
Council

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Council held in the Council Chambers, 126-148 Oxford St, Levin on Wednesday 26 March 2025 at 11:00 am.

PRESENT

Mayor	His Worship The Mayor Bernie Wanden
Deputy Mayor	Councillor David Allan
Councillors	Councillor Mike Barker
	Councillor Rogan Boyle
	Councillor Ross Brannigan
	Councillor Clint Grimstone
	Councillor Nina Hori Te Pa
	Councillor Sam Jennings
	Councillor Paul Olsen
	Councillor Jonathan Procter
	Councillor Justin Tamihana
	Councillor Piri-Hira Tukapua
	Councillor Alan Young

IN ATTENDANCE

Reporting Officer	Monique Davidson	Chief Executive
	Daniel Haigh	Group Manager - Community Infrastructure
	Jacinta Straker	Group Manager - Organisation Performance
	Brent Harvey	Group Manager - Community Experience and Services
	Blair Spencer	Group Manager – Housing & Business Development
	Susan Philp	Strategic Projects Manager
	Robyn Ryder	Strategic Projects Coordinator
	Sean Hester	Parks and Property Lead
	Lacey Winiata	Parks and Property Manager
	Vaimoana Miller	Customer & Compliance Manager
	Ashley Huria	Business Performance Manager
Meeting Secretary	Alice Petersen	Democracy Support Officer

1 Apologies

Apology

Resolution number **CO/2025/27**

MOVED by Cr Wanden, seconded Cr Olsen:

That the apology from Councillor Young be accepted.

CARRIED

The meeting also noted that Crs Brannigan, Boyle and Jennings were joining via audio visual link.

2 Public Participation

Rosemary Cleator	7.3 Dog Control Policy and Bylaw Review
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3 Late Items

There were no late items.

6 Elected Members Reports

6.1 Mayoral Report

Purpose | TE PŪTAKE

The purpose of this report is to report to Council on community events and functions, and Council-related meetings that I attended in February 2025, and to provide an update on items of interest.

Resolution Number **CO/2025/28**

MOVED by Mayor Wanden, seconded Cr Allan:

A. That Report Mayoral Report be received and noted.

CARRIED

5 Confirmation of Minutes

Resolution Number **CO/2025/29**

MOVED by Mayor Wanden, seconded Cr Allan:

That the minutes of the meeting of the Council held on Wednesday, 12 February 2025, be confirmed as a true and correct record.

That the minutes of the meeting of the Public Excluded Meeting of Council held on Wednesday, 12 February 2025, be confirmed as a true and correct record.

CARRIED

Resolution Number CO/2025/30

MOVED by Mayor Wanden, seconded Cr Allan:

That the minutes of the meeting of the Extraordinary Meeting of Council held on Wednesday, 5 March 2025, be confirmed as a true and correct record.

CARRIED

4 Declaration of Interest

Councillor J Procter declared a conflict of interest in relation to item 7.1 Receipt and Hearing of Submissions for the Levin War Memorial Hall and Village Green Proposed Redevelopment and C1 Decision to sell the Levin War Memorial Hall and Village Green for Proposed Redevelopment and stepped away from the table for hearings of submitters and left the room for the debate and discussion of item C1.

Councillor Procter exited the meeting at 11:08 am.

7 Reports for Decision

7.1 Receipt and Hearing of Submissions for the Levin War Memorial Hall and Village Green Proposed Redevelopment

Purpose | TE PŪTAKE

This report was presented to receive the submissions to Reimagine the Levin War Memorial Hall and Village Green proposed redevelopment from the public consultation process that took place from 17 February 2025 to 17 March 2025 and provide an analysis of the submissions received.

This matter relates to Activating the Levin Town Centre.

Implement agreed Strategy initiatives.

Pursue connections and relationships to build momentum outside of Council led-initiatives.

Resolution Number CO/2025/31

MOVED by Mayor Wanden, seconded Cr Olsen:

- A. That Report 25/143 Receipt and Hearing of Submissions for the Levin War Memorial Hall and Village Green Proposed Redevelopment be received and noted.

CARRIED

Mayor Bernie introduced the report noting that the Council decision on the feedback received will be considered in item C1 Decision to Sell the Levin War Memorial Hall and Village Green for Proposed Redevelopment which will form part of the public excluded session of this Council meeting.

Councillors heard the submissions of the following:

Bronya Davies spoke to their submission
Guy Dobson spoke to their submission
Christine Moriarty spoke to their submission
Tina Williams spoke to their submission
Vivienne Bold spoke to their submission

Jo-Anne Lundon spoke to their submission
Alan Pye spoke to their submission
Vicky Millman spoke to their submission
Charles Rudd spoke to their submission
Margaret Taplin & Ross Follett spoke to their submission
Muaūpoko Tribal Authority spoke to their submission
Horowhenua Youth Voice spoke to their submission

Councillor Procter returned to the meeting at 12:59 pm.

2 Public Participation

Judy Webby	7.3 Dog Control Policy and Bylaw Review
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The meeting adjourned for a break at 1.03pm.

The meeting readjourned at 1.17pm

7.2 Council Lease Portfolio update

Purpose | TE PŪTAKE

This report was presented to provide Councillors with an update on Council's Lease Portfolio, outlining the steps taken since the October 2024 Council Workshop. While progress has been made in addressing specific leasing matters and minor policy updates are recommended, a broader, more comprehensive review of the leasing policies is still required to ensure they effectively balance community use with financial sustainability.

This matter does not relate to a current Council priority.

Resolution Number CO/2025/32

MOVED by Mayor Wanden, seconded Cr Grimstone:

- A. That Report 25/124 Council Lease Portfolio update be received.
- B. That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Resolution Number CO/2025/33

MOVED by Mayor Wanden, seconded Cr Allan:

- C. That changes identified in the review of both the Commercial Leasing, Concessions and Permits Policy and the Community Leasing Policy are authorised by Council, as follows:
 - C.1. That the Commercial Leasing, Concessions and Permit Policy, page 7 has the following additions:
 - C.1.1. Under section titled 'Permit and Licences to Trade': *insert* point 3: "A maximum annual cap of \$1,500 plus GST per annum applies to Permits and Licence to Trade Agreements."
 - C.2. That the Community Leasing Policy, page 4 has the following addition:

- C.2.1. Under section titled 'Reporting': *insert* point 3: "All recipients of community leases will be required to include within their annual report (as noted in point 1) any Council grants or funding applied for within the applicable year, as well as any external funding that the lessee has received over the same year."

CARRIED

Cr Boyle voted against.

7.3 Dog Control Policy and Bylaw Review

Purpose | TE PŪTAKE

This report presented the review of the Dog Control Policy 2015 and Dog Control Bylaw 2015, and to seek Council's agreement to go out for public consultation on the proposed changes to the bylaw and policy.

This matter relates to Delivering the Long-Term Plan 2024-44

Delivering the Long-Term Plan 2024-44

Resolution Number CO/2025/34

MOVED by Mayor Wanden, seconded Cr Allan:

- A. That Report 25/140 Dog Control Policy and Bylaw Review be received.
- B. That this matter or decision is recognised as significant in terms of S76 of the Local Government Act.

CARRIED

Resolution Number CO/2025/35

MOVED by Mayor Wanden, seconded Cr Hori Te Pa:

- C. That the Council agrees the proposed changes to the Dog Control Policy 2016 in Attachment C meet the requirements of section 10 of the Dog Control Act 1996.
- D. That the Council determines, in accordance with section 155 of the Local Government Act 2002, that the Dog Control Bylaw in Attachment A:
 - D.1. The most appropriate form of bylaw;
 - D.2. Is the most appropriate way of addressing the identified dog control problems in the Horowhenua
 - D.3. Does not give rise to any implications under the New Zealand Bill of Rights 1990
- E. That Council agrees to consult using the special consultative procedure as set out in section 83 of the Local Government Act 2002 be used for consultation purposes, and Council adopts the Statement of Proposal attached as Attachment B be used to carry out the special consultative procedure.
- F. That the hearing of any submissions on this matter be heard by the Hearings Committee of Council acting under delegated authority, and a subsequent recommendation be made by the Committee to Council on this matter.

CARRIED

7.4 Confirmation of Redistribution of Remuneration Pool for Elected Members

Purpose | TE PŪTAKE

This report was presented to seek elected members confirmation of the proposed redistribution of the remuneration pool for elected members as a result of the resignation of Cr Tukapua and the subsequent decision to not fill the extraordinary vacancy.

This matter does not relate to a current Council priority.

Resolution Number CO/2025/36

MOVED by Mayor Wanden, seconded Cr Allan:

- A. That Report 25/147 Confirmation of Redistribution of Remuneration Pool for Elected Members be received.
- B. That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Resolution Number CO/2025/37

MOVED by Mayor Wanden, seconded Cr Grimstone:

- C. That Council confirm the distribution of the governance pool from 3 November 2024, following the resignation of Cr Tukapua, as follows:

Position	Amount
Deputy Mayor	\$73,789
Chairperson – Risk and Assurance Committee	\$56,427
Chairperson – Community Funding & Recognition Committee	\$52,086
Chairperson – Capital Projects Delivery Group	\$47,746
Councillor x7 positions at \$43,405 each	\$303,835
TOTAL (rounded up)	\$533,822

CARRIED

8 Reports for Noting

8.1 Interim Organisation Performance Report March 2025

Purpose | TE PŪTAKE

This report presented the Interim Organisation Performance Report for March 2025.

This matter relates to Pursuing Organisation Excellence

Continuing the journey of organisational transformation by enabling a culture of service, excellence and continuous improvement.

Resolution Number CO/2025/38

MOVED by Mayor Wanden, seconded Cr Olsen:

- A. That Report Interim Organisation Performance Report March 2025 be received and noted.

CARRIED

8.2 Council Resolution and Actions Monitoring Report March 2025

Purpose | TE PŪTAKE

The report presented to Council the updated monitoring report covering resolutions and requested actions from previous meetings of Council.

This matter relates to Pursuing Organisation Excellence

Continuing the journey of organisational transformation by enabling a culture of service, excellence and continuous improvement.

Resolution Number CO/2025/39

MOVED by Mayor Wanden, seconded Cr Barker:

- A. That Report 25/117 Council Resolution and Actions Monitoring Report March 2025 be received and noted.

CARRIED

9 Proceedings of Committees

9.1 Proceedings of the Risk and Assurance Committee Meeting 26 February 2025

Purpose | TE PŪTAKE

Presented to the Council the minutes of the Risk and Assurance Committee meeting held on 26 February 2025.

Resolution Number CO/2025/40

MOVED by Mayor Wanden, seconded Cr Allan:

- A. That Report 25/112 Proceedings of the Risk and Assurance Committee Meeting 26 February 2025 and the minutes be received and noted.

CARRIED

9.2 Proceedings of the Community Funding and Recognition Committee Meeting 19 February 2025

Purpose | TE PŪTAKE

Presented to the Council the minutes of the Community Funding and Recognition Committee meeting held on 19 February 2025.

Resolution Number CO/2025/41

MOVED by Mayor Wanden, seconded Cr Procter:

- A. That Report 25/113 Proceedings of the Community Funding and Recognition Committee Meeting 19 February 2025 and the minutes be received and noted.

CARRIED

9.3 Proceedings of the Te Awahou Foxton Community Board Meeting 10 March 2025

Purpose | TE PŪTAKE

Presented to the Council the minutes of the Te Awahou Foxton Community Board meeting held on 10 March 2025.

Resolution Number CO/2025/42

MOVED by Mayor Wanden, seconded Cr Allan:

- A. That Report 25/137 Proceedings of the Te Awahou Foxton Community Board Meeting 10 March 2025 and the minutes be received and noted.

CARRIED

9.4 Proceedings of the Community Wellbeing Committee 12 March 2025

Purpose | TE PŪTAKE

Presented to the Council the minutes of the Community Wellbeing Committee meeting held on 12 March 2025.

Resolution Number CO/2025/43

MOVED by Mayor Wanden, seconded Cr Olsen:

- A. That Report 25/146 Proceedings of the Community Wellbeing Committee 12 March 2025 and the minutes be received and noted.

CARRIED

10 Procedural motion to exclude the public

Resolution Number CO/2025/44

MOVED by Mayor Wanden, seconded Cr Allan:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Decision to sell the Levin War Memorial Hall and Village Green for Proposed Redevelopment

Reason:	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Interests:	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.
Grounds:	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Plain English Reason:	Commercial in confidence information.

C2 Follow up on ratepayers request to receive funding to help reduce the impact of rates - Ngawakahiamoe Bush Trust

Reason:	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Interests:	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.
Grounds:	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Plain English Reason:	To be added..

C3 Solid Waste: Section 17a Service Delivery Review Recommendations

Reason:	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Interests:	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>
Grounds:	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>
Plain English Reason:	<p>The Section 17A Report includes commercial information received in confidence from third party suppliers and may influence future negotiations.</p>

C4 Public Excluded Proceedings of Committee for Risk and Assurance Committee Meeting 26 February 2025

Reason:	<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 6 and 7.</p>
Interests:	<p>s6(a) - The making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences and the right to a fair trial.</p> <p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p>
Grounds:	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 6 and 7.</p>
Plain English Reason:	<p>This report is public excluded as the attachments contain personal details that a withheld to protect their privacy and identifies potential vulnerabilities and strategies to manage these vulnerabilities. Disclosing these would negate the effectiveness of risk mitigations.</p>

C5 Council Resolution and Actions Monitoring Report March 2025

Reason:	<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>
Interests:	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p>
Grounds:	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>
Plain English Reason:	<p>These actions relate to potential or actual sales of property, and contract negotiations. The public release of these actions at this time may affect sales prices or disclose negotiation points.</p>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

2.04 pm The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

4.51 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF COUNCIL HELD ON

DATE:

CHAIRPERSON: