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## Risk and Assurance Committee

### OPEN MINUTES UNCONFIRMED

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Minutes of a meeting of Risk and Assurance Committee held in the Council Chambers, 126-148 Oxford St, Levin on Wednesday 11 February 2026 at 10:00 am.

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#### PRESENT

**Chairperson**  
**Members**

Cr Sam Jennings	
His Worship the Mayor Bernie Wanden	
Cr Alan Young	<i>Not Present</i>
Cr Nola Fox	
Cr Morgan Gray	
Cr Mike Barker	
Jenny Livschitz	Independent Member
Sarah Everton	Independent Member

#### IN ATTENDANCE

**Reporting Officer**

Monique Davidson	Chief Executive
Nicki Brady	Group Manager - Capability and Transformation
Brent Harvey	Group Manager - Community Experience and Services
Daniel Haigh	Group Manager - Community Infrastructure
David McCorkindale	Group Manager - Community Vision and Delivery
Blair Spencer	Group Manager - Housing and Business Development
Jacinta Straker	Group Manager - Organisation Performance
Steve Tanner	Financial Services Manager
Ashley Huria	Business Performance Manager
Catherine Godfrey	Risk Advisor
Tanya Glavas	Safety and Wellbeing Lead

**Meeting Secretary**

Alice Petersen	Democracy Support Officer
Grayson Rowse	Principal Advisor – Democracy

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As this was the first meeting of the triennium, the Chair addressed the Committee and members of the public regarding the purpose and scope of the Committee.

**1 Apologies**

There were no apologies.

**3 Late Items**

There were no late items.

**4 Declaration of Interest**

There were no declarations of interest.

**5 Reports for Noting**

**5.1 Health, Safety and Wellbeing - Quarterly Report - October to December 2025**

**Purpose | TE PŪTAKE**

This report was presented to provide the Committee with Health, Safety and Wellbeing information and insights for the quarter from October to December 2025.

**Resolution Number RAACC/2026/1**

**MOVED by Cr Jennings, seconded Cr Gray:**

- A. That Report 26/40 Health, Safety and Wellbeing - Quarterly Report - October to December 2025 be received and noted.

**CARRIED**

Officers introduced the report and highlighted progress in the leadership section with higher engagement. Health and Safety Inductions were noted as a key initiative supporting staff health and wellbeing across Council. The importance of a positive reporting culture was emphasised, along with how this contributes to improved health and safety outcomes.

Officers answered questions from Committee Members during which it was noted that two items were not completed within the required timeframe, which resulted in lower scores. In response to questions regarding threatening behaviour, officers outlined how this is currently being tracked and managed and that the more detailed raw data allows clearer trends to be identified and analysed.

## 5.2 Risk Management Quarterly Report

### Purpose | TE PŪTAKE

The report was presented to inform the Risk and Assurance Committee on the risk management work and to ignite discussion with the committee about risk.

### Resolution Number RAACC/2026/2

**MOVED by Cr Jennings, seconded Cr Gray:**

A. That Report 26/22 Risk Management Quarterly Report be received and noted.

**CARRIED**

Officers introduced the report outlining a refresh of the Risk Management Framework and Policy. It was noted this is not a full overhaul, but a refinement aimed at improving consistency and approach.

Officers highlighted that changes are planned in how top risks are reported and presented, with the intention of providing broader context and greater clarity, focusing on what is changing and what matters most, rather than simply providing updates.

### Resolution Number RAACC/2026/3

**MOVED by Cr Jennings, seconded Cr Fox:**

B. That the Risk and Assurance Committee endorse the Risk Management Framework and Policy as key components in leading effective risk management across the organisation, and recommend to Council for adoption.

**CARRIED**

## 5.3 Financial Dashboard as at 31 December 2026

### Purpose | TE PŪTAKE

This report presented a high-level overview of the financial performance and position to the committee, with a focus on the December 2025 results.

### Resolution Number RAACC/2026/4

**MOVED by Cr Jennings, seconded Cr Gray:**

A. That Report 26/44 Financial Dashboard as at 31 December 2026 be received and noted.

**CARRIED**

Officers introduced the report and noted feedback received following publication of the agenda, which will be taken on board. Officers advised that while debt remains a challenge, it is being actively managed through the budget process and remains on track to achieve a balanced budget.

Committee Members positively acknowledged the level of transparency in the report, particularly given the current challenging environment. Members expressed interest in seeing further detail on actions being taken and additional analysis in future reporting.

Officers noted that the organisation is on track to meet the \$1 million operational savings target.

#### 5.4 Sensitive Expenditure Report to 31 December 2025

This report was presented to provide the information required for the Committee to note Sensitive Expenditure of the Mayor, Elected Members and Chief Executive for compliance with Council's Sensitive Expenditure Policy.

##### **Resolution Number RAACC/2026/5**

**MOVED by Cr Jennings, seconded Cr Gray:**

- A. That Report 26/45 Sensitive Expenditure Report to 31 December 2025 be received and noted.

**CARRIED**

Officers introduced the report and confirmed that all appropriate actions had been taken and that they were satisfied with the current position.

#### 5.5 Treasury Update - December 2025

##### **Purpose | TE PŪTAKE**

This report was presented to update the committee on the treasury activity for the last quarter, which is outlined in the Bancorp Treasury Reporting Dashboard for the December 2025 quarter.

##### **Resolution Number RAACC/2026/6**

**MOVED by Cr Jennings, seconded Cr Gray:**

- A. That Report 26/54 Treasury Update - December 2025 be received and noted.

**CARRIED**

Officer introduced the report noting that Standard & Poor's (S&P) remains satisfied with the organisation's position before taking questions from Committee Members covering changes expected in a post 'Local Waters Done Well' Council Environment.

##### **Resolution Number RAACC/2026/7**

**MOVED by Cr Jennings, seconded Cr Fox:**

- B. That the Committee notes the Bancorp Treasury Reporting Dashboard for the December 2025 quarter.

**CARRIED**

## 5.6 Continuous Improvement and Audit Actions Monitoring Report

### Purpose | TE PŪTAKE

This report presented updates to the Risk and Assurance Committee on progress on the action items from previous resolutions.

### Resolution Number RAACC/2026/8

**MOVED by Cr Jennings, seconded Cr Gray:**

- A. That Report 26/53 Continuous Improvement and Audit Actions Monitoring Report be received and noted.

**CARRIED**

Officers introduced the report, noting the significant work undertaken to close out outstanding actions.

### Resolution Number RAACC/2026/9

**MOVED by Cr Jennings, seconded Cr Fox:**

- B. That completed actions are removed from future report.

**CARRIED**

## 5.7 Risk and Assurance Committee Work Programme

### Purpose | TE PŪTAKE

This report was presented to provide the Risk and Assurance Committee with an outline of a draft Work Programme up to 31 December 2026, and to seek the Committee's feedback to inform and refine the programme.

### Resolution Number RAACC/2026/10

**MOVED by Cr Jennings, seconded Cr Gray:**

- A. That Report 26/47 Risk and Assurance Committee Work Programme be received and noted.

**CARRIED**

Officers introduced the report. The Chair opened the table for discussion. Committee Members provided feedback highlighting items to focus on over the term.

### Resolution Number RAACC/2026/11

**MOVED by Cr Jennings, seconded Mayor Wanden:**

- B. That the Risk and Assurance Committee supports the proposed Risk and Assurance Committee Work Programme for the next 12 months, subject to any changes agreed by the Committee.

**CARRIED**

**8 Procedural motion to exclude the public**

**Resolution Number RAACC/2026/12**

**MOVED by Cr Jennings, seconded Cr Fox:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**C1 Risk Assurance Review - Development to asset**

<b>Reason:</b>	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
<b>Interests:</b>	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
<b>Grounds:</b>	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
<b>Plain English Reason:</b>	The paper discusses sensitive third party commercial activities.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

**CARRIED**

11.12 am The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

11.47 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF RISK AND ASSURANCE  
COMMITTEE HELD ON

**DATE:** .....

**CHAIRPERSON:**