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## Horowhenua Lake Domain Board

### OPEN MINUTES UNCONFIRMED

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Minutes of a meeting of the Lake Domain Board held in the Totara Room, Te Takeretanga o Kura-hau-pō, 10 Bath St, Levin on Thursday 31 July 2025 at 3:00 pm.

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#### PRESENT

**Chairperson**  
**Members**

Mr Kevin O'Connor  
Mr Charles Rudd  
Mr Adrian Henare  
Ms Deanna Rudd  
Mr Tama-i-uia Ruru  
Cr Nina Hori Te Pa  
Cr Jonathan Procter  
Mayor Bernie Wanden JP

Apology  
Apology

#### IN ATTENDANCE

**Secretary**

Lacey Winiata  
Grayson Rowse

Manager – Parks and Property  
Principal Advisor - Democracy

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## 1 Apologies

### Apology

#### Resolution number HLDB/2025/3

MOVED by Mrs Deanna Rudd, seconded Mayor Wanden:

That the apology from Councillors Hori te Pa and Jonathan Procter be accepted.

**CARRIED**

## 2 Late Items

Discussion on minutes and actions reporting.

## 3 Declarations of Interest

The were no declarations of interest.

## 4 Confirmation of Minutes

#### Resolution Number HLDB/2025/3

MOVED by Mrs D Rudd, seconded Mayor Wanden:

That the minutes of the meeting of the Lake Domain Board held on Thursday 12 May 2025 confirmed as a true and correct record.

**CARRIED**

#### Resolution Number HLDB/2025/4

MOVED by Mayor Wanden, seconded Mr Henare:

That the minutes of the meeting of the Lake Domain Board held on 12 December 2024 be confirmed as a true and correct record.

That the minutes of the meeting of 28 November 2024 confirmed as a true and correct record.

**CARRIED**

## 5 Reports

### 6.1 Park Development Plan Update

This Report updated the Board on activities around maintenance and restoration of infrastructure of facilities at Lake Horowhenua Domain.

#### Resolution Number HLDB/2025/5

MOVED by Mayor Wanden, seconded Mr Henare:

A. That Report 25/265 Park Development Plan Update be received and noted.

**CARRIED**

The Manager of Parks and Property Reported that all the Detter Off funding for Mūaupoko Park had been spent on the earlier identified activities.

Fourteen truckloads of rubbish had been removed from the park, including a large amount of fly tipping.

The lawns had been initially flail mowed because of the length of time passed since normal upkeep had been undertaken.

The playground had been tidied up with barking underneath for safety in the event of falls and trips.

On inspection the Fort was found to be irreparable in the short term, and because of the risk it posed has been fenced off.

Weed spraying has been completed as well as the clearing of the curb and channelling. The trees have been pruned and shrubbery trimmed for aesthetics, plant health and security camera sight lines.

New fencing is due on 1 August 2025, and new safety cameras installed the week of 4 August, followed by new bollards and rubbish bins being installed.

Mūaupoko Park remains closed to the public until the Board authorises its re-opening.

Horowhenua District Council has budgeted \$33,000 for ongoing maintenance at Mūaupoko Park.

The Board needs to begin developing its vision for the Park, and how it will encompass Te Ao Māori elements in its future development.

Board members generally appreciated the update provided and noted the progress being made.

The Board requested:

- The reason for the trimming and removal of the Karaka trees.
- Photos of the Park once all works have been completed, including the entrance way, fencing and camera location.
- Communications via social media, website and local media outlining work completed to date and noting the park remains closed for now, but expected to be re-opened soon. Manager Parks and Property to draft communications and distribute to Board members for distribution amongst their networks.

## 6.2 Status of Rahui at Lake Domain and Board's Role in any Future Rahui

This report confirmed the status of the rahui imposed on the Domain, and invited discussion and agreement on implications for future rahui

### Resolution Number HLDB/2025/6

MOVED by Mr Henare, seconded Mr Ruru:

- A. That Report 25/266 Status of Rahui at Lake Domain and Board's Role in any Future Rahui be received and noted.
- B. The Mrs Rudd will liaise with Mūaupoko Tikanga group on behalf of the Board to develop a protocol for the Board to follow when support needed over Rahui.

**CARRIED**

Mrs Rudd introduced this item by speaking about the rahui which had previously been placed over the Domain and its subsequent lifting. There were differing understandings about the process for imposing and lifting a rahui, as well and what, if any, role the Board and its members play.

It was acknowledged that Muaupoko Tikanga group were the appropriate body to impose any rahui and the Board would need their guidance.

A conversation would need to begin between the Board and the Muaupoko Tikanga Group for the Board to develop an understanding on how and when the Board engages with iwi over rahui.

Mrs Rudd agreed to take the lead in approaching Muaupoko and beginning discussions and reporting back to the Board. The Board was open to Muaupoko attending a future meeting, should they wish to progress these discussions.

## 6.3 Finance Report - Horowhenua Lake Domain Board

This report updated Board members in financial activity of the Board, and opens discussion on potential future funding sources

### Resolution Number HLDB/2025/7

MOVED by Mr O'Connor, seconded Mr Ruru:

- A. That Report 25/282 Finance Report - Horowhenua Lake Domain Board be received and noted.
- B. The a Financial Report be provided to the Board every six months, with exceptions reporting as needed in between times.

**CARRIED**

The financial report was presented to the Board.

The Board agreed opt receive a six monthly Financial Update, with exception reporting as needed.

#### 6.4 Review of Horowhenua Lake Domain Bylaw 2015

##### Resolution Number HLDB/2025/8

MOVED by Mrs Rudd, seconded Mayor Wanden:

- A. That Report 25/284 Review of Horowhenua Lake Domain Bylaw 2015 be received and noted, and Board members to consider potential changes and feedback to next Board meeting

**CARRIED**

The board discussed reviewing the current bylaw, which were last updated in 2015. Key points included:

- The need to review the bylaws after 10 years
- Uncertainty about specific changes needed
- Concerns about the legal definition of the board's responsibilities, particularly regarding the lake's surface waters

Action points:

- Board members will individually review the current bylaws
- Each member should identify:
  - Any inadequacies in the current bylaws
  - Potential areas that need modification
- Bring specific recommendations to the next meeting

The board agreed to defer a final decision on the bylaw review until the next meeting, with members preparing by examining the current document and noting potential improvements.

#### 6.5 Maps of the Board's Areas of Responsibility

This report provided Board members with a copy of maps outlining the Board's area of responsibility along with a description of those responsibilities

#### 6.6 Future Relationship with Horowhenua Lake Trustees

This report provided for the Board to consider its ongoing relationship with Horowhenua Lake Trustees.

The Board discussed the importance of maintaining a close, collaborative relationship with Lake Trustees, the need for clear communication and mutual understanding and a clarification of ownership and management responsibilities.

Proposed Actions:

- Add a regular agenda item for Lake Trustee updates
  - Bord Member Adrian Henare (Lake Trustee) will provide brief updates - Ensures ongoing communication between domain board and lake trustees
- Formal communication about building demolition
  - The Secretary will request a written resolution from Lake Trustees – clarifying responsibilities for building removal - ensuring consent and agreement before taking action
- Open invitation for Lake Trustees to:
  - Share significant information

- Attend board meetings when relevant
- Provide input on shared concerns
- Recognize the complementary roles of the Domain Board and Lake Trustees
  - Work together collaboratively
  - Respect each other's responsibilities
  - Maintain transparency

The Board agreed the underlying principles of the relationship was to foster a spirit of generosity, mutual respect, and open communication between the Domain Board and Lake Trustees.

#### **6.7 Future Relationship with Horizons Regional Council**

This item enabled the Board to discuss its future relationship with Horizons Regional Council.

The Board agreed to defer this discussion to the next meeting of the Board

#### **6.8 Discussion on Stormwater Effects on Park**

This was a discussion point for the Board on the effects of stormwater on Mūaupoko Park

The Board requested an officer from the Infrastructure Team to explain the stormwater processes.

#### **6.9 Understanding the Name of Lake Horowhenua**

This item provides the Board an opportunity to consider and reach agreement on naming convention for Lake Horowhenua, and other aspects related to the Board's work

The Board were in agreement to refer to the Lake as Lake Horowhenua

#### **6.10 Actions Monitoring Report - Horowhenua Lake Domain Board**

This report presented a list of actions requested by the Board and their current status

#### **Items for next meeting:**

The Board want to discuss:

- Administrative matters for the Board.
- Draft development plan
- Bylaw review
- Stormwater
- Future relationship with Horizons

Next meeting: 18 September 2025

5.05 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF HOROWHENUA LAKE DOMAIN  
BOARD HELD ON

**DATE:** .....

**CHAIRPERSON:**