

Notice is hereby given that an ordinary meeting of the Lake Domain Board will be held on:

Date:	Thursday 18 September 2025
Time:	3:00 pm
Meeting Room:	Ante Room
Venue:	126-148 Oxford St Levin

Horowhenua Lake Domain Board

OPEN AGENDA

MEMBERSHIP

Chairperson
Members

Mr Kevin O'Connor
Mr Charles Rudd
Mr Adrian Henare
Ms Deanna Rudd
Mr Tama-i-uia Ruru
Cr Nina Hori Te Pa
Cr Jonathan Procter
Mayor Bernie Wanden JP

KARAKIA

PROCEDURAL

1 Apologies

2 Public Participation

Notification of a request to speak is required by 12 noon on the day before the meeting by phoning 06 366 0999 or emailing public.participation@horowhenua.govt.nz.

3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

4 Declarations of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Confirmation of Minutes

Recommendations

That the meeting minutes of Lake Domain Board, 31 July 2025 be accepted as a true and correct record.

REPORTS

6 Reports

6.1 Stormwater Presentation

PURPOSE | TE PŪTAKE

Officers from Horowhenua District Council will present on storm water issues at the Domain

6.2 Update from Horowhenua Lake Trustees

PURPOSE | TE PŪTAKE

Board Member Adrian Henare to provide update from Horowhenua Lake Trustees

6.3 Sea Scouts - Request for Approval to Access Surface of Lake, and Mūaupoko Park

PURPOSE | TE PŪTAKE

The Board has received a request from the Sea Scouts for access and permission to sail and row on Lake Horowhenua from October to December.

From: Paul Robinson (Paul)

Sent: Monday, 11 August 2025 7:46 am

Subject: RE: Approval for using motor boat on lake Horowhenua and getting access to the lake edge.

Hi Lacey

Murray advised me he had been in contact with you about arranging access with the Lake Horowhenua Trust Board for access for the Sea Scouts to sail and row on the lake from October to December as we have done with our youth on Thursday evenings for 50 + years. Last year it went well until the Rahui was placed on the lake for the murder. Always the build up of weed has stopped us after December.

It is essential for us to complete our rowing and sailing program to access a boat launching spot, with other options eg Paraparaumu beach and Foxton Beach generally too far for getting there and back on a weekday evening. The programme is fully covered and insured under the Scouts NZ program for health and safety, training, equipment checks etc. I have cced Derrick our Scouts Water Activities Advisor . We bring our boats down from Parker Ave on trailers.

1. We need a way to get through the locked gate which has become an issue in the last year (we have had a key from the council in the past when it was locked or finished by the time the security guard locked the gate in past set ups).
2. Also we also usually get permission from the board to use our little safety motor boat on the lake. I understand legally this is required because of the motor, but not for the sailing and rowing. But we also need to get to the lake edge to launch the boats.

Since the new ramp used by Horizons at the South end of the lake has been built, we have inquired about using that instead and were referred to the Mūaupoko Tribal Authority but have not been successful in that, or really getting a chance to discuss it with anyone.

Note I have cced our other scout leaders and we would welcome a phone call or a chance to answer any questions or could attend a Domain meeting if that was appropriate.

I have attached the recent communication of Murray and a previous approval is below.

Thanks

Paul Robinson Sea Scout Leader, Kotuku Sea Scouts Parker Ave, Levin 5540 New Zealand.
: www.scouts.org.nz

6.4 Draft Domain Development Plan

PURPOSE | TE PŪTAKE

This item seeks feedback on the draft Lake Horowhenua Domain Development plan presented to the Board in November 2024.

A. DRAFT LAKE DOMAIN (MUAŪPOKO PARK) DEVELOPMENT PLAN 2024- 2034

PURPOSE

The purpose of this plan is to outline the moemoeā the Lake Domain Board have of the area of which they oversee.

It will highlight the goals the Board wants to achieve over the next 10 years in the hopes of creating an environment that whānau and the wider community can enjoy and are proud of.

This plan will look at the actions required to meet these goals and the management of the Lake Domain in the Board's role of Kaitiaki.

THE AREA

Offering great views over Lake Horowhenua, Muaūpoko Park is an extensively landscaped area of parkland around the lake with a playground. Lake Horowhenua is one of the coastal dune lakes typical of the region.

A large variety of bird life visits the lake - a great place to feed the ducks with the littlies. It is a peaceful spot with play equipment and large grassed areas.

No power boats are allowed and the lake is not suitable for swimming. Dogs only allowed in designated Agility/Obedience Club areas.

Muaūpoko Park has previously been maintained by Horowhenua District Council under the direction of the Lake Domain Board, vehicle access cannot be guaranteed although the park can be entered by foot from the Queen St entrance.

NGĀ MOEMOEĀ

- Muaūpoko Park is a safe space for whānau and the wider community to enjoy recreational activities, whakawhanaungatanga and the wairua of Muaūpoko.
- A park that represents the biodiversity and ecology of Muaūpoko and contributes to improving the health of Lake Te Wai o Punahau.
- An educational area for whānau whānui to learn from.
- Trust base-core is the health of the lake.

THE PLAN

Short Term until 1 July 2025

- Apply for external funding to support kaitiakitanga of the space
- Community clean up effort to mow lawns, weed and pick up rubbish.
- Put in a gate at the entrance to the park
- Get a security installed for the front of the park, at the entrance.
- Erect barriers around the midin/mirin site

Medium Term until 2029

- Clearer lines of sight, with trees trimmed or removed
- Riparian planting along the streams that go through the domain
- A full time kaitiaki of Muaūpoko Park who cares for the park and ensures those who are enjoying it do so in a safe manner.
- Improved amenities
- Ongoing maintenance of the amenities and open spaces.

Long Term until 2034

- An area for whānau hui and celebrations with power source for lighting, speakers etc.
- Raised hāngi pit
- An event centre

6.5 Bylaw Review

PURPOSE | TE PŪTAKE

Board members will discuss whether a bylaw review is required and if so what parts of the bylaw.

6.6 Administrative Matters for the Board

PURPOSE | TE PŪTAKE

The Board wishes to discuss and agree on administrative matters for the Board. This includes matter raised by Mr Rudd in his letter to Board members.

6.7 Actions Monitoring Report - Horowhenua Lake Domain Board

7

7 Proceedings of Committees

File No.: 25/557

6.7 Actions Monitoring Report - Horowhenua Lake Domain Board

Author(s)	Grayson Rowse Principal Advisor - Democracy Kaitohutohu Mātāmua - Manapori
Approved by	Kevin O'Connor Chairperson - Horowhenua Lake Domain Board

PURPOSE | TE PŪTAKE

1. The purpose of this report is to present a list of actions requested by the Board and their current status

RECOMMENDATION | NGĀ TAUNAKITANGA

- A. That Report 25/557 Actions Monitoring Report - Horowhenua Lake Domain Board be received and noted.

DISCUSSION | HE MATAPAKINGA

2. The actions captured in this monitoring report have been taken from Board meeting minutes, workshop notes and e-mail communication. The status of each action is shown as either complete, in progress, not yet started or off track. Completed items will be removed from the monitoring report after they have been reported back to the board.

ATTACHMENTS | NGĀ TĀPIRINGA KŌRERO

No.	Title	Page
A ↓	HLDB Actions Monitoring Report	8

HLDB Actions Monitoring Report As September 2025

	Completed
	In progress
	Not started
	Off track

Reference	Resolution/Action	Officer/Member	Due date	Status	Officer Comment
Email 19/10/24	Discuss how Board communicate and engage with other Muaūpoko iwi entities, marae and hapū and employ tikanga māori in our rōpu moving forward	Board			Item added to agenda for 31/07/2025 for Board to discuss The agreed that Board Member D Rudd would begin discussions with Muaūpoko tikanga group
Workshop 1/11/24	Invite Horizons Regional Council to a workshop meeting to discuss their role and relationship with the domain.	Board			Horizons were invited to a workshop on 3 April 2025; however the Board adjourned that workshop to allow discussion within the Board on its ongoing relationship with Horizons Regional Council Board were to discuss this further at its meeting on 31 July 2025, but this was deferred to its meeting on 18 September 2025
Workshop 1/11/24	Review and discuss the Horowhenua Lake Domain By-law	Board			Initial discussions held by Board. Included in 31/07 Board agenda. The Board deferred further discussion on at its 31 July 2025 meeting, and have included it as an agenda item for its meeting on 18 September 2025
Workshop 1/11/24	Identify potential funding sources and opportunities to support the board's priorities for the domain	Board			Board noted at its 28/11/2024 meeting that the Board needs to develop a plan.
Workshop 1/11/24	Further discussion on geese control	Board			
Meeting 28/11/2024	Invite Horizons to the February board meeting to discuss their plans for addressing the geese issue.	Board	3/04/2025		Horizons were invited to a workshop on 3 April 2025; however the Board adjourned that workshop to allow discussion within the Board on its ongoing relationship with Horizons Regional Council.

D25/55068

					This item was scheduled to be discussed at the Board meeting on 31 July 2025, however this was deferred to the Board meeting on 18 September 2025
Meeting 28/11/2024	Postpone an in-depth discussion on funding sources until after the development plan has been finalised and aligned with the Lake Trustees on priorities.	Board			Awaiting finalisation of development plan and alignment with Lake Trustee priorities. This item has been included in the Board agenda for 18 September 2025
Meeting 31/07/2025, item 6.4 – Review of Horowhenua Lake Domain Bylaw	<ul style="list-style-type: none"> Board members will individually review the current bylaws Each member should identify: <ul style="list-style-type: none"> Any inadequacies in the current bylaws Potential areas that need modification Bring specific recommendations to the next meeting 	Board	18/09/2025		Agenda item added for 18 September 2025
Meeting 31/07/2025, item 6.6 - Future Relationship with Horowhenua Lake Trustees	<p>Add a regular agenda item for Lake Trustee updates</p> <ul style="list-style-type: none"> Board Member Adrian Henare (Lake Trustee) will provide brief updates - Ensures ongoing communication between domain board and lake trustees <p>Formal communication about building demolition</p> <ul style="list-style-type: none"> The Secretary will request a written resolution from Lake Trustees – clarifying responsibilities for building removal - ensuring consent and agreement before taking action. 	<p>Board</p> <p>Secretary</p>	18/09/2025		<p>Agenda item for update form Lake Trustees added.</p> <p>Secretary has emailed the Lake Trustees, requesting clarification on the future of the remaining structures which are owned by the Lake Trustees but under the control of the Lake Domain Board</p>

D25/55068