

Notice is hereby given that an ordinary meeting of the Lake Domain Board will be held on:

Date: Thursday 30 October 2025
Time: 3:30 pm
Meeting Room: Ante Room
Venue: 126-148 Oxford St
Levin

Horowhenua Lake Domain Board

OPEN AGENDA

MEMBERSHIP

Chairperson
Members

Mr Kevin O'Connor
Mr Charles Rudd
Mr Adrian Henare
Ms Deanna Rudd
Mr Tama-i-uia Ruru
Cr Nina Hori Te Pa
Professor Jonathan Procter
Mayor Bernie Wanden JP

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KARAKIA

PROCEDURAL

1 Apologies

2 Public Participation

Notification of a request to speak is required by 12 noon on the day before the meeting by phoning 06 366 0999 or emailing public.participation@horowhenua.govt.nz.

3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Board to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

4 Declarations of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Confirmation of Minutes

Recommendations

That the meeting minutes of Horowhenua Lake, 26 October 2022 be accepted as a true and correct record.

That the Public Excluded meeting minutes of Council, 26 October 2022 be accepted as a true and correct record.

REPORTS

6 Reports

6.1 Matters Arising from Previous Meeting

PURPOSE | TE PŪTAKE

1. To discuss matters arising from last meeting's actions.

DISCUSSION | HE MATAPAKINGA

2. The following has been raised by some Muaūpoko Iwi Representative.
3. A number of items of concern around granting of a key and access to the Lake by the Levin Sea Scouts last week have been identified which would have some of us Muaūpoko Iwi Representatives request a return of the keys by the Sea Scouts and a 'pause' on the Sea Scouts use of the lake.
4. This request is being made to enable discussions amongst the Board and with the Lake Trustees to occur prior to a whakawatea in conjunction with or ahead of a reopening of the Horowhenua Lake Domain for use by the public and groups including the Sea Scouts.
5. The rāhui has been lifted but a whakawatea is required. Granting of access by the public or groups including the Sea Scouts prior to tikanga being observed constitutes a whati tikanga.

6. We are awaiting receipt of the health and safety review for discussion at Thursday's meeting
7. Maintaining trusted mana enhancing relationships with the Lake Trustees, Muaūpoko iwi and the public.
8. The Lake Trustees are meeting this Thursday evening and may wish to provide a view on the use of the lake by the public, consider the health and safety review where it might pertain to the Lake.

6.2 Domain Re-opening

PURPOSE | TE PŪTAKE

1. This item is for the Board to discuss developments on the lifting of the rahui, whakawatea and subsequent opening of the Domain to the public.

This matter does not relate to a current Council priority.

6.3 Safety and Wellbeing Assessment

PURPOSE | TE PŪTAKE

1. Receipt and consideration of safety and wellbeing assessment of the Domain by Horowhenua District Council

6.4 Domain Development Plan

PURPOSE | TE PŪTAKE

1. Discussion on development plan for the Domain and seek final feedback from Board members.

A. DRAFT LAKE DOMAIN (MUAŪPOKO PARK) DEVELOPMENT PLAN 2024- 2034

PURPOSE

The purpose of this plan is to outline the moemoeā the Lake Domain Board have of the area of which they oversee.

It will highlight the goals the Board wants to achieve over the next 10 years in the hopes of creating an environment that whānau and the wider community can enjoy and are proud of.

This plan will look at the actions required to meet these goals and the management of the Lake Domain in the Board's role of Kaitiaki.

THE AREA

Offering great views over Lake Horowhenua, Muaūpoko Park is an extensively landscaped area of parkland around the lake with a playground. Lake Horowhenua is one of the coastal dune lakes typical of the region.

A large variety of bird life visits the lake - a great place to feed the ducks with the littlies. It is a peaceful spot with play equipment and large grassed areas.

No power boats are allowed and the lake is not suitable for swimming. Dogs only allowed in designated Agility/Obedience Club areas.

Muaūpoko Park has previously been maintained by Horowhenua District Council under the direction of the Lake Domain Board, vehicle access cannot be guaranteed although the park can be entered by foot from the Queen St entrance.

NGĀ MOEMOEĀ

- Muaūpoko Park is a safe space for whānau and the wider community to enjoy recreational activities, whakawhanaungatanga and the wairua of Muaūpoko.
- A park that represents the biodiversity and ecology of Muaūpoko and contributes to improving the health of Lake Te Wai o Punahau.
- An educational area for whānau whānui to learn from.
- Trust base-core is the health of the lake.

THE PLAN

Short Term until 1 July 2025

- Apply for external funding to support kaitiakitanga of the space
- Community clean up effort to mow lawns, weed and pick up rubbish.
- Put in a gate at the entrance to the park
- Get a security installed for the front of the park, at the entrance.

Medium Term until 2029

- Clearer lines of sight, with trees trimmed or removed
- Riparian planting along the streams that go through the domain
- A full time kaitiaki of Muaūpoko Park who cares for the park and ensures those who are enjoying it do so in a safe manner.
- Improved amenities
- Ongoing maintenance of the amenities and open spaces.

Long Term until 2034

- An area for whānau hui and celebrations with power source for lighting, speakers etc.
- Raised hāngi pit
- An event centre

6.5 Approval for Domain Use for Waitangi Day 2026

PURPOSE | TE PŪTAKE

1. Consideration of a request to utilise the Domain for Waitangi Day 2026 celebrations.

6.6 Lake Horowhenua Accord

PURPOSE | TE PŪTAKE

1. Discussion of email received from Brendan Duffy regarding the Lake Horowhenua Accord.

From: Brendan Duffy

Sent: Sunday, 19 October 2025 18:09

To: Jon Roygard; Di Rump; Mike McCartney; Kevin O'Connor; Dean Wilson; Tim Costley; Monique Davidson; Bernie Wanden ; Daniel Haigh

Subject: Re: The Lake Horowhenua Accord

Kia ora all, please don't cring, it's a month since I sent my email and we have all seen the two very detailed reply's. My sincere thanks for the info and Im heartened to see the various actions.

I feel it's reasonable to observe that the actions are in isolation of the collective five signatories, and note the desire of the two local authorities to work to achieve the collective aspirations. I also note the recognition that the Lake Trust leads out the accord. Does the Trust need or receive support to action that roll?.

Given the work and actions achieved over the past 12 year's, I reckon the dog park sign needs an update.....AND re positioning.

I would love to see such signage more prominently positioned on the farm track looking out over Punahou.

Though there is projects and measuring occurring surely their must be a point when a reset against the original actions occurs that allow the collective signatories to agree the next set of actions, be it extensions of that which is already occurring or new initiatives?

Nga mihi nui, B

Brendan J Duffy. ONZM, JP

6.7 Board Membership - Following Local Body Elections

PURPOSE | TE PŪTAKE

1. Updating the Board on potential changes to Board membership following the local body elections

DISCUSSION | HE MATAPAKINGA

2. At the recent local body elections, Board Member Jonathan Procter did not seek re-election as a Councillor.
3. While Professor Procter was a Council appointee, he remains a member of the Board notwithstanding him no longer being an elected Councillor because his appointment, like all board members, is a ministerial appointment.
4. The governing Act of the Board provides for three people recommended by the Horowhenua District Council to be appointed to the Board. There is no requirement for them

to be an elected member, although traditionally this has been the case, and is a matter for Council to decide

5. Should the Horowhenua District Council recommend someone else to replace Professor Procter this will need to go the Minister of Conservation for appointment.

6. Officers will advise the Board if and when such recommendation is made, and when any appointment is made by the Minister.

File No.: 25/632

6.8 Actions Monitoring Report - Horowhenua Lake Domain Board

Author(s)	Grayson Rowse Principal Advisor - Democracy Kaitohutohu Mātāmua - Manapori
Approved by	Kevin O'Connor Chairperson - Horowhenua Lake Domain Board

PURPOSE | TE PŪTAKE

1. The purpose of this report is to present a list of actions requested by the Board and their current status

This matter does not relate to a current Council priority.

RECOMMENDATION | NGĀ TAUNAKITANGA

- A. That Report 25/632 Actions Monitoring Report - Horowhenua Lake Domain Board be received and noted.

DISCUSSION | HE MATAPAKINGA

2. The actions captured in this monitoring report have been taken from Board meeting minutes, workshop notes and e-mail communication. The status of each action is shown as either complete, in progress, not yet started or off track. Completed items will be removed from the monitoring report after they have been reported back to the board.

ATTACHMENTS | NGĀ TĀPIRINGA KŌRERO

No.	Title	Page
A↓	HLDB Actions Monitoring Report	10

HLDB Actions Monitoring Report As October 2025

	Completed
	In progress
	Not started
	Off track

Reference	Resolution/Action	Officer/Member	Due date	Status	Officer Comment
Email 19/10/24	Discuss how Board communicate and engage with other Muaūpoko iwi entities, marae and hapū and employ tikanga māori in our rōpu moving forward	Board			Item added to agenda for 31/07/2025 for Board to discuss The agreed that Board Member D Rudd would begin discussions with Muaūpoko tikanga group
Workshop 1/11/24	Invite Horizons Regional Council to a workshop meeting to discuss their role and relationship with the domain.	Board			Horizons were invited to a workshop on 3 April 2025; however the Board adjourned that workshop to allow discussion within the Board on its ongoing relationship with Horizons Regional Council Board were to discuss this further at its meeting on 31 July 2025, but this was deferred to its meeting on 18 September 2025
Workshop 1/11/24	Review and discuss the Horowhenua Lake Domain By-law	Board			Initial discussions held by Board. Included in 31/07 Board agenda. The Board deferred further discussion on at its 31 July 2025 meeting, and have included it as an agenda item for its meeting on 18 September 2025
Workshop 1/11/24	Identify potential funding sources and opportunities to support the board's priorities for the domain	Board			Board noted at its 28/11/2024 meeting that the Board needs to develop a plan.
Workshop 1/11/24	Further discussion on geese control	Board			
Meeting 28/11/2024	Invite Horizons to the February board meeting to discuss their plans for addressing the geese issue.	Board	3/04/2025		Horizons were invited to a workshop on 3 April 2025; however the Board adjourned that workshop to allow discussion within the Board on its

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					ongoing relationship with Horizons Regional Council. This item was scheduled to be discussed at the Board meeting on 31 July 2025, however this was deferred to the Board meeting on 18 September 2025
Meeting 28/11/2024	Postpone an in-depth discussion on funding sources until after the development plan has been finalised and aligned with the Lake Trustees on priorities.	Board			Awaiting finalisation of development plan and alignment with Lake Trustee priorities. This item has been included in the Board agenda for 18 September 2025
Meeting 31/07/2025, item 6.4 – Review of Horowhenua Lake Domain Bylaw	<ul style="list-style-type: none"> Board members will individually review the current bylaws Each member should identify: <ul style="list-style-type: none"> Any inadequacies in the current bylaws Potential areas that need modification Bring specific recommendations to the next meeting 	Board	18/09/2025		Agenda item added for 18 September 2025
Meeting 31/07/2025, item 6.6 - Future Relationship with Horowhenua Lake Trustees	<p>Add a regular agenda item for Lake Trustee updates</p> <ul style="list-style-type: none"> Board Member Adrian Henare (Lake Trustee) will provide brief updates - Ensures ongoing communication between domain board and lake trustees <p>Formal communication about building demolition</p> <ul style="list-style-type: none"> The Secretary will request a written resolution from Lake Trustees – clarifying responsibilities for building removal - ensuring consent and agreement before taking action. 	<p>Board</p> <p>Secretary</p>	18/09/2025		<p>Agenda item for update from Lake Trustees added.</p> <p>Secretary has emailed the Lake Trustees, requesting clarification on the future of the remaining structures which are owned by the Lake Trustees but under the control of the Lake Domain Board</p>

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