
Community Funding and Recognition Committee

OPEN MINUTES

UNCONFIRMED

Minutes of an extraordinary meeting of Community Funding and Recognition Committee held in the Ante Room , 126-148 Oxford St, Levin on Wednesday 30 July 2025 at 11:30 am.

PRESENT

Chairperson	Councillor Nina Hori Te Pa	<i>Apology</i>
Councillors	Councillor Rogan Boyle	<i>Apology</i>
	Councillor Alan Young	
	Councillor David Allan	
	Mayor Bernie Wanden	

IN ATTENDANCE

	Miya Harding-Nation	Youth Advisor
	Saoirse Williamson	Youth Advisor
Reporting Officer	Mark Hammond	Community Facilities and Services Manager
	Emma Gowan	Community Development Adviser
	Laura Fisher	Community Development Coordinator
Meeting Secretary	Alice Petersen	Democracy Support Officer

The Chairperson, Councillor Nina Hori Te Pa, submitted apologies for this meeting. The Committee proceeded to select one of its own as Chair person. The Meeting Secretary called for nominations.

His Worship the Mayor Bernie Wanden was nominated and all voted in favour – Mayor Wanden took the Chair.

1 Apologies

Apology

Resolution Number CFARC/2025/1

MOVED by Mayor Wanden, seconded Cr Allan:

That the apology from Councillors Hori Te Pa and Boyle be accepted.

CARRIED

3 Late Items

There were no late items.

4 Declaration of Interest

There were no declarations of interest. Members were reminded of their obligation to declare any conflicts of interest in writing they might have in respect of the items on this Agenda.

5 Reports for Decision

5.1 Review of Grants and Funding Provisions and Arrangements

Purpose | TE PŪTAKE

This report presented two proposed changes aimed at enhancing the experience for applicants. These changes relate to the application timeframes for the Youth Empowerment Fund and the introduction of more flexible discretionary allowances, such as allowing minor adjustments to approved grants.

Resolution Number CFARC/2025/2

MOVED by Mayor Wanden, seconded Cr Allan:

- A. That Report 25/151 Review of Grants and Funding Provisions and Arrangements be received.
- B. That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Officers introduced the report, highlighting that the recommendations stemmed from a focus on continuous improvement and a desire to enhance efficiency both internally and for funding applicants and recipients.

There was discussion and general agreement around the need to appoint a committee member to act in situations where the Chair and Mayor may disagree. It was agreed that this committee member will be formally appointed in the Terms of Reference at the start of each triennium.

Resolution Number CFARC/2025/3

MOVED by Cr Allan, seconded Cr Young:

That the Committee adopt the Discretionary Allowances to Assess and Approve Minor Modifications Framework.

That the Committee adopt changes to the Youth Empowerment Fund criteria to set funding rounds with cut off dates in March, June and September.

CARRIED

5.2 Horowhenua Youth Excellence Awards Criteria Feedback

Purpose | TE PŪTAKE

This report presented a summary of feedback received from Colleges on the revised Youth Excellence Awards criteria, along with any additional feedback requested by the Committee.

Resolution Number CFARC/2025/4

MOVED by Mayor Wanden, seconded Cr Young:

- A. That Report 25/413 Horowhenua Youth Excellence Awards Criteria Feedback be received.
- B. That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Officers introduced the report and noted that it was the result of a robust process, including feedback from the three local colleges. The feedback received was generally supportive, reflecting broad agreement with the direction and recommendations outlined in the report to ensure a strong focus on academic achievement.

Resolution Number CFARC/2025/5

MOVED by Cr Allan, seconded Mayor Wanden:

- C. That the Committee notes the feedback that has been received and presented within this report regarding the *Horowhenua Youth Awards – Excellence* in the academia criteria.
- D. That the Committee endorse the proposed solutions and responses to the feedback themes outlined in Point 9 of this report.

CARRIED

2 Public Participation

The following members of the public attended the meeting to speak to their applications for the Youth Empowerment Fund 2025-2026:

Name:
Charles (Charlie) Kiriona – Ballard
Fernando Figueroa Pereira
Lucie O'Brien

7 Procedural motion to exclude the public

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Youth Empowerment Fund 2025-2026 - April to July Applications

Reason:	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Interests:	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.
Grounds:	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Plain English Reason:	This report contains applications for funding which include personal details.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

In accordance to standing order 18.2 the meeting noted that two Youth Advisors are remaining in the meeting for item C1 Youth Empowerment Fund 2025-2026 - April to July Applications due to their expertise and as per the criteria of the Youth Empowerment Fund.

Mayor Bernie / Alan

12.15 pm The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

12.38 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF COMMUNITY FUNDING AND
RECOGNITION COMMITTEE HELD ON

DATE:

CHAIRPERSON: