Horowhenua DISTRICT COUNCIL

Council

OPEN MINUTES
UNCONFIRMED

Minutes of a meeting of Council held in the Council Chambers, 126-148 Oxford St, Levin on Wednesday 8 October 2025 at 11:00 am.

PRESENT

Mayor	His Worship The Mayor Bernie Wanden
Deputy Mayor	Councillor David Allan
Councillors	Councillor Mike Barker
	Councillor Rogan Boyle
	Councillor Ross Brannigan
	Councillor Clint Grimstone
	Councillor Nina Hori Te Pa
	Councillor Sam Jennings
	Councillor Paul Olsen
	Councillor Jonathan Procter
	Councillor Justin Tamihana
	Counicllor Alan Young

IN ATTENDANCE

Reporting Officer	Monique Davidson	Chief Executive
	Nicki Brady	Group Manager - Capability and Transformation
	Daniel Haigh	Group Manager - Community Infrastructure
	Brent Harvey	Group Manager - Community Experience and Services
	David McCorkindale	Group Manager – Community Vision and Delivery
	Blair Spencer	Group Manager – Housing & Business Development
	Jacinta Straker	Group Manager - Organisation Performance

	Ashley Huria	Business Performance Manager
Meeting Secretary	Grayson Rowse	Principal Advisor – Democracy
	Alice Petersen	Democracy Support Officer

1
Apology

Resolution number **CO/2025/206**

MOVED by Mayor Wanden, seconded Cr Olsen:

That the apology from Councillor Procter be accepted.

CARRIED

2 Public Participation

The following members of the public attended the meeting and spoke on the items listed:

Name	Agenda Item
Viv Bold	

3 Late Items

There were not late items

4 Declaration of Interest

Members are reminded of their obligation to declare any conflicts of interest in writing they might have in respect of the items on this Agenda.

5 Confirmation of Minutes

Resolution Number CO/2025/207

MOVED by Mayor Wanden, seconded Cr Olsen:

That the minutes of the meeting of the Council held on Wednesday, 10 September 2025, be confirmed as a true and correct record.

That the minutes of the meeting of the Public Excluded Meeting of Council held on Wednesday, 10 September 2025, be confirmed as a true and correct record.

CARRIED

9 Procedural motion to exclude the public

Resolution Number CO/2025/208

MOVED by Mayor Wanden, seconded Cr Allan:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Levin Landfill Management: Proposed Property Transaction

Reason:	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Interests:	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
Grounds:	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Plain English Reason:	This report involves third party commercial information and information about negotiations..

C2 Proceedings of the Community Funding and Recognition Committee 17 September 2025

Reason:	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Interests:	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.
Grounds:	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Plain English Reason:	This report cantains personal details of award nominees and will be released from public exclusion at the Civic Awards in November 2025..

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

11:15 am The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

11:32 am The meeting re-opened to the public

6 Reports for Decision

6.2 Decision whether to apply for exemption from RMA Plan Stop requirement - Proposed Plan Change 6A

This report asked Council to agree to apply for a Ministerial exemption to the Plan Stop provisions for Proposed Plan Change 6A and given the timing of this matter, overlap with the local elections, delegate to the Chief Executive, the preparation and submission of the exemption request.

Resolution Number CO/2025/211

MOVED by Mayor Wanden, seconded Cr Young:

A. That Report 25/604 Decision whether to apply for exemption from RMA Plan Stop requirement - Proposed Plan Change 6A be received.

B. That this matter or decision is recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Resolution Number CO/2025/212

MOVED by Cr Olsen, seconded Cr Allan:

C. That Council agrees to apply for a Ministerial exemption to the Plan Stop provisions for proposed Plan Change 6A

D. That Council delegates the preparation and approval of the application and supporting material to the Chief Executive.

A division was called for, voting on which was as follows:

For:		Against:	
Councillors:	David Allan	Councillors:	Rogan Boyle
	Mike Barker		Justin Tamihana
	Ross Brannigan		
	Clint Grimstone		
	Nina Hori Te Pa		
	Sam Jennings		
	Paul Olsen		
	Bernie Wanden		
	Alan Young		

The division was declared CARRIED by 9 votes to 2.

CARRIED

6.3 Appointment of Commissioners - District Licensing Committee

This report proposes the appointment of Commissioners to the District Licensing Committee until 28 February 2026 or until such time as the Council resolves otherwise.

Resolution Number CO/2025/213

MOVED by Mayor Wanden, seconded Cr Young:

That Report 25/592 Appointment of Commissioners - District Licensing Committee be received.

CARRIED

Resolution Number CO/2025/214

MOVED by Cr Jennings, seconded Cr Young:

That the Horowhenua District Council appoints current Councillors Ross Brannigan and Justin Tamihana as Commissioners to the Horowhenua District Licensing Committee until 28 February 2026 or until such time as new appointments are confirmed by Council following the 2025 local elections.

CARRIED

6.4 Delegations to the Chief Executive During the Election Period and Discharging of Committees

This report requested Council delegate to the Chief Executive during the interim election period the responsibilities, duties and powers of the Council, except for certain powers set down in the legislation that cannot be delegated.

This report also confirmed the discharge of committees pursuant to Schedule 7, Clause 30(7) Local Government Act 2002.

This matter relates to Pursuing Organisation Excellence

Preparation for the 2025 elections and potential referendum.

Resolution Number CO/2025/215

MOVED by Mayor Wanden, seconded Cr Allan:

A. That Report 25/591 Delegations to the Chief Executive During the Election Period and Discharging of Committees be received.

CARRIED

Resolution Number CO/2025/216

MOVED by Cr Olsen, seconded Cr Grimstone:

B. That subject to the limitations set out in clause 32(1) of the Seventh Schedule to the Local Government Act 2002, the Council delegates all of its responsibilities, duties, and powers to the Chief Executive for the period from the day after the declaration of the election results until the swearing in of the new Council, subject to a requirement that the Chief Executive may only exercise this delegation after the following:

   B.1. consultation with the person elected to the position of Mayor,

   B.2. may only attend to those matters that cannot reasonably wait until the first meeting of the new Council and;

   B.3. shall be reported to the first meeting of the new Council.

CARRIED

7.1 Proceedings of the Community Funding and Recognition Committee 17 September 2025

Purpose | TE PŪTAKE

1. To present to the Council the minutes of the Community Funding and Recognition Committee meeting held on 17 September 2025.

This matter does not relate to a current Council priority.

Resolution Number CO/2025/217

MOVED by Mayor Wanden, seconded Cr Allan:

A. That Report 25/606 Proceedings of the Community Funding and Recognition Committee 17 September 2025 and the minutes be received and noted.

CARRIED

7.2 Proceedings of the Risk and Assurance Committee 1 October 2025

Purpose | TE PŪTAKE

1. To present to the Council the minutes of the Risk and Assurance Committee meeting held on 01 October 2025.

   This matter does not relate to a current Council priority.

Resolution Number CO/2025/218

MOVED by Cr Jennings, seconded Cr Olsen:

A. That Report 25/609 Proceedings of the Risk and Assurance Committee 1 October 2025 and the minutes be received and noted.

CARRIED

6.1 Adoption of Annual Report 2024/25

Purpose | TE PŪTAKE

1. The purpose of this report is for the Horowhenua District Council to adopt the audited Annual Report 2024/25 (Attachment A). Council is required under the Local Government Act 2002 to adopt an Annual Report by 31 October 2025.

   This matter relates to Ensuring Financial Discipline and Management

   Ensure financial discipline and compliance with our financial strategy and benchmarks.

Resolution Number CO/2025/219

MOVED by Mayor Wanden, seconded Cr Young:

A. That Report 25/584 Adoption of Annual Report 2024/25 be received.

B. That Council receives the Annual Report 2024/25 (Attachment A).

CARRIED

Resolution Number CO/2025/220

MOVED by Cr Jennings, seconded Cr Brannigan:

That Council receives the Audit Opinion, as presented to Council at the meeting, from Audit New Zealand for Horowhenua District Council's financial statements and performance information for the year ended 30 June 2025.

CARRIED

Resolution Number CO/2025/221

MOVED by Mayor Wanden, seconded Cr Olsen:

That Council adopts the Annual Report 2024/25, in accordance with section 98 of the Local Government Act 2002.,

CARRIED

Resolution Number CO/2025/222

MOVED by Cr Jennings, seconded Cr Grimstone:

That the Chief Executive be authorised to amend the final Annual Report with editorial amendments required or to reflect changes requested by Audit after the date of adoption of the report, and to insert the Audit Opinion.

That the Mayor and Chief Executive be authorised to sign the Annual Report on behalf of Council, and the Mayor, Chief Executive and Group Manager Organisation Performance be authorised to sign the Letter of Representation, which will be received subsequent to this meeting, addressed to the Council's Auditors for the year ended 30 June 2025.

CARRIED

6.5 Farewell and Valedictories

8 Proceedings of Committees

1.42 pm — There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF COUNCIL HELD ON

DATE: ....

CHAIRPERSON: