meeting of the committee

There has been good progress with a number of outstanding items which are significant and that need some more oversight. Drafting an updated asset management policy is a key item.

It was noted that Information Services work programme has slowed down do to some personnel changes.

Resolution Number RAACC/2024/20

MOVED by Cr Jennings, seconded Cr Young:

That the Risk & Assurance Committee notes the Risk & Assurance Committee resolution and actions monitoring report in Attachment A.

CARRIED

7.3 Health, Safety and Wellbeing Quarterly Report - May 2024

This report provided the Committee with health, safety and wellbeing information and insights from the quarter from January – 31 March 2024, along with an update on the SafePlus Onsite Assessment conducted in November 2023.

The chair congratulated the H&S lead and the team on their work in bringing the staff engagement to such a high level and the high the level of reporting

Officers presented the report.

Improvement noted across all three areas assessed, with leadership and worker engagement leading, and risk management rated high performing. The report presented 16 recommendations for further action. Most of the recommendations were expected and align with the already developed health and safety action plan,. Additional reporting on aquatics included noting high level of incident reporting, reflective of the increased activity of the reporting period.

Increasing downward trend noted in vehicle over-speed statistics.

Officers noted he plans and strategies in place for minimising and responding to aggressive behaviours in the workplace, form escalation training to satellite locator/messenger services.

ACTION

As raised in response to a question the Chief Executive advised that to ensure Councillors understood their responsibilities for health and safety, from a governance perceptive, further professional development would be advantageous.

Resolution Number RAACC/2024/21

MOVED by Cr Jennings, seconded Cr Procter:

That Report 24/273 Health, Safety and Wellbeing Quarterly Report - May 2024 be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

7.4 Risk and Assurance Committee Work Programme

The purpose of this report is to provide the Risk and Assurance Committee with an outline of a Draft Work Programme for 2024/25.

Resolution Number RAACC/2024/22

MOVED by Cr Jennings, seconded Cr Olsen:

That Report 24/288 Risk and Assurance Committee Work Programme be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

An update was provided on the internal compliance work stream. ComplyWith has been selected as the software solution for managing and monitoring legislative compliance. A report is expected in within 8 months reporting on the first survey results.

Organisation Performance report now goes to independent members to assist in provided additional oversight

Committee members discussed the options and merits of providing a forum better interrogating the Council's financial performance. In response to a suggestion that there be more formal financial reporting to the this Committee, it was noted the advice from the Auditor General was to separate the financial reporting from the Risk and Assurance function to ensure there was independent oversight.

Financial reporting in the Organisation Performance Report is comprehensive and this does go to all of Council as a standing agenda item.

Mayor and Chair to further discuss the role of this committee.

Resolution Number RAACC/2024/23

MOVED by Cr Jennings, seconded Cr Young:

That the Risk and Assurance Committee supports the proposed Audit and Risk Committee Work Programme for 2024/25.

CARRIED

8 Procedural motion to exclude the public

Resolution Number RAACC/2024/24

MOVED by Cr Jennings, seconded Cr Young:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds

under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Risk Management - Risk Register

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(e) - The withholding of the information is necessary to avoid prejudice to measures that prevent or mitigate material loss to members of the public.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

11.02 pm The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

11.36 pm

There being no further business, the Chairperson declared the meeting closed.

**CONFIRMED AS A TRUE AND CORRECT RECORD
 AT A MEETING OF RISK AND ASSURANCE
 COMMITTEE HELD ON**

DATE:

CHAIRPERSON:

9.2 Proceedings of the Community Wellbeing Committee - 22 May 2024

File No.: 24/371

1. Purpose

To present to the Council the minutes of the Community Wellbeing Committee meeting held on 22 May 2024. Matters raised in this meeting have been further developed in an earlier report to Council.

2. Recommendation

- 2.1 That Report 24/371 Proceedings of the Community Wellbeing Committee - 22 May 2024 be received.
- 2.2 That the Council receives the minutes of the Community Wellbeing Committee meeting held on 22 May 2024.

Attachments



There are no attachments for this report.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Alice Petersen Business Support Officer - Democracy	
Approved by	Monique Davidson Chief Executive Officer	

Community Wellbeing Committee

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Community Wellbeing Committee held in the Council Chambers, 126-148 Oxford St, Levin on Wednesday 22 May 2024 at 10:00 am.

PRESENT

Mayor	His Worship The Mayor Bernie Wanden	
Councillors	Councillor Nina Hori Te Pa	Councillor Clint Grimstone
	Di Rump (Apology)	Mandy Fryer (Apology)
	Rebecca Kinloch	Patrick Rennell (Apology)
	Jacqui Moynihan	Sam Fergusson
	Joanne Parker (Apology)	Tracey White
	Dr Betty-Lou Iwikau (Apology)	Angela Rainham
	Grant Congdon	Angelina Tuialii (Apology)
	Beth Purcell (Apology)	Tyrone Kemp (Apology)
	Reihana Adlam (Apology)	Mark Cookson (Apology)
	Neville Heihei	Sheryll Hoera
	Patricia Jacobs	Brianna Tekii (Online)
	Paul McMillan	Amber Moffitt (Apology)
	Maria McKenzie (Apology)	Yumiko Olliver
	Selena Hunt	Scott Harvey
	Jennifer Brodie	Chris Wilton
	Moira Campbell	Matt Fraser

IN ATTENDANCE

Reporting Officer	Mark Hammond	Community Facilities and Services Manager
	Julia Atkins	Community Development Team Lead
	Emma Gowan	Community Development Advisor
Meeting Secretary	Alice Petersen	Business Support Officer - Democracy

1 Apologies

Apology

Resolution Number CWCCC/2024/4

MOVED by Mayor Wanden, seconded Cr Grimstone:

That the apology from Amber Moffitt, Joanne Parker, Angelina Tuialii, Maria McKenzie, Mark Cookson, Di Rump, Beth Purcell, Mandy Fryer, Tyrone Kemp, Reihana Adlam, Patrick Rennell and Dr Betty-Lou Iwikau be accepted.

CARRIED

2 Public Participation

There was no public participation

3 Late Items

There were no late items.

4 Declaration of Interest

Members are reminded of their obligation to declare any conflicts of interest in writing they might have in respect of the items on this Agenda.

5 Confirmation of Minutes

Resolution Number CWCCC/2024/5

MOVED by Mayor Wanden, seconded Angela Rainham:

That the minutes of the meeting of the Community Wellbeing Committee held on Wednesday, 27 March 2024, be confirmed as a true and correct record.

CARRIED

6 Items for Discussion

6.1 Te Tomokanga Programme Presentation

Chris Wilton, Matt Fraser and Moira Campbell presented to the Committee Te Tomokanga. They outlined the key purposes of the programme and how it's one of a suite of initiatives in the works to target attendance and engagement in students.

A highlighted feature of the programme is Te Pa Tūwatawata, looking to give students a place to recover, get better, to heal, and to keep outside influences out. The next steps were presented, looking for an inter-agency hui to establish a steering group.

Members asked questions and the Chair thanked Chris Wilton, Matt Fraser and Moira Campbell for their presentation.

7 Reports for Decision

7.1 Community Wellbeing Committee Network Report

Purpose

To give an update and overview of the activities and actions undertaken by the current Wellbeing Network Committees.

Resolution Number CWCCC/2024/6

MOVED by Mayor Wanden, seconded Cr Grimstone:

- 2.1 That Report 24/314 Community Wellbeing Committee Network Report be received.
- 2.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

7.2 Outcome from Workshop and Committee Direction

Purpose

The purpose of this report is to provide final feedback and summary on the direction of the Community Wellbeing Committee following their workshop at their last meeting on 27 March 2024.

Resolution Number CWCCC/2024/7

MOVED by Mayor Wanden, seconded Cr Grimstone:

- 2.1 That Report 24/296 Outcome from Workshop and Committee Direction be received.
- 2.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Officers presented the report thanking Yumiko Olliver for the facilitation of the workshop during the last Community Wellbeing Committee meeting. Officers noted the work programme progress that is underway, along with the key changes to the Terms of Reference and highlighted the update to area of focus description.

Resolution Number CWCCC/2024/8

MOVED by Mayor Wanden, seconded Paul McMillan:

- 2.3 That the Committee endorse the proposed Terms of Reference for the Community Wellbeing Committee, as highlighted in this report and request that Council adopt those Terms of Reference.

CARRIED

7.3 Endorsement of Community Wellbeing Strategy 2024-27

Purpose

The purpose of this report is to seek the Community Wellbeing Committee's endorsement of the draft Community Wellbeing Strategy 2024-27 prior to it being adopted by Council on 12 June 2024.

Resolution Number CWCCC/2024/9

MOVED by Mayor Wanden, seconded Cr Grimstone:

- 2.1 That Report Endorsement of Community Wellbeing Strategy 2024-27 be received.
- 2.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Officers presented the report, noting community engagement that has been undertaken and that this is still a draft strategy. Officers highlighted recent changes made to the strategy included the incorporation of community feedback.

Resolution Number CWCCC/2024/10

MOVED by Mayor Wanden, seconded Cr Grimstone:

- 2.3 The Community Wellbeing Committee acknowledges that the Strategy is in draft form and that some minor changes may be made up until adoption by the Council.
- 2.4 The Community Wellbeing Committee endorses the direction of draft Community Wellbeing Strategy and supports the Council in adopting the Strategy.

CARRIED

The meeting closed with karakia

11.24 am

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF COMMUNITY WELLBEING
COMMITTEE HELD ON

DATE:

CHAIRPERSON:

9.3 Proceedings of the Te Awahou Foxton Community Board - 27 May 2024

File No.: 24/370

1. Purpose

To present to the Council the minutes of the Te Awahou Foxton Community Board meeting held on 27 May 2024.

2. Recommendation

- 2.1 That Report 24/370 Proceedings of the Te Awahou Foxton Community Board - 27 May 2024 be received.

3. Issues for Consideration

There are no items that require further consideration.

Attachments



There are no attachments for this report.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Alice Petersen Business Support Officer - Democracy	
Approved by	Monique Davidson Chief Executive Officer	

Te Awahou Foxton Community Board

OPEN MINUTES UNCONFIRMED

Minutes of a meeting of the Te Awahou Foxton Community Board held in the Te Awahou Nieuwe Stroom, 92 Main Street, Foxton on Monday 27 May 2024 at 6:00 pm.

PRESENT

Chairperson	Mr John Girling
Deputy Chairperson	Mr Trevor Chambers
Members	Mrs Nola Fox
	Mr David Roache
	Mr Brett Russell
	Deputy Mayor David Allan

IN ATTENDANCE

Reporting Officer	Monique Davidson	Chief Executive
	Daniel Haigh	Group Manager Community Infrastructure
	Rob Benefield	Commercial & Operations Manager
	Albert Hoffman	Water Quality, Conservation and Supply Lead
	Ashley Huria	Business Performance Manager
Meeting Secretary	Alice Petersen	Business Support Officer – Democracy

1 Apologies

There were no apologies.

2 Public Participation

The following people attended the meeting and spoke to the items listed:

Christina Paton – 8.2 – Paranui Marae – Request for funding from the Foxton Beach Freeholding Account.

3 Late Items

There were no late items

4 Declaration of Interest

There were no declarations of interest.

5 Confirmation of Minutes

Resolution Number TAFCB/2024/29

MOVED by Mr Roache, seconded Mrs Fox:

That the minutes of the meeting of the Te Awahou Foxton Community Board held on Monday, 8 April 2024, be confirmed as a true and correct record

CARRIED

6 Presentations

6.1 Digital Leak Detection - Water Meter Rollout

Council officer Albert Hoffman presented to the Board highlighted the progress of the Digital Leak Detection Water Meter Rollout, timeline for Foxton/Foxton Beach and results that are already being seen with leak identification and water conservation.

Resolution Number TAFCB/2024/30

MOVED by Mr Girling, seconded Mrs Fox:

That the Board notes the presentation Digital Leak Detection - Water Meter Rollout, That the Board thanks officers for their presentation.

CARRIED

6.2 Stormwater Update

Council officers Daniel Haigh and Rob Benefield presented a Stormwater update to the Board highlighting the Foxton Beach Stormwater consent process. Officers gave timeline of the process and steps made and sought questions from the Board around the outcomes.

Community Board Member Brett Russell request Council officers to attend an outgoing Manawatu Estuary Management Team Meeting to give a Stormwater update.

Council officers will provide a Stormwater Update within the 6 months to the Te Awahou Foxton Community Board.

7 Elected Members Reports

7.1 Chairperson's Report

The meeting received the Chairperson's report highlighting matters of interest to Te Awahou Foxton Community Board.

Resolution Number TAFCB/2024/31

MOVED by Mr Girling, seconded Mr Russell:

2.1 That Report 24/332 Chairperson's Report be received.

2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

The Chair noted section 3.5 of his report regarding recognition of Pte. Peter Rauhihi within the community. Board Member David Roache in his capacity as Foxton RSA President is going to work with Council officers and Pte. Peter Rauhihi's whanau to move forward with community remembrance.

Resolution Number TAFCB/2024/32

MOVED by Mr Girling, seconded Mrs Fox:

We move forward with the remembrance of Private Peter Ruhihi.

CARRIED

7.2 Community Board Member Report - Nola Fox

The meeting received Board Member Nola Fox's report highlighting liaison activity in relation to MAVtech and Foxton Beach Community Centre.

Resolution Number TAFCB/2024/33

MOVED by Mrs Fox, seconded Mr Roache:

- 2.1 That Report 24/324 Community Board Member Report - Nola Fox be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Board Member Nola Fox noted Foxton Beach Community Centre AGM was held Friday 17 May 2024 with both Mrs Fox and Mr Girling in present. Also noted was Foxton Beach Community Centre are grateful to the Board for their continued support especially recently with the new vehicle.

Community Board Member Brett Russell gave a verbal update on liaison activity related to The Manawatu Estuary Trust and The Horowhenua Community Camera Trust.

Attachments

- 1 Brett Russell - Verbal Update - TAFCB 27 May 2024

8 Reports

8.1 Foxton Futures Community Plan Update

This item was to presented to provide an update on the progress and next steps for the Foxton Futures Community Planning work that commenced in November 2023.

Resolution Number TAFCB/2024/34

MOVED by Mr Girling, seconded Mr Russell:

- 3.1 That Report 24/302 Foxton Futures Community Plan Update be received.
- 3.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Chief Executive presented the report seeking feedback and direction from the Board on their role in the development of the Foxton Community Plan.

Consensus around the table was for Te Awahou Foxton Community Board to lead the development on the Foxton and Foxton Beach Community Plan. Officers and the

Board will arrange a workshop to discuss next steps. The Board highlighted the need to iwi to be heavily involved in the development of a plan.

8.2 Paranui Marae - Request for Funding from Foxton Beach Endowment Fund

This item was to present a request for funding from the Foxton Beach Endowment Fund for a contribution kitchen upgrades at Paranui Marae.

This item was to lay on the table until such time that representatives of Paranui Marae could be present to speak to the request.

Resolution Number TAFCB/2024/35

MOVED by Mr Girling, seconded Mr Russell:

That Item 8.2 Paranui Marae - Request for Funding from Foxton Beach Endowment Fund should lie on the table until the next Te Awahou Foxton Community Board Meeting,

CARRIED

8.3 Foxton Beach Endowment Fund Update

This report provided the Board the most recent Foxton Beach Endowment Fund statement.

Resolution Number TAFCB/2024/36

MOVED by Mr Girling, seconded Mrs Fox:

- 2.1 That Report 24/327 Foxton Beach Endowment Fund Update be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

8.4 Horowhenua District Council Organisation Performance Report May 2024

This item presented the Organisation Performance Report for February 2024 highlighting areas of interest to the Foxton Community.

Resolution Number TAFCB/2024/37

MOVED by Mr Girling, seconded Mr Roache:

- 2.1 That Report 24/312 Horowhenua District Council Organisation Performance Report May 2024 be received.
- 2.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

8.5 Te Awahou Foxton Community Board - Actions Monitoring Report May 2024

Resolution Number TAFCB/2024/38

MOVED by Mr Girling, seconded Mr Roache:

- 2.1 That Report 24/310 Te Awahou Foxton Community Board - Actions Monitoring Report May 2024 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Officers took questions from the Board. Further details were sought regarding Foxton East Drainage Scheme. Clarification provided from Chief Executive on the establishment of the working group as this is officers from across Horowhenua District Council, Horizons Regional Council and consultants. Still awaiting establishment of governance group.

Officers advice to the Board was when hearing concerns from constituents to escalate to Horizons Regional Council.

7.47 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF TE AWAHOU FOXTON
COMMUNITY BOARD HELD ON

DATE:

CHAIRPERSON:

9.4 Proceedings of the Extraordinary Te Awahou Foxton Community Board meeting 4 June 2024

File No.: 24/383

1. Purpose

To present to the Council the minutes of the Te Awahou Foxton Community Board meeting held on 04 June 2024.

2. Recommendation

- 2.1 That Report 24/383 Proceedings of the Extraordinary Te Awahou Foxton Community Board meeting 4 June 2024 be received and noted.
- 2.2 That the Council approve funding of up to \$170,000 from the Foxton Beach Endowment Fund as a grant to enable the completion of the refurbishment of the kitchen at Paranui Marae.

3. Issues for Consideration

- 3.1 The following items considered by the Te Awahou Foxton Community Board meeting held on the 04 June 2024 will require further consideration by the Horowhenua District Council and is included in this paper for Council's decision:

Resolution Number TAFCB/2024/40

MOVED by Mrs Fox, seconded Mr Chambers:

That the Board recommend that Council approve funding of up to \$170,000 from the Foxton Beach Endowment Fund as a grant to enable the completion of the refurbishment of the kitchen at Paranui Pa .

CARRIED

- 3.2 The report which went the Board presenting the application for funds is attached.

Attachments



No.	Title	Page
A↓	Te Awahou Foxton Community Board Report Paranui Marae - Request for Funding from Foxton Beach Endowment Fund 4 June 2024	187

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Grayson Rowse Principal Advisor - Democracy	
Approved by	Monique Davidson Chief Executive Officer	

Extraordinary Meeting of the Te Awahou Foxton Community Board
04 June 2024

File No.: 24/360

5.1 Paranui Marae - Request for Funding from Foxton Beach Endowment Fund

1. Purpose

- 1.1 This report was laid on the table at the 27 May 2024 meeting of the Board, and is now re-presented as a request for funding from the Foxton Beach Endowment Fund for a contribution kitchen upgrades at Paranui Marae.

2. Executive Summary

- 2.1 The Board has received a request by Ngati Turanga hapu for \$100,000 from the Foxton Beach Endowment Fund as a contribution to the cost of the kitchen upgrade at the Marae.
- 2.2 The request for the funds meets the broad criteria of the fund.

3. Recommendation

- 3.1 That Report 24/360 Paranui Marae - Request for Funding from Foxton Beach Endowment Fund be received.
- 3.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 3.3 That the Board recommend that Council [approve/not approve] funding \$100,000 from the Foxton Beach Endowment Fund as a grant towards the purchase refurbishment of the kitchen at Paranui Pa .

4. Background / Previous Council Decisions

- 4.1 The Foxton Beach Endowment Fund ("the Fund") was established by the Reserves and Other Lands Disposal Act 1968 ("the Act"). The Act transferred lands that were previously set aside for the Foxton Harbour Board, but were no longer required for that purpose, to the Manawatu County Council. The Horowhenua District Council has superseded the County Council as the corporation administering and controlling the land.
- 4.2 The conditions of the Fund are set out in section 13(14) of the Act. These are;
The council shall from time to time spend the net proceeds from the sale or lease of any of the endowment land on the provision of services and public amenities for the benefit of the inhabitants of Foxton Beach Township, or on the improvement, maintenance, or repair of any such services and amenities, or on the improvement, maintenance, or repair of any existing services or public amenities. For the purposes of this subsection, the term services includes roads, road lighting, water supply, drainage, sewerage, and other public works.
- 4.3 The Horowhenua District Council subsequently adopted its Foxton Beach Freeholding Account Strategy and Policy ("the Policy") on 7 November 2009. The Policy sets out, among

Extraordinary Meeting of the Te Awahou Foxton Community Board
04 June 2024

other things a spending policy, maximum level of contributing and prioritisation for the use of the funds.

- 4.4 The Policy is currently under review.
- 4.5 The forecast value of the fund at the end of this financial year, after commitments is \$5.182m; the current policy sets the minimum fund balance at \$5,000,000.

5. Discussion

- 5.1 An application has been received by the Ngati Turanga for funding from the Foxton Beach Endowment Fund.
- 5.2 The request is for \$100,000 to contribute towards the refurbishment of the kitchen in the Wharekai Hinewaha at Paranui Pa.
- 5.3 The Foxton Beach Endowment Fund may only be used for the funding of public amenities, which benefit of the residents of the Foxton Beach community.
- 5.4 The Wharekai at Paranui Marae caters to the community in several ways including catering tangi, hui, and celebrations for tangata whenua of Te Awahou and others. Further, marae are often now called upon to assist in providing shelter and catering in the event of civil defence emergencies. Therefore, this request does meet the purpose of the fund.
- 5.5 The Policy sets a number of other criteria. One of these is the level of funding available.
- 5.6 The Policy sets a maximum contribution of 50% of the project cost. The total project cost is \$452,286.95; this request is for \$100,000 or approximately 22% of the total project cost which is well within the policy limit. A quote for the kitchen equipment and refurbishment is attached.
- 5.7 Another consideration is the minimum value of the fund. Council has set a minimum value of the fund of \$5 million. The current value of the fund is approximately \$5.7 million, forecast to be \$5.182 million after commitments by the end of the financial year. Approving this grant would not see the value of the reducing below the policy floor.
- 5.8 A decision by Council to distribute funds is a decision to which Part 6 of the LGA 2002 applies. Pursuant to those provisions, Council is not obliged to consult in respect of every decision it makes. However, in making a decision, Council must consider community views under section 78 of the LGA02. There are many ways in which Council can take community views into account without needing to carry out a formal consultative process. For example:
 - a. It could consult and receive feedback from the Foxton Beach Community Board; or
 - b. It could be informed by prior consultation, for example via the Long Term Plan or Annual Plan processes, or if relatively recent, consultation on the Policy itself.
- 5.9 This application fits within the current criteria of the Foxton Beach Endowment Fund policy, so consultation beyond the Te Awahou Foxton Community Board would not be necessary.
- 5.10 An upgraded kitchen at Paranui Pa clearly does provide benefit for the residents of Foxton Beach/Te Awahou.
- 5.11 For the reasons set out above this application meets the criteria.

6. Options

- 6.1 The Board may recommend that Council approve funding \$100,000 from the Foxton Beach Endowment Fund as a grant towards the refurbishment of the kitchen in Wharekai Hinewaha at Paranui Pā.

Extraordinary Meeting of the Te Awahou Foxton Community Board
04 June 2024

- 6.2 Alternatively, the Board may make a recommendation that Council refuse the request for funding.
- 6.3 Officers recommend 6.1 to the Board as the application meets the requirements of the policy
- Cost**
- 6.4 The cost associated with this proposal, if agreed by Council, is \$100,000.
- Rate Impact**
- 6.5 There is no impact on rates. Funding is sourced from the Foxton Beach Endowment Fund
- Community Wellbeing**
- 6.6 There are no negative impacts on Community Wellbeing arising.
- Consenting Issues**
- 6.7 There are no consents required.
- LTP Integration**
- 6.8 There is no LTP programme related to the options in this report. There is no Special Consultative Process required.
- 7. Consultation**
- 7.1 This report to the Board satisfies the minimum requirement for consultation in relation to this request for funding. The Board may request further consultation be undertaken.
- 8. Legal Considerations**
- 8.1 The use of funds is governed by the Reserves and Other Lands Disposal Act 1968, and the proposal within this report are compliant with that Act.
- 9. Financial Considerations**
- 9.1 Any funding required will be sourced from the Foxton Beach Endowment Fund.
- 10. Iwi Considerations**
- 10.1 This application is made by representatives from Ngati Turanga, who have historical and contemporary links to the whenua which makes up some of the endowment land that underpins the Foxton Beach Freeholding Fund.
- 10.2 To date there has been no contributions from the Fund to any Marae or hapū who have or had links to the land underpinning the Foxton Beach Freeholding Fund.
- 11. Climate Change Considerations**
- 11.1 There is no climate change impact.
- 12. Environmental Considerations**
- 12.1 There are no environmental considerations.
- 13. Health & Safety Considerations**
- 13.1 There is no health and safety impact.
- 14. Other Considerations**
- 14.1 There is currently a review of the Foxton Beach Freeholding Fund policy, upon which the Board and hapū owners have agreed to work together. As part of that work a desire by hapū

**Extraordinary Meeting of the Te Awahou Foxton Community Board
04 June 2024**

owners had been expressed that no disbursement be made from the Fund until the review is complete.

- 14.2 There has been no agreement on that point so the Board has continued to consider applications and can continue to do so.
- 14.3 Should there be a change to this position, the Board should formally request any change, such as moratorium on future applications until the policy review is complete, be agreed by Council.
- 14.4 Officers urge the Board to ensure any proposed changes are discussed with hapū owners openly and such a change form a joint request from the Board and hapū owners.


Confirmation of statutory compliance


In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

15. Attachments

No.	Title	Page
A	Paranui Marae Kitchen Upgrade - April 2024 Pricing - CONFIDENTIAL	

Author(s)	Grayson Rowse Principal Advisor - Democracy	
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Approved by	Ashley Huria Business Performance Manager	
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	Monique Davidson Chief Executive Officer	
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Te Awahou Foxton Community Board

OPEN MINUTES

UNCONFIRMED

Minutes of an extraordinary meeting of the Te Awahou Foxton Community Board held in the Te Awahou Nieuwe Stroom, 92 Main Street, Foxton on Tuesday 4 June 2024 at 6.00pm.

PRESENT

Chairperson	Mr John Girling
Deputy Chairperson	Mr Trevor Chambers
Members	Mrs Nola Fox
	Mr Brett Russell
	Mr David Roache
	Deputy Mayor David Allan

IN ATTENDANCE

Monique Davidson	Chief Executive
Grayson Rowse	Principal Advisor - Democracy
Alice Petersen	Business Support Officer - Democracy

1 Apologies

There were no apologies.

2 Public Participation

Mr Hayden Turoa spoke to item 5.1 – Puranui Marae – Request for Funding form Foxton Beach Endowment Fund.

3 Late Items

There were no late items

4 Declaration of Interest

There were no declarations of interest.

5 Reports

5.1 Paranui Marae - Request for Funding from Foxton Beach Endowment Fund

This report was laid on the table at the 27 May 2024 meeting of the Board, and is now re-presented as a request for funding from the Foxton Beach Endowment Fund for a contribution kitchen upgrades at Paranui Marae.

Resolution Number TAFCB/2024/39

MOVED by Mrs Fox, seconded Mr Chambers:

- 3.1 That Report 24/360 Paranui Marae - Request for Funding from Foxton Beach Endowment Fund be received.
- 3.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Officers introduced the report which noted the applications for funding met the criteria of the fund.

Board members queried whether they could recommend a higher amount be granted to ensure the project could be completed. Officers noted that their recommendation reflected the initial request and that is was in the hands of the Board to alter the amount if that is the will of the Board.

Board Member Fox moved the recommendation to grant up to \$170,000 to enable completion of the project.

Following debate on this motion, Board Member Roache moved an amendment that the final decision be subject to consultation with the Foxton Beach Community.

Debate ensued noting that while large grants, such as the Foxton Pool contribution, were subject to consultation, other grants for lesser amounts have not been, and this request did not represent such a significant quantum to warrant community consultation.

It was also noted that Paranui Marae has powerful historic and contemporary links with Foxton Beach and its community. These include the link with both primary and secondary schools in the community, it's use as a community hub and potential role in responding to civil defence emergencies

The debate having concluded the amendment was put followed by the substantive motion as follows

Amendment

MOVED by Mr Roache, seconded Mr Chambers:

add the words "and that Board consult with Foxton Beach community before making a final decision"

LOST

Resolution Number TAFCB/2024/40

MOVED by Mrs Fox, seconded Mr Chambers:

That the Board recommend that Council approve funding of up to \$170,000 from the Foxton Beach Endowment Fund as a grant to enable the completion of the refurbishment of the kitchen at Paranui Marae.

CARRIED

6.35 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF TE AWAHOU FOXTON
COMMUNITY BOARD HELD ON

DATE:

CHAIRPERSON:

Exclusion of the Public : Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Levin Town Centre Transformation - Expressions of Interest - Reimagining the Levin War Memorial Hall and Village Green

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. Commercial in confidence.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C2 Property Sale - 645 Hoki Beach Road

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C3 Kennedy Drive Stormwater - Private Developer Agreement

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	
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C4 SH1 (Oxford Street) and Tyne Street Wastewater Main

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C5 Council Resolution and Actions Monitoring Report June 2024

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.