
Te Awahou Foxton Community Board

OPEN MINUTES UNCONFIRMED

Minutes of a meeting of the Te Awahou Foxton Community Board held in the Te Awahou Nieuwe Stroom, 92 Main Street, Foxton on Monday 23 February 2026 at 6:00 pm.

PRESENT

Chairperson	Ross Brannigan	
Deputy Chairperson	Irene Wakefield	
Members	Jason Davy	
	David Roache	<i>Apology</i>
	Judy Sanson	
	Councillor David Allan	

IN ATTENDANCE

	His Worship the Mayor Bernie Wanden	
	Councillor Nola Fox	
Reporting Officer	Monique Davidson	Chief Executive
	Ashley Huria	Business Performance Manager
	Grayson Rowse	Principal Advisor – Democracy
Meeting Secretary	Alice Petersen	Democracy Support Officer

1 Swearing in of Council Appointee to the Board

The Chairperson invited Cr David Allan to the table Cr David Allan signed the Declaration before the Chairperson.

2 Apologies

Resolution Number TAFCB/2026/1

MOVED by Cr Allan, seconded Mrs Wakefield:

That an apology from Councillor David Roache be received and accepted.

CARRIED

3 Public Participation

There was no public participation.

4 Late Items

There were no late items.

5 Declaration of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

Chairperson Ross Brannigan declared a conflict of interest for item 7.7 Horowhenua District Council Organisation Performance Report December 2025 and 7.8 Horowhenua District Council Interim Organisation Performance Report February 2026 in regards to Emergency Management activities and advised that if there was any questions or discussion on that matter Mr Brannigan would leave the table and Deputy Chair Wakefield would assume Chair.

6 Elected Members Reports

6.1 Chairperson's Report - February 2026

Purpose | TE PŪTAKE

This report presents the Chairpersons highlights and matters of interest for the Board.

Resolution Number TAFCB/2026/2

MOVED by Mr Brannigan, seconded Mr Davy:

- A. That Report 26/83 Chairperson's Report - February 2026 be received and noted.

CARRIED

7 Reports

7.1 Confirmation of Standing Orders and Code of Conduct

Purpose | TE PŪTAKE

Te Awahou Foxton Community Board is required to have standing orders and a code of conduct. This report presented the existing standing orders and code of conduct for the Boards attention.

Resolution Number TAFCB/2026/3

MOVED by Mrs Wakefield, seconded Mrs Sanson:

- A. That Report 26/66 Confirmation of Standing Orders and Code of Conduct be received and noted.

CARRIED

Officers introduced the report and noted that the Systems Improvement Bill is still to come. This will introduce a standardised approach that the Board will be required to adopt at a later date. Officers advised that, due to the incoming standardisation, no changes to the current Standing Orders are proposed at this time.

Officers outlined the Standing Orders provisions that the Board has the ability to amend.

Resolution Number TAFCB/2026/4

MOVED by Cr Allan, seconded Mrs Wakefield:

That Public Participation be included as an option at Te Awahou Foxton Community Board Meeting

CARRIED

Resolution Number TAFCB/2026/5

MOVED by Cr Allan, seconded Mr Davy:

That the Board remove Standing Order 15 be removed from Standing Orders.

CARRIED

Resolution Number TAFCB/2026/6

MOVED by Cr Allan, seconded Mrs Sanson:

- B. That the Board confirm the standing orders and code of conduct, noting Government reforms will impose national standing orders and code of conduct in the short term.

CARRIED

7.2 Receipt of Terms of Reference

Purpose | TE PŪTAKE

This report presented Te Awahou Foxton Community Board its Terms of Reference.

Resolution Number TAFCB/2026/7

MOVED by Mr Davy, seconded Mrs Wakefield:

- A. That Report 26/73 Receipt of Terms of Reference be received and noted.

CARRIED

7.3 Foxton Beach Pump Track Car Park

Purpose | TE PŪTAKE

This report provided options for the Board to consider for the potential improvement of parking provisions for the Foxton Beach Pump Track.

Officers introduced the report, confirming the options available to the Board. Members discussed the importance of taking a holistic approach and undertaking a wider investigation of the matter.

Resolution Number TAFCB/2026/8

MOVED by Mr Davy, seconded Mrs Sanson:

- B. The Board requests that Officers pause delivery on the proposed pump track parking improvements and undertake a broader parking review.

CARRIED

7.4 Adoption of Meeting Dates

Purpose | TE PŪTAKE

This report presents the Board with the proposed meeting dates for 2026

Resolution Number TAFCB/2026/9

MOVED by Mr Sanson, seconded Mrs Wakefield:

- A. That Report 26/75 Adoption of Meeting Dates be received and noted.

CARRIED

Officers introduced the report, noting Board Meetings are scheduled two or three weeks ahead of a Council meeting to ensure any recommendations can be addressed in a timely manner.

Officers outlined the mechanisms available should additional meetings be required and highlighted workshops can be scheduled as needed.

Resolution Number TAFCB/2026/10

MOVED by Mrs Wakefield, seconded Mr Davy:

B. That the Board confirm the meetings dates for 2026:

- 13 April 2026
- 6 July 2026
- 17 August 2026
- 19 October 2026
- 7 December 2026,

noting additional extraordinary or emergency meetings may be called in accordance with the Board's standing orders.

CARRIED

7.5 2025 - 2028 Triennium Priorities for Te Awahou Foxton Community Board

Purpose | TE PŪTAKE

The purpose of this report is to formally endorse priorities for Te Awahou Foxton Community Board.

Resolution Number TAFCB/2026/11

MOVED by Mrs Wakefield, seconded Mr Brannigan:

A. That Report 26/64 2025 - 2028 Triennium Priorities for Te Awahou Foxton Community Board be received and noted.

CARRIED

Officers introduced the report, noting the work that has taken place and the way the Boards priorities align with Council priorities. Board Members commented positively on the strong partnership with Council and the strength of Foxton Futures.

Resolution Number TAFCB/2026/12

MOVED by Mrs Wakefield, seconded Mrs Sanson:

B. That the Te Awahou Foxton Community Board endorse priorities for Te Awahou Foxton Community Board for the 2025 – 2028 Triennium.

CARRIED

7.6 Foxton Beach Endowment Fund Operationalisation

Purpose | TE PŪTAKE

The purpose of this report is to provide the Te Awahou Foxton Community Board with a clear and practical overview of how the Foxton Beach Endowment Fund Policy will be implemented in practice. The report outlines the proposed operational framework, including governance arrangements, funding processes, assessment mechanisms, and risk management settings, to support fair, transparent, and consistent decision making.

Resolution Number TAFCB/2026/13

MOVED by Mr Davy, seconded Mrs Sanson:

- A. That Report 26/67 Foxton Beach Endowment Fund Operationalisation be received and noted.

CARRIED

Officers introduced the report noting that it provides a practical framework for operationalising the Foxton Beach Endowment Fund following a workshop with the Board. The framework supports implementation of the Endowment Fund Policy adopted in September 2025 and aligns with Board priorities for the 2025–28 triennium. The framework outlines the end-to-end funding process, clarifies roles and responsibilities, and proposes two funding rounds per year while retaining flexibility for exceptional or Board-initiated requests.

During discussion the Board noted that the framework supports transparency, consistency, long-term sustainability, and compliance with relevant legislation.

Officers noted the framework is not fixed and may be reviewed and refined over time.

Resolution Number TAFCB/2026/14

MOVED by Mrs Wakefield, seconded Mrs Sanson:

- B. That the Te Awahou Foxton Community Board endorse the attached operational framework for the Foxton Beach Endowment Fund.

CARRIED

7.7 Horowhenua District Council Organisation Performance Report December 2025

Purpose | TE PŪTAKE

This report presented the Organisation Performance Report for December 2025 highlighting areas of interest to the Foxton Community.

Resolution Number TAFCB/2026/15

MOVED by Mr Brannigan, seconded Cr Allan:

- A. That Report 26/61 Horowhenua District Council Organisation Performance Report December 2025 be received and noted.

CARRIED

**7.8 Horowhenua District Council Interim Organisation Performance Report
February 2026**

Purpose | TE PŪTAKE

This report presents the Interim Organisation Performance Report for February 2026 highlighting areas of interest to the Foxton Community.

Resolution Number TAFCB/2026/16

MOVED by Cr Allan, seconded Mr Davy:

- A. That Report 26/62 Horowhenua District Council Interim Organisation Performance Report February 2026 be received and noted.

CARRIED

**7.9 Te Awahou Foxton Community Board - Actions Monitoring Report - February
2026**

Purpose | TE PŪTAKE

This report presented Te Awahou Foxton Community Board the updated monitoring report covering requested actions from previous meetings of the Board.

Resolution Number TAFCB/2026/17

MOVED by Cr Allan, seconded Mrs Sanson:

- A. That Report 26/74 Te Awahou Foxton Community Board - Actions Monitoring Report - February 2026 be received and noted.

CARRIED

7.12 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF TE AWAHOU FOXTON
COMMUNITY BOARD HELD ON

DATE:

CHAIRPERSON: