
Risk and Assurance Committee

OPEN MINUTES UNCONFIRMED

Minutes of a meeting of Risk and Assurance Committee held in the Council Chambers, 126-148 Oxford St, Levin on Wednesday 6 August 2025 at 10:00 am.

PRESENT

Chairperson
Deputy Chairperson
Councillors

S Jennings
Cr P Olsen
Cr A Young
Cr J Procter
Cr C Grimstone
Mayor B Wanden
Mrs J Livschitz
Mrs S Everton

Apology

IN ATTENDANCE

Reporting Officer

Jacinta Straker
Monique Davidson
Brent Harvey
David McCorkindale
Blair Spencer
Nicki Brady
Ashley Huria
Tanya Glavas
Pei Shan Gan
Steve Tanner
Rob Benefield
Catherine Godfrey

Meeting Secretary

Grayson Rowse
Alice Petersen

Group Manager - Organisation Performance
Chief Executive
Group Manager - Community Experience and Services
Group Manager – Community Vision and Delivery
Group Manager – Housing & Business Development
Group Manager - Capability and Transformation
Business Performance Manager
Health and Safety Lead
Financial Controller
Senior Financial Accountant
Commercial & Operations Manager
Risk Advisor
Principal Advisor – Democracy
Democracy Support Officer

1 Apologies

Apology

Resolution number RAACC/2025/29

MOVED by Cr Jennings, seconded Cr Olsen:

That the apology from Councillor Young be accepted.

CARRIED

2 Late Items

There were not late items

3 Declaration of Interest

Noted that Mayor, Cr Olsen and Jennigs

4 Confirmation of Minutes

Resolution Number RAACC/2025/30

MOVED by Cr Jennings, seconded Mayor Wanden:

That the minutes of the meeting of the Risk and Assurance Committee held on Wednesday, 30 April 2025, be confirmed as a true and correct record.

That the minutes of the meeting of the Public Excluded Meeting of the Risk and Assurance Committee held on Wednesday, 30 April 2025, be confirmed as a true and correct record.

CARRIED

5 Reports for Noting

5.1 Continuous Improvement and Audit Actions Monitoring Report

This report updated the Risk and Assurance Committee on progress on the action items from previous resolutions.

Resolution Number RAACC/2025/31

MOVED by Cr Jennings, seconded Mayor Wanden:

A. That Report 25/443 Continuous Improvement and Audit Actions Monitoring Report be received and noted.

B. That completed actions are removed from future report.

CARRIED

5.2 Sensitive Expenditure Report to June 2025

Purpose | TE PŪTAKE

1. This report presented information to note Sensitive Expenditure of the Mayor, Elected Members and Chief Executive for compliance with Council's Sensitive Expenditure Policy

Resolution Number RAACC/2025/32

MOVED by Cr Jennings, seconded Cr Olsen:

- A. That Report 25/430 Sensitive Expenditure Report to June 2025 be received.
- B. That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

5.3 Health, Safety and Wellbeing Dashboard - Quarterly Report

This report provided Health, Safety and Wellbeing information and insights for the quarter from April 2025 – June 2025.

Resolution Number RAACC/2025/33

MOVED by Cr Jennings, seconded Cr Olsen:

- A. That Report 25/433 Health, Safety and Wellbeing Dashboard - Quarterly Report be received and noted.

CARRIED

5.4 Treasury Update - June 2025

This report updated the committee on the treasury activity for the last quarter, which is outlined in the Bancorp Treasury Reporting Dashboard for the June 2025 quarter.

Resolution Number RAACC/2025/34

MOVED by Cr Jennings, seconded Cr Grimstone:

- A. That Report 25/435 Treasury Update - June 2025 be received and noted.
- B. That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- C. That the Committee notes the Bancorp Treasury Reporting Dashboard for the June 2025 quarter.

CARRIED

5.5 Financial Dashboard as at 30 June 2025

This report presented a high-level overview of the financial position and results to the committee, with a focus on the June 2025 results (preliminary and unaudited).

Resolution Number RAACC/2025/35

MOVED by Cr Jennings, seconded Mayor Wanden:

- A. That Report 25/442 Financial Dashboard as at 30 June 2025 be received and noted.

CARRIED

8 Procedural motion to exclude the public

Resolution Number RAACC/2025/36

MOVED by Cr Jennings, seconded Cr Olsen:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

5.1 Continuous Improvement and Audit Actions Monitoring Report - Attachment C - Horowhenua DC - PAYE & WHT Compliance Evaluation Report - July 2025

Reason:	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Interests:	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. s7(2)(c)(i) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.
Grounds:	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Plain English Reason:	This attachment has been provided in strict confidence by external consultants..

C1 Status of National Infrastructure Funding & Financing (NIFF) (formerly CIP) Contract

Reason:	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Interests:	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.
Grounds:	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Plain English Reason:	Contract discussion.

C2 Legislative Compliance

Reason:	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 6.
Interests:	s6(a) - The making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences and the right to a fair trial.
Grounds:	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 6.
Plain English Reason:	This report identifies potential vulnerabilities and strategies to manage these vulnerabilities. Disclosing these would negate the effectiveness of risk mitigations.

C3 Risk Management Quarterly Report

Reason:	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 6.
Interests:	s6(a) - The making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences and the right to a fair trial.
Grounds:	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 6.
Plain English Reason:	This report identifies potential vulnerabilities and strategies to manage these vulnerabilities. Disclosing these would negate the effectiveness of risk mitigations..

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

10.19 am The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

11.45 am

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF RISK AND ASSURANCE
COMMITTEE HELD ON

DATE:

CHAIRPERSON: